

MINUTES OF LAFEY NG-CDFC MEETING HELD ON 15th OCTOBER, 2019 AT LAFEY NG- CDF OFFICES AT 9.00 A.M

MEMBERS PRESENT

1. Mohamed Madey Hassan-----Chairman
2. Shaaban Mohamud Sheikh----- Member
3. Amal Osman Haji----- Member
4. Rukia Farah Abdullahi-----Member
5. Hussein Bulle Hassan-----Member
6. Siyad Bare Muhumed -----Member
7. Nasra Samow Bare. -----Secretary
8. Abdikarim Ibrahim Hassan--- -----Fund Manager
9. Ahmed Roble Mathay-----Member

AGENDA

1. Confirmation of previous minutes
2. Projects Proposal for Financial Year 2019/2020
3. A.O.B.

MIN / LAFEY NG-CDFC/ 1//10/2019: CONFIRMATION OF PREVIOUS MINUTES.

The meeting was opened with a word of prayers by Siyad Bare. After that the secretary read out to the committee the minutes of their last meeting. The committee unanimously confirmed that it was the true deliberations of the meeting. The Chair welcomed the members to the meeting and lauded their punctuality.

MIN / LAFEY NG-CDFC/ 1/10/2019: PROJECT PROPOSALS FOR FY 2019/2020

The Chairman informed the members the main agenda of today's meeting is preparation of project proposal for FY 2019/2020. The Chairman emphasized that they need to prepare the Proposal on time for onward submission to NG-CDF Board. The Fund Manager read out to the members the guidelines and statutory ceiling for respective projects as well as the total allocation of **Ksh.137,367,724.14** for the whole constituency.

The Chairman informed the members that they have carried out the ward reports, consulted and collected all the project needs of each ward in October 2019. He also reminded the committee that they should select the projects proposed by each ward in compiling the project proposal for the year.



CHAIRMAN
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The fund manager brought to the attention of the committee as per the guidelines from NG-CDF Board on project proposals they should specifically focus on National Government functions as outlined in the Forth Schedule of the Constitution of Kenya. The manager also informed the members that all devolved functions are no longer eligible

under the new NG-CDF Act of 2015. The fund manager informed the committee that this time the proposal will be submitted through the CDF MIS and they should be very careful not to submit projects outside their mandate.

After perusing and lengthy deliberations on the ward reports and project proposals from each ward and putting in to consideration the current needs of all institutions, the committee came up with the following projects to be submitted to NG-CDF Board for financial year 2019/2020 for funding and approval.


Project Name	Project activity	Amount Allocated
Administration & Recurrent		
Employees' Salaries	Payment of staff salaries, and gratuity	3,400,000.00
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, tender advertisements, refreshments,	1,147,750.48
Purchase of Computers and other IT Equipment	Purchase of computers, Photocopier, Printers, Tablet and other IT Equipment	200,000.00
NSSF	Payment of NSSF Deductions	120,000.00
NHIF	Payment of NHIF Deductions	80,000.00
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	1,300,000.00
Monitoring & Evaluation		
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence, water, refreshments.	1,237,806.48
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	1,300,000.00
NG-CDFC/PMC Capacity Building	Undertake Training of the PMCs/NG-CDFCs on NG-CDF Related issues	1,130,000.00
Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	7,198,241.38
Environmental projects		
Fino Primary School	Construction of (1) 25,000 liters water tank and installation of gutters, for rain water harvesting	900,000.00
Lafey primary school	Construction of (1) 25,000 liters water tank and installation of gutters, for rain water harvesting	900,000.00



