**MINUTES OF BUURI NG-CDFC MEETING HELD ON FRIDAY 8TH NOVEMBER 2018 AT THE NGCDF BOARD ROOM.**

**MEMBERS PRESENT**

1. Charles Kiara Chairman
2. Patrick Kiruchiu Member
3. Leslie Muthamia Member
4. Mary Gacheri Secretary
5. Mary Murianki Member
6. Lucy Nkirote Member
7. Joshua Murithi Member
8. Fredrick mwiti Member
9. Lucy Ndong’o FAM
10. Asha Kiiva DCC Buuri

**AGENDA**

* Preliminaries/Prayers
* Project Proposal.
* A. O. B

**Preliminaries**

The meeting started at 10.30am with a word of prayer led by Mary Murianki. The Chairman welcomed members and thanked them for availing themselves.

**MIN 1/8/11/2018 READING AND CONFIRMATION OF THE PREVIOUS MEETING MINUTES**

The previous meeting minutes were read by the chairman to the members, proposed by Gacheri and seconded by Patrick Kiruchiu as a true copy of the minutes.

**MIN 2/8/11/2018 MATTERS ARISING**

There were no matters arising.

**MIN 3/8/11/2018 PROJECT PROPOSALS FOR FY 2018/2019**

The manager informed members of the amount allocated to the constituency that was Kshs.109,040,875.52 The FAM also explained to them the breakdown in different sectors as stipulated in the Ngcdf Act 2015.

The Fund Account Manager also brought to attention the executive order by NG-CDF Board for completion of ongoing projects before any new projects are begun. The committee agreed to fund all the ongoing projects except for Timau Technical Training Institute construction of a technical institute since kIirua technical institute is currently in charge of it. The members also resolved that they will not fund the Buuri administration police line because of the recent presidential guidelines. The committee also confirmed to have completed the following projects had been fully funded and were in progress and will be complete by January.

| **Financial Year** | **Project name** | **Approved Activities** | **Estimated Cost (Kshs.)** |
| --- | --- | --- | --- |
| 2017/2018 | Ontulili Day Secondary School | Completion of a Dining Hall | 3,000,000 |
| 2017/2018 | Kangaita Day Secondary School | Construction of a Kitchen | 2,000,000 |
| 2017/2018 | Mucheene Secondary School | Construction of classroom | 1,000,000 |
| 2017/2018 | Mburugiti Secondary School | Construction of classroom | 1,000,000 |
| 2017/2018 | Gakando Secondary School | Construction of classroom | 1,000,000 |
| 2017/2018 | Tutua Day Secondary School | Construction of a Classroom | 1,000,000 |
| 2017/2018 | DEB Kiambogo Primary School | Construction of a Classroom | 1,000,000 |
| 2017/2018 | CCM Angaine Primary School | Construction of a Classroom | 1,000,000 |
| 2017/2018 | Sirimon Primary School | Construction of a Classroom | 1,000,000 |
| 2017/2018 | DEB Nkandone Primary School | Construction of 6 No. Toilets | 800,000 |
| 2017/2018 | Miugune Primary School | Construction of Administration Block | 3,000,000 |
| 2017/2018 | Kamuketha Primary School | Renovation of Classrooms | 1,200,000 |
| 2017/2018 | Kiborione Primary School | Construction of a Classroom | 1,000,000 |
| 2017/2018 | Murangine Primary School | Construction of Adminstration Block | 3,500,000 |
| 2017/2018 | Mucheene Primary School | Renovation of Classrooms | 1,200,000 |
| 2017/2018 | Marurui Primary School | construction of 2 number of classrooms. | 2,000,000 |
| 2017/2018 | CCM Ntumburi Primary School | Renovation of Classrooms | 1,200,000 |
| 2017/2018 | CCM Kimbo Primary School | Construction of a Library | 2,500,000 |
| 2017/2018 | Mugae Primary School | Renovation of Classrooms | 1,500,000 |
| 2017/2018 | Matuuru Primary School | Drilling & Equiping of one Borehole | 4,000,000 |
| 2017/2018 | Kanthungu Primary School | Construction of 8 No. Toilets | 1,000,000 |
| 2017/2018 | Karumanthi Primary School | Renovation of Classrooms | 1,000,000 |
| 2017/2018 | Kisima Chief's Office | Construction of Chief's office. | 2,000,000 |
| 2017/2018 | Antu Ba Mwitu Chiefs Office | Completion of chief's office | 1,800,000 |
| 2017/2018 | Timau Police Lines | Construction of 8 AP lines | 5,000,000 |
| 2017/2018 | Buuri Administration Police Quarters | Construction of 8 Police units | 5,000,000 |

