**MINUTES OF NORTH HORR NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND COMMITTEE HELD AT NORTH HORR NG-CDFC OFFICE ON THURSDAY 22ND NOVEMBER, 2018 AT 9.00 AM**

**PRESENT**

1. Suleiman Guyo Roba Fund Account Manager
2. Hosea Umuro Ibrae NGCDFC Chairman
3. Denge Bonaya NGCDFC Secretary
4. Safia Atikiya Sora Member
5. Shuke Adano Member
6. Hoko Funacha Member
7. Ali Adano Member
8. Margaret Chumakan Member
9. Job Kemey DCC North Horr
10. Wario Mamo Qarqaba Co-opted Member

**IN ATTENDANCE:**

1. Kabale Halakhe Kutuna Oversight Committee
2. Bonaya Adano Barako Oversight Committee
3. Alex Abduba Gollo Oversight Committee
4. Barako Guracha Oversight Committee
5. Fathe Kalicha Office Secretary
6. Ahmed Adhi Account Clerk

**AGENDA:**

1. Prayers and Introduction
2. Chairman’s Remarks
3. Financial Year 2017/2018 project implementation status
4. Bursaries for Financial Years 2017/2018
5. Financial Year 2018/2019 breakdowns
6. Proposed and Priority Projects for FY 2018/2019
7. A.O.B and adjournment

**MIN 1/22/11/2018: PRAYERS AND INTRODUCTION**

The Chairman, Dr Umuro Ibrae requested the Member representing persons with disabilities to led the meeting in prayers. He also requested all the members present to introduce themselves stating the wards or categories they represent in the committee.

**MIN 2/22/11/2018: CHAIRMAN’S REMARKS**

The Chairman thanked all the members for the attendance and the commitment they have shown towards working for the community. He read through the Agenda of the day for the members and reminded that they have been selected to participate fully in the meetings on behalf of the community.

**MIN 3/22/11/2018: PROJECT IMPLEMENTATION STATUS 2017/2018**

The Chairman invited all the NGCDFC Members from the various wards to give reports on the projects for the financial year 2017/2018.

Members discussed and agreed that in Illeret Ward, the Construction of the DO’s residence at Illeret is complete. Dukana Ward, Balesa Saru fencing was done to completion and Ririba Girls Primary Fencing is not complete.

In North Horr Ward, North Horr Boys renovation of dining hall is complete; North Horr primary renovation of staff houses is complete; Qorqa primary fencing was done to completion; Chalbi Muslim Primary School fencing is complete; Barambate primary school construction of 1 classroom is complete; Russo Primary School fencing is complete; North Horr technical training institute construction of 2 latrines, water connection and electricity connection all complete.

In Maikona Ward, Forole Primary School furniture supply is complete; Dormitory at Chalbi high school is complete; Kalacha high school solar installation, water connection, construction of 3 latrines, construction of 1 staff house, dining hall and kitchen are all complete.

In Turbi/Bubisa Ward, Bishop Cavallera primary school construction of 2 latrines is complete; Bubisa primary school solar battery replacement is also complete; Shurr AP line construction of staff house is complete.

In addition, fund manager reported that, the constituency NG-CDF strategic plan is on-going.

On further discussion, the committee noted with concern that budget under-estimation of some projects and tremendous rise in the cost of building materials and transportation cost will compromise the quality of works.

**MIN 4/22/11/2018: BURSARIES FOR FY 2017/2018**

The Account Clerk, Mr. Ahmed Adhi read the years’ bursary allocations to the members. He said that during the year 2017/2018 Kshs 31,786,206.89 was allocated to bursary which was spent as follows:

Secondary Schools Kshs. 20,500,000.00

Tertiary Institutions Kshs. 8,000,000.00

Additional funding Kshs. 3,286,206.89

Mr. Ahmed told the members that over the years, North Horr constituency have been clearing first term fees for all form ones admitted to schools in and outside Marsabit County. He gave the following breakdowns on how fees have been awarded to students:

* First Term fees cleared for 591 students (within Marsabit County) for Ksh. 11,785,051.00
* First Term fees cleared for 73 students (Outside Marsabit County) for Ksh 1,471,669.00
* Form 2-4 fees for 1,364 students (within Marsabit County) at Kshs 4000 each for Ksh 5,456,000.00
* Form 2-4 fees for 168 students (Outside Marsabit County) at Ksh 5000 each for Ksh 840,000.00
* College fees for 172 students at Kshs 8,000 each for Ksh 1,376,000.00
* University Fees for 473 students at Ksh 10,000 each for Ksh 4,730,000.00
* Nursing/Teaching Students 46 KMTC Students, 17 P1 students awarded each 20,000, 30 ECDE students awarded Kshs. 5,000 each totaling to Ksh 1,410,000.00

In view of earlier discussion and consensus by the NG-CDFC that all special students with special needs be given consideration in disbursement and these are orphans, disabled children, children from very poor background and best performing students in expensive schools with limited family capacity to pay their fees. The total expenditure for this category came to Kshs. 4,210,206.00 for 206 students.

