



**NG-CDF**

National Government Constituencies Development Fund

Tarbaj Constituency

P.O Box 647- 70200

Wajir, Kenya

Cell: 0723283423

Email: [tarbaj@ngcdf.go.ke](mailto:tarbaj@ngcdf.go.ke) | Website: [www.cdf.go.ke](http://www.cdf.go.ke)

NG-CDFC/TARBAJ/ PROP/Vol (01)

31<sup>st</sup> December, 2024

The Chief Executive Officer,

National Government Constituency Development Fund Board,

P.O.BOX 46682-0010,

NAIROBI.

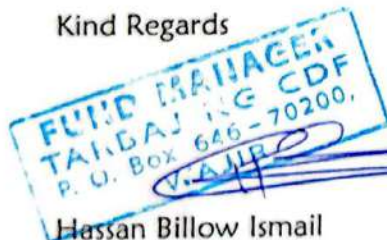
**RE: TARBAJ NG-CDF PROJECT PROPOSAL FOR FINANCIAL YEAR 2024/2025.**

Referring to the above subject, kindly find the attached:

1. NG-CDFC minutes.
2. Third and Fourth schedules respectively.
3. Ward report for FY 2024-2025

Thank you for your continued co-operation

Kind Regards



Hassan Billow Ismail

Fund Account Manager

Tarbaj Constituency

**THIRD SCHEDULE(ss. 25(6),(11) and 29(1))  
CONSTITUENCY PROJECTS SUBMISSION FORM**

CONSTITUENCY NO. 035

CONSTITUENCY NAME: TARBAJ

FINANCIAL YEAR: 2024-2025

SERIAL	NAME OF PROJECT	AMOUNT ALLOCATED (KSHS)
035/AP1	Administration/Recurrent	8,894,590.00
035/AP2	Monitoring and evaluation/Capacity Building	5,024,295.26
035/2640100	Bursary/Mocks/Cats	0.00
035/2640200	Emergency Projects	8,972,097.72
035/2640507	Security Projects	10,900,000.00
035/2640510	Environmental Projects	511,409.57
035/2640101	Bursary Secondary Schools	20,000,000.00
035/2640102	Bursary Tertiary Schools	22,617,464.19
035/2630209	Capital Grants to Primary Schools	56,800,000.00
035/2630210	Capital Grants to Secondary Schools	10,100,000.00
035/2630211	Capital Grants to Tertiary Institutions and Universities	26,650,000.00
TOTAL		170,469,856.74

AHMED SHEIKH YASSIM



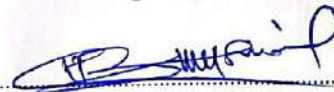
31/12/2024

Chairman

Signature

Date

Hassan Bello



31, 12, 2024

Fund Manager

Signature

Date

## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 035

Constituency Name TARBAJ County Wajir

Project Number AP1

Project Title Administration/Recurrent

Sector Administration & Recurrent

**Status of projects**

**Brief statement on project status at time of submission**

Financial year 2024-07-01 to 2025-06-30

Original Cost Estimates, in Ksh 8,894,590.00 dated

Amount allocated last financial year dated

**Sub projects**

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Contractual Employees	4-0008-035-2110201-100-2024-2025-1	Payment for 12no. staff Basic Salaries	New Project	4,446,000.00
Housing Levy	4-0008-035-2120103-100-2024-2025-2	Payment of Housing levy for 12 staffs	New Project	66,690.00
	4-0008-035-2710102-100-2024-2025-3	Payment of gratuity to 12 no. NGCDFC staff	New Project	1,378,260.00
NSSF	4-0008-035-2120101-100-2024-2025-4	Employers contribution to NSSF	New Project	259,200.00
NITA Levy	4-0008-035-2020104-100-2024-2025-5	Payment of NITA levy for 12 staffs	New Project	5,400.00
NG-CDF allowances	4-0008-035-2210811-100-2024-2025-6	Payment of NG-CDF Allowances, other National Government officers & NGCDF Staff	New Project	1,128,000.00
Electricity charges	4-0008-035-2210101-100-2024-2025-7	Payment of Payment of Electricity charges	New Project	84,000.00
Internet Connections	4-0008-035-2210202-100-2024-2025-8	Payment of Internet Connections	New Project	36,000.00
Courier and Postal Services	4-0008-035-2210203-100-2024-2025-9	Payment of Courier and Postal Services	New Project	180,000.00
Publishing and Printing Services	4-0008-035-2210502-100-2024-2025-10	Payment of Publishing and Printing Services	New Project	12,000.00



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Subscriptions to Newspapers, Magazines and Periodicals	4-0008-035-2210503-100-2024-2025-11	Payment of Subscriptions to Newspapers, Magazines and Periodicals	New Project	12,000.00
Supplies and Accessories for Computers and Printers	4-0008-035-2211102-100-2024-2025-12	Payment of Supplies and Accessories for Computers and Printers	New Project	31,040.00
Sanitary and Cleaning Materials, Supplies and Services	4-0008-035-2211103-100-2024-2025-13	Payment of Sanitary and Cleaning Materials, Supplies and Services	New Project	24,000.00
Travel Costs (airlines, bus, railway, mileage allowances, etc.)	4-0008-035-2210301-100-2024-2025-14	Payment of Transport Expenses	New Project	240,000.00
Daily Subsistence Allowance	4-0008-035-2210303-100-2024-2025-15	Payment of Daily Subsistence Allowance	New Project	240,000.00
General Office Supplies (papers, pencils, forms, small office equipment etc)	4-0008-035-2211101-100-2024-2025-16	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	New Project	680,000.00
Bank service commission and charges	4-0008-035-2211301-100-2024-2025-17	Payment of Bank service commission and charges	New Project	72,000.00
<b>TOTAL:</b>				<b>8,894,590.00</b>

Person completing form

SIGNATURE:

*[Handwritten Signature]*

DATE:

*31.02.2024*

NAME:

*Hassan Bilal*

POSITION:

*Fund manager*

## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 035

Constituency Name TARBAJ County Wajir

Project Number AP1

Project Title Monitoring and Evaluation

Sector Monitoring & Evaluation

**Status of projects**

Brief statement on project status at time of submission

Financial year 2024-07-01 to 2025-06-30

Original Cost Estimates, in Ksh 5,024,295.26 dated

Amount allocated last financial year dated

**Sub projects**

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Accommodation Allowance	4-0008-035-2210710-111-2024-2025-1	Payment of Accommodation Allowance of NGCDFC, National Government officers and PMC	New Project	657,000.00
Remuneration of Instructors and Contract based Training Services.	4-0008-035-2210702-111-2024-2025-2	Payment of Remuneration of Instructors and Contract based Training Services.	New Project	70,000.00
Production and Printing of Training Materials	4-0008-035-2210703-111-2024-2025-3	Payment of production training materials and other Printing Services	New Project	70,000.00
Hire of training Facilities and Equipment	4-0008-035-2210704-111-2024-2025-4	Hire of training Facilities and equipment for NG-CDFC,PMC and Staffs	New Project	100,000.00
Catering Services (receptions), Accommodation, Gifts, Food and Drinks	4-0008-035-2210801-111-2024-2025-5	Payment of Catering Services (receptions), Accommodation, Gifts, Food and Drinks	New Project	900,000.00
Accommodation - Domestic Travel	4-0008-035-2210302-111-2024-2025-6	Payment of Accommodation - Domestic Travel	New Project	432,000.00
Hire of Transport	4-0008-035-2210604-111-2024-2025-7	Payment of Hire of Transport	New Project	1,000,000.00
NGCDFC Allowance	4-0008-035-2210811-111-2024-2025-8	Payment of NGCDFC allowances	New Project	1,200,000.00
General Office Supplies (papers,	4-0008-035-2211101-111-2024-2025-9	Purchase of General Office Supplies (papers, pencils, forms,	New Project	595,295.26

