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| CDF logo 4 MsWord**NG-CDF**  | **National Government Constituencies Development Fund** **Central imenti** **consitituency****P.O Box 1646 .MERU****Email**: [cdfcentralimenti@cdf.go.ke.](http://………………………..) |

**MINUTES OF CENTRAL IMENTI NGCDF COMMITTEE MEETING HELD ON 28TH NOVEMBER 2018 IN NGCDF OFFICES AT MUTEGO STARTING 11.00AM.**

**MEMBERS PRESENT**

1. Isaac Buuri Murithi - NGCDFC Chairman
2. Paul N.Thiga - FAM
3. Lucy Kagwiria -NGCDFC Secretary
4. Mantu Mathiu - Member
5. Grace Kinya Kinja - Member
6. Bonface Murithi -Member
7. James M Mutungi -Member
8. Rose Karimi Gitonga -Member
9. Faith Kata Mwiriki -Member
10. Stephen Ikiara Gitonga -Member

**ABSENT WITH APOLOGY**

1. Jacob Mwaura - DCC

**AGENDAS**

1. Opening of the meeting
2. Reading and confirmation of the previous minutes
3. Matters Arising
4. Proposal 2018/19 financial year
5. Reallocation of funds
6. A.O.B

**Min: 1/28/11/18: Opening of the meeting**

The chairman called the meeting to order at 11.30am and requested Stephen Gitonga to lead in opening prayers. He appreciated members for their continued support in implementation of various projects in the constituency and welcomed them for the day’s business.

**Min: 2/28/11/18: Reading and confirmation of the previous minutes**

The secretary took the members through previous meeting minutes dated **24/10/2018** and it was proposed by Mantu Mathiu and seconded by Rose Karimi as true copy of the day’s deliberations.

**Min: 3/28/11/18: Matters Arising**

* It was agreed that the sub location bursary committee will be trained once the constituency receives funding for financial year 2018/19
* The FAM confirmed to members that the prequalification of suppliers and contractors will be done in a month’s time.
* The FAM read to members the letter received from NGCDF board concerning day school bursaries and it was noted that bursary should be awarded only to needy students and must attach their fee structures and fee balance statements as supporting documents.
* It was agreed that once the FAM is done with prequalification of suppliers and contractors the environment committee to start immediately tree planting arrangements so that it can be done before the onset of March-August rains.

**Min: 4/28/11/18: Proposal 2018/19 financial year**

The Chairman briefed members that they are required to submit proposal for financial year 2018/19 in order to receive funding .The FAM told members that they are supposed to submit project proposal to the NGCDF board soon. He also guided them on proposal submission process and eligible projects according to the guidelines provided in the NGCDF Act. Members gave proposals from the wards for funding while giving priority to ongoing projects. After a lengthy discussion members resolved that the following projects from all the four wards in the Central Imenti constituency be funded in the financial year 2018/19

