

**Minutes and any other attachments**

**IGEMBE NORTH CONSTITUENCY**

**MINUTES OF THE CDFC MEETING HELD ON 14<sup>TH</sup>, SEPTEMBER, 2021**

**PRESENT.**

1. Mr. Misheck Koome	Chairman
2. Mr. Danson njogu	FAM
3. Ms. Agness Nkatha	Secretary
4. Mr. Gitirithia Stephen	Member
5. Ms. Gladys Ncororo	Member
6. Mr. Moses Ntonjira	Member
7. Ms. Emily Musa	Member
8. Mr. Kiecha Gichunge	Member
9. Harrison Ndwili	DCC

**AGENDA**

1. Prayers
2. Confirmation of previous minutes.
3. General Project report.
4. Proposal for 2021/2022 financial year.
5. A.O.B.

**MIN 1/NG-CDFC/IGN/14/9: PRAYERS**

The meeting started with a word of prayers by Andrew.

**MIN 2/NG-CDFC/IGN/14/9: CONFIRMATION OF PREVIOUS MINUTES;**

The previous minutes were read by the secretary, Nkatha and confirmed by all members

**MIN 3/NG-CDFC/IGN/14/9: GENERAL PROJECT REPORT**

The NG-CDFC chairman welcomed the members for the meeting and the secretary read the agendas for the meeting.

*Andrew*  
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Every person was given an opportunity to give an account of the status of all projects in his/her area of jurisdiction.

There was a general consensus that there is a need to step up supervision of all projects to enhance accountability.

The fund account manager reminded the members that they have a responsibility to take charge of all projects to ensure there is quality workmanship.

The NG-CDF chairman reminded the members that NG-CDFC is under performance contract and it is the responsibility of every single person to ensure that there is excellent performance at their areas of jurisdiction.

**MIN4/NG-CDFC/IGN/14/9: PROPOSAL FOR 2020/2021 FINANCIAL YEAR**

The NG-CDFC chairman tabled all the projects one by one as derived from the list of priority projects at the ward level. All members were of the opinion that the list comply with what emanated from the wards and unanimously endorsed the projects to be forwarded to the NG-CDF as follows:-

S/NO	Project Name	Project Code	Project Activity	Amount Allocated	Current Status
	<b>ADMINISTRATION AND RECURRENT EXPENDITURE</b>				
1	Employees' Salaries	4-012-053-2110000-100-2021/22-001	Payment of staff salaries	3,194,380.00	New
2	Employees' Gratuity	4-012-053-2110000-100-2021/22-002	Payment of staff gratuity	1,359,127.00	New
3	N.H.I.F	4-012-053-2120201-100-2021/22-003	Payment of N.H.I.F deductions	87,500.00	New
4	N.S.S.F	4-012-053-2120101-100-2021/22-004	Payment of N.S.S.F deductions	211,680.00	New
5	Goods and Services	4-012-053-2210000-100-2021/22-005	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, and travel and subsistence allowances and office tea.	1,889,783.00	New

6	Committee Expenses	4-012-053-2210802-100-2021/22-006	Payment of committee sitting allowances.	1,482,863.00	New
	<b>Sub-Total</b>			<b>8,225,333.00</b>	
	<b>MONITORING,EVALUATION AND CAPACITY BUILDING</b>				
7	Committee Allowances	4-012-053-2210802-111-2021/22-001	Payment of committee monitoring and evaluation allowances.	1,812,666.00	New
8	Goods and Services	4-012-053-2210000-111-2021/22-002	Purchase of fuel, repairs and maintenance, printing, stationery, airtime, travel and subsistence allowances	800,000.00	New
9	NG-CDFC/PMC Capacity Building.	4-012-053-2210700-111-2021/22-003	Undertake training of the PMCs/NG-CDFCs on NG-CDF related issues.	1,500,000.00	New
	<b>Sub-Total</b>			<b>4,112,666.00</b>	
	<b>EMEGENCY RESERVE</b>				
10	Emergency Reserve	4-012-053-2640200-101-2021/22-001	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,207.00	New
	<b>Sub-Total</b>			<b>7,192,207.00</b>	
	<b>BURSARY</b>				
11	Bursary Secondary Schools	4-012-053-2640101-103-2021/22-001	Payment of bursary to needy students in secondary schools	15,000,000.00	New
12	Bursary Tertiary Institutions	4-012-053-2640102-103-2021/22-002	Payment of bursary to needy students in tertiary institutions	13,000,000.00	New
	<b>Sub-Total</b>			<b>28,000,000.00</b>	
	<b>SPORTS</b>				