**National Government Constituencies Development Fund**  
Fourth Schedule Report

pencils, forms, small office equipment etc)		small office equipment)		
<b>TOTAL:</b>				5,024,295.26

Person completing form

**SIGNATURE:**  **DATE:** 31/12/2014  
**NAME:** Hassan Bilal **POSITION:** Fund manager



**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 035

Constituency Name TARBAJ County Wajir

Project Number 2640200

Project Title Emergency projects

Sector Emergency

Status of projects

Brief statement on project status at time of submission

Financial year 2024-07-01 to 2025-06-30

Original Cost Estimates, in Ksh 8,972,097.72 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Emergency	4-0008-035-2640200-101-2024-2025-1	To cater for any unforeseen occurrences in the constituency during the financial year	New Project	8,972,097.72
<b>TOTAL:</b>				<b>8,972,097.72</b>

Person completing form

SIGNATURE: [Signature] DATE: 31, 12, 2024  
NAME: Hassan Billo POSITION: Fund manager

## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

**Constituency No** 035

**Constituency Name** TARBAJ **County** Wajir

**Project Number** 2640507

**Project Title** Security Projects

**Sector** OTHER GRANTS AND OTHER PAYMENTS

**Status of projects**

**Brief statement on project status at time of submission**

**Financial year** 2024-07-01 to 2025-06-30

**Original Cost Estimates, in Ksh** 10,900,000.00 dated

**Amount allocated last financial year** dated

**Sub projects**

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Dasheq division Assistant County Commissioners office	4-0008-035-2640507-264-2024-2025-1	Construction of 4 office rooms comprising of ACCs office, clerks office, Board room & Secretarys office	New Project	2,500,000.00
Dasheq division Assistant County Commissioners Residence	4-0008-035-2640507-264-2024-2025-2	Construction to completion of Residence comprising of 2 bedroom and living room.	New Project	2,000,000.00
Tarbaj police station	4-0008-035-2640507-264-2024-2025-3	Construction to completion of 2 one roomed staff quarters	New Project	1,400,000.00
kajaja 2 chief office	4-0008-035-2640507-264-2024-2025-4	Construction to completion of chiefs office comprising of 2 rooms ( Chief office & clerks) ksh 1,000,000/ and construction to completion of 2 door toilet with one taking care of persons with disability ) ksh 1,000,000/	New Project	2,000,000.00
Haragaal Assistant County commissioners Residence	4-0008-035-2640507-264-2024-2025-5	Construction to completion of Residence house comprising of 2 bedroom and living room.	New Project	2,000,000.00
Haragal police post	4-0008-035-2640507-264-2024-2025-6	Construction to completion of 2 door toilet with one chamber taking care of persons with disability	New Project	1,000,000.00
<b>TOTAL:</b>				10,900,000.00




**National Government Constituencies Development Fund**  
Fourth Schedule Report

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Person completing form

SIGNATURE:  DATE: 31, 12, 2024

NAME: Abd mager POSITION: Hassan bin Ali

**FOURTH SCHEDULE (s. 30)**  
**PROJECT DESCRIPTION FORM**

Constituency No 035  
Constituency Name TARBAJ County Wajir  
Project Number 2640510  
Project Title Environmental Projects  
Sector Environment/Climate Change Mitigation activities

Status of projects

Brief statement on project status at time of submission

Financial year 2024-07-01 to 2025-06-30

Original Cost Estimates, in Ksh 511,409.57 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Sarman boys secondary School	4-0008-035-2640510-110-2024-2025-1	Purchase, supply ,delivery and installation of 50 litres energy saving jikos@ksh 511,409.57	New Project	511,409.57
<b>TOTAL:</b>				511,409.57

Person completing form

SIGNATURE: 

DATE: 31/12/2024

NAME: Hassan Rollin

POSITION: fund manager

## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 035

Constituency Name TARBAJ County Wajir

Project Number 2640101

Project Title Bursary Secondary Schools

Sector OTHER GRANTS AND OTHER PAYMENTS

Status of projects

Brief statement on project status at time of submission

Financial year 2024-07-01 to 2025-06-30

Original Cost Estimates, in Ksh 20,000,000.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Bursary Secondary Schools	4-0008-035-2640101-264-2024-2025-1	Payment of bursary to needy students in secondary schools	New Project	20,000,000.00
			TOTAL:	20,000,000.00

Person completing form

SIGNATURE: 

DATE: 31.12.2024

NAME: Hassan Bilal

POSITION: Fund manager



## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 035

Constituency Name TARBAJ County Wajir

Project Number 2640102

Project Title Bursary Tertiary Schools

Sector OTHER GRANTS AND OTHER PAYMENTS

Status of projects

**Brief statement on project status at time of submission**

Financial year 2024-07-01 to 2025-06-30


Original Cost Estimates, in Ksh 22,617,464.19 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Bursary Tertiary Institutions	4-0008-035-2640102-264-2024-2025-1	Payment of bursary to needy students in tertiary institutions	New Project	22,617,464.19
			<b>TOTAL:</b>	22,617,464.19

Person completing form

SIGNATURE:  DATE: 31/12/2024

NAME: Hassan Bilal POSITION: Fund manager

## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 035

Constituency Name TARBAJ County Wajir

Project Number 2630209

Project Title Capital Grants to Primary Schools

Sector Transfer to Other Government Entities

**Status of projects**

**Brief statement on project status at time of submission**

Financial year 2024-07-01 to 2025-06-30

Original Cost Estimates, in Ksh 56,800,000.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Kutulo primary school	4-0008-035-2630209-263-2024-2025-1	Construction to completion of 100 capacity multipurpose social hall	New Project	4,400,000.00
El Dambas primary school	4-0008-035-2630209-263-2024-2025-2	Construction to completion of 2 classrooms	New Project	2,100,000.00
Hassan yarrow primary school	4-0008-035-2630209-263-2024-2025-3	Construction to completion of 2 classrooms	New Project	2,100,000.00
Balat Raha primary school	4-0008-035-2630209-263-2024-2025-4	Construction to completion of 2 classrooms	New Project	2,100,000.00
Elyunis primary school	4-0008-035-2630209-263-2024-2025-5	Renovation to completion of two classrooms ( re-roofing, fixing of doors and windows, filling of cracks, plastering and painting)	New Project	1,000,000.00
Hekma primary school	4-0008-035-2630209-263-2024-2025-6	Construction to completion of 2 door toilet with one chamber taking care of persons with disability	New Project	1,000,000.00
Maadathe primary school	4-0008-035-2630209-263-2024-2025-7	Renovation to completion of two classrooms ( re-roofing, fixing of doors and windows, filling of cracks , plastering and painting)	New Project	1,000,000.00
Balatul amin primary school	4-0008-035-2630209-263-2024-2025-8	Renovation to completion of two classrooms ( re-roofing, fixing of doors and windows, filling of cracks , plastering and painting)	New Project	1,000,000.00