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **PROJECT** | **ACTIVITY** | **GFS CODE** | **AMOUNT**  | **ALLOCATION** | **STATUS** |
| **STATUTORY VOTES** |  |  |   |  |   |
| Emergency | Meeting constituency emergency needs | 4-012-058-2640200-101-2018/19-001 | 5,738,993.45 | **5,738,993.45** | ONGOING |
| **Admin/Recurrent** |   |   |   |  |   |
| Employee salaries  | Payment of staff salaries and gratuities | 4-012-058-2110000-100-2018/19-001 | 2,200,000.00 |  | ONGOING |
| Goods and services | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, etc.  | 4-012-058-2210000-100-2018/19-002 | 2,163,252.50 |  | ONGOING |
| NSSF | NSSF  | 4-012-058-2120101-2018/19-100-004 | 28,800.00 |  | ONGOING |
| NHIF | NHIF | 4-012-058-2120201-2018/19-100-005 | 60,000.00 |  | ONGOING |
| Committee expenses | Payment of Committee sitting allowances, transport, conferences | 4-012-058-2210802-2018/19-100-006 | 2,090,400.00 |  | ONGOING |
|   | **Total** |  |   | **6,542,452.50** |   |
| **M&E** |  |  |   |  |   |
| Goods and services | Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence. | 4-012-058-2210000-111-2018/19-001 | 500,000.00 |  | O |
| Committee expenses | Payment of Committee allowances, transport, conferences | 4-012-058-2210802-111-2018/19-002 | 1,271,226.27 |  | O |
| CDFC/PMC capacity building  | Undertake Training of the PMCs/NG-CDFCs on NG-CDF Related issues | 4-012-058-2210700-111-2018/19-003 | 1,500,000.00 |  | O |
|   | **Total** |  |   | **3,271,226.27** |   |
| **Bursary/Exams** |   |   |   |  |   |
| Bursary Secondary Schools | Payment of bursary to needy students | 4-012-058-2640101-103-2018/19-001 | 11,000,000.00 |  | ONGOING |
| Bursary Tertiary Institutions | Payment of bursary to needy students | 4-012-058-2640102-103-2018/19-002 | 11,712,262.70 |  | ONGOING |
| Textbooks | Purchase of textbooks for day schools | 4-012-058-2640104-103-2018/19-002 | 10,000,000.00 |  | NEW |
|   | **Total** |  |   | **32,712,262.70** |   |
| Sports | Procure sports uniform and equipments to the teams that are in the constituency and support tournament | 4-012-058-2640509-112-2018/19-001 | 2,180,817.51 | **2,180,817.51** | ONGOING |
| **Environmental Activities** |   |   |   |  |   |
| MURI PRIMARY SCHOOL | Planting indigenous and exotic trees  | 4-012-058-2640510-110-2018/19-001 | 125,000.00 |  | ONGOING |
| GITHONGO SECONDARY SCHOOL | Planting indigenous and exotic trees  | 4-012-058-2640510-110-2018/19-002 | 125,000.00 |  | ONGOING |
| KARUGWA PRIMARY SCHOOL | Planting indigenous and exotic trees  | 4-012-058-2640510-110-2018/19-003 | 125,000.00 |  | ONGOING |
| KATHITA PRIMARY SCHOOL | Planting indigenous and exotic trees  | 4-012-058-2640510-110-2018/19-004 | 125,000.00 |  | ONGOING |
| MUTHANGENE PRIMARY SCHOOL | Planting indigenous and exotic trees  | 4-012-058-2640510-110-2018/19-005 | 100,000.00 |  | ONGOING |
| KATHIRANGA PRIMARY SCHOOL | Planting indigenous and exotic trees  | 4-012-058-2640510-110-2018/19-006 | 100,000.00 |  | ONGOING |
