

MINUTES OF WAJIR EAST NG-CDFC MEETING HELD ON 11/1/2023 AT THE NG-CDF OFFICE BOARDROOM AT 9.00AM

MEMBERS PRESENT

1. Abdinoor Mohamed Rage-NGCDFC Chairman
2. Jibril Omar Musa –NGCDFC Secretary
3. Omar Beja –Ex –Member-DCC Wajir East .
4. Abdisalan Billow Abdi – Ex-officio Member,Fund Manager
5. Jamal Salim Ahmed –NGCDFC Member
6. JImalee Abdi Ibrahim –NGCDF Member
7. Bishara Abdullahi Abdi –NGCDFC Member
8. Surera Ali Mohamed –NGCDFC Member
9. Shaarifa HajiMohamed –NGCDFC Member
10. Daud omar Mohamed –NGCDFC Member

AGENDA

1. Preliminaries
 - a. Prayers
 - b. Welcoming remarks from the Chairman NGCDFC
2. Reading and confirmation of previous minutes
3. Matters arising
4. Ongoing projects
5. Projects proposal financial year 2022/2023
 - a. Deliberation on Ward Report/Meetings

Name Abdinnor M.Rage
Chairman

Signature



Date 11/01/2022

Name Jibril Omar Musa
Secretary

Signature



Date 11/01/2022

- b. Regional Sporting activities
 - c. Constituency Oversight Budget
 - d. Strategic Plan
 - e. Constituency motor vehicle
 - f. Environmental Activities
 - g. Prioritization of other projects
6. Adjournment

MIN 1/WJR EAST NG-CDFC/01/2023: PRELIMINARIES AND PRAYERS

The chair called the meeting to order at 10.00am and requested Mr Daud ahmed to offer a word of prayer. The Chairman welcomed all members and thanked them for being punctual to attend this very important meeting.

MIN 2/ WJR EAST NG-CDFC /01/2023: READING AND CONFRIMATION OF PREVIOUS MINUTES

The Secretary took the members through the Minutes of the previous meeting which were confirmed to be the true copy of the deliberations by Jibril Abdi musa and seconded by MRs Bishara Abdullahi .No major Amendments were done.



MIN 3/ WJR EAST NG-CDFC /01/2023: MATTERS ARISING

There were no matters arising from the previous Minutes.

MIN 4/ WJR EAST NG-CDFC /01/2023: ONGOING PROJECTS

The Fund Account Manager informed the Members that the constituency has no ongoing projects to be considered for funding .He told the members that they were funding their projects in full and therefore they had no ongoing projects to that effect. However he noted that there are findings that are pending with the board from the previous years (202-/2021 and 2018/2019) that are yet to be disbursed and in some instances the projects implemented. We sent the reports of pending disbursement to the board and waiting the board's communication on the same.

MIN 5/ WJR EAST NG /01/2023: PROJECTS PROPOSAL FINANCIAL YEAR 2022/2023

Name Abdinnor M.Rage Chairman	Signature		Date 11/01/2022
Name Jibril Omar Musa Secretary	Signature		Date 11/01/2022

The Chairman informed the members that the committee is required to submit project proposals for the Financial Year 2022/2023 to the NG-CDF Board by 13th January, 2023 subject to the provisions of Section 28 of the NGCDF Act, 2015. The Fund Account Manager informed members that the Constituency had been allocated a total of **Kshs. 138,215,033.00** for the current Financial Year.

The members were briefed on the guidelines for project proposal presentation as documented by the Circular sent by the NG-CDF Board. Below are the key highlights of the deliberation on items presented to members.

a. Deliberation on Ward Report/Meetings

Having conducted public ward forums for all the four wards of the Constituency namely: Barawao, Khorofharar, Township and Waberi Ward. The Fund Account manager tabled before members a summary of the ward report that showed the list of projects considered by the community in each ward. The manager emphasized on the need to do more of such public forums to inform the community of the need to ensure adequate project sustainability.

It was noted that community has a lot of expectation on NGCDF programme especially on education, water and security projects. Few concerns were also reported on other sectors but the community were informed of the distinction between the functions of the county government and that of the National Government. The committee resolved that each ward should at least benefit from a project, however wards with more challenging issues would be considered for more projects.

b. Regional Sporting activities

The manager informed the community of a new directive by the Board in the issued Circular to consider participating in at least one regional sports tournament. He also informed members that the regional sports committee comes up with a budget of Kshs. 600,000 to be contributed by all the constituencies in Wajir County towards facilitation of Wajir Regional Sports tournament. The committee after deliberation agreed to split the allocation of sports vote to cater for the regional activities.