**National Government Constituencies Development Fund**  
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Lafeley primary school	4-0008-035-2630209-263-2024-2025-9	Renovation to completion of two classrooms ( re-roofing, fixing of doors and windows, filling of cracks , plastering and painting)	New Project	1,000,000.00
Holoke primary school	4-0008-035-2630209-263-2024-2025-10	Construction to completion of 2 classrooms	New Project	2,100,000.00
Ausumudule primary school	4-0008-035-2630209-263-2024-2025-11	Construction to completion of chain link fence 250 * 250m with barbed wire, concrete posts gate and guard house.	New Project	3,500,000.00
Dodha primary school	4-0008-035-2630209-263-2024-2025-12	Construction to completion of 2 door toilet with one chamber taking care of persons with disability	New Project	1,000,000.00
Harakoba primary school	4-0008-035-2630209-263-2024-2025-13	Construction to completion of 2 classrooms	New Project	2,100,000.00
Jowhar primary school	4-0008-035-2630209-263-2024-2025-14	Renovation to completion of two classrooms ( re-roofing, fixing of doors and windows, filling of cracks , plastering and painting)	New Project	1,000,000.00
Kajaja 1 primary school	4-0008-035-2630209-263-2024-2025-15	Renovation to completion of two classrooms ( re-roofing, fixing of doors and windows, filling of cracks , plastering and painting)	New Project	1,000,000.00
Wargadud primary school	4-0008-035-2630209-263-2024-2025-16	Construction to completion of 2 classrooms	New Project	2,100,000.00
Maadathe primary School	4-0008-035-2630209-263-2024-2025-17	Construction to completion of 30m3 underground water tank	New Project	1,300,000.00
Kutulo power primary school	4-0008-035-2630209-263-2024-2025-18	Construction to completion of administration block, comprising of Head teachers, Deputy Head teachers office, Bursar, secretary, staff room and store.	New Project	1,800,000.00
Lahaley primary school	4-0008-035-2630209-263-2024-2025-19	Construction to completion of 2 classrooms	New Project	2,100,000.00
El-kutulo primary School	4-0008-035-2630209-263-2024-2025-20	Construction to completion of 2 classrooms	New Project	2,100,000.00
Dalsan primary school	4-0008-035-2630209-263-2024-2025-21	Construction to completion of 1 classroom	New Project	1,050,000.00
Sarman primary school	4-0008-035-2630209-263-2024-2025-22	Construction to completion of 2 door toilet with one chamber taking care of persons with disability	New Project	1,000,000.00
kabadula primary school	4-0008-035-2630209-263-2024-2025-23	Renovation to completion of two classrooms ( re-roofing, fixing of doors and windows, filling of cracks , plastering and painting)	New Project	1,000,000.00
Hadadogof primary School	4-0008-035-2630209-263-2024-2025-24	Construction to completion of 2 one roomed staff quarter	New Project	1,500,000.00
Kubeymaney primary school	4-0008-035-2630209-263-2024-2025-25	Construction to completion of 2 classrooms	New Project	2,100,000.00
Basanicha primary School	4-0008-035-2630209-263-2024-2025-26	Renovation to completion of three classrooms ( re-roofing, fixing of doors and windows, filling of cracks , plastering and	New Project	1,500,000.00



National Government Constituencies Development Fund  
 Schedule Report

		painting)		
Gunana primary school	4-0008-035-2630209-263-2024-2025-27	Construction to completion of 2 classrooms	New Project	2,100,000.00
Holoke primary school	4-0008-035-2630209-263-2024-2025-28	Construction to completion of 2 door toilet with one chamber taking care of persons with disability	New Project	1,000,000.00
Harawa primary school	4-0008-035-2630209-263-2024-2025-29	Construction to completion of 2 classrooms	New Project	2,100,000.00
Ogoralle primary school	4-0008-035-2630209-263-2024-2025-30	Construction to completion of 2 door toilet with one chamber taking care of persons with disability	New Project	1,000,000.00
Burmuyow primary school	4-0008-035-2630209-263-2024-2025-31	Construction to completion of 2 door toilet with one chamber taking care of persons with disability	New Project	1,000,000.00
Majabyar primary school	4-0008-035-2630209-263-2024-2025-32	Construction to completion of 1 classroom	New Project	1,050,000.00
Hekma primary school	4-0008-035-2630209-263-2024-2025-33	Construction to completion of 1 classroom	New Project	1,050,000.00
Majabyar primary school	4-0008-035-2630209-263-2024-2025-34	Construction to completion of 2 door toilet with one chamber taking care of persons with disability	New Project	1,000,000.00
El Dambas primary school	4-0008-035-2630209-263-2024-2025-35	Construction to completion of 2 door toilet with one chamber taking care of persons with disability	New Project	1,000,000.00
Sangow Primary School	4-0008-035-2630209-263-2024-2025-36	Construction to completion of 1 classroom	New Project	1,050,000.00
Sangow Primary School	4-0008-035-2630209-263-2024-2025-37	Construction to completion of 1 door toilet being disability friendly	New Project	500,000.00
<b>TOTAL:</b>				<b>56,800,000.00</b>

Person completing form

SIGNATURE:



DATE:

31/12/2024

NAME:

Hassan Billo

POSITION:

Paul Mwangi

## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 035

Constituency Name TARBAJ County Wajir

Project Number 2630210

Project Title Capital Grants to Secondary Schools

Sector Transfer to Other Government Entities

**Status of projects**

**Brief statement on project status at time of submission**

Financial year 2024-07-01 to 2025-06-30

Original Cost Estimates, in Ksh 10,100,000.00 dated

Amount allocated last financial year dated

**Sub projects**


Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Tarbaj secondary	4-0008-035-2630210-263-2024-2025-1	Renovation to completion of principals quarters (4 rooms) (re-roofing, fixing of doors and windows, filling of cracks, plastering and painting)	New Project	1,600,000.00
Illeys secondary school	4-0008-035-2630210-263-2024-2025-2	Renovation of three classrooms ( re-roofing, fixing of doors and windows, filling of cracks , plastering and painting)	New Project	1,500,000.00
kutulo boys secondary school	4-0008-035-2630210-263-2024-2025-3	Renovation to completion of 45 student capacity laboratory ( re-roofing, fixing of doors and windows, filling of cracks , plastering and painting)	New Project	2,000,000.00
kutulo boys secondary	4-0008-035-2630210-263-2024-2025-4	Purchase, supply & delivery of 150no. Chairs & chambers at ksh 10,000/ each	New Project	1,500,000.00
Mansa boys secondary	4-0008-035-2630210-263-2024-2025-5	construction to completion of 4no. door toilet with two chambers taking care of persons with disability	New Project	2,000,000.00
Mansa boys secondary	4-0008-035-2630210-263-2024-2025-6	Renovation to completion of principals quarters (4 rooms) (re-roofing, fixing of doors and windows, filling of cracks, plastering and painting)	New Project	1,500,000.00

