



**NG-CDF WAJIR EAST**

National Government Constituencies Development Fund Board  
Wajir East NGCDF Building  
Opposite the Wajir County Commissioners office  
P.O Box 417-70200  
Wajir Kenya  
Tel: | Cell: 0708581358  
Email: [ngcdfwajireast@cdf.go.ke](mailto:ngcdfwajireast@cdf.go.ke) | Website: [www.cdf.go.ke](http://www.cdf.go.ke)

**MINUTES OF WAJIR EAST NG-CDFC MEETING HELD ON 14<sup>TH</sup> SEPTEMBER 2021 AT WAJIR EAST NG-CDFC BOARD ROOM.**

**MEMBERS PRESENT .**

1. HASSAN KASAI AHMED	CHAIRMAN NGCDFC
2. AMINA AHMED ADAN	SECRETARY NGCDFC
3. ABDISALAN BILLOW ABDI	FUND ACCOUNT MANAGER
4. FATUMA ABDULLAHI	NGCDFC MEMBER
5. FATUMA OSMAN	NGCDFC MEMBER
6. ABEY ABDI	NGCDFC MEMBER
7. SHUKRI MOHAMED	NGCDFC MEMBER
8. BEIKING ISSA	NGCDFC MEMBER

**AGENDA**

1. Introductions
2. Discussion of previous minutes
3. Approval of Wajir East NGCDF project proposal 2021/2022
4. Payments of NG-CDFC sitting allowances.

**MIN 01/08/2021. CONFIRMATION OF PREVIOUS MEETING MINUTES**

The secretary circulated copies of the previous minutes for adoption. Members discussed the minutes and after lengthy verification, members agreed to make no amendments and the minutes adopted as the true records of the previous minutes.

**MIN 02/08/2021: APPROVAL OF WAJIR EAST NGCDFC PROJECT PROPOSAL 2021/2022**

The Chairperson briefed members that the committee is required to submit the project proposal for the financial year 2021/2022. The committees adopted projects that are legally consistent with NGCDF Act, cost effective and as per the need of the specific ward, institution or the area jurisdiction. All the projects are picked from the Ward report which is the product of a public participation and stakeholder analysis. The members approved the following projects to be submitted to the NGCDF board for approval for the FY 2021/2022. The



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committee gave consideration to school infrastructures both in primary and secondary school s interns of construction of more classrooms ,staff quarters, administration block etc..

	Project Name	Project activity	Estimated Cost	Amount Allocated	Status
	<b>Administrative 6%</b>				
1	Compensation of employees	Payment of staff salaries	5,759,600.00	5,759,600.00	New
2	NHIF	Payment NSSF monthly deductions	140,400.00	140,400.00	New
	NSSF	Payment NSSF monthly deductions	100,000	100,000	New
3	Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea	1,299,672.00	1,299,672.00	New
4	Committee Expenses	Payment of Committee sitting allowances	1,800,000.00	1,800,000.00	New
	<b>Monitoring and Evaluation</b>				
5	Committee Expenses	Payment of Committee sitting allowances, transport, conferences	1,000,000.00	1,000,000.00	New
6	Goods and Services	Printing, stationery, telephone, travel and subsistence,	1,002,000.00	1,002,000.00	New
7	NGCDFC/PMC/STAFF training and capacity building	Undertake Training of the PMCs/NGCDFCs onNG CDF Related issues .	2,000,000.00	2,000,000.00	New
8	Secondary School bursaries	Payments of bursary awards to needy students	10,000,000.00	10,000,000.00	New
9	Tertiary Institutions bursaries	Payments of bursary awards to needy students	11,300,000.00	11,300,000.00	New
10	Emergency Reserve	To cater for any unforeseen occurrences in the constituency during	7,192,207.00	7,192,207.00	New