**CHAIRMAN
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Bursary Secondary Schools	Fees Payment for needy students in secondary schools	8,000,000.00
Bursary Tertiary Schools	Fees payment for needy students in Colleges /Universities.	24,078,703.00
Lafey Primary school	Renovation of 4 NO.classrooms (plastering of walls, fixing of doors & windows, flooring and painting)	1,600,000.00
Lafey Primary school	Purchase of 100 no. desks.	600,000.00
Kahare Primary School	Construction of 2 door .pit latrines to completion	400,000.00
Kahare Primary School	Water Piping System from borehole to the school (Laying of pipes, GI Pipes, gate valves and tabs)	600,000.00
Kahare Primary School	Construction of 25,000 litres underground water tank to completion.	800,000.00
Kahare Primary School	Purchase of Office furniture (2 no.Executive tables, 2 no.Executive Chairs, 3 no. Filling Cabinets, 5 no.Visitors chairs, 5 no. staffroom tables & 5 no.chairs)	500,000.00
Digdar Primary School	Construction of 1No. Classroom to completion	1,000,000.00
Digdar Primary School	Purchase of 100 no.desks	600,000.00
Kabo Primary School	Fencing of compound with chain link and barbed wire with concrete poles(1,200m) to completion	5,000,000.00
Kabo Primary School	Purchase of 100 No. desks	600,000.00
Damasa Primary School	Purchase of Office furniture (2 no.Executive tables, 2 no.Executive Chairs, 3 no. Filling Cabinets, 5 no.Visitors chairs, 5 no. staffroom tables & 5 no.chairs)	500,000.00
Kamorliban Primary School	Construction of Bookstore with shelves to completion	1,200,000.00
Alungu Primary school	Renovation of 4 NO.classrooms to (plastering of walls, fixing of doors & windows, flooring and painting)	1,600,000.00
Alungu Primary school	Purchase of Office furniture (2 no.Executive tables, 2 no.Executive Chairs, 3 no. Filling Cabinets,5 no.Visitors chairs, 5 no. staffroom tables &5 no.chairs)	500,000.00
Fino Primary School	Renovation of 4 NO.classrooms (plastering of walls, fixing of doors & windows, flooring and painting)	1,600,000.00
Fino Primary School	Purchase of 100 no. desks	600,000.00
Sheikh Barrow Primary	Construction of 2 no. classrooms to completion	2,000,000.00



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School		
Sheikh Barrow Primary School	Construction of 2 door. pit latrines to completion	400,000.00
Sheikh Barrow Primary School	Purchase of 100 No. desks.	600,000.00
Kheira Ali Primary School	Construction of 25,000 liters underground water tank to completion.	800,000.00
Kheira Ali Primary School	Construction of 4 door pit Latrines to completion.	800,000.00
Warankara Primary School	Purchase of Office furniture (2 no.Executive tables, 2 no.Executive Chairs, 3 no. Filling Cabinets, 5 no.Visitors chairs, 5 no. staffroom tables & 5 no.chairs)	500,000.00
Gari Primary School	Purchase of Office furniture (2 no.Executive tables, 2 no.Executive Chairs, 3 no. Filling Cabinets, 5 no.Visitors chairs, 5 no. staffroom tables & 5 no.chairs)	500,000.00
Gari Primary School	Purchase of 100 no. desks	600,000.00
Bambo Primary School	Fencing of compound with chain link and barbed wire with concrete poles(1,200m) to completion	5,000,000.00
Sala Primary School	Construction of 4 door pit latrines to completion	800,000.00
Sala Primary School	Renovation of 3 NO.classrooms (plastering of walls, Fixing door & windows flooring and painting)	1,200,000.00
Sala Primary School	Purchase of 80 no. desks	500,000.00
Jabi East Primary School	Construction of 25,000 liters Underground Water tank to completion.	800,000.00
Jabi East Primary School	Construction of 2 door pit latrines to completion.	400,000.00
Lafey Boys Secondary School	Renovation of Dining Hall (plastering of walls, fixing of doors, window panes & glass windows, flooring, plumbing works for annex kitchen, and painting)	3,000,000.00
Lafey Boys Secondary School	Renovation of Library (plastering of walls, fixing of doors, window panes & glass windows, flooring, ceiling board, facial board, and painting)	1,500,000.00
Lafey Boys Secondary School	Purchase of 100 double decker beds.	1,300,000.00