After deliberation on the proposals gathered from ward meetings, members came up with the following analysis;

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Project Name** | **Project activity** | **Amount Allocated** | **Current Status** |
|  | **ADMINISTRATION AND RECURRENT** |  |  |  |
| 1 | Employees salaries | Payment of staff salaries and gratuity, medical cover for staffs | 1,840,000.00 | On-going |
| 2 | Goods and services | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea | 1,500,000.00 | On-going |
| 3 | Committee expenses | Payment of committee sitting allowances, transport, conferences. | 1,042,452.53 | On-going |
| 4 | NHIF | Payment for nhif deduction | 68,000.00 | On-going |
| 5 | NSSF | Payment for nssf deduction. | 92,000.00 | On-going |
| 6 | Purchase of office equipment | Tents -2,@200capacity,400 chairs, 1Sound system , 1 projector, 1 generator. | 2,000,000.00 | On-going |
|  | **MONITORING, EVALUATION AND CAPACITY BUILDING** |  | **6,542,452.53** | On-going |
| 7 | Goods and services | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea | 1,050,000.00 | On-going |
| 8 | Committee expenses | Payment of committee sitting allowances, transport, conferences. | 1,121,226.26 | On-going |
| 9 | CDFC/PMC Capacity building | Undetaking training of PMCs/NG-CDFCs on NG-CDF Related issues. | 1,100,000.00 | On-going |
|  |  |  |  |  |
| 10 | **EMERGENCY** |  |  | On-going |
| 11 | Emergency | To cater for any unforeseen occurrences in the constituency during the financial year | 5,452,043.78 | On-going |
| 12 | **SPORTS** |  |  | On-going |
| 13 | Sports | Sports tournament, ball making, talent nurturing, cultural festival in Timau, kisima, kibirichia, kiirua,ruiri ward and winning teams be awarded trophies, balls, games kits. | 2,180,817.51 | On-going |
| 14 | **ENVIRONMENT** |  |  |  |
| 15 | Environment | Purchase and installation of 27 tanks, 10,000litres@80,000, in each of the following schools and chiefs offices and transportation costs amounting to kshs.20,818; Nchoroiboro primary, Mutuuma primary, ndunyuruma primary, st james tutua secondary, nkando primary, kiringo secondary, muutu o nthunguri primary, kauru nkuriga primary, kieni kia ndege primary, nthangwene primary, mburugiti primary, gakando secondary, ntugi secondary, kanyunga primary, subuiga primary, mutunyi primary, ndurumuru primary, karimba primary, timau secondary, ontulili mixed day secondary, kithithina primary, Antu ba mwitu chief’s camp, katheri chief’s camp, maitei chiefs office, kisima chiefs office, Ngusishi chiefs camp, Nchoroiboro chiefs office. | 2,180,817.51 | On-going |
|  | **BURSARY** |  |  |  |
| 11 | Bursary Secondary Schools | Payment of bursary to needy students | 16,760,218.88 | On-going |
| 12 | Bursary Tertiary schools | Payment of bursary to needy students | 10,000,000.00 | On-going |
| 13 | Bursary special schools | Payment of bursary to needy students | 500,000.00 | On-going |
|  |  |  |  |  |
|  | **NGCDF OFFICE** |  |  |  |
| 15 | NG-Cdf Office | Completion of constituency office;drainage system, outdoor toilets 4, store,hall 200pple capacity | 4,353,299.05 | On-going |
|  |  |  |  |  |
|  | **PRIMARY SCHOOLS** |  |  |  |
| 1 | Marurui Primary School | Renovationof 4 classes; windows,doors, plastering, paintwork and floor | 1,000,000.00 | On-going |