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	Project Name	Project activity	Estimated Cost	Amount Allocated	Status
		the financial year.			
11	Sports Activities	Carrying out wajir east sports tournament @ Kshs 1,700,000.00 where winning teams will be awarded with balls, uniforms @ Kshs 1,000,000.00	2,700,000.00	2,700,000.00	New
<b>Environmental Activities</b>					
12	Waberi girls secondary school	Supply of 400 tree seedlings to be planted and management by the school management	100,000.00	100,000.00	New
13	Riba girls secondary School	Supply of 400 tree seedlings to be planted and management by the school management	100,000.00	100,000.00	New
14	Chief adano Girls secondary School	Supply of 400 tree seedlings to be planted and management by the school management	100,000.00	100,000.00	New
15	Wajir High School	Supply of 400 tree seedlings to be planted and management by the school management	100,000.00	100,000.00	New
16	Konton Primary School	Supply of 400 tree seedlings to be planted and management by the school management	100,000.00	100,000.00	New
17	WajirBor Secondary School	Supply of 400 tree seedlings to be planted and management by the school management	100,000.00	100,000.00	New
18	Khorofharar Secondary School	Supply of 400 tree seedlings to be planted	100,000.00	100,000.00	New



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	Project Name	Project activity	Estimated Cost	Amount Allocated	Status
		and management by the school management			
23	<b>SUB TOTAL FOR STATUTORIES</b>			<b>700,000</b>	
<b>PRIMARY EDUCATION PROJECTS</b>					
24	Bojigaras primary school	Construction of two classrooms to completion	1,800,000.00	1,800,000.00	New
25	Elbay Primary School	Construction of two classrooms to completion	1,800,000.00	1,800,000.00	New
26	Kalkacha Primary School	Construction of two classrooms to completion	1,800,000.00	1,800,000.00	New
27	ICF Primary School	Construction of two classrooms to completion	1,800,000.00	1,800,000.00	New
28	Kafarsa Primary School	Construction of two classrooms to completion	1,800,000.00	1,800,000.00	New
29	El ali Primary School	Construction of two classrooms to completion	1,800,000.00	1,800,000.00	New
30	Tawakal Primary School	Construction of two classrooms to completion	1,800,000.00	1,800,000.00	New
31	khorofharar Primary School	Construction of two toilets (one disability friendly) @kshs 300,00 with septic tank @kshs 600,000	900,000.00	900,000.00	New
32	Got ade Primary School	Renovations of three classrooms with veranada (re-roofing, re-plastering, replacement of doors and windows, and painting) to completion	1,500,000.00	1,500,000.00	New



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	Project Name	Project activity	Estimated Cost	Amount Allocated	Status
33	Qarsa Primary School	Renovations of two classrooms with veranada (re-roofing, re-plastering, replacement of doors and windows, and painting) to completion	1,000,000.00	1,000,000.00	New
34	Sitawario Primary School	Construction of underground Water tank measuring 10,000 liters to completion	1,600,000.00	1,600,000.00	
<b>SUB TOTAL</b>			<b>17,600,000</b>	<b>17,600,000</b>	
<b>SECONDARY SCHOOL PROJECTS</b>					
35	Riba girls Secondary School	Construction of four classrooms to completion	3,600,000.00	3,600,000.00	New
36	Hon D,M Amin Girls Secondary	Construction of three classrooms to completion	2,400,000.00	2,400,000.00	New
37	Waberi Mixed DAY Secondary	Renovations of administration block comprising of 5 rooms (re-roofing, re-plastering, replacement of doors and windows, and painting) to completion to completion	2,500,000.00	2,500,000.00	New
38	Riba girls Secondary School	Construction of underground Water tank measuring 10,000 liters to completion	1,600,000.00	1,600,000.00	New
39	Waberi Girls Secondary School	Construction of administration block comprising of 6 rooms to completion	4,800,000.00	4,800,000.00	New



