

SOUTH IMENTI NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND MINUTES OF THE COMMITTEE MEETING HELD ON 28TH OCTOBER 2021 AT THE CONSTITUENCY OFFICE IN KANYAKINE

PRESENT

- | | |
|--------------------------|---------------------------------|
| 1. Mr. Nahason Kiruki | Chairman |
| 2. Ms. Jane Karambu | Member |
| 3. Mr. Japhet Kithure | Member |
| 4. Mr. Moses Kariba | Member |
| 5. Mr. Nathaniel Mbae | Member |
| 6. Ms Leah Wairimu | Fund Account Manager |
| 7. Ms. Charity Macharia | Assistant County Commissioner 1 |
| 8. Ms. Ann Kathambi | Secretary |
| 9. Ms. Fransisca Wanjiru | Member |
| 10. Mr. Gerrald Kiruki | Coopted Member |

INATTENDANCE

- | | |
|-----------------|-----------------------------|
| Harrison Gatobu | Constituency Office Manager |
|-----------------|-----------------------------|

AGENDA

- (i) Reading and confirmation of previous minutes
- (ii) Matters arising
- (iii) Proposal 2021/2022
- (iv) Ongoing Projects Report
- (v) Reallocation
- (vi) Project Implementation Status Report
 - Kagumone Pry school, Kaubau Primary School, Ndamene Primary School, Kirogine Primary School, Ithimbari Primary School
- (vii) PMC Formation
- (viii) Risk Management Exercise
- (ix) Benchmarking visit
- (x) Bursary 2020/2021
- (xi) Internship



The meeting started at 9.30 p.m with a word of prayer led by Gerrald. The chairman welcomed all the members

MIN63/10/2021 READING AND CONFIRMATION OF PREVIOUS MINUTES

The minutes of previous meeting that was held on 22nd September 2021 were read by the secretary

MIN 64/10/2021 MATTERS ARISING

The Chairman briefed the members that the proposal 2021/2022 was not approved due to thin allocation of funds however the administration, Emergency Reserve and Bursary funds were approved and Kshs 34M was already credited in the account awaiting code list and the Authority to Incur Expenditure

MIN 65/10/2021 PROPOSAL 2021/2022

The members deliberated on the proposal that was earlier submitted and resolved to fund to completion all the ongoing projects, members urged the Fund Account Manager to fast track the submission process. The

following projects were funded as follows:



PROJECT PROPOSALS FOR SOUTH IMENTI NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND

FINANCIAL YEAR 2021/2022

NAME OF PROJECT	ACTIVITIES	AMOUNT ALLOCATED	STATUS
MONITORING AND EVALUATION			
Goods and services	Purchase of fuel, repairs and maintenance, printing, stationery, airtime, travel and subsistence.	800,000.00	New
Committee expenses	Payment of Committee allowances, transport, conferences	1,312,666.37	New
NG-CDFC and PMC capacity building	Undertake training of the PMCs and NG-CDFCs and staff on NG-CDF related issues	2,000,000.00	New
SPORTS			
Sports Projects	Carry out Annual Constituency Sports tournament in all wards Abogeta East, Abogeta West, Igoji East, Igoji West, Nkuene and Mitunguu Wards, buy uniform and sports equipment's to all teams in the constituency, the winning teams to be awarded with trophies and Install 20football nets at the following play field:Nkugwe, Kathigu, Mbaine, Maraa, Kithino, Mbeti, Muungu, Igoji UTD, Murungurune, Kithangari, Ngongo, Ntharene, Baranga, Kigane, Kimitu, Kinoro United, Kinoro Rangers, Kathanthatu, Kairaa and Kithakanaro	2,741,777.58	New
ENVIRONMENT			
Kithino river	Planting of indigenous trees along Kithino river in partnership with Water Resources Authority which will be managed by Water Resources Users Associations	597,944.38	New
Mutonga river	Planting of indigenous trees along Mutonga river in partnership with Water Resources Authority which will be managed by Water Resources Users Associations	597,944.40	New

α.



