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**MINUTES OF IGEMBE SOUTH NG-CDF MEETING HELD ON 23RD NOVEMBER 2019 AT 10.30PM AT THE NG-CDF OFFICES BOARDROOM**

**MEMBERS PRESENT**

1. Hon. John Paul Mwirigi - Member of National Assembly
2. Pauline Mwangi - Igembe South FAM
3. Isaac Mugambi Ciiri - Igembe South NG-CDFC Secretary
4. Lucy Nkoroi - Igembe South NG-CDF Chairperson
5. Henry Kobia -Igembe South Ng-Cdfc Member
6. Tabitha Mukethi - Igembe South Ng-Cdfc Member
7. Jeniffer Nkirote - Igembe South Ng-Cdfc Member
8. Fridah Mwikali - Igembe South Ng-Cdfc Member
9. Pius Kaimenyi - Igembe South Ng-Cdfc Member
10. Solomon Mufundi - Igembe South Ng-Cdfc Member
11. Morris Njilu -C.O.M

**Agenda**

1. Preliminaries
2. Review of Projects Proposal for Fin. Year 2019/2020
3. A.O.B

**MIN. 1/23/11/2019: PRELIMINARIES**

The meeting started at 10.30 am with a word of prayer led by Henry Kobia. The Chairperson, Madam Lucy then welcomed and thanked the members for availing themselves for the meeting.

**MIN. 2/23/11/2019: REVIEW OF PROJECTS PROPOSAL FOR FIN. YEAR 2019/2020**

The FAM informed the members that she had received an email from the NG-CDFB informing her that some of the projects that had been submitted by the NG-CDFC for funding had some issues which needed to be reviewed before the Board’s approval. These issues were detailed as follows;