| 2 | Marurui Primary School | Equipping of borehole;fencing, concrete poles, chain link in a 50x100 ksh 400,000,2 water tanks 10,000ltrs@ ksh80,000 solar water pump | 1,200,000.00 | On-going |
| 3 | Ntumburi Primary School | Renovation of 4 classes; windows,doors, plastering, paintwork and floor | 600,000.00 | On-going |
| 4 | Murinya primary school | Completion of 2 classes; windows,doors, plastering, paintwork and floor | 200,000.00 | Ongoing |
| 5 | Ntharangwene primary school | Renovation of 5 classes; windows,doors, plastering, paintwork and floor | 1,000,000.00 | New |
| 6 | Ruibi primary school | Construction of 2 blocks (16door) toilets to completion | 650,000.00 | New |
| 7 | Karanene primary school | Construction of 2 classes to completion | 1,100,000.00 | New |
| 8 | Karimba primary school | Construction of 2 blocks of toilets(16 door) | 650,000.00 | New |
| 9 | DEB Madaraka Primary School | Construction of 2 classes to completion | 1,100,000.00 | New |
| 10 | DEB Madaraka Primary School | Construction of 1 block of toilets, 8 door | 300,000.00 | New |
| 11 | Maritati Primary School | Construction of 2 blocks of toilets(16 door) | 650,000.00 | New |
| 12 | Mugumone Primary School | Construction of 1 class to completion | 600,000.00 | New |
| 13 | Subuiga Primary School | Construction of 2 blocks of toilets(16 door) | 650,000.00 | New |
| 14 | Ntirimiti Primary School | Construction of 2 blocks of toilets(16 door) | 650,000.00 | New |
| 15 | Kianda Primary School | Construction of 2 classes to completion | 1,200,000.00 | New |
| 16 | Mutunyi Primary School | Construction of 2 blocks of toilets(16 door) | 650,000.00 | New |
| 17 | DEB Ngusishi Primary School | Renovation of 5 classes; windows,doors, plastering, paintwork and floor | 1,000,000.00 | New |
| 18 | Ngusishi Primary School borehole | Borehole, Solar installation, pump, equiping, fencing 50x100 of concrete poles, chain link, @400,000, 2 tanks,5000litres @ kshs.40,000 | 1,200,000.00 | Ongoing |
| 19 | Timau primary school | Renovation of 1 classes; windows,doors, plastering, paintwork and floor | 200,000.00 | New |
| 20 | CCM Ontulili primary school | Construction of 2 classes to completion. | 1,200,000.00 | New |
| 21 | CCM Angaine primary school | Construction of 2 classes to completion. | 1,200,000.00 | New |
| 22 | Kiranga primary school | Construction of 4 classes to completion. | 2,200,000.00 | New |
| 23 | DEB Ontulili Primary School | Construction of 4 classes to completion. | 2,200,000.00 | New |
| 24 | Nkiria primary school | Construction of 1 class to completion | 650,000.00 | New |
| 25 | Kangaita primary school | Construction of 2 blocks of toilets(16 door) | 650,000.00 | New |
| 26 | CCM Kirimara Primary School | Renovation of 3 classes; windows,doors, plastering, paintwork and floor | 600,000.00 | New |
| 27 | Mugae Primary School | Renovation of 3 classes; windows,doors, plastering, paintwork and floor | 550,000.00 | New |
| 28 | AIC Kaithe Primary School | Construction of one block of toilets | 250,000.00 | New |
| 29 | Marere Primary School | Construction of 2 classes to completion | 1,200,000.00 | New |
| 30 | Kairune Primary School | Construction 1 classes to completion | 600,000.00 | New |
| 31 | Ribui Primary school | Renovation of 5 classes; windows,doors, plastering, paintwork and floor | 1,000,000.00 | New |
| 32 | Tutua Primary School | Reconstruction of 3 classes to completion. | 1,800,000.00 | New |