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13	Igembe North Sports Programs	4-012-053-2640509-112-2021/22-001	Carry out constituency sports tournament (ksh.1, 741,778.00) and the winning teams/schools to be awarded with trophies, balls and games kits (ksh.1, 000,000).	2,741,778.00	New
	<b>Sub-Total</b>			<b>2,741,778.00</b>	
	<b>PRIMARY SCHOOL PROJECTS</b>				
14	Lubua Primary School	4-012-053-2630204-104-2021/22-001	Completion of an Administration block of 60 staff capacity :flooring, plastering and painting	1,501,575.00	Ongoing
15	Mea Primary School	4-012-053-2630204-104-2021/22-002	Completion of an administration block of 60 staff capacity: roofing, fixing of windows & doors, ceiling and electricity supply.	2,301,575.00	Ongoing
16	Nkiriana Primary School	4-012-053-2630204-104-2021/22-003	Completion of an administration block of 60 staff capacity: roofing, plastering, painting and ceiling	2,501,575.00	Ongoing
17	Lukununu Primary School	4-012-053-2630204-104-2021/22-004	Construction of 8 door pit latrines and 1 door toilet to cater for the People with Disability to completion.	1,000,000.00	New
18	Miune Primary School	4-012-053-2630204-104-2021/22-005	Construction of 8 door pit latrines and 1 door toilet to cater for the People with Disability to completion.	1,000,000.00	New
19	Kiromwathi Primary School	4-012-053-2630204-104-2021/22-006	Completion of an administration block of 60 staff capacity: roofing, fixing of doors & windows, ceiling and painting.	1,801,575.00	Ongoing

20	Kathatene Primary School	4-012-053-2630204-104-2021/22-007	Construction of 5 door pit latrines and 1 door toilet to cater for the People with Disability to completion.	700,000.00	New
21	Luciuti Primary School	4-012-053-2630204-104-2021/22-008	Construction of an administration block of 60 staff capacity to completion.	4,400,000.00	New
22	Miriki Primary School	4-012-053-2630204-104-2021/22-009	Construction of a classroom of 50 pupils' capacity to completion.	1,000,000.00	New
23	Kilera Primary School	4-012-053-2630204-104-2021/22-010	Construction of a classroom of 50 pupils' capacity to completion.	1,000,000.00	New
24	Linjoka Primary School	4-012-053-2630204-104-2021/22-011	Construction of a classroom of 50 pupils' capacity to completion.	1,000,000.00	New
25	Ambaru Primary School	4-012-053-2630204-104-2021/22-012	Renovation of 2 classrooms: roof repairs, wall repairs, floor, fixing of doors and windows and painting.	1,000,000.00	New
26	Nthangarine Primary School	4-012-053-2630204-104-2021/22-013	Construction of 2 classrooms of with a capacity of 50 pupils each to completion	2,000,000.00	New
27	Tiiri Primary School	4-012-053-2630204-104-2021/22-014	Construction of 2 classrooms of with a capacity of 50 pupils each to completion	2,000,000.00	New
28	Leeta Primary School	4-012-053-2630204-104-2021/22-015	Construction of an administration block of 60 staff capacity to completion.	4,400,000.00	New
29	Kathanga Primary School	4-012-053-2630204-104-2021/22-016	Construction of 5 door pit latrines and 1 door toilet to cater for the People with Disability to completion.	700,000.00	New

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30	Murara Primary School	4-012-053-2630204-104-2021/22-019	construction of a classroom of 50 pupils to completion	1,000,000.00	New
31	St. Antony Nginyo Primary School.	4-012-053-2630204-104-2021/22-020	Construction of 8 door pit latrines and 1 door toilet to cater for the People with Disability to completion.	1,000,000.00	New
32	Kiolo Primary School	4-012-053-2630204-104-2021/22-021	Construction of 8 door pit latrines and 1 door toilet to cater for the People with Disability to completion.	1,000,000.00	New
33	MCK Ithata Primary School	4-012-053-2630204-104-2021/22-022	Completion of an administration block of 60 staff capacity :flooring,veranda,painting ,fisherboards and keying	1,000,000.00	Ongoing
34	Murweti Primary School	4-012-053-2630204-104-2021/22-023	Construction of a classroom of 50 pupils capacity to completion	1,000,000.00	New
35	MCK Naathu Junior Primary School	4-012-053-2630204-104-2021/22-024	Renovation of 3 classrooms to completion: roof works repairs, flooring, walls repairs, verandah and painting.	1,321,721.00	New
36	Mutuati Primary School	4-012-053-2630204-104-2021/22-025	construction of an administration block of 60 staff capacity to completion	4,400,000.00	New
37	NAC Kibuchwa Primary School	4-012-053-2630204-104-2021/22-026	construction of a classroom of 50 pupils capacity to completion	1,000,000.00	New
38	Mck Liundu Primary School	4-012-053-2630204-104-2021/22-027	construction of a classroom of 50 pupils capacity to completion	1,000,000.00	New
39	St. Joseph Primary School	4-012-053-2630204-104-2021/22-028	construction of 1 classroom of 50 pupils capacity to completion	1,000,000.00	New