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| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| Fin. Yr | **Project Name** | **Project activity** | **Amount Allocated (Kshs)** | **Completion Date** |
| 2019-2020 | **Administration/Recurrent** |  |  |  |
| 2019-2020 | Employees Salaries | Payment of staff salaries and gratuity | 2,358,000.00 | Continous Exercise |
| 2019-2020 | Staff gratuity | Payment of staff Gratuity | 558,000.00 | Continous Exercise |
| 2019-2020 | Goods and Services | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, office utility bills | 2,241,463.45 | Continous Exercise |
| Purchase of office furniture(2 executive chairs, 2 executive visitors chairs, 1 executive office desk Kshs.300,000, Construction of notice board, Kshs. 350,000, Purchase of 1 Samsung 40 inch digital televisions, Kshs. 50,000, Purchase of a digital camera, Kshs. 200,000, Purchase of 1 laptop, Kshs. 50,000, Purchase of 2 computer desktops and 4 UPS Kshs. 100,000, purchase of 1 printer Kshs. 100,000 |
| 2019-2020 | NSSF | Payment of NG-CDFC employees NSSF Deductions | 24,000.00 | Continous Exercise |
| 2019-2020 | NHIF | Payment of NG-CDFC employees NHIF Deductions | 60,600.00 | Continous Exercise |
| 2019-2020 | Committee Expenses | Payment of Committee sitting allowances, transport, conferences | 3,000,000.00 | Continous Exercise |
|  |  |  |  |  |
| 2019-2020 | Emergency Reserve | To cater for any unforeseen occurrences in the constituency during the financial year | 7,198,241.38 | On-going |
|  |  |  |  |  |
| 2019-2020 | Igembe South Sports | Carry out Constituency Sports tournament and the winning teams/schools to be awarded with trophies, balls, and games kits, support sports & culture events | 2,747,354.48 | Continous Exercise |
|  |  |  |  |  |
| 2019-2020 | **Environment Activities** |  |  |  |
| 2019-2020 | Maua -NG-CDF Office drainage | Drainage works around the NG-Cdf offices; digging trenches, stone pitching (1km) | 1,500,000.00 | On-going |
| 2019-2020 | Igembe South NG-CDF Offices | Guttering of the office block-8 offices & 4 washrooms, construction of an elevated tank stand (1,024,433.12)and purchase of 2 plastic tanks capacity 10,000 litres each(200,000) | 1,247,354.48 | Awaiting funds |
|  |  |  |  |  |
| 2019-2020 | **Monitoring and Evaluation/Capacity Building** |  |  |  |
| 2019-2020 | Goods and Services | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, office utility bills | 1,121,031.71 | Continous Exercise |
| 2019-2020 | Committee Expenses | Payment of Committee sitting allowances, transport, conferences | 1,000,000.00 | Continous Exercise |
| 2019-2020 | NG-CDFC/PMC Capacity Building | Undertake Training of the PMCs/NG-CDFCs on NG-CDF Related issues | 2,000,000.00 | Continous Exercise |
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| 2019-2020 | **Bursary Fund** |  |  |  |
| 2019-2020 | Bursary -Secondary Schools | Payment of bursary to needy secondary school students | 14,300,000.00 | On-going |
| 2019-2020 | Bursary -Tertiary Institutions | Payment of bursary to needy students in tertiary institutions | 27,061,679.00 | On-going |
| 2019-2020 |  |  |  |  |
| 2019-2020 | **Education-Primary school projects** |  |  |  |
| 2019-2020 | Nkinja Primary School | Construction of a class to completion (1,000,000) & purchase of 40 desks (200,000) | 1,200,000.00 | New |
| 2019-2020 | Ugoti primary school | Renovation of 1 classroom to completion (Floor, plaster, fixing door & windows, painting) | 600,000.00 | new |
| 2019-2020 | Ankurani Primary School | Construction of a class to completion(1,000,000) & purchase of 40 desks(200,000) | 1,200,000.00 | On-going |
| 2019-2020 | Itumbi Primary school | Purchase of 40 desks | 200,000.00 | On-going |
| 2019-2020 | Iria Ruui pry school | Construction of a class to completion(1,000,000) & purchase of 40 desks(200,000) | 1,200,000.00 | new |
| 2019-2020 | Athiru Gaiti Primary school | Construction of a class to completion(1,000,000) & purchase of 40 desks(200,000) | 1,200,000.00 | On-going |
| 2019-2020 | Thubai Primary School | Construction of a class to completion (1,000,000) & purchase of 40 desks(200,000) | 1,200,000.00 | New |
| 2019-2020 | Nkaria Kinyali Primary School | Construction of a class to completion(1,000,000) & purchase of 40 desks (200,000) & construction of 5 door pit latrines(200,000) | 1,400,000.00 | new |
| 2019-2020 | Karurune primary school | Renovation of 2 classes to completion(Roofing, Flooring, plaster, fixing doors & windows, painting) | 1,500,000.00 | new |
| 2019-2020 | Ikingo primary school | Construction of a class to completion(1,000,000) & purchase of 40 desks(200,000) | 1,200,000.00 | new |