c. Constituency Oversight Committee budget

Name Abdinnor M.Rage
Chairman

Signature



Date 11/01/2022

Name Jibril Omar Musa
Secretary

Signature



Date 11/01/2022

The Committee was informed of the new development on a provision of not more than 1% of the constituency allocation towards facilitation of the Constituency Oversight Committee activities in a financial year. The committee upon deliberating on this matter approved Kshs. 1,000,000 for the COC activities and requested the Fund Manager to help in coming up with a proper plan on how the COC shall conduct its activities.

d. Funding of Strategic Plan

The members approved KShs 2,000,000 for Funding of the strategic plans including its launching, public participation and the consultancy fees.

e. Constituency Moto vehicle

Wajir East constituency is a vast constituency with a porous border sharing with Somalia .Car hire services is an expensive venture making Monitoring and evaluation practically a very expensive to undertake. Based on the above statement Wajir East NGCDF have approved to fund the purchase of a land cruiser hardtop to the tune of 12,000,000 to help in the transport and logistics activities in the constituency.

f. Environmental Projects

The committee discussed at the length issues on environmental activities. It was reported that for the last 4 financial years, the committee has been financing planting of trees in schools. The challenge that was recorded on the tree planting programme was the issue of sustainability. The committee resolved to fund only one schools on planting of trees and on the other hand to consider other environmental projects such as supply of two Energy saving jikos .

g. Prioritization of other projects for 2022/2023

The Fund Manager gave an elaborate concerns on the project activities that is required by the Board. Key items is to ensure that;

1. Projects are funded to completion
2. Projects of high magnitude are allocated adequate funds that will enable them to be funded within 3 financial years

Name Abdinnor M.Rage
Chairman

Signature



Date 11/01/2022

Name Jibril Omar Musa
Secretary

Signature



Date 11/01/2022

3. Projects activities must be clear and SMART.

4. In allocating funds to projects, adequate consultation with the public works is done to a certain realistic project costing

After lengthy deliberations as summarized above and based on priorities forwarded from the ward meetings, the members approved the projects to factored in the financial year 2022/2023 project in all the four wards in the Constituency as tabulated below: -

WAJIR EAST NGCDF DRAFT PROJECT PROPOSAL (EXCEL)						
FOR THE FINANCIAL YEAR 2022/2023.						
S/No.	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
1	Office administration and Recurrent					
2	NG-CDFC allowance	Payment of NGCDFC allowance charges	1,128,000		1,128,000	New
3	NSSF	Employer contribution to NSSF	48,000		48,000	New
4	NHIF	Employer contribution to NHIF	144,000		144,000	
5	Contractual employees	Payment of staff Basic salaries	4,064,160		4,064,160	New
6	House allowance	Payment of House allowances to NGCDFC staff	1,452,000		1,452,000	New
7	Leave allowance	Payment of Leave allowances to NGCDFC staff	200,000		200,000	New
8	NGCDFC Staff Gratuity	Payment of staff gratuity (31% of basic salary)	864,379.20		864,379.20	

Name Abdinnor M.Rage
Chairman

Signature



Date 11/01/2022


Name Jibril Omar Musa
Secretary


Signature



Date 11/01/2022

9	General Office Supplies (papers, pencils, forms, small office equipment etc)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment), Electricity, courier and postal services	303,840		303,840	New
	Sub total					New
			8,204,379.20		8,204,379.20	
Monitoring and Evaluation, Training and Capacity Building						
10	Accommodation Allowance	Payment of Accommodation Allowance of NGCDFC, National Government officers, PMC, NGCDF Staffs and Constituency oversight committees	2,200,000		2,200,000	New
11	Accommodation - Domestic Travel	Payment of accommodation on domestic travel	600,000		600,000	New
12	Catering Services (receptions), Accommodation, Gifts, Food and Drinks	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	424,463.80		424,463.80	New
13	Refined Fuels and Lubricants for Transport	Payment of Refined Fuels and Lubricants for Transport	600,000		600,000	New
	sub total		3,824,463.80		3,824,463.80	