40	EAPC Mbayo Primary School	4-012-053-2630204-104-2021/22-029	Construction of 4 door pit latrines, 1 urinal and 1 door toilet to cater for the People with Disability to completion.	750,000.00	New
41	Kiani Primary School	4-012-053-2630204-104-2021/22-030	construction of 1 classroom of 50 pupils capacity to completion	1,000,000.00	New
42	Theera Primary School	4-012-053-2630204-104-2021/22-031	Construction of 8 door pit latrines and 1 door toilet to cater for the People with Disability to completion.	1,000,000.00	New
	<b>Sub-total</b>			<b>44,778,021.00</b>	
	<b>SECONDARY SCHOOL PROJECTS</b>				
44	K.K Baithai Secondary School	4-012-053-2630205-104-2021/22-001	Completion of an administration block of 55 staff capacity: plumbing and installation of a bio digester.	618,317.00	Ongoing
45	Lukununu Secondary School	4-012-053-2630205-104-2021/22-002	completion of a laboratory of 70 students capacity: 9 Benches and concrete worktops and 50 stools at ksh.757,666,electrical ,works, gas works and plumbing at ksh.1,130,000	1,887,666.00	Ongoing
46	Antuambui Secondary School	4-012-053-2630205-104-2021/22-003	Completion of a dormitory of 300 students' capacity: roofing, plastering, painting and ceiling.	3,100,000.00	Ongoing
47	Miune Secondary School	4-012-053-2630205-104-2021/22-004	Construction of a classroom of 50 students capacity to completion	1,000,000.00	New

*K. K. Baithai*  
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48	A/Kiongo Secondary School	4-012-053-2630205-104-2021/22-005	Completion of a dormitory of 300 students capacity :roofing, fixing of doors & windows, painting, electrical works and ceiling	1,500,000.00	Ongoing
49	Ntanki Secondary School	4-012-053-2630205-104-2021/22-006	Completion of purchasing of a 70 seater school bus: Final balance.The purchased on a one-off basis and not through asset financing and amount allocated is exclusive of insurance premiums or any other recurrent cost.	4,750,000.00	Ongoing
50	Miriki Secondary School	4-012-053-2630205-104-2021/22-007	completion of a laboratory of 70 students capacity: 9 Benches and concrete worktops and 50 stools at ksh.757,666,elecrical works,gas works and plumbing at ksh.1,130,000	1,887,666.00	Ongoing
51	Kirindara Secondary School	4-012-053-2630205-104-2021/22-008	Completion of an administration block of 70 staff capacity: Plumbing and Installation of a bio digester.	618,318.00	Ongoing
52	Mariri Day Secondary School	4-012-053-2630205-104-2021/22-009	Construction of an administration block of 60 staff capacity to completion	4,400,000.00	New
53	Nkamathi Special School	4-012-053-2630205-104-2021/22-010	Completion of a dormitory hall of 500 students capacity: roofing, fixing of doors & windows,ceiling,painting and electrical works	1,500,000.00	On-Going



54	Nkamathi Secondary School	4-012-053-2630205-104-2021/22-011	Completion of an administration block of 60 staff capacity: roofing, fixing of doors & windows, ceiling, painting and electrical works.	3,001,575.00	On-Going
55	Mutuati Secondary School	4-012-053-2630205-104-2021/22-012	Construction of a dining hall of 600 students capacity to completion	5,500,000.00	New
56	Naikuriu Secondary School	4-012-053-2630205-104-2021/22-013	completion of a laboratory of 70 students capacity: 9 Benches and concrete worktops and 50 stools at ksh.757,666,elecrical works,gas works and plumbing at ksh.1,130,000	1,887,666.00	Ongoing
57	Mbayo Secondary School	4-012-053-2630205-104-2021/22-014	completion of a laboratory of 70 students capacity: 9 Benches and concrete worktops and 50 stools at ksh.757,666,elecrical works,gas works and plumbing at ksh.1,130,000	1,887,666.00	Ongoing
58	Kathanga Secondary School	4-012-053-2630205-104-2021/22-015	Completion of an administration block of 70 staff capacity: roofing, plastering, ceiling and painting	3,000,000.00	Ongoing
59	Mburanjiru secondary school	4-012-053-2630205-104-2021/22-015	Construction of a laboratory of 70 students to completion.	4,500,000.00	New
	<b>Sub-total</b>			<b>41,038,874.00</b>	
	<b>Security projects</b>				

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59	Igembe North Deputy County Commissioner's Residence.	4-012-053-2640507-104-2021/22-001	Fencing of ½ an acre Deputy County Commissioner's residence compound with perimeter wall to completion.	1,000,000.00	New
	<b>Sub-total</b>			<b>1,000,000.00</b>	
	<b>Grand total</b>			<b>137,088,879.00</b>	

**MIN5/NG-CDFC/IGN/14/9:A.O.B:**

**NB:** The fund account manager informed the committee that the project activity for the Nkamathi special school was captured wrongly as construction of a dormitory instead of construction of a dining hall in the report for the on-going projects for the financial year 2021/2022 forwarded to the NG-CDF Board. The committee unanimously directed the fund account manager to correct the anomaly and forward the changes to the NG-CDF board.

Meanwhile NG CDFC authorized withdrawal of ksh.100, 000 to cater for NG-CDFC allowances, NG-CDFC executive allowances and office expenses.

Minutes confirmed without amendments.

Chairman MICHECK KOSME SIGN Kosme DATE 30<sup>th</sup> 9/2021

Secretary Agnes Akatha SIGN Akatha DATE 30/9/2021