[Handwritten signature]

Iraru river	Planting of indigenous trees along Iraru river in partnership with Water Resources Authority which will be managed by Water Resources Users Associations	597,944.40	New
Nthingithu river	Planting of indigenous trees along Nthingithu river in partnership with Water Resources Authority which will be managed by Water Resources Users Associations	597,944.40	New
Ngongo Primary School	Procure 5000 litres plastic water tank. (The construction of water tank tower is in the proposal of 2021/2022)	50,000.00	New
Mikumbune Primary School	Procure 5000 litres plastic water tank. (The water tank is constructed)	50,000.00	New
Gatia Primary School	Procure 5000 litres plastic water tank	50,000.00	New
Lower Chure Primary School	Procure 5000 litres plastic water tank	50,000.00	New
Rwompo Primary School	Procure 5000 litres plastic water tank	50,000.00	New
Nkumari Primary School	Procure 5000 litres plastic water tank	50,000.00	New
PRIMARY SCHOOL PROJECTS			
Gatia Primary School	Completion of 14 doors modern flush toilets with two doors catering for Persons with disability. Construction of Water tank tower, a 45 cubic meters septic tank and Soak pit measuring 1.5 meters diameter and depth of 4.5meters (project started in Financial Year 2017/2018)	800,000.00	Ongoing

d



[Handwritten signature]

Gitijiwe primary school	Completion of a 45 cubic meters septic tank; slab casting and soak pit measuring 1.5 meters diameter and depth of 4.5meters at Kshs 400,000.00 and construction of 14 doors modern flush toilets block from foundation to completion with of two doors for persons with disability at Kshs.1,300,000.00. (Started in Financial Year 2016/2017)	1,700,000.00	Ongoing
Gitine Primary School	Renovation of 3 classrooms; walls plastering, flooring and verandah.	400,000.00	New
Kaurone Primary School	Completion of 14 doors modern flush toilet; walls plastering, flooring, key pointing, fixing of doors, steel window vents and painting with two doors for persons with disability. Construction of a 45 cubic meters septic tank and Soak pit measuring 1.5 meters diameter and depth of 4.5meters (Project was allocated Kshs 400,000 in Financial Year 2019/2020, Kshs 1,000,000 in Financial year 2020/2021, the number of units is 14 not 18 as earlier indicated to provide contract document)	1,500,000.00	Ongoing
Kirogine Primary School	Procure 285 pupil's desks	1,000,000.00	New

AKK



[Handwritten mark]

Ngongo primary school	<p>Completion of 20 doors modern ablution block with two doors for persons with disability. Fixing of doors and window panes, walls plastering, flooring, key pointing and painting. Construction of Water tank tower, a 45 cubic meters septic tank and Soak pit measuring 1.5 meters diameter and depth of 4.5meters</p> <p>(The initial approved project was 10 units which was communicated to the PMC by the FAM but during implementation the PMC changed the scope to double the no. 10 girls toilets and 10 units for boys without the knowledge of the NG CDFC which was noted during monitoring and evaluation, the substantive FAM was on maternity leave during the period of implementation)</p>	1,900,000.00	Ongoing
Nkubu Primary School	Construction of a perimeter fence 160 feet in length for the school compound on the market side (Phase III)	800,000.00	New
Nkuriga primary school	Completion of an administration block with 10 offices; Fixing of doors and window panes, key pointing, painting and mechanical works; water piping, sewer line and construction of a 9 cubic meter septic tank & soak pit 1.5meters diameter at a depth of 3.0m deep	1,700,000.00	Ongoing
St. Marks mweru primary school	<p>Completion of a storied tuition block with 4 classrooms. Completion of ground floor; walls plastering, floor screed, verandah, key pointing, steel windows and steel doors, window panes and painting to 2 classrooms. Construction of 1 number staircase. Erection of columns, walling, roofing, walls plastering, key pointing, flooring, verandah balustrading, fixing of doors and windows and painting finishes to 2 classrooms in first floor.(Allocations : 2016/2017</p>	2,700,000.00	Ongoing

✶



[Handwritten signature]