| 33 | DEB Nchoroiboro Primary | Renovation of 5 classes; windows,doors, plastering, paintwork and floor | 800,000.00 | New |
| 34 | DEB Nchoroiboro Primary | Equipping of borehole;fencing concrete poles, chain link in a 50x100 @400,000,2 water tanks 10,000litres @ 80,000 solar water pump | 1,000,000.00 | Ongoing |
| 35 | Matuuru primary School | Renovation of 3 classes; windows,doors, plastering, paintwork and floor | 600,000.00 | New |
| 36 | Mutuuma Primary school | Construction of 2 block toilets (16door) | 650,000.00 | New |
| 37 | Njotene primary school | Construction of 1 class to completion | 600,000.00 | New |
| 38 | Kinyenjere primary school | Renovation of 4 classes; windows,doors, plastering, paintwork and floor | 600,000.00 | New |
| 39 | Kauru Nkuriga Primary School | Construction of 2 block toilets (16door) | 650,000.00 | New |
| 40 | Rugetene Primary School | Construction of 2 block toilets (16door) | 650,000.00 | New |
| 41 | Michogomone Primary School | Construction of 1 class to completion | 600,000.00 | New |
| 42 | Muruguma Primary School | Construction of 2 block toilets (16door) | 650,000.00 | New |
| 43 | Mujujune Primary School | Construction of 1 class to completion | 600,000.00 | New |
| 44 | Marinya a ruibi Primary School | Construction of 2 block toilets (16door) | 650,000.00 | New |
| 45 | Michaka Primary School | Construction of 2 block toilets (16door) | 650,000.00 | New |
| 46 | Kieni kia ndege primary school | Renovation of 3 classes; windows,doors, plastering, paintwork and floor | 500,000.00 | New |
| 47 | Nkunga primary school | Renovation of 4 classes; windows,doors, plastering, paintwork and floor | 600,000.00 | New |
| 48 | Ntirimiti Primary school | Purchase of 40no. Desks. | 100,000.00 | New |
| 49 | Gundua Primary school | Purchase of 40no. Desks. | 100,000.00 | New |
| 50 | Ndurumuru primary school | Purchase of 40no. Desks. | 100,000.00 | New |
| 51 | Mutunyi primary school | Purchase of 40no. Desks. | 100,000.00 | New |
| 52 | DEB Mutethia primary school | Purchase of 40no. Desks. | 100,000.00 | New |
| 53 | DEB Kiambogo primary school | Purchase of 40no. Desks. | 100,000.00 | New |
| 54 | DEB Nkandone primary school | Purchase of 40no. Desks. | 100,000.00 | New |
| 55 | Michaka Primary School | Purchase of 40no. Desks. | 100,000.00 | New |
| 56 | Mitoone Primary school | Purchase of 40no. Desks. | 100,000.00 | New |
| 57 | Kiringo primary school | Purchase of 40no. Desks. | 100,000.00 | New |
| 58 | Michogomone Primary school | Purchase of 40no. Desks. | 100,000.00 | New |
| 59 | Muruguma Primary school | Purchase of 40no. Desks. | 100,000.00 | New |
| 60 | Kauru Nkuriga primary | Purchase of 40no. Desks. | 100,000.00 | New |
| 61 | Rugetene primary school | Purchase of 40no. Desks. | 100,000.00 | New |
| 62 | AIC Kaithe primary school | Purchase of 40no. Desks. | 100,000.00 | New |
| 63 | Njuruta primary school | Purchase of 40no. Desks. | 100,000.00 | New |
| 64 | Mugae primary school | Purchase of 40no. Desks. | 100,000.00 | New |
| 65 | Kanthungu primary school | Purchase of 40no. Desks. | 100,000.00 | New |
| 66 | Kiborione primary school | Purchase of 40no. Desks. | 100,000.00 | New |
| 67 | Kanyunga Primary school | Purchase of 40no. Desks. | 100,000.00 | New |
| 68 | Ribui Primary school | Purchase of 40no. Desks. | 100,000.00 | New |
| 69 | DEB Nchoroiboro Primary school | Purchase of 40no. Desks. | 100,000.00 | New |