Further, the committee deliberated and agreed that, because bursary is allocated bulk of the total constituency budgetary allocation, the disbursement of the fund be handled specially to avoid any audit query and ensure the right beneficiary gets the fund. The Account Clerk, Ahmed Adhi was therefore tasked to ensure the implementation to the latter of the following measures:

* All Cheque leaves be photocopied before releasing to the beneficiary
* Plan Annual launch of bursary disbursement at the constituency level
* Confirm that all schools have submitted acknowledgement letters or receipts and prepare a list of all schools that have not done so
* Respective NG-CDFC Ward representative to confirm to the students by reading out or displaying the amount every student got from NG-CDF North Horr

**MIN 5/22/11/2018: BUDGET CEILINGS AND STATUTORY COMPUTATIONS FOR FY 2018/2019**

The Fund Manager was tasked to take the Committees through the Budget Breakdowns and computations of the Statutory Ceilings to which he gave the following:

**Total**

**Constituency**

**Allocation**

**100%**

**109,040,875.52**

**Breakdowns:**

Emergencies

5%

**5,738,993.45**

Admin/Recurrent

6%

**6,542,452.53**

Monitoring & Evaluation

3%

**3,271,226.27**

Environmental Activities

2%

**2,180,817.51**

Sport Activities

2%

**2,180,817.51**

Bursaries

35%

**36,000,000.00**

**Total for Statutory Votes**

**55,914,307.27**

**Total for Other Projects**

**53,126,568.25**

**North Horr Budget for the Year 2018/2019**

After further deliberations, the Committee agreed on the following vote head breakdowns:





**Sports Activities**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Name** | **Project Number** | **Project Activity** | **Amount Allocated** | **Status** |
| Sports Projects | 4-010-046-2640509-112-2018/19-001 | Organize sports tournament in the Constituency: Five Wards for Ksh 1,100,000 and Constituency Finals/trophies Ksh 1,080,817.90 | 2,180,817.51 | Ongoing |
| **Total** | | | **2,180,817.51** |  |

**Environmental Activities**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Name** | **Project Number** | **Project Activity** | **Amount Allocated** | **Status** |
| Segel Primary School | 4-010-046-2640510-104-2018/19-001 | Fencing using metallic posts/chain link and barbed wires to protect the school environment from livestock and protect trees 1500 meters | **2,180,817.51** | New |
| **Total** | | | **2,180,817.51** |  |

**Emergency Projects:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Name** | **Project Number** | **Project Activity** | **Amount Allocated** | **Status** |
| Emergency | 4-010-046-2640200-101-2018/19-001 | To cater for any unforeseen occurrences in the constituency during the financial year | 5,738,993.45 | New |
| **Total** | | | **5,738,993.45** |  |

**Bursary Breakdowns:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Name** | **Project Number** | **Project Activity** | **Amount Allocated** | **Status** |
| Bursary for Secondary Schools | 4-010-046-2640101-103-2018/19-001 | Payment of bursary to needy students | 25,000,000.00 | Ongoing |
| Bursary for Tertiary Schools | 4-010-046-2640101-103-2018/19-002 | Payment of bursary to needy students | 10,924,369.43 | Ongoing |
| **TOTAL** |  |  | **35,924,369.43** |  |

**MIN 6/22/11/2018: PROPOSED AND PRIORITY PROJECTS FOR FY 2017/2018**

The Members deliberated and listed the ongoing projects which needed additional funding during the financial year 2017/2018. The Chairman tabled the list of the proposed projects for the various wards for the Committee to list out the priority projects identified during the last Public Forums in Kalacha.

**1. INCOMPLETE –ONGOING PROJECTS AND BUDGETARY ALLOCATIONS FOR COMPLETION:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Serial No.** | **Project Name** | **Sector** | **Amount Allocated in Ksh** | **Status** | **Wards where Project Located** |
|  | Shurr AP line- construction of 1 no. staff house phase 2 (Ksh. 1.8 million), solar installation on staff house (Ksh. 1.5 million) and construction of 1 no. VIP latrine | Security | 3,800,000.00 | On-going | Turbi/Bubisa |
|  |  |  | **3,800,000.00** |  |  |

