

MINUTES OF LAFEY NG-CDFC MEETING HELD ON 17th SEPTEMBER, 2020 AT LAFEY NG- CDF OFFICES AT 9.00 A.M

MEMBERS PRESENT

1. Mohamed Madey Hassan-----Chairman
2. Shaaban Mohamud Sheikh----- Secretary
3. Amal Osman Haji----- Member
4. Rukia Farah Abdullahi-----Member
5. Hussein Bulle Hassan-----Member
6. Siyad Bare Muhumed -----Member
7. Nasra Samow Bare -----Member
8. Abdikarim Ibrahim Hassan--- -----Member

AGENDA

1. Confirmation of previous minutes
2. Projects Proposal for Financial Year 2020/2021

MIN / LAFEY NG-CDFC/ 1/09/2020: CONFIRMATION OF PREVIOUS MINUTES.

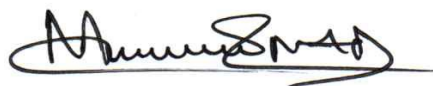
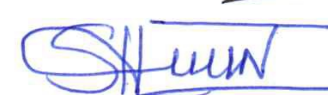
The meeting was opened with a word of prayers by Hussein Bulle. After that the secretary read out to the committee the minutes of their last meeting. The committee unanimously confirmed that it was the true deliberations of the meeting. The Chair welcomed the members to the meeting and lauded their punctuality.

MIN / LAFEY NG-CDFC/ 2/09/2020: PROJECT PROPOSALS FOR FY 2020/2021

The Chairman informed the members the main agenda of today's meeting is preparation of project proposal for FY 2020/2021. The Chairman emphasized that they need to prepare the Proposal on time for onward submission to NG- CDF Board. The Fund Manager read out to the members the guidelines and statutory ceiling for respective projects as well as the total allocation of **Ksh.137,088,879.31** for the whole constituency.

The Chairman informed the members that they have carried out the ward reports, consulted and collected all the project needs of each ward on October 2019 last year. He also reminded the committee that they should select the projects proposed by each ward in compiling the project proposal for the year.

The fund manager brought to the attention of the committee as per the guidelines from NG-CDF Board on project proposals they should specifically focus on National Government functions as outlined in the Forth Schedule of the Constitution of Kenya. The manager also informed the members that all devolved


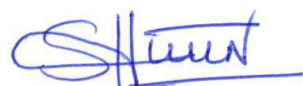



functions are no longer eligible under the new NG-CDF Act of 2015. The fund manager informed the committee that this time the proposal will be submitted through the CDF MIS and they should be very careful not to submit projects outside their mandate.

After perusing and lengthy deliberations on the ward reports and project proposals from each ward and putting in to consideration the current needs of all institutions, the committee came up with the following projects to be submitted to NG-CDF Board for financial year 2020/2021 for funding and approval.



LAFEY NG-PROJECT PROPOSAL 2020-2021

Project name	Activity	Estimated Cost	Cumulative Allocation	Amount Allocated	Status
Administration & Recurrent					
Employee's Salaries	Payment of staff salaries(ksh.2,681,630) and gratuity (ksh.718,370)	3,400,000.00	NIL	3,400,000.00	Ongoing
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, etc.	1,200,000.00	NIL	1,200,000.00	Ongoing
NSSF	Payment of NSSF Deductions	150,000.00	NIL	150,000.00	Ongoing
NHIF	Payment of NHIF Deductions	120,000.00	NIL	120,000.00	Ongoing
Committee Expenses	Payment of Committee sitting allowances, transport, conferences.	1,300,000.00	NIL	1,300,000.00	Ongoing
Monitoring & Evaluation			NIL		
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence, e.t.c	1,246,672.41	NIL	1,246,672.41	Ongoing
Committee Expenses	Payment of Committee sitting allowances, transport, conferences.	1,300,000.00	NIL	1,300,000.00	Ongoing
NG-CDFC/PMC Capacity Building	Undertake Training of the PMCs/CDFCs on CDF Related issues	1,130,000.00	NIL	1,130,000.00	Ongoing
Bursaries for Secondary Schools	Payment of Bursaries to needy students in Secondary Schools	8,000,000.00	NIL	8,000,000.00	Ongoing
Bursaries for tertiary institutions	Payment of bursaries to needy students in Universities, Colleges and other tertiary institutions	24,000,000.00	NIL	24,000,000.00	Ongoing
Emergencies	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,206.90	NIL	7,192,206.90	ongoing

