



National Government Constituencies Development Fund Board
Wajir east ng-cdf ,opposite wajir county commissioner office
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MINUTES OF WAJIR EAST NG-CDFC MEETING HELD ON 28TH NOVEMBER 2018 AT WAJIR EAST NG-CDFC BOARD ROOM .

MEMBERS PRESENT .

1. ISSA GARAD ADAN	CHAIRMAN NGCDFC
2. RASHID ABDI ADAN	SECRETARY NGCDFC
3. ABDISALAN BILLOW ABDI	FUND ACCOUNT MANAGER
4. FATUMA ABDULLAHI	NGCDFC MEMBER
5. FATUMA OSMAN	NGCDFC MEMBER
6. ABEY ABDI	NGCDFC MEMBER
7. SHUKRI MOHAMED	NGCDFC MEMBER
8. BEIKING ISSA	NGCDFC MEMBER
9. AMINAAHMED ADAN	NGCDFC MEMBER

AGENDAS .

1. Introductions
2. Discussion of previous minutes
3. Approval of wajir East NGCDFC budget proposal for the financial year 2018/2019.
4. Payments of ng-cdfc sitting allowances

MIN 01/11/2018 INTRODUCTIONS .

The chairman called the meeting to order at 9.00am .The meeting started with a word of prayers from the secretary Rashid adan abdi .The chairman introduced the agendas of the meeting .

MIN 03/11/2018 APPROVAL OF WAJIR EAST NGCDFC BUDGET PROPOSAL FOR THE FINANCIAL YEAR 2018/2019.

The chair circulated copies of the 2018/19 boards circular on the preparation of project proposal and the needs assessment report of august 2018 by NGCDFC wajir east.

The chair urged the members to use these documents as controls among other policy documents including the recently included concluded wajir east NGCDF strategic plan 2017/2018-2021/2022, project implementation status report and NGCDF Act to avoid any disparity and avoid legal and technical loopholes in the preparation of the budget.

After thorough discussions the members agreed on the following Issues:-

- That salaries and remunerations to be increased from kshs 2,000,000 to kshs 4,500,000 following the recent increase of NGCDFC staffs .This will also translate to additional allocations of NHIF and NSSF deductions to a tune of kshs 300,000 annually.
- That a new girls secondary school to be constructed at Riba location since the entire khorofharar ward has no girl's secondary school. Members agreed the funds should be allocated to construct basic facilities such as classrooms, administration block, toilets and dormitory.
- That bursary to be reduced from 28 million to 20 million so as to increase project allocations.
- That project allocations for secondary and primary schools projects be increased from the previous allocations of 2017/2018.
- That allocation to be proposed for the security sector,
- Allocations for ng-cdfc office for office renovations and supply of equipments was also proposed mainly because the office several amenities since it was built the year 2006 and needs improvement to help in the efficiency and smooth operations of ngcdfc activities .
- That there was no ongoing projects and members agreed to complete the following secondary schools with additional facilities.-

1. Volunteer secondary school –requires lab furniture and fitting for the recently completed science laboratory

The school has no electricity connection and allocation be made to that effect .The school was funded

by Wajir NGCDF last financial year 2017/2-018



2. Jugbaro secondary school –the school requires additional facilities such as lab furniture and fittings , toilets, water reticulation system and administration block and members agreed to make an

Appropriate allocation to that effect. The school was funded by Wajir East After scrutiny of the above issues and the policy documents the members prioritized the following projects

6% Office administration		
Project Name	Activity	Amount
Employee salaries	Payment of staff salaries and gratuity	4,500,000.00
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea	700,000.00
NHIF	Payment NSSF monthly deductions	150,000.00
NSSF	Payment NSSF monthly deductions	150,000.00
Committee Expenses	Payment of Committee sitting allowances	700,000.00
Sub Total		6,200,000.00
Monitoring and Evaluation ,NGCDFC/PMC/STAFF training and capacity building .		
Project Name	Activity	Amount
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	1,000,000.00
NGCDFC/PMC/STAFF training and capacity building	Undertake Training of the PMCs/CDFCs on CDF Related issues	450,000.00
Sub total		1,450,000.00
5% EMMERGENCY SECTOR		
Project Name	Project Activity	Amount Allocated
Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	5,738,993.45
Sub total		5,738,993.45
2% SPORT ACTIVITIES		
Project Name	Project Activity	Amount Allocated
Khorofharar secondary school	Purchase of football balls for the following teams in the constituency:- khorof harar secondary school	1,000,000.00
Wajir bor secondary school	Purchase of football balls for the following teams in the constituency:- wajir bor secondary school	1,000,000.00
Sub total		2,000,000.00

2% ENVIROMENTAL ACTIVITIES		
PROJECT NAME	PROJECT ACTIVITIES	AMOUNT
Volunteer secondary school	Supply and planting of 500 tree seedling and landscaping in volunteer secondary school	1,000,000.00
Wajir bor secondary school	Supply and planting of 500 tree seedling and landscaping in volunteer secondary school	1,000,000.00
Sub total		2,000,000.00
EDUCATION SECTOR		
PRIMARY SCHOOL PROJECT		
Project Name	Project Activity	Amount Allocated
Konton Primary school	Construction of kitchen and store	1,200,000.00
Boji garas pry school	construction of underground water tank	1,300,000.00
Elmi pry school	construction of two classrooms	1,600,000.00
Lambib pry school	construction of two classrooms	1,600,000.00
Kajaja II	construction of two staff quarters	1,400,000.00
Kutulo primary school	construction of two classrooms	1,600,000.00
Wajir pry school	renovations of 4 classrooms	2,000,000.00
Wajir girls primary	Renovations of classrooms	1,400,000.00
ICF primary school	Constructions of two toilet with septic tank	1,400,000.00