| MURUUGI PRIMARY SCHOOL | Planting indigenous and exotic trees  | 4-012-058-2640510-110-2018/19-007 | 100,000.00 |  | ONGOING |
| KITHIRUNE GIRLS SECONDARY SCHOOL | Planting indigenous and exotic trees  | 4-012-058-2640510-110-2018/19-008 | 100,000.00 |  | ONGOING |
| MBUINJERU PRIMARY SCHOOL | Planting indigenous and exotic trees  | 4-012-058-2640510-110-2018/19-009 | 100,000.00 |  | ONGOING |
| KIORU PRIMARY SCHOOL | Planting indigenous and exotic trees  | 4-012-058-2640510-110-2018/19-010 | 100,000.00 |  | ONGOING |
| TABATA PRIMARY SCHOOL | Planting indigenous and exotic trees  | 4-012-058-2640510-110-2018/19-011 | 100,000.00 |  | ONGOING |
| KIRIRWA PRIMARY SCHOOL | Planting indigenous and exotic trees  | 4-012-058-2640510-110-2018/19-012 | 100,000.00 |  | ONGOING |
| KIRIA PRIMARY SCHOOL | Planting indigenous and exotic trees  | 4-012-058-2640510-110-2018/19-013 | 100,000.00 |  | ONGOING |
| KARIENE DAY SECONDARY SCHOOL | Planting indigenous and exotic trees  | 4-012-058-2640510-110-2018/19-014 | 100,000.00 |  | ONGOING |
| HOLY FAMILY DAY SECONDARY SCHOOL | Planting indigenous and exotic trees  | 4-012-058-2640510-110-2018/19-015 | 100,000.00 |  | ONGOING |
| MUGAMBONE PRIMARY SCHOOL | Planting indigenous and exotic trees  | 4-012-058-2640510-110-2018/19-016 | 100,000.00 |  | ONGOING |
| RWARE PRIMARY SCHOOL | Planting indigenous and exotic trees  | 4-012-058-2640510-110-2018/19-017 | 100,000.00 |  | ONGOING |
| CHAARIA PRIMARY SCHOOL | Planting indigenous and exotic trees  | 4-012-058-2640510-110-2018/19-018 | 100,000.00 |  | ONGOING |
| NTONYERO SEONDARY & PRIMARY SCHOOL | Planting indigenous and exotic trees  | 4-012-058-2640510-110-2018/19-019 | 180,817.51 |  | ONGOING |
| MBANJONE PRIMARY SCHOOL | Planting indigenous and exotic trees  | 4-012-058-2640510-110-2018/19-020 | 100,000.00 |  | ONGOING |
|   | **Total** |  | 2,180,817.51 | **2,180,817.51** |   |
|   | **SECONDARY SCHOOLS PROJECTS**  |  |   |  |   |
| MUGAMBONE SECONDARY SCHOOL | ADMINISTRATION BLOCK CONSTRUCTION | 4-012-058-2630204-105-2018/19-001 |  800,000.00  |  | NEW |
| KIRIA SECONDARY SCHOOL | CONSTRUCTION OF LABORATORY | 4-012-058-2630204-105-2018/19-002 |  1,000,000.00  |  | NEW |
| KARIENE SECONDARY SCHOOL | CONSTRUCTION OF CLASS | 4-012-058-2630204-105-2018/19-003 |  800,000.00  |  | NEW |
| ST BONAVENTURE SECONDARY SCHOOL | RENOVATION OF THREE CLASSES I.E. FLOORING, PLASTERING & PAINTING  | 4-012-058-2630204-105-2018/19-004 |  800,000.00  |  | NEW |
| KAUKENE SECONDARY SCHOOL | CONSTRUCTION OF LABORATORY | 4-012-058-2630204-105-2018/19-005 |  1,000,000.00  |  | NEW |
| TABATA SECONDARY SCHOOL | CONSTRUCTION OF LABORATORY | 4-012-058-2630204-105-2018/19-006 |  1,000,000.00  |  | NEW |
| KATHIRANGA DAY SECONDARY SCHOOL | DINING HALL CONSTRUCTION | 4-012-058-2630204-105-2018/19-007 |  900,000.00  |  | NEW |
| KINJO DAY SECONDARY SCHOOL | CONSTRUCTION OF A LABORATORY | 4-012-058-2630204-105-2018/19-008 |  800,000.00  |  | NEW |
| MUURUGI DAY SECONDARY SCHOOL | CONSTRUCTION OF A LABORATORY | 4-012-058-2630204-105-2018/19-009 |  1,000,000.00  |  | NEW |