Name Abdinnor M.Rage
Chairman
Signature  Date 11/01/2022

Name Jibril Omar Musa
Secretary
Signature  Date 11/01/2022

CONSTITUENCY OVERSIGHT COMMITTEE						
14	Travel Costs (airlines, bus, railway, mileage allowances, etc.)	Payment of Transport Expenses During inductions and trainings	50,000		50,000	
15	Hire of Training Facilities and Equipment	Hire of Training Facilities and Equipment- undertake training of COCs on ng-cdf related issues	80,000		80,000	
16	Hire of Transport	Payment of Hire of Transport for monitoring and project visits	320,000		320,000	
17	COC Allowances	Payment of COC allowances	100,000		100,000	
18	Accommodation - Domestic Travel	Payment of Accommodation - Domestic Travel during inductions and trainings	50,000		50,000	
19	Daily Subsistence Allowance	Payment of Daily Subsistence Allowance during monitoring and project visits	400,000		400,000	
	sub total		1,000,000	-	1,000,000	
EDUCATION BURSARY						
20	Bursary Secondary Schools	Payment of bursary to needy students in secondary schools	16,000,000		16,000,000	New
21	Bursary Tertiary Institutions	Payment of bursary to needy students in tertiary institutions	17,000,000		17,000,000	New
			33,000,000		33,000,000	

Name Abdinnor M.Rage
Chairman

Signature



Date 11/01/2022

Name Jibril Omar Musa
Secretary

Signature



Date 11/01/2022

22	Emergency Reserve	To cater for any unforeseen occurrences in the constituency during the financial year	7,636,190		7,636,190	New
ENVIROMENTAL ACTIVITIES						
23	Chief adano Girls Secondary School	Purchase and planting of 550 assorted tree seedlings @kshs 200	110,000		110,000	New
24	Ahmeliban Secondary School	Supply and installation to completion of two stainless steel enegy saving jikos with a capacity of 200 litres (Capacity based on the sufurias)	600,000		600,000	
	Sub total		710,000.00		710,000.00	
SPORTS ACTIVITIES						
25	Regional Sports tournament	Facilitation regional sports tournament in partnership with other constituencies within the region	600,000		600,000	New
26	Constituency Sports Tournament	Carry out Constituency Sports tournament (Kshs.1,000,000 and the winning teams/Schools to be awarded with trophies, balls, goal nets and games kits(Kshs.400,000)	1,400,000		1,400,000	New
	Sub total		2,000,000	-	2,000,000	

Name Abdinnor M.Rage
Chairman

Signature



Date 11/01/2022

Name Jibril Omar Musa
Secretary

Signature



Date 11/01/2022

PRIMARY SCHOOL PROJECTS						
27	Hodhan Primary School	Construction to completion of two classrooms with tiles	2,000,000		2,000,000	New
28	Furaha Primary School	Renovations to completion of 5 classrooms (replacing doors and windows, reflooring with tiles, replastering, with a verandah with tiles repainting and reroofing)	2,500,000		2,500,000	New
29	Furaha Primary School	Purchase and supply of 100 wooden desks@Kshs 6000	600,000		600,000	New
30	Volunteer Primary School	Construction to completion of two classrooms with tiles	2,000,000		2,000,000	New
31	kalkacha Primary School	Renovations to completion of 4 classrooms (replacing doors and windows, reflooring with tiles, replastering, repainting and reroofing)	2,000,000		2,000,000	New
32	Jogbaru Primary School	Construction to completion of two classrooms with tiles	2,000,000		2,000,000	New
33	Jogbaru Primary School	Purchase and supply of 100 wooden desks@Kshs 6000	600,000		600,000	New
34	Bahati Primary School	Construction to completion of two classrooms with tiles	2,000,000		2,000,000	New
35	Khorofharar Primary School	Construction to completion of two classrooms	2,000,000		2,000,000	New

Name Abdinnor M.Rage
Chairman

Signature



Date 11/01/2022

Name Jibril Omar Musa
Secretary

Signature



Date 11/01/2022

36	Rahma Primary School	Renovation to Completion of four classrooms (replacing doors and windows, reflooring with tiles, plastering, repainting and reroofing)	2,000,000		2,000,000	New
37	Wajir Bor Primary School	Construction to completion of two room staff quarters .	1,400,000		1,400,000	New
38	Sitawario Primary School	Construction to completion of two door toilet with one chamber to take care of persons with disability @Kshs 300,000 and septic kshs 600,000	900,000		900,000	New
39	Qahira Primary School	Construction to completion of two classrooms with files	2,000,000		2,000,000	New
40	Junction Primary School	Construction of three classrooms with tiles to completion	3,000,000		3,000,000	New
41	Junction Primary School	Construction to completion of two door toilets with one chamber to take care of persons with disability kshs 300,000 and septic tank kshs 600,000	900,000		900,000	New
42	Junction Primary School	Purchase and supply of 90 wooden desks@Kshs 6000	540,000		350,000	New
43	Arbakheyramsa Primary School	Construction to completion of two room staff quarters .	1,400,000		1,400,000	New
44	Salama Primary School	Construction to completion of two classrooms with tiles	2,000,000		2,000,000	New