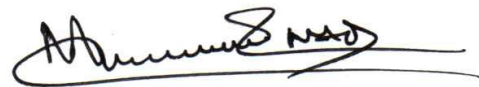

LAFEY NG-PROJECT PROPOSAL 2020-2021

Project name	Activity	Estimated Cost	Cumulative Allocation	Amount Allocated	Status
Sports Activities	Carrying out a sports tournament where the winning teams will be awarded with balls, uniforms and trophies@ ksh.400,000 and purchase of balls, uniforms, trophies and equipment @ksh.1,300,000	1,700,000.00	NIL	1,700,000.00	New
Environment Activities					
Kahare primary School	Construction of 1 NO. 50m3 concrete water tank (Ksh.1,600,000 and installation of gutters, for rain water harvesting at the School (Ksh.100,000) to completion.	1,700,000.00	NIL	1,700,000.00	New
Lafey NG-CDF office	Completion of NG-CDF Office(Change of design of windows from Louvers to aluminum, Floor finishes , plastering, painting,)	15,000,000.00	12,000,000.00	3,000,000.00	ongoing
Lafey NG-CDF office	Construction of perimeter wall 350m inclusive of Gate with Gate house to completion	6,000,000.00	NIL	6,000,000.00	New
Lafey NG-CDF office	Construction of 2 no. Twin VIP toilets,(Ksh.800,000) 1 no. Twin VIP bathrooms(Ksh. 500,000)and Underground water tank (800,000) 3,000 litres plastic tank(Ksh.50,000) plumbing works & drainage and septic tank.(Ksh.850,000) to completion	3,000,000.00	NIL	3,000,000.00	New
Lafey Sub-County Education offices	Construction of Ministry of Education offices and TSC unit offices for Lafey sub-county: (Office of Sub-County director of Education, Office of Chief Education Officer, Sub-County Quality Assurance Officer,Sub-county Schools Auditor Office,Secretaries Office,Office for clerks and reception office,Waiting area and Board room) Techers Service commission Unit Offices: (Office of TSC Sub-County director, Office of Curriculum Support Officer, Office of Human Resource Officer,	15,000,000.00	NIL	15,000,000.00	New



LAFEY NG-PROJECT PROPOSAL 2020-2021

Project name	Activity	Estimated Cost	Cumulative Allocation	Amount Allocated	Status
	Secretaries offices, Clerks offices, Reception office, Waiting area and Board room)to completion				
Primary schools Projects					
Lafey primary school	Construction of Administration Block(Comprising of Heateacher's office, Deputy headteacher office, Secretary Office and Staffroom)to completion	4,000,000.00	NIL	4,000,000.00	New
Digdar Primary School	Construction of kitchen with a store to completion	1,500,000.00	NIL	1,500,000.00	New
Kabo primary School	Construction of Bookstore with shelves to completion	1,300,000.00	NIL	1,300,000.00	New
Damasa Primary School	Construction of Kitchen with a store to completion	1,600,000.00	NIL	1,600,000.00	New
Kamorliban Primary School	Fencing of School Compound with Chain link and barbed wire with Concrete posts(1,200m) to completion	5,000,000.00	NIL	5,000,000.00	New
Alungu primary school	Construction of Bookstore with shelves to completion	1,300,000.00	NIL	1,300,000.00	New
Alungu primary school	Renovation of Kitchen (plastering of walls, Fixing of doors & windows, flooring and painting) to completion	300,000.00	NIL	300,000.00	
Alungu primary school	Purchase and Installation of Solar Systems (Solar Panels Batteries, inverters, Charge controller, Circuit brakers, and Control unit @Ksh,800,000 and General wirings for 5 classes and Administration block(@ Ksh.200,000)	1,000,000.00	NIL	1,000,000.00	New
Fino Primary School	Construction of 2 no. classrooms to completion	2,000,000.00	NIL	2,000,000.00	New