| 2019-2020 | Antuambui Primary school | Construction of a class to completion -1,000,000-Flooring, walling, roofing and internal finishings), construction of 2 door pit latrines-100,000 | 1,100,000.00 | On-going |
| 2019-2020 | Giika Primary school | Construction of a class to completion(1,000,000) & purchase of 40 desks(200,000) | 1,200,000.00 | On-going |
|  |  |  |  |  |
| 2019-2020 | **Education- Secondary school projects** |  |  |  |
| 2019-2020 | Auki Day Secondary School | Buying of a school bus (48 seater) | 4,000,000.00 | Awaiiting funds |
| 2019-2020 | Ugoti Day Sec School | Fencing of the school compound with concrete posts & chain link (2 acres) | 1,000,000.00 | Awaiiting funds |
| 2019-2020 | Tiira Day Sec School | Construction of a classroom to completion (Flooring, walling, roofing, fixing doors & windows, flooring, plastering, painting) | 700,000.00 | Awaiiting funds |
| 2019-2020 | Kithetu Kirimene Day Sec School | Completion of a dining hall( Roofing, Fixing doors & windows, plastering, ceiling, flooring and painting (150 students) | 2,000,000.00 | Awaiiting funds |
| 2019-2020 | Antubochiu Day Sec School | Construction of administration block(flooring & walling up to lintel) -8 offices | 2,000,000.00 | Awaiiting funds |
| 2019-2020 | Luluma Day Secondary School | Completion of a classroom (Fixing doors & windows, plaster, flooring & painting) | 400,000.00 | On-going |
| 2019-2020 | Kiegoi Day Secondary School | Renovation of a laboratory to completion (Sinks, plaster, doors, shelves, water & gas systems & drainage systems) is it to completion 50 students | 1,200,000.00 | On-going |
| 2019-2020 | Akui Day Sec School | Completion of the laboratory(Flooring, plastering, ceiling, painting, electrical works & drainage system) | 500,000.00 | On-going |
| 40 students per session |
| 2019-2020 | Akui Day Sec School | Construction of administration block (flooring & Walling ) | 2,000,000.00 | Awaiiting funds |
| -8 rooms |
| 2019-2020 | Thaicu Day Sec School | Construction of a laboratory to completion(flooring, walling, roofing, fixing doors & windows, flooring, plastering & painting) | 4,000,000.00 | Awaiiting funds |
| 40 students per session |
| 2019-2020 | Kirindine Day Secondary School | Construction of 2 classes to completion(Slab, walling, roofing, fixing doors & windows, flooring, plastering, painting) | 2,000,000.00 | On-going |
| 2019-2020 | St. Rita Amwamba Girls Secondary School | Construction of dormitory 150 students capacity to completion flooring, walling, roofing & internal finishings) | 5,700,000.00 | Awaiiting funds |
| 2019-2020 | Tiira Day Sec School | Completion of 3 classes (Flooring, windows, doors & painting) | 450,000.00 | On-going |
| 2019-2020 | **Education-Tertiary Institutions** |  |  |  |
| 2019-2020 | Maua KMTC | Construction of storied 6 no. lecture halls ( 600sq.m ) Kshs. 11,800,000, construction of a storied administration block & library ( 600sq.m ) Kshs. 11,800,000, Construction of an ablution block ( 60sq.m ) Kshs. 1,400,000 | 25,000,000 | On-going |
| 2019-2020 |  |  |  |  |
| **Security projects** |  |
| 2019-2020 | Maua Police Station | Construction of 4 door pit latrines to completion | 300,000.00 | On-going |
| 2019-2020 | Kiegoi Chiefs office | Construction of a 3 door pit latrines to completion | 150,000.00 | On-going |
| 2019-2020 | Athiru Gaiti Police Post | Renovation of office to completion-floors, plaster and painting(100,000) & cells floors, plaster and painting(100,000) -2 and 2 cells offices | 200,000.00 | Awaiiting funds |
| 2019-2020 | Kiguru chief’s camp | Completion of the chiefs' camp-Roofing, fixing doors & windows, plaster, flooring and painting) -3 rooms | 700,000.00 | On-going |
| 2019-2020 | Nduguto chief’s camp | Completion of the chiefs' camp-,fixing doors & windows, plaster, flooring and painting) | 350,000.00 | On-going |
| -3 rooms |
|  |  |  |  |  |
| 2019-2020 | **NG-CDFC OFFICE** |  |  |  |
|  | Igembe South NG-CDF office | Office reception partitioning and shelves , Kshs. 750,000, purchase of office generator, Kshs. 700,000, cabro pavings Kshs. 2,800,000 and office carpet (Kshs. 200,000) | 4,450,000.00 | Awaiiting funds |
|  |  |  |  |  |
| 2019-2020 | **Others** |  |  |  |
|  | Igembe South Disability Centre | Completion of the disability centre (Electrical works & drainage system & septic tank)-6 offices & 3 washrooms | 650,000.00 | On-going |
|  | **Total** |  | **137,367,724.14** |  |

**MIN. 3/23/11/2019: A.O.B**

There being no other business, the meeting ended at 1.30 Pm with a word of prayer led by Mr. Pius Kaimenyi.

**Minute Written By:**

**Secretary: Isaac Mugambi Ciiri SIGN\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Minutes Confirmed By:**

**Chairperson: Lucy Nkoroi Mwirabua SIGN\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**