Name Abdinnor M.Rage
Chairman

Signature



Date 11/01/2022

Name Jibril Omar Musa
Secretary

Signature



Date 11/01/2022

45	Boji garas Primary School	Construction to completion of two classrooms with files	2,000,000		2,000,000	New
46	Lanbib Primary School	Construction to Completion of 2 door toilets with one chamber to take care of persons with disability at kshs 300,000 and Septic tank at kshs 600,000.	900,000		900,000	New
47	Konton Primary School	Renovation to Completion of four classrooms (replacing doors and windows, reflooring with tiles, replastering, repainting and reroofing).	2,000,000		2,000,000	New
48	Afarshanle Primary School	Construction to completion of two room staff quarters .	1,400,000		1,400,000.	New
	Sub total		36,140,000.		36,140,000	
SECONDARY SCHOOL PROJECTS						
49	Shalatey Mixed Day Secondary School	Purchase and supply of labaratory equipment (attached list of equipment)	2,000,000		2,000,000	New
50	Furaha Girls Secondary School	Construction to Completion of 4 classrooms with tiles	4,000,000		4,000,000	New
51	Furaha Girls Secondary School	Construction to completion of 4 door toilets@kshs 300,000 and septic tanks "kshs 1,600,000 with one chamber to take care of persons with disability	1,800,000		1,800,000	New
52	Furaha Girls Secondary School	Construction to completion of 5 room administration block	4,800,000		4,800,000	New

Name Abdinnor M.Rage
Chairman

Signature



Date 11/01/2022

Name Jibril Omar Musa
Secretary

Signature



Date 11/01/2022

53	Furaha Girls Secondary School	Supply and installation to completion of two elevated water tanks "kshs 400,000 and Water Piping system kshs 800,000	1,200,000		1,200,000	New
54	Furaha Girls Secondary School	Purchase and Supply of 50 mettalic/wooden lockers and chairs :Kshs 7,000	350,000		350,000.	New
55	Senior Chief Adano Girls Secondary	Construction to completion of two classrooms with tiles	2,000,000		2,000,000	New
56	Senior Chief Adano Girls Secondary	Construction to completion of 2 door toilets with one chamber to take care of persons with disability @kshs 300,000 and septic tanks "kshs 600,000	900,000		900,000	New
57	Senior Chief Adano Girls Secondary	Purchase and supply of 100 wooden desks@Kshs 7000	700,000		700,000	New
58	Khorofharar Secondary School	Renovation to Completion of 80 bed capacity dormitory (replacing doors and windows, reflooring with tiles, replastering, repainting and reroofing)	2,000,000		2,000,000	New
59	Arbakheyramsa Boys Secondary School	Construction to completion of two classrooms with tiles	2,000,000		2,000,000	New

Name Abdinnor M.Rage
Chairman

Signature



Date 11/01/2022

Name Jibril Omar Musa
Secretary

Signature



Date 11/01/2022

60	Arbakheyramsa Boys Secondary School	construction to Completion of adaministration block comprising of 3 offices	2,400,000		2,400,000	New
61	Arbakheyramsa Boys Secondary School	Purchase and Supply of 50 mettalic/wooden lockers and chairs :Kshs 7,000	350,000		350,000	New
62	Makaror Secondary School	Purchase and supply of labarotory equipment (attached list of equipment)	2,000,000		2,000,000	New
	Sub total		26,500,000.00		26,500,000	
SECURITY PROJECTS						
63	Khorof Harar Police Post	Construction to completion of two rooms Armory	2,000,000		2,000,000	New
	Sub total		2,000,000		2,000,000	
NGCDF OFFICE PROJECTS						
64	Strategic Plan	To facilitate in Review and Development of a new 5 year Constituency Strategic Plan 2023-2027 to Completion.	2,000,000		2,000,000	New
65	WAJIR East NGCDF Office	Purchase of toyota Landcruiser76 hardtop, 5 door, 4164 cc diesel external injuction	12,000,000		12,000,000	New
66	WAJIR East NGCDF Office	Construction to completion of additional 5 rooms NGCDF office(3 office rooms, registry and archive)	3,200,000		3,200,000.00	New

Name Abdinnor M.Rage
Chairman

Signature



Date 11/01/2022

Name Jibril Omar Musa
Secretary

Signature



Date 11/01/2022

	Sub total		17,200,000		17,200,000	
	Grand Total		138,215,033	~	137,705,033	

MIN 6/ WJR EAST NG / 12/ 2022: ADJOURNMENT


There being no other business, the meeting adjourned at 2: 30pm with a word of prayer by Mr daud Omar Mohamed.

Name Abdinnor M.Rage
Chairman

Signature 

Date 11/01/2022

Name Jibril Omar Musa
Secretary

Signature 

Date 11/01/2022