LAFEY NG-PROJECT PROPOSAL 2020-2021

Project name	Activity	Estimated Cost	Cumulative Allocation	Amount Allocated	Status
Fino Primary School	Construction of Administration Block(Comprising of Heateacher's office, Deputy headteacher office, Secretary Office and Staffroom)to completion	4,000,000.00	NIL	4,000,000.00	New
Warankara primary School	Construction of Administration Block(Comprising of Heateacher's office, Deputy head teacher office, Secretary Office and Staffroom)to completion	4,000,000.00	NIL	4,000,000.00	New
Bamboo primary School	Renovation of 4 NO.classrooms (plastering of walls, Fixing of doors & windows, flooring and painting) to completion	1,600,000.00	NIL	1,600,000.00	New
Sala primary School	Construction of Administration Block(Comprising of Heateacher's office, Deputy head teacher office, Secretary Office and Staffroom)to completion	4,000,000.00	NIL	4,000,000.00	New
Migag Primary School	Construction of 1 no. classroom to completion	1,000,000.00	NIL	1,000,000.00	New
Migag Primary School	Purchase of 50 no.desks	300,000.00	NIL	300,000.00	New
Secondary Schools Projects					
Lafey Boys secondary school	Construction of 50 students capacity computer Laboratory(Ksh.2,000,000) & purchase of 10 no. computers(Ksh.1,000,000) to completion	3,000,000.00	NIL	3,000,000.00	New
Lafey Boys Secondary School	Purchase of furniture for dining hall (20.no.tables @500,000 and 200 NO. Chairs @1,000,000)	1,500,000.00	NIL	1,500,000.00	New
Lafey Girls Secondary School	Construction of 50 students capacity Modern labatory (Ksh,6,000,000) and purchase of equipment (Ksh.2,000,000) to completion	8,000,000.00	NIL	8,000,000.00	New
Gari Boys Secondary School	Construction of 50 students capacity computer Laboratory(Ksh.2,000,000) & purchase of 10 no. computers(Ksh.1,000,000) to completion	3,000,000.00	NIL	3,000,000.00	New

LAFEY NG-PROJECT PROPOSAL 2020-2021

Project name	Activity	Estimated Cost	Cumulative Allocation	Amount Allocated	Status
Security projects					
Lafey Police Station	Construction of OCPD residence(2 no. bedrooms, 1 no. sitting room, kitchen & store, and washrooms) to completion	3,000,000.00	NIL	3,000,000.00	New
Fino police station	Construction of 2 no. twin pit Latrine completion	800,000.00	NIL	800,000.00	New
Lafey Deputy County Commissioner	Construction of Deputy county commissioners residence to completion(2 no. bedroom, 1 no.sitting room kitchen & store and Washrooms) to completion	5,000,000.00	NIL	5,000,000.00	New
Warankara Assistant County Commissioner	Purchase of office furniture: a) 2 (Two Executive tables(2.0m) @ 75,000= 150,000 b) 2(two Excutive Chairs@30,000 = 60,000 c) 2(two Filling cabinets with 4 drawers@25,000=50,0000 d) One(Three) Seater Visitors chairs(@,30,000=30,000 e)1(One Conference table(2.4m) @ 70,000 f) 6(Six) Medium Bach Mesh Chairs for Conference@ 15,000=90,000	450,000.00	NIL	450,000.00	New
TOTAL ALLOCATION FOR THE YEAR		149,088,879.31		137,088,879.31	

MIN / LAFEY NG-CDFC/ 3/09/2020 A.O.B

There being no other business the meeting was adjourned with a word of prayer from Siyad Bare at 12:30 p.m.

Minutes Compiled by;

Minutes Confirmed by;

Secretary

Chairman

Signature.....  Date... 18/9/2020

Signature.....  Date... 18/09/2020