**National Government Constituencies Development Fund**

Fourth Schedule Report

TOTAL:	10,100,000.00
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Person completing form

SIGNATURE:  DATE: 31, 12, 2024  
NAME: Hassan Fallah POSITION: fund manager



**National Government Constituencies Development Fund**  
Fourth Schedule Report

**FOURTH SCHEDULE (s. 30)**  
**PROJECT DESCRIPTION FORM**

Constituency No 035

Constituency Name TARBAJ

County Wajir

Project Number 2630211

Project Title Capital Grants to Tertiary Institutions and Universities

Sector Transfer to Other Government Entities

**Status of projects**

**Brief statement on project status at time of submission**

Financial year 2024-07-01 to 2025-06-30

Original Cost Estimates, in Ksh 26,650,000.00 dated

Amount allocated last financial year dated


**Sub projects**

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Tarbaj Teachers Training College	4-0008-035-2630211-263-2024-2025-1	Construction to completion of 8 door toilet with 2 taking care of persons with disability	New Project	4,000,000.00
Tarbaj Teachers Training College	4-0008-035-2630211-263-2024-2025-2	Construction to completion of 8 door bathrooms with 2 taking care of persons with disability	New Project	3,200,000.00
Tarbaj Teachers Training College	4-0008-035-2630211-263-2024-2025-3	purchase supply & delivery of 160no. chambers and tables and chairs @ ksh 10,000 each	New Project	1,600,000.00
Tarbaj Teachers Training College	4-0008-035-2630211-263-2024-2025-4	construction to completion of 100no. Capacity multipurpose social hall	New Project	4,750,000.00
Tarbaj Teachers Training College	4-0008-035-2630211-263-2024-2025-5	Digging of well, piping (Kshs. 1,000,000) and installation of 5000 litres water tank Kshs. 300,000	New Project	1,300,000.00
Tarbaj Teachers Training College	4-0008-035-2630211-263-2024-2025-6	purchase of 51no. Seater Issuzu FRR school bus	New Project	8,000,000.00
Tarbaj technical Training Institute	4-0008-035-2630211-263-2024-2025-7	construction of basic Digital hub comprising of computer hall, and 2no. office rooms.	New Project	3,800,000.00
<b>TOTAL:</b>				<b>26,650,000.00</b>

**National Government Constituencies Development Fund**  
Fourth Schedule Report

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Person completing form

SIGNATURE:  DATE: 31.2.2024  
NAME: Hassan Baki POSITION: fund manager

**MINUTES OF THE 5<sup>TH</sup> MEETING OF TARBAJ CONSTITUENCY NG-CDFC MEETING HELD ON  
27<sup>TH</sup> DECEMBER 2024 AT THE NG-CDF OFFICE BOARDROOM AT 9.00AM**

**MEMBERS PRESENT**

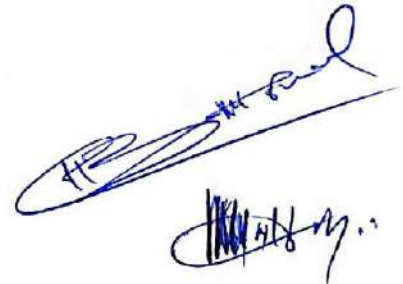
- |                           |                          |
|---------------------------|--------------------------|
| 1. Ahmed Sheikh Kassim    | -Chairman                |
| 2. Fatuma Yussuf Omar     | -Secretary               |
| 3. James Nyamwamu         | -DCC - Ex-Officio Member |
| 4. Hassan Billow Ismail   | -FAM – Ex-officio Member |
| 5. Fuat Omar Maraade      | -Member                  |
| 6. Dahira Ibrahim musa    | -Member                  |
| 7. Shindes Ali Abdille    | -Member                  |
| 8. Ibrahim Hussein Kassin | -Member                  |
| 9. Malyun Jimage Hussein  | -Member                  |
| 10. Farah Billow          | -Member                  |

**ABSENT WITH APOLOGIES**

**IN ATTENDANCE**

**AGENDA**

1. Preliminaries
  - a. Prayers
  - b. Welcoming remarks from the Chairs
  - c. Recognition of in attendance (public works) if any
2. Adoption of the Agenda
3. Declaration of Interest
4. Reading and confirmation of previous minutes
5. Matters arising
6. Projects proposals for financial year 2024/2025
7. A.O.B
8. Adjournment



**MIN 1/NG-CDFC/05/2024/2025: PRELIMINARIES**

The chair called the meeting to order at 10.00am and requested Mr Farah Billow to offer a word of prayer. The Chairman welcomed all members and thanked them for being punctual.

**MIN 2/ NG-CDFC/05/2024/2025: READING AND CONFIRMATION OF PREVIOUS MINUTES**

The chair invited the secretary to take members through the agenda as was circulated. Members after deliberation adopted the agenda with amendments/without amendments as was proposed by Shindes Ali and seconded by Malyun Jimage Hussein.

**MIN 3/ NG-CDFC/05/2024/2025: READING AND CONFIRMATION OF PREVIOUS MINUTES**



The Secretary took the members through the Minutes of the previous meeting. The minutes were confirmed to be the true copy of the previous meeting by Malyun Jimage and seconded by Dahira Ibrahim Musa.

**MIN 4/ NG-CDFC/05/2024/2025: MATTERS ARISING**

There were no matters arising from the previous Minutes.

**MIN 5/ NG-CDFC/05/2024/2025: PROJECT PROPOSALS FOR FINANCIAL YEAR 2024/2025**

The Fund manager brought to the attention of members the provisions of the Board's circular Ref No: NG-CDFB/CEO/NG-CDF CIRCULARS/VOL III (001) dated 22<sup>nd</sup> October 2024 on the preparation and submission of constituency project proposals for 2024/2025 financial year. He informed members that the constituency had been allocated a total of **Kshs. 170,469,856.74** for the current Financial Year.

**a. Deliberation on the Ward Report**

The Chair tabled to members the ward report that was conducted between 2<sup>nd</sup> November and 5<sup>th</sup> November, 2024. From the report, the communities were guided on types of projects and the basis of consideration which included the amount allocated to the constituencies, constituency strategic plan and the National Government guiding policies. Each ward came up with at least 9 to 12 projects majorly in education, security and climate change areas as captured in the ward report **(annex 3)**. Summary of the projects considered from the ward report per ward is as below:

No	Project Name	Proposed activities	Ward	Estimated Amount
1.	Tarbaj Teachers Training College	Proposed construction to completion of 8no.door toilet with 2no. Taking care of persons with disability	Tarbaj	4,000,000.00
2.	Tarbaj Teachers Training College	Proposed construction to completion of 8no. door bathroom with 2no.taking care of persons with disability	Tarbaj	3,200,000
3.	Tarbaj Teachers Training College	Proposed purchase supply & delivery of 160no. chambers and tables and chairs @ ksh 10,000 each	Tarbaj	1,600,000.00
4.	Tarbaj Teachers Training College	Proposed construction to completion of 100no. Capacity multipurpose social hall	Tarbaj	4,750,000.00
5.	Tarbaj Teachers Training College	Proposed digging of well, piping and installation of 5000 litres water tank	Tarbaj	1,300,000.00