**2. PRIORITY LIST OF PROJECTS IDENTIFIED DURING THE PUBLIC FORUMS AT WARD LEVELS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Serial No.** | **Project Name** | **Sector** | **Amount Allocated in Ksh** | **Status** | **Ward Project Located** |
|  | Baqaqa primary school- construction of 2 no. Two Door VIP latrines | Education | 1,000,000.00 | New | Maikona |
|  | Chalbi High School – Construction of 1 No. classroom Ksh 1,480,000 and supply of 20 lockers for Ksh 120,000 | Education | 1,600,000.00 | New | Maikona |
|  | Gas Primary School- Installation of solar systems on 4 No. classrooms and 1 No. administration block | Education | 3,100,000.00 | New | North Horr |
|  | Malabot Primary school- construction of 3 no. Two Door VIP latrines | Education | 1,500,000.00 | New | North Horr |
|  | El-Isacko Mala primary school- Rehabilitations of the dormitory and conversion to staff house: Repairs of windows and doors, Walls, Plastering and partitioning into 3 units and washrooms. | Education | 1,500,000.00 | New | North Horr |
|  | Qorqa Primary school- Renovation works and Supplies: Six metallic doors for Dormitory and Six Metallic doors for classrooms Ksh 120,000.00; Five flush doors for Toilets for Ksh 90,000; Large Metallic Cupboard for computer Tablets Ksh 170,000; Five Wooden Cabinet Tables for Ksh 120,000;Ten Chairs for Ksh 60,000; Forty 3.6\* medium size Mattresses for Ksh 240,000;Forty Solar Batteries for Ksh 1200,000 | Education | 2,000,000.00 | New | North Horr |
|  | Ruso Mixed Secondary school- fencing works using metallic posts, chain link and barbed wires; 1300 metre distance | Education | 3,500,000 | New | North Horr |
|  | Turbi Nomadic Girls Primary School- construction of 1 no. 2-bed room staff house (Ksh. 2.8 million) with solar system installation (Ksh. 0.4 million) and Septic tank with drainage pipes. | Education | 4,200,000.00 | New | Turbi/Bubisa |
|  | Segel Primary school- fencing works of 1500m length using metallic posts, chain link and barbed wires | Education | 3,866,037.64 | New | Turbi/Bubisa |
|  | Turbi High school- construction of 1 no. classroom for Ksh 1,480,000 and supply of 20 lockers for Ksh 120,000, construction of 1 no. 2-bed room staff house- Ksh 2.8 million | Education | 4,400,000.00 | New | Turbi/Bubisa |
|  | Dukana Primary school- construction of an Administration block. | Education | 2,500,000.00 | New | Turbi/Bubisa |
|  | Balesa Primary school- renovation of 3 no. classrooms with tiling of the floors/corridor; wall repairs, doors and windows fixing. | Education | 3,000,000.00 | New | Dukana |
|  | Illeret Primary school- fencing works of 750m long using metallic posts, barbed wire and chain links. | Education | 1,500,000.00 | New | Illeret |
|  | Balesa-Saru Primary School- construction of 1 no. classroom for Ksh 1,580,000 and supply of 20 desks for Ksh 120,000 | Education | 1,700,000.00 | New | Dukana |
|  | Barambate Primary school- construction of 1 no. classroom Ksh 1,580,000 and supply of 20 desks for Ksh 120,000.00 | Education | 1,700,000.00 | New | North Horr |
|  | Barambate Primary school- Completion of a classroom at Ksh 300,000 | Education | 300,000.00 | ongoing | North Horr |
|  | Kalacha High school- construction of 1 no. classroom at Ksh 1,580,000 and supply of 20 lockers for Ksh 120,000; construction of 1 no. administration block for Ksh. 4.82 million and supply of office furniture: 12 Tables for Ksh 288,000, 5 Metallic Cabinet for Ksh 720,000 and 15 chairs for Ksh 90,000. | Education | 7,600,000.00 | New | Maikona |
|  | Chalbi High school- completion of 1 no. dormitory Ksh 1 Million and supply of 40 double decker beds for Ksh 520,000 and 3\*6’’ medium size mattresses for Ksh 480,000 | Education | 2,000,000.00 | New | Maikona |
|  | North Horr Technical Training Institute- construction of 1 no. 2-bed room staff house | Education | 2,800,000.00 | Ongoing | North Horr |
|  | Bubisa Primary- Electrical works/ Installation of solar systems for five classrooms | Education | 1,816,978.69 | New | Bubisa |

**MIN 7/22/11/2018: A.O.B**

* The Chairman informed the committee that, there will be a consultative meeting of the committee in regard to strategic plan where the members will contribute to and further furnish the document before a final copy will be produced. However, the due date will be communicated in due course by the Fund Account Manager.
* The committee deliberated that some projects especially renovation works of floors like in Bubisa, Balesa and Dukana are poor due to poor sand quality hence the floors breakdown often shortly after works done. In regard to this, the committee agreed that renovation of floors in these areas or any of such be done with placement of tiles to avoid recurrent funding of similar project.
* The Fund Account Manager also briefed the committee on the queries from Directorate of Criminal Investigation in relation to the recent clashes in Marsabit and the responses that the office submitted. The committee confirmed that and agreed with consensus that the information so submitted are true deliberation and indicates the office true position on the matter.

The Meeting was adjourned with Votes of thanks from the NG-CDFC Chairman Dr. Umuro at 5.35 pm who also welcome Mr. Hoko Funacha to close the meeting with a word of prayer. The date of the next meeting was agreed to be communicated to the members.

**Minute taken by: Minute Confirmed by:**

**………………………… …………………………**

**NGCDFC SECRETARY NGCDFC CHAIRMAN**