| MUTHANGENE DAY SECONDARY SCHOOL | CLASS CONSTRUCTION | 4-012-058-2630204-105-2018/19-010 |  800,000.00  |  | NEW |
| GACURU SECONDARY SCHOOL | CONSTRUCTION OF LABORATORY | 4-012-058-2630204-105-2018/19-011 |  1,000,000.00  |  | NEW |
| NTONYERO DAY SECONDARY SCHOOL | LAB COMPLETION FROM LINTEL LEVEL | 4-012-058-2630204-104-2018/19-044 |  1,000,000.00  |  | ONGOING |
| KIRIGARA DAY SECONDARY | LAB COMPLETION FROM SLAB LEVEL | 4-012-058-2630204-104-2018/19-045 |  1,000,000.00  |  | ONGOING |
| KIJA SECONDARY | LAB COMPLETION-WATER AND ELECTRICITY INSTALLATION | 4-012-058-2630204-104-2018/19-046 |  200,000.00  |  | ONGOING |
| MURI DAY | LAB CONSTRUCTION | 4-012-058-2630204-104-2018/19-047 |  1,000,000.00  |  | ONGOING |
|   |   |   |  | **13,100,000.00** |   |
| **PRIMARY SCHOOLS PROJECT** | **N.B. CLASS RENOVATION ENTAILS WALLS PLASTERING, FLOORING, SHUTTERING AND PAINTING** |  |  |  |  |
| MANTHI PRIMARY SCHOOL | RENOVATION OF TWO CLASSES  | 4-012-058-2630204-104-2018/19-001 |  600,000.00  |  | NEW |
| GIKURU PRIMARY SCHOOL | RENOVATION OF TWO CLASSES | 4-012-058-2630204-104-2018/19-002 |  600,000.00  |  | NEW |
| NGONGA PRIMARY SCHOOL | RENOVATION OF TWO CLASSES | 4-012-058-2630204-104-2018/19-003 |  600,000.00  |  | NEW |
| KIIJA PRIMARY SCHOOL | RENOVATION OF TWO CLASSES | 4-012-058-2630204-104-2018/19-004 |  600,000.00  |  | NEW |
| MUTHIKINE PRIMARY SCHOOL | RENOVATION OF TWO CLASSES | 4-012-058-2630204-104-2018/19-005 |  600,000.00  |  | NEW |
| KATHATHENE PRIMARY SCHOOL | PURCHASE OF LAND -2 ACRES | 4-012-058-2630204-104-2018/19-006 |  3,000,000.00  |  | NEW |
| GATENDERENE PRIMARY SCHOOL | RENOVATION OF TWO CLASSES | 4-012-058-2630204-104-2018/19-007 |  600,000.00  |  | NEW |
| AIPCA MBAJONE PRIMARY SCHOOL | CONSTRUCTION OF A CLASS | 4-012-058-2630204-104-2018/19-008 |  800,000.00  |  | NEW |
| KIAMAKORO PRIMARY SCHOOL | RENOVATION OF TWO CLASSES | 4-012-058-2630204-104-2018/19-009 |  600,000.00  |  | NEW |
| UCHERU PRIMARY SCHOOL | RENOVATION OF TWO CLASSES | 4-012-058-2630204-104-2018/19-010 |  600,000.00  |  | NEW |
| NJUTHINE PRIMARY SCHOOL | RENOVATION OF TWO CLASSES | 4-012-058-2630204-104-2018/19-011 |  600,000.00  |  | NEW |
| RUNYWENE PRIMARY SCHOOL | RENOVATION OF TWO CLASSES | 4-012-058-2630204-104-2018/19-012 |  600,000.00  |  | NEW |
| GATUNE PRIMARY SCHOOL | RENOVATION OF TWO CLASSES | 4-012-058-2630204-104-2018/19-013 |  500,000.00  |  | NEW |
| KK NGOGO PRIMARY SCHOOL | RENOVATION OF TWO CLASSES | 4-012-058-2630204-104-2018/19-014 |  500,000.00  |  | NEW |
| NTHARAGWENE PRIMARY SCHOOL | RENOVATION OF THREE CLASSES | 4-012-058-2630204-104-2018/19-015 |  800,000.00  |  | NEW |
| GATUATINE PRIMARY SCHOOL | RENOVATION OF TWO CLASSES | 4-012-058-2630204-104-2018/19-016 |  600,000.00  |  | NEW |
| GATUATINE PRIMARY SCHOOL | INSTALLATION OF ELECTRICITY | 4-012-058-2630204-104-2018/19-017 |  200,000.00  |  | NEW |
| IGANE PRIMARY SCHOOL | RENOVATION OF THREE CLASSES | 4-012-058-2630204-104-2018/19-018 |  800,000.00  |  | NEW |