6.	Kutulo primary school	Proposed construction of 100no. multipurpose social hall to completion	Wargadud	4,400,000.00
7.	Dasheq division Assistant County Commissioners office	Proposed construction of 4no. Office rooms comprising of ACC office, clerks office, Board room & Secretarys office	Tarbaj	2,500,000
8.	El-Dambas primary	Proposed construction of 2no. classrooms to completion	Sarman	2,100,000
9.	Tarbaj police station	Proposed construction to completion of 2no. one roomed staff quarters	Tarbaj	1,400,000
10.	Hassan yarrow pri school	Proposed construction of 2no. classrooms to completion	Tarbaj	2,100,000
11.	Balat raha pri school	Proposed construction of 2no. classrooms to completion	Sarman	2,100,000
12.	Elyunis pri school	Proposed renovation of two classrooms	Tarbaj	1,000,000
13.	Hekma primary school	Proposed construction of 2no. door toilets to completion	Tarbaj	1,000,000
14.	Maadathe pri school	Proposed renovation of 2no. classrooms	Wargadud	1,000,000
15.	Balatul amin pri school	Proposed renovation of two classrooms	Tarbaj	1,000,000
16.	Lafeley primary school	Proposed renovation of two classrooms	Tarbaj	1,000,000
17.	Holoke pri school	Proposed construction of 2no. classrooms to completion	Tarbaj	2,100,000
18.	Kajaja 2 chief office	Proposed construction to completion of chief office comprising of 2no. Rooms ( Chief office & clerks) ksh 1,000,000/= and 2no door toilet with one taking care of persons with disability ) ksh 1,000,000/=	Wargadud	2,000,000
19.	Ausumudule pri school	Proposed construction of chain link fence 250 * 250m with barbed wire ,concrete posts gate and guard house.	Tarbaj	3,500,000
20.	Tarbaj secondary	Proposed renovation of principals quarters ( re-roofing, fixing of doors and windows, filling of cracks , plastering and painting)	Tarbaj	1,600,000
21.	Dodha primary	Proposed construction of 2no. door toilets to completion	Tarbaj	1,000,000



22.	Harakoba primary school	Proposed construction of 2no. classrooms to completion	Elben	2,100,000
23.	Jowhar primary school	Proposed renovation of two classrooms	Tarbaj	1,000,000
24.	Haragaal Assistant County commissioners Residence	Proposed construction to completion of Residence comprising of 2 bedroom and living room.	Tarbaj	2,000,000
25.	kajaja 1 primary school	Proposed renovation of two classrooms	Tarbaj	1,000,000
26.	Ileys secondary school	Proposed renovation of three classrooms ( re-roofing, fixing of doors and windows, filling of cracks , plastering and painting)	Tarbaj	1,500,000
27.	Tarbaj technical institute	Proposed construction of basic Digital hub comprising of computer hall, and 2no. office rooms.	Tarbaj	3,800,000
28.	Wargadud primary school	Proposed construction of 2no. classrooms to completion	Wargadud	2,100,000
29.	Maadathe primary	Proposed construction of 30m3 under ground water tank	Wargadud	1,300,000
30.	Kutulo power primary	Proposed construction of administration block , comprising of Head teachers , Deputy Head teachers office, Bursar, secretary, staff room and store.	Wargadud	1,800,000
31.	Lahaley primary school	Proposed construction of 2no. classrooms to completion	Sarman	2,100,000
32.	El kutulo primary	Proposed construction of 2no. classrooms to completion	Wargadud	2,100,000
33.	kutulo boys secondary sch	Proposed renovation of laboratory ( re-roofing, fixing of doors and windows, filling of cracks , plastering and painting)	Wargadud	2,000,000
34.	Kutulo boys secondary	Proposed Purchase, supply & delivery of 150no. Chairs & chambers	Wargadud	1,500,000
35.	Dalsan primary school	Construction of 1no. classroom	Tarbaj	1,050,000
36.	Sarman primary school	Proposed renovation of two classrooms Proposed construction to completion of 2no. door toilet with one chamber taking care of persons with disability	Sarman	1,000,000

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37.	Haragal police post	Proposed construction to completion of 2no. door toilet with one chamber taking care of persons with disability	Tarbaj	1,000,000
38.	kabadula primary school	Proposed renovation of two classrooms	Sarman	1,000,000
39.	Hadadogof primary	Proposed construction of 2no. one roomed staff quarter	Sarman	1,500,000
40.	Kubeymaney primary	Proposed construction of 2no. classrooms to completion	Sarman	2,100,000
41.	Basanicha primary	Proposed renovation of 3no. classrooms	Sarman	1,500,000
42.	Gunana primary school	Proposed construction of 2no. classrooms to completion	Sarman	2,100,000
43.	Harawa primary school	Proposed construction of 2no. classrooms to completion	Elben	2,100,000
44.	Sangow primary	Proposed construction of 1no. classroom.	Elben	1,050,000
45.	Ogoralle primary	Proposed construction of 2no. door toilets to completion	Elben	1,000,000
46.	Burmuyow primary	Proposed construction of 2no. door toilets to completion	Elben	1,000,000
47.	Mansa boys secondary	Proposed construction to completion of 4no. door toilet with two chambers taking care of persons with disability	Elben	2,000,000
48.	Mansa boys secondary	Proposed renovation of principals quarters ( re-roofing, fixing of doors and windows, filling of cracks , plastering and painting)	Elben	1,500,000
49.	Majabyar primary school	Proposed construction of 1no. classrooms	Elben	1,050,000
50.	Hekma primary school	Proposed construction of 1no. classrooms	Tarbaj	1,050,000
51.	Majabyar primary school	Proposed construction of 2no. toilets to completion	Elben	1,000,000
52.	El Dambas primary school	Proposed construction of 2no. door toilets to completion	Sarman	1,000,000
53.	Sangow primary	Proposed construction of 1no. door toilet	Elben	500,000
54.	Tarbaj Teachers training college	Proposed purchase of 51no. Seater Issuzu FRR school bus	Tarbaj	8,000,000
55.	Dasheq division Assistant County Commissioners Residence	Proposed construction to completion of Residence comprising of 2 bedroom and living room.	Tarbaj	2,000,000

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56.	Holoke pri school	Proposed construction of 2no. door toilets to completion	Tarbaj	1,000,000
57.				104,450,000

**b. Realistic Project cost estimates**

All the allocation to the infrastructural projects were guided by the public works who was in attendance.

The committee considered the above in determining the realistic costs of the infrastructural projects that were finally submitted to the Board for consideration and approval.

**c. Climate change mitigation and adaptation activities**

The Committee deliberated on the climate change as presented by the Fund account manager. The manager informed the committee that climate change activities is allocated upto 5% of the constituency allocation. It emerged that during public ward forums the community needs were much on educational and security infrastructure. However the chair proposed funding of tree planting and installation of energy saving jiko. After deliberation, the committee did not consider trees due to management issue but considered funding of Purchase, supply and installation of 1no. Stainless steel energy saving jiko at Sarman secondary school with a resolution to consider matters of climate change activities in the next financial years after a proper assessment of the suitable climate change activities.