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Lafey Boys Secondary School	Purchase of 100 no. Lockers and chairs.	700,000.00
Lafey Boys Secondary School	Purchase of 51 Seater School Bus.	7,452,250.00
Lafey Girls Secondary School	Fencing of compound with chain link and barbed wire with concrete poles(1,200m) to completion	5,000,000.00
Gari Boys Secondary School	Construction of Dining Hall, annex kitchen and stores to completion.	6,000,000.00
Gari Boys Secondary School	Purchase of furniture for dining hall (20.no.tables and 200 NO. Chairs)	1,500,000.00
Gari Boys Secondary School	Purchase of 100 No. double decker beds	1,300,000.00
Gari Boys Secondary School	Purchase of 100 No. Lockers and chairs	700,000.00
Gari Boys Secondary School	Purchase of furniture (2 Lower Executive tables, 2 Lower Executive Chairs,3 Filling Cabinets, 3 Visitors chairs, 1 Secretary tables, 1 Boardroom table and 6 Chairs)	500,000
Lafey Technical & Vocational Training College	Additional Funds for construction of one workshop measuring 11Mx16M, three lecture rooms each one measuring 8M X 6M and an office space measuring 5.5M x 5.4M located on the ground floor as per Ministry guideline.	5,322,972.80
Lafey Police Station	Construction of 2 door Pit latrines to completion	400,000.00
Lafey Police Station	Water Piping System from borehole to station (Laying of pipes, GI Pipes, gate valves and tabs)	600,000.00
Lafey Police Station	Construction of 25,000 litres underground water tank to completion.	800,000.00
Lafey Police Station	Installation of Electricity and wiring to 5offices & 5 staff houses.(Dropping of Mains Electricity wire, Main Switch, General wiring, sockets, switches, Bulbs)	700,000.00
Lafey Deputy County Commissioner	Purchase of furniture to Deputy County Commissioner & Assistant County Commissioner offices (2 Lower Executive tables, 2 Lower Executive Chairs,5 Filling Cabinets, 5 Visitors chairs, 2 Secretary tables, 1 Boardroom table and 12 Chairs)	1,500,000.00
Lafey Deputy County	Construction of 2 door pit latrines to completion	400,000.00



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Commissioner		
Alungu Police Station.	Construction of 2 Offices to completion	2,500,000.00
Alungu Police Station.	Installation of Solar system (Solar Panels Batteries, inverters) and General wirings to 5 staff houses and 4 offices.	700,000.00
Alungu Police Station	Purchase of furniture (2 Lower Executive tables, 2 Lower Executive Chairs, 3 Filling Cabinets, 3 Visitors chairs, 1 Secretary tables, 1 Boardroom table and 6 Chairs)	500,000.00
Gari Police Station	Construction of 2 offices to completion.	2,500,000.00
Gari Police Station	Purchase of furniture (2 Lower Executive tables, 2 Lower Executive Chairs, 3 Filling Cabinets, 3 Visitors chairs, 1 Secretary tables, 1 Boardroom table and 6 Chairs)	500,000.00
Gari Chief's office	Construction of social Hall to completion.	1,400,000.00
Fino Police Station	Fencing of compound with chain link and barbed wire with concrete poles (1,200m) to completion.	5,000,000.00
Sala Police station	Construction of Armoury to completion	2,000,000.00
GRAND TOTAL		132,267,723.66

MIN / LAFEY NG-CDFC/ 1//10/2019 A.O.B

There being no other business the meeting was adjourned with a word of prayer from Hussein Bulle at 12:30p.m.

Minutes Compiled by; (Secretary)

Signature.....

Date.....16/11/2019.....

Minutes Confirmed by; (Chairman)

Signature.....

Date.....16/11/2019.....

**CHAIRMAN
NG-CDF LAFEY**