	Kshs 500,000.00,2018/2019 Kshs 500,000.00, 2019/2020 Kshs 600,000)		
Ucima Primary school	Additional funds to a storied tuition block; Erection of columns to 2 classrooms and staircase; walling, roofing, fixing of doors and windows, walls plastering, floor screed, window panes and verandah balustrading in first floor.(the project started in Year 2014/2015 kshs 500,000.00,2015/2016 Kshs 500,000.00,2016/2017 Kshs 400,000.00,2018/2019 Kshs 600,000.00,2019/2020 Kshs 700,000.00, 2020/2021 Kshs 800,000	1,000,000.00	Ongoing
Ukuu primary school	Completion of 14 doors Modern flush toilets; Construction of Water tank tower, a 45 cubic meters septic tank, soak pit measuring 1.5 meters diameter by 4.5meters deep and sewer connection with two doors for persons with disability.	800,000.00	Ongoing
Yururu Girls Boarding primary school	Completion of a storied dining hall to accommodate 200 pupils and a laboratory to accommodate 30 pupils; superstructure walling, roofing, fixing of doors & windows, verandah grille, flooring, walls plastering and painting on the first floor.(Project started in Year 2012/2013 Kshs 1,000,000.00,2013/2014 Kshs 500,000.00,2014/2015 Kshs 500,000.00,2017/2018 Kshs 500,000	2,500,000.00	Ongoing



[Handwritten signature]

Lower Chure Primary School	Completion of 18 doors modern flush toilets: construction of a water tank tower, a 45 cubic meter septic tank and a soak away pit measuring 1.5m diameter by 4.5 meter deep.	450,000.00	ongoing
Rwompo Primary School	Completion of a Modern flush Toilets 14 doors; construction of a water tank tower, a 45 cubic meter septic tank and a soak away pit measuring 1.5m diameter by 4.5 meter deep.	450,000.00	ongoing
Baitigitu Primary School	Completion of 18 doors modern flush toilets: construction of a water tank tower, a soak away pit measuring 1.5m diameter by 4.5 meter deep. Completion of ablution block by painting, plinth area rendering, water piping and sewer connection to septic tank.	450,000.00	ongoing
Nkumari Primary School	Completion of a Modern flush Toilets 14 doors construction of a water tank tower, a 45 cubic meter septic tank and a soak away pit measuring 1.5m diameter by 4.5 meter deep.	450,000.00	ongoing
Mikumbune Primary School	Refurbishment of existing septic tank, construction of a soak away pit measuring 1.5m diameter by 4.5 meter deep and construction of sewer line to connect the toilets to septic tank. (the sanitation sewer system was funded by CDF then in Year 2010/2011 Kshs 800,000, 2011/2012 Kshs 500,000 and 2012/2013 Kshs 300000	450,000.00	New
Secondary school projects			

[Handwritten signature]

[Handwritten mark]



Kairaa Day secondary School	Completion of a multipurpose hall to accommodate 500 students; Superstructure walling and roofing work. (in current financial year the school management raised Kshs 800,000.00 which is being utilized in backfilling the foundation, the BOM in Financial Year 2021/2022 will undertake the internal finishes works: wall plastering, flooring, doors and windows fittings and painting) the Project co funded with BOM.The building is a dining hall that will serve as a multi-purpose hall for other co curriculum activities	2,800,000.00	Ongoing
Kigarine Day Secondary School(To provide a signed MOU between the NG-CDFC and BOM)	Additional funds to an administration block with 9 offices at ground floor and Board room and a computer lab at first floor; walling and erection of columns to the second floor - co funded by BOM /Fairtrade/Ministry of Education (The BOM had a meeting and resolved to have a fund raiser in the course of the current Financial Year to complete the project by roofing and internal finishes; wall plastering, flooring and windows fitting, doors fittings and painting). Allocations: 2013/2014 Kshs 300,000.00,2015/2016 Kshs 400,000.00, 2018/2019 Kshs 700,000.00 and 2020/2021 Kshs 1,000,000.00 Total received from various financiers NG CDF Kshs 2,400,000, Fair Trade Kshs 2,600,000,Parents 1,100,000 and School infrastructure account Kshs 1,176,826, the Principal has scheduled for a meeting on 10th November 2021 to draw an MOU for the remaining works between NG CDF and BOM	1,000,000.00	Ongoing

α



Handwritten signature in blue ink.