Wajir bor primary school	Renovation of dining hall	1,000,000.00
Boji garas pry school	construction of two classrooms	1,400,000.00
Halanle pry school	renovation of 8 classrooms	4,000,000.00
Furaha primary school	construction of toilet with septic tank	1,000,000.00
Khorofharar primary school	supply of 50 desks @ kshs 7,000 per desks.	350,000.00
Wajir bor primary school	supply of 50 desks @ kshs 7,000 per desks.	350,000.00
Konton primary school	supply of 50 desks @ kshs 7,000 per desks.	350,000.00
Wagberi primary school	supply of 50 desks @ kshs 7,000 per desks.	350,000.00
Halanle pry school	supply of 50 desks @ kshs 7,000 per desks.	350,000.00
Qarsa primary school	supply of 50 desks @ kshs 7,000 per desks.	350,000.00
Township primary school	supply of 50 desks @ kshs 7,000 per desks.	350,000.00
Riba primary school	supply of 50 desks @ kshs 7,000 per desks.	350,000.00
Lambib pry school	supply of 50 desks @ kshs 7,000 per desks.	350,000.00
Kajaja II primary school	supply of 50 desks @ kshs 7,000 per desks.	350,000.00
Elmi pry school	supply of 50 desks @ kshs 7,000 per desks.	350,000.00
Gotade primary school	supply of 50 desks @ kshs 7,000 per desks.	350,000.00
Kutulo primary school	supply of 50 desks @ kshs 7,000 per desks.	350,000.00




Elmi pry school	supply of 50 desks @ kshs 7,000 per desks.	350,000.00
Catholic priary school	supply of 50 desks @ kshs 7,000 per desks.	350,000.00
Kalkalcha primary school	Construction of twin toilet with septic tank	961,881.87
SUB TOTAL		27,111,881.87
EDUCATION SECTOR		
SECONDARY SCHOOL PROJECTS		
Project Name	Activity	Amount
jugbaro secondary school	supply 100 lockers and chairs	700,000.00
shaletey secondary school	supply 100 lockers and chairs	700,000.00
khorofharar sec school	supply 100 lockers and chairs	700,000.00
Riba Secondary school	supply 123 lockers and chairs	860,000.00
volunteer secondary school	supply 100 lockers and chairs	700,000.00
furaha secondary school	supply 100 lockers and chairs	700,000.00
wagberi secondary school	supply 100 lockers and chairs	700,000.00
wajir special secondary	supply 100 lockers and chairs	700,000.00
makaror secondary school	supply 100 lockers and chairs	700,000.00
wagberi secondary school	construction of science lab	2,900,000.00
jugbaro secondary school	construction of administration block	2,800,000.00
jugbaro sec school	constriction of twin toilets with	900,000.00




	septic tank	
jugbaro sec school	supply and installation of water tank and water pipig system	1,000,000.00
voulnteer girls secondary school	furniture and fittings ,supply of equipments	1,200,000.00
jugbaro secondary school	furniture and fittings ,supply of equipments	1,200,000.00
shalatey sec school	furniture and fittings ,supply of equipments	1,200,000.00
wagberi secondary school	renovations of three classrooms	1,400,000.00
volunteer secondary school	electrification of school facilities	500,000.00
Riba girls secondary school	construction of two classrooms	1,600,000.00
Riba girls secondary school	construction of dormitory	4,000,000.00
Riba girls secondary school	construction administration block	3,000,000.00
Riba girls secondary school	construction of two toilets	1,000,000.00
Wajir girls secondary school	Construction of two toilets	900,000
Sub Total		30,060,000.00
SECURITY SECTOR PROJECTS		
project Name	Activity	Amount
khorof harar AP camp	construction of four staff quarters	3,000,000.00
wajir bor AP camp	construction of two staff quarters	1,800,000.00
Riba AP camp	construction of two staff quarters	1,800,000.00




Riba AP camp	construction of twin toilet with septic tank	900,000.00
DO Central office	Renovation and extension	2,000,000.00
SUB TOTAL		9,500,000.00
BURSARY SECTOR		
Project Name	Activity	Amount
Bursary Secondary Schools	Payments of bursary awards to needy students	10,000,000.00
Bursary Tertiary Institutions	Payments of bursary awards to needy students	10,000,000.00
Sub total		20,000,000.00
NG-CDFC OFFICE		
Project Name	Activity	Amount
Wajir East NG-CDFC office	Renovation of NG-CDFC office doors ,windows ,floors and paints including the water piping system.	1,500,000.00
Wajir East NG-CDFC office	Supply of 5 computer and accessories ,conference table ,chairs and curtains	2,160,000.00
Sub total		3,680,000.00
TERTIARY PROJECT		
Project Name	Activity	Amount
Wajir Community library	Renovations of doors ,windows ,floors and roofs .	1,300,000.00
Sub total		1,300,000.00
GRAND TOTAL		109,040,875.32


MIN 04/11/2018 PAYMENT OF NG-CDFC SITTING ALLOWANCE.

The members approved the payments of kshs 52,000 for this NGCDFC sitting allowances as per the attendance schedule.


MIN 05/11/2018. A.O.B

Having no other business to discuss the chair officially closed the meeting

Prepared by: 

Confirmed by: 

Secretary. Wajir East NGCDFC
Rashid Abdi Adan

**WAJIR EAST
CONSTITUENCY
NG-CDFC
CHAIR**
Date: 28/11/18
Sign: 

Chairman. Wajir East NGCDFC
Issa Garad Adan