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	Project Name	Project activity	Estimated Cost	Amount Allocated	Status
40	Waberi Girls Secondary School	Construction of 4 door toilets (one disability friendly) @kshs 600,00 with septic tank @kshs 1,200,000 to completion	1,800,000.00	1,800,000.00	New
41	Chief Adano Girls Secondary School	Construction of two classrooms to completion	1,800,000.00	1,800,000.00	New
42	Chief Adano Girls Secondary School	Construction of administration block comprising 3 offices to completion	2,400,000.00	2,400,000.00	New
43	Waberi Girls Secondary School	Construction of two classrooms to completion	1,800,000.00	1,800,000.00	New
44	Khorofharar Secondary School	Construction of two roomed staff quarters to completion	1,000,000.00	1,000,000.00	New
45	Waberi Girls Secondary School	construction of chainlink fence with concrete poles 40hacrs (Ksh. 6,500,000) with a gate of Kshs. 1,000,000 to completion	7,500,000.00	7,500,000.00	New
46	Riba girls Secondary School	construction of chainlink fence with concrete poles 40hacrs (Ksh. 6,500,000) with a gate of Kshs. 1,000,000 to completion	7,500,000.00	7,500,000.00	New
47	Waberi Girls Secondary School	Electrification of the whole school (6 classrooms, administration block, gate, kitchen, stores) (Kshs.3,000,000) and purchase and installation of 4 solar panels to completion	4,000,000.00	4,000,000.00	New



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	Project Name	Project activity	Estimated Cost	Amount Allocated	Status
48	Waberi Girls Secondary School	Digging and capping of one well @kshs 600,000 and elevated two 5,000 litres plastic water tank (Kshs 100,000) with concrete stand (Kshs. 300,000) and piping system within the school @kshs 1,300,000 to completion	2,300,000.00	2,300,000.00	New
49	Waberi Girls Secondary School	Construction of two toilets (one disability friendly) @kshs 300,00 with septic tank @kshs 600000 to completion	900,000.00	900,000.00	New
50	Waberi Girls Secondary School	supply of 100 metallic/ wooden lockers and chairs @kshs 7000 .	700,000.00	700,000.00	New
51	Riba girls Secondary School	supply of 100 metallic/ wooden lockers and chairs @kshs 7000 .	700,000.00	700,000.00	New
52	Senior Chief Adano girls Secondary	Supply of 85 metallic/wooden lockers and chairs @kshs 7000 .	595,000.00	595,000.00	New
53	Jog Baru Girls Secondary	Renovation of a 60 student capacity laboratory (re-plastering, re-flooring, replacement of doors and windows, tiling of work stations and painting .	1,000,000	1,000,000	New
54	Jog Baru Girls Secondary	plumbing, installation of gas pipes, electrification and and purchase of laboratory	1,000,000	1,000,000	New

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	Project Name	Project activity	Estimated Cost	Amount Allocated	Status
		furniture (60 metallic/wooden stools) to completion			
	<b>SUB TOTAL</b>		<b>49,895,000</b>	<b>49,895,000</b>	
<b>ROAD PROJECTS</b>					
53	C975(5015) Riba - Konton Road	Grading 51kms to completion	8,000,000.00	8,000,000.00	New
54	C975(G5360) Riba - Garsa road	Grading 28kms to completion	6,000,000.00	6,000,000.00	New
55	E5014 Khorofharar - Ausmudulle	Grading 42kms to completion	7,000,000.00	7,000,000.00	New
	<b>SUB TOTAL</b>		<b>21,000,000.00</b>	<b>21,000,000.00</b>	<b>New</b>
<b>SECURITY PROJECTS</b>					
56	Riba location chiefs office	Construction of chiefs office comprising of 3 rooms to completion	2,200,000.00	2,200,000.00	New
57	Lambib location chief office	Construction of chiefs office comprising two rooms to completion	1,400,000.00	1,400,000.00	New
	<b>SUB TOTAL</b>		<b>2,200,000.00</b>	<b>2,200,000.00</b>	
<b>GRAND TOTAL</b>				<b>137,088,879.00</b>	

The committee members requested the Fund Account Manager to do the necessary documentation for project proposal to be submitted for approval by NG-CDF board.

**MIN 03/08/2021 A.O.B.**

Committee members agreed on the following;

1. The Fund Account manager to be paid night out allowances for the days he will travel to Nairobi head office while submitting monthly returns and projects proposals to Nairobi NG - CDF Board.





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2. There being no other business the meeting ended with a word of prayer from the Shukri Mohamed.

Minutes Compiled by Amina Ahmed Adan Minutes Confirmed by: Hassan Kasai Ahmed

The Secretary

Signature.....

The Chairperson.

Signature.....