| IGANE PRIMARY SCHOOL | INSTALLATION OF ELECTRICITY | 4-012-058-2630204-104-2018/19-019 |  200,000.00  |  | NEW |
| NGEENE PRIMARY SCHOOL | RENOVATION OF THREE CLASSES | 4-012-058-2630204-104-2018/19-020 |  800,000.00  |  | NEW |
| NGEENE PRIMARY SCHOOL | INSTALLATION OF ELECTRICITY | 4-012-058-2630204-104-2018/19-021 |  200,000.00  |  | NEW |
| NGUCHIA PRIMARY SCHOOL | RENOVATION OF TWO CLASSES | 4-012-058-2630204-104-2018/19-022 |  600,000.00  |  | NEW |
| CHAARIA PRIMARY SCHOOL | RENOVATION OF TWO CLASSES | 4-012-058-2630204-104-2018/19-023 |  600,000.00  |  | NEW |
| GAITU PRIMARY SCHOOL | RENOVATION OF TWO CLASSES | 4-012-058-2630204-104-2018/19-024 |  600,000.00  |  | NEW |
| NTONYERO PRIMARY SCHOOL | RENOVATION OF THREE CLASSES | 4-012-058-2630204-104-2018/19-025 |  800,000.00  |  | NEW |
| NYWERI PRIMARY SCHOOL | RENOVATION OF THREE CLASSES | 4-012-058-2630204-104-2018/19-026 |  800,000.00  |  | NEW |
| BISHOP NTHAMBURI PRIMARY SCHOOL | DORMITORY CONSTRUCTION | 4-012-058-2630204-104-2018/19-027 |  800,000.00  |  | NEW |
| GITENE PRIMARY SCHOOL | TOILET CONSTRUCTION | 4-012-058-2630204-104-2018/19-028 |  600,000.00  |  | NEW |
| GITENE PRIMARY SCHOOL | RENOVATION OF CLASSES | 4-012-058-2630204-104-2018/19-029 |  800,000.00  |  | NEW |
| RUIGA PRIMARY SCHOOL | TOILET CONSTRUCTION | 4-012-058-2630204-104-2018/19-030 |  600,000.00  |  | NEW |
| RUIGA PRIMARY SCHOOL | RENOVATION OF TWO CLASSES | 4-012-058-2630204-104-2018/19-031 |  600,000.00  |  | NEW |
| KIBARI PRIMARY SCHOOL | RENOVATION OF FOUR CLASSES | 4-012-058-2630204-104-2018/19-032 |  1,000,000.00  |  | NEW |
| MWITUMURA PRIMARY SCHOOL | RENOVATION OF TWO CLASSES | 4-012-058-2630204-104-2018/19-033 |  600,000.00  |  | NEW |
| MURATHI PRIMARY SCHOOL | RENOVATION OF TWO CLASSES | 4-012-058-2630204-104-2018/19-034 |  600,000.00  |  | NEW |
| RWARE PRIMARY SCHOOL | RENOVATION OF THREE CLASSES | 4-012-058-2630204-104-2018/19-035 |  800,000.00  |  | NEW |
| KIRIRWA PRIMARY SCHOOL | RENOVATION OF TWO CLASSES | 4-012-058-2630204-104-2018/19-036 |  600,000.00  |  | NEW |
| GAITU PRIMARY SCHOOL | RENOVATION OF TWO CLASSES | 4-012-058-2630204-104-2018/19-037 |  600,000.00  |  | NEW |
| ABOTHUGUCHI BOARDING PRIMARY SCHOOL | RENOVATION OF THREE CLASSES | 4-012-058-2630204-104-2018/19-038 |  800,000.00  |  | NEW |
| MUTHANGENE PRIMARY SCHOOL | RENOVATION OF THREE CLASSES | 4-012-058-2630204-104-2018/19-039 |  700,000.00  |  | NEW |
| KIANTHUMBI PRIMARY SCHOOL | RENOVATION OF THREE CLASSES | 4-012-058-2630204-104-2018/19-040 |  800,000.00  |  | NEW |
| MURI PRIMARY SCHOOL | RENOVATION OF THREE CLASSES | 4-012-058-2630204-104-2018/19-041 |  800,000.00  |  | NEW |
| MUURUGI PRIMARY SCHOOL | RENOVATION OF THREE CLASSES | 4-012-058-2630204-104-2018/19-042 |  800,000.00  |  | NEW |
| MATETU PRIMARY  | PIT LATRINE CONSTRUCTION | 4-012-058-2630204-104-2018/19-043 |  400,000.00  |  | NEW |
| KIRIGARA PRIMARY SCHOOL | RENOVATION OF THREE CLASSES | 4-012-058-2630204-104-2018/19-044 |  1,000,000.00  |  | ONGOING |