| 70 | Runkuru primary school | Purchase of 40no. Desks. | 100,000.00 | New |
| 71 | Mujujune primary school | Purchase of 40no. Desks. | 100,000.00 | New |
| 72 | CCM Ntumburi primary school | Purchase of 40no. Desks. | 100,000.00 | New |
| 73 | Kanyunga Primary school | Levelling of play field & Murraming. | 500,000.00 | New |
| 74 | DEB Ndemu primary school | Levelling of play field & Murraming. | 500,000.00 | New |
| 75 | Kironya primary school | Levelling of play field & Murraming. | 500,000.00 | New |
| 76 | Kaithe Primary School | Levelling of play field & Murraming. | 500,000.00 | New |
|  |  |  | **43,000,000.00** |  |
|  |  |  |  |  |
|  | **SECONDARY SCHOOLS** |  |  |  |
| 1 | Ngarendare secondary school | Construction of 1 class to completion | 600,000.00 | New |
| 2 | Ngusishi day secondary school | Construction of 1 class to completion | 600,000.00 | New |
| 3 | Murinya secondary school | Equipping of laboratory; electricity, plumbing, 1 tank 2000 litres | 600,000.00 | Ongoing |
| 4 | Maritati day secondary School | Completion of laboratory, water tank, gas chamber, electricity, sewage | 500,000.00 | Ongoing |
| 5 | Ngarendare day secondary school | Construction of classes to completion | 600,000.00 | New |
| 6 | Ntirimiti secondary school | Completion of laboratory, gas chamber, fume chamber, electricty | 500,000.00 | Ongoing |
| 7 | Kithithina mixed day secondary | Completion of administration block; painting, tiles, window, doors, floor | 1,000,000.00 | Ongoing |
| 8 | Timau secondary school | Completion of laboratory, plastering and roofing. | 500,000.00 | Ongoing |
| 9 | Angaine Secondary School | Construction of 2 class to completion | 1,000,000.00 | New |
| 10 | St James Tutua mixed day secondary school | Construction of 1 class to completion | 600,000.00 | New |
| 11 | Ntumburi mixed day secondary | Construction of a laboratory,substructure & superstructure; roofing, windows & doors fitting. | 1,200,000.00 | New |
| 12 | Mitoone day Secondary School | Construction of a laboratory,substructure & superstructure; roofing, windows & doors fitting. | 1,200,000.00 | New |
| 13 | Kironya Secondary School | Construction of 2 block toilets (16door) to completion | 650,000.00 | New |
| 14 | Maritati day secondary School | Construction of 1 class to completion & plastering 1class. | 700,000.00 | New |
| 15 | Murinya Secondary School | Levelling of play field & Murraming. | 500,000.00 | New |
| 16 | Gakando Girls Secondary School | Levelling of play field & Murraming. | 500,000.00 | New |
| 17 | Buuri high school | Construction of 2 classes to completion | 1,200,000.00 | New |
| 18 | Nchoroiboro secondary school | Construction of 2 block toilets (16door) to completion | 650,000.00 | New |
| 19 | Buuri West Sub-County Education Office | Completion of DEO's office; plastering, electricity, plumbing & floor | 400,000.00 | New |
| 20 | Buuri East Sub-County Education Office | walling, roofing, flooring and painting | 500,000.00 | New |
|  |  |  | **13,400,000.00** |  |
|  | **SECURITY** |  |  |  |
| 1 | Rwarera chiefs camp | Construction of chief's office to completion | 800,000.00 | New |

**MIN 4/8/11/2018 A. O. B**

The meeting ended at 6.00pm with a word of prayer led by Leslie Muthamia.

Minute taken by:

………………………………. ……………………………… ………………………..

(Secretary) (Date) (Sign)

Minute Confirmed By:

………………………………. ………………………………… …………………………..

(Chairman) (Date) (Sign)