Kithangari boys' secondary school	Completion of a dining hall with a capacity of 500 students: casting floor slab, superstructure walling, roofing, fixing of doors and casement windows.(Allocations : 2015/2016 Kshs 500,000 2018/2019 Kshs 700,000, 2019/ 2020 Kshs 500,000, 2020/2021 Kshs 800,000)	2,500,000.00	Ongoing
Kithangari girls' secondary school	Completion a science laboratory with a capacity of 26 students: walls plastering, flooring, key pointing, window panes, plumbing work, benches and painting.	1,000,000.00	Ongoing
Kothine Day Secondary School	Completion of a two storied laboratory with 14 benches for 26 students, 2 offices, store and 4 classrooms. Erection of columns, walling, roofing; plaster works, flooring, key pointing, fixing of doors & windows and painting and stair case on the second floor. Allocations: 2011/2012 Kshs 650,000.00,2013/2014 Kshs 300,000,2014/2015 Ksh 400,000, 2018/2019 Kshs 600,000.00 , 2019/2020 Kshs 1,000,000 2020/2021 kshs 500.000)	4,000,000.00	Ongoing
Mukaragatine Day Secondary School	Completion of a laboratory to accommodate 26 students; superstructure walling, roofing, fixing of doors and steel casement windows, walls plastering, floor screed, window panes, plumbing works, benches and painting	2,300,000.00	Ongoing
Mutunguru Day secondary school	Completion of a classroom: Window glazing, fascia board, walls plastering, floor screed, key pointing, painting and electrical works.	600,000.00	Ongoing
Mworoga day Secondary School	Completion of an administration block by partitioning two offices and a staffroom, ceiling, electrical works plastering and painting	500,000.00	Ongoing

α-



[Handwritten signature]

Nkubu day Secondary School	Additional funds to a storey administration block with 10 offices (Phase I); Construction of verandah, installation of windows, doors, walls plastering, floor screed, key pointing, tiling and painting; Electrical conduiting and plumbing work.(Allocations:2014/2015 Kshs 500,000, 2015/2016 Kshs 500,000, 2018/2019 Kshs 700,000, 2019/2020 Kshs 1,000,000, 2020/2021 Kshs 1,000,000	1,700,000.00	Ongoing
Nkumari day Secondary School	Additional funds to a multi-purpose hall to accommodate 600 students ; (Phase I) roof work, installation of doors & steel casement windows, walls plastering, floor screed, window panes, key pointing and painting.(Allocations: 2017/2018 Kshs 500,000, 2018/2019 Kshs 600,000, 2019/2020 Kshs 700,000 and 2020/2021 Ksh 1,000,000)	2,000,000.00	Ongoing
Rurama Day School	Levelling of school compound to create playground for students 100 meters by 88 meters	3,000,000.00	New
St. Joseph Gerald Blessed Gaturi day Secondary School	Completion of a kitchen with one serving point: walls Plastering, flooring, key pointing, fixing windows and doors, window glazing and painting.	700,000.00	Ongoing
Tertiary Institutions Projects			

[Handwritten signature]



[Handwritten mark]

Kenya Medical Training College- Imenti Campus	Additional funding to a two storied administration block with 3 classrooms, Principal's office, secretary office, computer laboratory, library and a store; casting of lintel, roofing, walling, fixing of steel windows, doors, walls plastering, flooring, electricity and mechanical works on second floor. (the project name changed from Kanyakine College in Year 2019/2020 after the takeover by the KMTC, Kanyakine College was funded as follows 2009/2010 Kshs 1,000,000, 2010/2011 Kshs 1,000,000, 2011/2012 Kshs 3,000,000, 2012/2013 Kshs 2,500,000, 2015/2016 audit fee reallocation,2016/2017 Kshs 1,000,000, 2017/2018 Kshs3,000,000 , 2019/2020 3,550,000)	3,500,000.00	Ongoing
Security projects			
Chure Administration Police Line	Renovations of an established Police line residential units: Demolition of a wall to fix strong steel door, casting slab to 1 cell, fixing window panes to 5 units and painting work.	471,897.98	New
Gakiiri chief's office	Completion of Chief's office with 2 rooms; fixing of windows and doors, walls plastering, ceiling, flooring, electricity installation and painting.	700,000.00	Ongoing
Gakuri Assistant Chief's office	Completion of Chief's office with 2 rooms; fixing of windows and doors, walls plastering, ceiling, flooring, electricity installation and painting.	700,000.00	Ongoing