**d. Constituency Digital Hubs**

The manager tabled the Board Circular in regards to the above and informed the committee that it's a government directive to have digital hubs constructed in the constituency. The committee deliberated and resolved to put up one at Tarbaj Teachers Training College.

**e. NG-CDFC Office**

Tarbaj NGCDF has already has an office in place. The only requirement which is of urgent need is the purchase of furniture and computers, as a way of supplementing the existing one which have deteriorated due to depreciation and technological advancement. With the constraint limitation of funds, the committee saw it wise to put the budget for purchasing furniture and computers in future budget proposals.

**f. Funding of JSS Schools**

The manager informed members of the report by the Ministry of Education on the funding of Junior Secondary School especially construction of Grade 9 classrooms. Member deliberated on the matter and resolved as tabulated below:

SCHOOL	ENROLLMENT	CLASSROOMS	REMARKS
Kajaja 1 Junior Primary	23	1	Considered for renovation of 2 classrooms
Maadathe Junior Primary	20	1	Considered for renovation of 2 classrooms
Kutulo power Junior Primary	16	1	The school requested a multipurpose hall during ward forums
Lafaley Junior Primary	18	1	To be considered in subsequent financial years after adequate consultation with the Ministry of education to ensure no duplication
Johar Junior Primary	17	1	
Haragal Junior Primary	35	1	
Basanije Junior Primary	22	1	
Dunto Junior Primary	14	1	
Dodha Junior Primary	14	1	
Jaijai Junior Primary	12	1	
Elyunis Junior Primary	12	1	
Ogorale Junior Primary	11	1	
Burmayo Junior Primary	10	1	

**g. Proposed establishment of new primary, secondary and tertiary institutions.**

As regards, the establishment of a new schooling facility, the committee received a request letter to fund the newly established Dambas Duur primary school. Their request included, construction of administration block, construction of classrooms, construction of toilets, construction of staff quarters, construction of Masonry tank and Fencing.

**h. Final project proposed with list of all prioritized projects**

After a lengthy deliberation and consideration all areas as advised by the Board including but not limited to public participation, adequate consultation with public works, ongoing project, work plan and budgets for administration and monitoring vote, aligning project to BETA, constituency strategic plan and other National Government Policies, the committee agreed on the below listed projects to be forwarded to the Board for consideration and approval.

Project Name	Project activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
ADMINISTRATION AND RECURRENT EXPENDITURE					



Project Name	Project activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
Contractual Employees	Payment for 12 staff Basic Salaries	4,446,000		4,446,000	New
Housing Levy	Payment of Housing levy for 12 staffs	66,690		66,690	New
Gratuity-contractual employees	Payment of gratuity to 12 NGCDFC staff	1,378,260		1,378,260	New
NSSF	Employer's contribution to NSSF for 12 staffs	259,200		259,200	New
NITA Levy	Payment of NITA levy for 12 staff	5,400		5,400	New
NG-CDF allowances	Payment of NG-CDF Allowances, other National Government officers & NGCDF Staff	1,128,000		1,128,000	New
Electricity charges	Payment of Payment of Electricity charges	84,000		84,000	New
Internet Connections	Payment of Internet Connections	36,000		36,000	New
Courier and Postal Services	Payment of Courier and Postal Services	180,000		180,000	New
Publishing and Printing Services	Payment of Publishing and Printing Services	12,000		12,000	New
Subscriptions to Newspapers, Magazines and Periodicals	Payment of Subscriptions to Newspapers, Magazines and Periodicals	12,000		12,000	New
Supplies and Accessories for Computers and Printers	Payment of Supplies and Accessories for Computers and Printers	31,040		31,040	New
Sanitary and Cleaning Materials, Supplies and Services	Payment of Sanitary and Cleaning Materials, Supplies and Services	24,000		24,000	New
Travel Costs (airlines, bus, railway, mileage allowances,)	Payment of Transport Expenses	240,000		240,000	New
Daily Subsistence Allowance	Payment of Daily Subsistence Allowance for FAM, staff and other government officers	240,000		240,000	New



*[Signature]*

Project Name	Project activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
General Office Supplies (papers, pencils, forms, small office equipment)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	680,000		680,000	New
Bank service commission and charges	Payment of Bank service commission and charges	72,000		72,000	New
<b>UBTOTAL</b>		<b>8,894,590</b>		<b>8,894,590</b>	
<b>MONITORING AND EVALUATION AND CAPACITY BUILDING</b>					
Accommodation Allowance	Payment of Accommodation Allowance of NGCDFC, National Government officers and PMC	657,000		657,000	New
Remuneration of Instructors and Contract based Training Services.	Payment of Remuneration of Instructors and Contract based Training Services.	70,000		70,000	New
Production and Printing of Training Materials	Payment of production training materials and other Printing Services	70,000		70,000	New
Hire of training facilities and equipment	Hire of training Facilities and equipment for NG-CDFC, staff, and PMC	100,000		100,000	New
Catering Services (receptions), Food and Drinks	Payment of Catering Services (receptions), Food and Drinks	900,000		900,000	New
Accommodation - Domestic Travel	Payment of Accommodation - Domestic Travel	432,000		432,000	New
Hire of Transport	Payment of Hire of Transport	1,000,000		1,000,000	New
NGCDFC Allowance	Payment of NGCDFC allowances	1,200,000		1,200,000	New
General Office Supplies (papers, pencils, forms, small office equipment)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	595,295.26		595,295.26	New
<b>UBTOTAL</b>		<b>5,024,295.26</b>		<b>5,024,295.26</b>	
<b>EMERGENCY</b>					
Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	8,972,097.72		8,972,097.72	New
<b>UBTOTAL</b>		<b>8,972,097.72</b>		<b>8,972,097.72</b>	

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Project Name	Project activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
<b>CLIMATE CHANGE MITIGATION AND ADAPTATION ACTIVITIES</b>					
Sarman boys secondary School	Purchase, supply ,delivery and installation of 50 litres energy saving Jiko	511,409.57		511,409.57	
<b>SUBTOTAL</b>		<b>511,409.57</b>		<b>511,409.57</b>	
<b>BURSARY AND SOCIAL SECURITY PROGRAMS</b>					
Bursary Tertiary Institutions	Payment of bursary to needy students in tertiary institutions	22,617,464.19		22,617,464.19	New
Bursary Secondary Schools	Payment of bursary to needy students in secondary schools	20,000,000		20,000,000	New
<b>SUBTOTAL</b>		<b>42,617,464.19</b>		<b>42,617,464.19</b>	
<b>PRIMARY SCHOOLS PROJECTS</b>					
Kutulo primary school	Construction to completion of 100 capacity multipurpose social hall	4,400,000		4,400,000	New
El-Dambas primary school	Construction to completion of 2 classrooms	2,100,000		2,100,000	New
Hassan yarrow primary school	Construction to completion of 2 classrooms	2,100,000		2,100,000	New
Balat Raha primary school	Construction to completion of 2 classrooms	2,100,000		2,100,000	New
Elyunis primary school	Renovation to completion of two classrooms (re-roofing, fixing of doors and windows, filling of cracks, plastering and painting)	1,000,000		1,000,000	New
Hekma primary school	Construction to completion of 2 door toilet with one chamber taking care of persons with disability	1,000,000		1,000,000	New
Maadathe Junior primary school	Renovation to completion of two classrooms (re-roofing, fixing of doors and windows, filling of cracks, plastering and painting)	1,000,000		1,000,000	New
Balatul amin primary school	Renovation to completion of two classrooms (re-roofing, fixing of doors and windows, filling of cracks, plastering and painting)	1,000,000		1,000,000	New
Lafeley primary school	Renovation to completion of two classrooms (re-roofing, fixing of doors and windows, filling of cracks, plastering and painting)	1,000,000		1,000,000	New