| RWANDERI PRIMARY SCHOOL | RENOVATION OF THREE CLASSES | 4-012-058-2630204-104-2018/19-045 |  1,000,000.00  |  | NEW |
| KAUGU PRIMARY SCHOOL | RENOVATION OF THREE CLASSES | 4-012-058-2630204-104-2018/19-046 |  1,000,000.00  |  | NEW |
| RWANGUA PRIMARY SCHOOL | RENOVATION OF TWO CLASSES | 4-012-058-2630204-104-2018/19-047 |  600,000.00  |  | NEW |
|   |   |   |   |  **33,300,000.00**  |   |
| **SECURITY PROJECTS** |  |  |   |  |  |
| KATHIRANGA WEST ASSISTANT CHIEF OFFICE | OFFICE CONSTRUCTION | 4-012-058-2640507-113-2018/19-001 |  700,000.00  |  | NEW |
| KITHIRUNE WEST CHIEF OFFICE | OFFICE CONSTRUCTION | 4-012-058-2640507-113-2018/19-002 |  800,000.00  |  | NEW |
| NDURUMA CHIEF OFFFICE-KAONGO | OFFICE CONSTRUCTION | 4-012-058-2640507-113-2018/19-003 |  800,000.00  |  | NEW |
| KIORU ASSISTANT CHIEF OFFICE | OFFICE CONSTRUCTION | 4-012-058-2640507-113-2018/19-004 |  700,000.00  |  | NEW |
| MURUUGI ASSISTANT CHIEF OFFICE | OFFICE CONSTRUCTION | 4-012-058-2640507-113-2018/19-005 |  700,000.00  |  | NEW |
| KIARAGO ASSISTANT CHIEF OFFICE | OFFICE CONSTRUCTION | 4-012-058-2640507-113-2018/19-006 |  800,000.00  |  | NEW |
| MBANJONE ASSISTANT CHIEF OFFICE | OFFICE CONSTRUCTION | 4-012-058-2640507-113-2018/19-007 |  800,000.00  |  | NEW |
| KATHERI WEST CHIEFS OFFICE | OFFICE CONSTRUCTION | 4-012-058-2640507-113-2018/19-008 |  800,000.00  |  | NEW |
| NKUENE CHIEFS OFFICE | OFFICE CONSTRUCTION | 4-012-058-2640507-113-2018/19-009 |  800,000.00  |  | NEW |
| NKUENE ASSISTANT CHIEF OFFICE | OFFICE CONSTRUCTION | 4-012-058-2640507-113-2018/19-010 |  714,305.58  |  | NEW |
| NKUENE YA KIORO ASSISTANT CHIEF OFFICE | OFFICE CONSTRUCTION | 4-012-058-2640507-113-2018/19-011 |  800,000.00  |  | NEW |
| KAUTHENE ASSISTANT CHIEF OFFICE | OFFICE CONSTRUCTION | 4-012-058-2640507-113-2018/19-012 |  800,000.00  |  | NEW |
| KATHWENE ASSISTANT CHIEF OFFICE | OFFICE CONSTRUCTION | 4-012-058-2640507-113-2018/19-013 |  800,000.00  | **10,014,305.58** | NEW |
|   |   |   |   |  |   |
| **GRAND TOTAL** |   |   |   | **109,040,875.52** |   |

**Min: 5/28/11/18: REALLOCATION OF FUNDS OF FUNDS MEANT FOR I.C.T. HUBS IN 2017/2018-  Kshs 4,677,027.20**

Members discussed the implementation of the above project at length. It was noted that the project lacks the requisite infrastructure for its succesful implementation and uptake. After thorough deliberations members resolved that the same should be reallocated to go towards bursary. The funds will be used to pay for the training of bodaboda riders to ensure their compliance with the traffic laws as required and reduce the common incidences of accidents in the constituency.By a copy of this minute the F.A.M. is authorised to have the funds reallocated as indicated above.

**Min: 6/28/11/18: A.O.B**

There being no other business to discuss the meeting ended at 5.00 Pm with closing prayers said by Faith Kata Mwiriki.

**Minutes written by: Lucy Kagwiria Signature………………………….**

 **NGCDFC Secretary**

**Minutes confirmed by: Isaac Buuri Signature……………………………**

 **NGCDFC Chairman**

 **Date: 28TH NOV 2018**