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Project Name	Project activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
Choke primary school	Construction to completion of 2 classrooms	2,100,000		2,100,000	New
Musumudule primary school	Construction to completion of chain link fence 250 * 250m with barbed wire, concrete posts gate and guard house.	3,500,000		3,500,000	New
Podha primary school	Construction to completion of 2 door toilet with one chamber taking care of persons with disability	1,000,000		1,000,000	New
Marakoba primary school	Construction to completion of 2 classrooms	2,100,000		2,100,000	New
Lowhar primary school	Renovation to completion of two classrooms ( re-roofing, fixing of doors and windows, filling of cracks , plastering and painting)	1,000,000		1,000,000	New
Majaja 1 primary school	Renovation to completion of two classrooms ( re-roofing, fixing of doors and windows, filling of cracks , plastering and painting)	1,000,000		1,000,000	New
Margadud primary school	Construction to completion of 2 classrooms	2,100,000		2,100,000	New
Maadathe primary school	Construction to completion of 30m <sup>3</sup> underground water tank	1,300,000		1,300,000	New
Mutulo power primary school	Construction to completion of administration block, comprising of Head teachers, Deputy Head teachers office, Bursar, secretary, staff room and store.	1,800,000		1,800,000	New
Mahaley primary school	Construction to completion of 2 classrooms	2,100,000		2,100,000	New
M-kutulo primary school	Construction to completion of 2 classrooms	2,100,000		2,100,000	New
Malsan primary school	Construction to completion of 1 classroom	1,050,000		1,050,000	New
Marman primary school	Construction to completion of 2 door toilet with one chamber taking care of persons with disability	1,000,000		1,000,000	New
Mabadula primary school	Renovation to completion of two classrooms ( re-roofing, fixing of doors and windows, filling of cracks , plastering and painting)	1,000,000		1,000,000	New
Madadogof primary school	Construction to completion of 2 one roomed staff quarter	1,500,000		1,500,000	New

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Project Name	Project activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
Kubeymaney primary school	Construction to completion of 2 classrooms	2,100,000		2,100,000	New
Basanicha primary School	Renovation to completion of three classrooms ( re-roofing, fixing of doors and windows, filling of cracks , plastering and painting)	1,500,000		1,500,000	New
Gunana primary school	Construction to completion of 2 classrooms	2,100,000		2,100,000	New
Holoke primary school	Construction to completion of 2 door toilet with one chamber taking care of persons with disability	1,000,000		1,000,000	New
Harawa primary school	Construction to completion of 2 classrooms	2,100,000		2,100,000	New
Ogoralle primary school	Construction to completion of 2 door toilet with one chamber taking care of persons with disability	1,000,000		1,000,000	New
Burmuyow primary school	Construction to completion of 2 door toilet with one chamber taking care of persons with disability	1,000,000		1,000,000	New
Majabyar primary school	Construction to completion of 1 classroom	1,050,000		1,050,000	New
Hekma primary school	Construction to completion of 1 classroom	1,050,000		1,050,000	New
Majabyar primary school	Construction to completion of 2 door toilet with one chamber taking care of persons with disability	1,000,000		1,000,000	New
El-Dambas primary school	Construction to completion of 2 door toilet with one chamber taking care of persons with disability	1,000,000		1,000,000	New
Sangow Primary School	Construction to completion of 1 classroom	1,050,000		1,050,000	New
Sangow Primary School	Construction to completion of 1 door toilet being disability friendly	500,000		500,000	New
<b>SUBTOTAL</b>		<b>56,800,000</b>		<b>56,800,000</b>	

**SECONDARY SCHOOLS PROJECTS**

Tarbaj secondary School	Renovation to completion of principals quarters (4 rooms) (re-roofing, fixing of doors and windows, filling of cracks, plastering and painting)	1,600,000		1,600,000	New
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Project Name	Project activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
... secondary school	Renovation to completion of three classrooms ( re-roofing, fixing of doors and windows, filling of cracks , plastering and painting)	1,500,000		1,500,000	New
... boys secondary school	Renovation to completion of 45 student capacity laboratory ( re-roofing, fixing of doors and windows, filling of cracks , plastering and painting)	2,000,000		2,000,000	New
... Boys Secondary	Purchase, supply & delivery of 150 Chairs & Lockers	1,500,000		1,500,000	New
... boys secondary	Construction to completion of 4 door toilet with two chambers taking care of persons with disability	2,000,000		2,000,000	New
... boys secondary	Renovation to completion of principals quarters (4 rooms) (re-roofing, fixing of doors and windows, filling of cracks, plastering and painting)	1,500,000		1,500,000	New
<b>UBTOTAL</b>		<b>10,100,000</b>		<b>10,100,000</b>	

#### SECURITY PROJECTS

... division assistant County commissioners office	Construction of 4 office rooms comprising of ACC's office, clerk's office, Board room & Secretary's office	2,500,000		2,500,000	New
... division assistant County commissioners residence	Construction to completion of Residence comprising of 2 bedrooms and living room.	2,000,000		2,000,000	New
... police station	Construction to completion of 2, one roomed staff quarters	1,400,000		1,400,000	New
... 2 chief office	Construction to completion of chief's office comprising of 2 rooms ( Chief office & clerks) Kshs.1,000,000/= and construction to completion of 2 door toilet with one taking care of persons with disability ) Kshs.1,000,000/=	2,000,000		2,000,000	New
... Assistant County Commissioner's residence	Construction to completion of Residence house comprising of 2 bedroom and living room.	2,000,000		2,000,000	New



Project Name	Project activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
Haragal police post	Construction to completion of 2 door toilet with one chamber taking care of persons with disability	1,000,000		1,000,000	New
<b>SUBTOTAL</b>		<b>10,900,000</b>		<b>10,900,000</b>	
<b>TERTIARY PROJECTS</b>					
Tarbaj Teachers Training College	Construction to completion of 8 door toilet with 2 taking care of persons with disability	4,000,000		4,000,000	New
Tarbaj Teachers Training College	Construction to completion of 8 door bathrooms with 2 taking care of persons with disability	3,200,000		3,200,000	New
Tarbaj Teachers Training College	Purchase supply & delivery of 160 tables and chairs @ ksh 10,000 each .	1,600,000		1,600,000	New
Tarbaj Teachers Training College	Construction to completion of 100 Capacity multipurpose social hall	4,750,000		4,750,000	New
Tarbaj Teachers Training College	Digging of well, piping (Kshs.1,000,000) and installation of 5000 litres water tank Kshs.300,000	1,300,000		1,300,000	New
Tarbaj Teachers Training College	Purchase of 51. Seater Issuzu FRR school bus	8,000,000		8,000,000	New
Tarbaj technical Training institute	Construction of basic Digital hub comprising of computer hall, and 2 office rooms.	3,800,000		3,800,000	New
<b>SUBTOTAL</b>		<b>26,650,000</b>		<b>26,650,000</b>	
<b>OTHER PROJECTS</b>					
<b>SUBTOTAL</b>					
<b>TOTAL ALLOCATION FOR THE YEAR</b>		<b>170,469,856.74</b>		<b>170,469,856.74</b>	

**MIN 6/ NG-CDFC/05/2024/2025: ANY OTHER BUSINESS**

Only meant for agreeing on the next agenda items and meeting date

**MIN 7/ NG-CDFC/05/2024/2025: ADJOURNMENT**



### Budget on administration and recurrent expenditure

Item	Description	Scale	Number	Rate (Kshs.) (PM)	Frequency	Total Amount (Pa)	Staff Responsibility
Basic salary	Accountant Assistant	CSG 11	1	50,000.00	12	600,000.00	
	Clerk of Works	CSG 11	1	50,000.00	12	600,000.00	
	Project clerk	CSG 13	1	30,500.00	12	366,000.00	
	Information Communication Technology Assistant	CSG 12	1	25,000.00	12	300,000.00	
	Records Management Assistant	CSG 12	1	30,000.00	12	360,000.00	
	Procurement officer		1	45,000.00	12	540,000.00	
	Administrative Assistant/ Secretary	CSG 12	1	28,000.00	12	336,000.00	
	Front Office/ Receptionist	CSG 13	1	25,000.00	12	300,000.00	
	Office cleaner/Tea girl	CSG 13	1	23,000.00	12	276,000.00	
	Security Officers	CSG 14	1	28,000.00	12	336,000.00	
	Security Officers	CSG 14	1	18,000.00	12	216,000.00	
	Security Officers	CSG 14	1	18,000.00	12	216,000.00	
	<b>SUB-TOTAL</b>		<b>12</b>	<b>370,500</b>		<b>4,446,000</b>	
<b>Sub-Total</b>							

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Item	Description	Scale	Number	Rate (Kshs.) (PM)	Frequency	Total Amount (Pa)	Staff Responsibility
Payment of Staff Gratuity (31% of basic salary)	Accountant Assistant	CSG 11	1	15,500.00	12	186,000.00	
	Clerk of Works	CSG 11	1	15,500.00	12	186,000.00	
	Works Assistant	CSG 13	1	9,455.00	12	113,460.00	
	Information Communication Technology Assistant	CSG 12	1	7,750.00	12	93,000.00	
	Records Management Assistant	CSG 12	1	9,300.00	12	111,600.00	
	Procurement officer		1	13,950.00	12	167,400.00	
	Administrative Assistant/ Secretary	CSG 12	1	8,680.00	12	104,160.00	
	Front Office/ Receptionist	CSG 13	1	7,750.00	12	93,000.00	
	Office cleaner/ tea girl	CSG 13	1	7,130.00	12	85,560.00	
	Security Officers	CSG 14	1	8,680.00	12	104,160.00	
	Security Officers	CSG 14	1	5,580.00	12	66,960.00	
	Security Officers	CSG 14	1	5,580.00	12	66,960.00	
			12				
Employer's contribution towards affordable housing	Accountant Assistant	CSG 11	1	50,000.00	750.00	12	9,000.00
	Clerk of Works	CSG 11	1	50,000.00	750.00	12	9,000.00
	Works Assistant	CSG 13	1	30,500.00	457.50	12	5,490.00

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Item	Description	Scale	Number	Rate (Kshs.) (PM)	Frequency	Total Amount (Pa)	Staff Responsibility
	Information Communication Technology Assistant	CSG 12	1	25,000.00	375.00	12	4,500.00
	Records Management Assistant	CSG 12	1	30,000.00	450.00	12	5,400.00
	Procurement officer		1	45,000.00	675.00	12	8,100.00
	Administrative Assistant/ Secretary	CSG 12	1	28,000.00	420.00	12	5,040.00
	Front Office/ Receptionist	CSG 13	1	25,000.00	375.00	12	4,500.00
	Office cleaner/ tea girl	CSG 13	1	23,000.00	345.00	12	4,140.00
	Security Officers	CSG 14	1	28,000.00	420.00	12	5,040.00
	Security Officers	CSG 14	1	18,000.00	270.00	12	3,240.00
	Security Officers	CSG 14	1	18,000.00	270.00	12	3,240.00
	<b>Sub- Total</b>		<b>12</b>		<b>5,557.5</b>		<b>66,690</b>
Employer's contribution towards NSSF	Accountant Assistant	CSG 11	1		1,800	12	21,600.00
	Clerk of Works	CSG 11	1		1,800	12	21,600.00
	Works Assistant	CSG 13	1		1,800	12	21,600.00
	Information Communication Technology Assistant	CSG 12	1		1,800	12	21,600.00

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Item	Description	Scale	Number	Rate (Kshs.) (PM)	Frequency	Total Amount (Pa)	Staff Responsibility
	Records Management Assistant	CSG 12	1		1,800	12	21,600.00
	Procurement officer		1		1,800	12	21,600.00
	Administrative Assistant/ Secretary	CSG 12	1		1,800	12	21,600.00
	Front Office/ Receptionist	CSG 13	1		1,800	12	21,600.00
	Office cleaner/ tea girl	CSG 13	1		1,800	12	21,600.00
	Security Officers	CSG 14	1		1,800	12	21,600.00
	Security Officers	CSG 14	1		1,800	12	21,600.00
	Security Officers	CSG 14	1		1,800	12	21,600.00
	<b>Sub- Total</b>						<b>259,200</b>

Item	Description	Number	Rate (Kshs.)	Total Amount (Pm)	Total Amount (Pa)
<b>NG-CDF Office</b>					
<b>Committee Expenses</b>					
Payment of allowances	NG-CDFC Members	8	9,000	72,000	864,000
	NG-CDFC Chair	1	7,000	7,000	84,000
	Other National Government Officers	2	5,000	10,000	120,000
	NG-CDFC Staff	2	2,500	5,000	60,000
<b>Sub-Total</b>				<b>94,000</b>	<b>1,128,000</b>
<b>TOTAL</b>					<b>8,894,590</b>

Budget for Monitoring and Evaluation/Capacity Building

Item	Description	Number	Rate (Kshs.)	Total Amount (Pm)	Total Amount (Pa)
<b>NG-CDF Office</b>					
<b>Committee Expenses</b>					
Payment of allowances	NG-CDFC Members	8	5,000	40,000	800,000
	NG-CDFC Chair	1	5,000	5,000	100,000
	Other National Government Officers	1	5,000	5,000	100,000
	NG-CDFC Staff	2	5,000	10,000	200,000
<b>Sub-Total</b>					<b>1,200,000</b>
<b>TOTAL</b>					