Handwritten signature



Handwritten mark

Igoji Departmental Offices	Completion of national government departmental offices with 30 rooms and a hall at second floor;- Completion of departmental offices; Mechanical works ground floor, first and second floor, septic tank which is 22.5 cubic meter and completion of electrical wiring and fittings in first floor. (Note the allocation for Financial Year 2019/2020 was for fencing and external toilet which was erroneously incorporated in cumulative column)	2,000,000.00	Ongoing
Igoji Departmental Offices	Installation of firefighting equipment in national government departmental offices with 30 rooms and a hall at second floor	350,000.00	New
Igoji police station	Completion of an Officer Commanding Station (OCS) office which is gazzeted; Plastering, flooring, ceiling board, key pointing, internal doors and window panes, electricity installation, mechanical works and construction of a 12 cubic meters septic tank and a soak pit measuring 1.5 meters diameter and depth of 3.0meters. (The contract sum was revised upwards to Kshs 4,200,000.00 Allocations were as follows:2017/2018 Kshs 600,000, 2018/2019 Kshs 600,000, 2019/2020 Kshs 1,000,000 and 2020/2021 - Kshs 713,658.27 totaling to Kshs 2,913,658.27 however in 2018/2019 they were two project Administration Police line residential units therefore only Kshs 300,000 was channelled in the OCS office hence the cumulative of kshs 2.613,658.27)	1,587,000.00	Ongoing
Kanyakine District Headquarters	Construction of 3 doors pit latrine and urinal from foundation to completion with one door reservation of people with disability	700,000.00	New

dt.



AKK

Kaura assistant chief's office	Completion of Chief's office with 2 rooms; fixing of windows and doors, walls plastering, ceiling, flooring, electricity installation and painting.	700,000.00	Ongoing
Kaurone assistant chief's office	Completion of Chief's office with 2 rooms; fixing of windows and doors, walls plastering, ceiling, flooring, electricity installation and painting.	700,000.00	Ongoing
Kiamweri assistant chief's office	Completion of Chief's office with 2 rooms; fixing of windows and doors, walls plastering, ceiling, flooring, electricity installation and painting.	700,000.00	Ongoing
Kinoro police station	Completion of police offices with 3 cells, 4 armory rooms and customer care area: Mechanical works and construction of a 12 cubic meters septic tank and a soak pit measuring 1.5 meters diameter and depth of 3.0meters. (Allocations: 2017/2018 Kshs 800,000, 2018/2019 Kshs 500,000, 2019/2020 Kshs 1,000,000 and 2020/2021 Kshs 100,000)	1,000,000.00	Ongoing
Kiungone chief's office	Completion of chief's offices with two rooms: Ceiling, electricity installation and painting.	300,000.00	Ongoing
Mikumbune Administration Police Line	Completion of Chief's office with 3 rooms, cell, armory and store; walls plastering, ceiling, flooring and painting. (the allocations were as follows: 2008/2009 Kshs 1,000,000, 2009/2010 Kshs 400,000, 2010/2011 Kshs 400,000, Kshs 2011/2012 Kshs 200,000)	400,000.00	Ongoing
Muguru assistant chief's office	Completion of an Assistant Chief's Office with a boardroom,3 rooms, 2 washrooms and a store; Fixing of window panes, internal doors, verandah, painting, electricity wiring and connection from Kenya power and lighting company main line, plumbing works and water connection.(Allocations: 2015/2016 Kshs 400,000, 2016/2017 Kshs 300,000, 2017/2018 Kshs 300,000,2018/2019 Kshs	600,000.00	Ongoing

8.



[Handwritten signature]

	500,000 ,2019/2020 Kshs 500,000)		
Murungurune police station	Completion of an administration police block with 4 offices, 3 cells and a waiting bay to an already established police station. Walls plastering, electricity installation, flooring, window panes, key pointing and painting.	800,000.00	Ongoing
Nkachie chief's office	Completion of one additional room to the chief's office; Walls plastering, flooring, key pointing, fixing of door and windows, ceiling, verandah, key pointing and painting.	300,000.00	Ongoing
Nkubu Police station	Completion of construction of 3 offices and a waiting bay; internal finishes i.e windows and door frames fitting, plastering, key pointing, electricity installation and painting to an already established police station.	3,000,000.00	Ongoing
Ntemwene Assistant chief's office	Completion of an assistant Chief's office; office painting, Electricity connection from Kenya Power and Lighting Company main line and construction of 2 doors pit latrine and urinal with provisional for persons with disability.	500,000.00	Ongoing
Ukuu chief's office	Completion of a Chief's office; painting, electricity connection and construction of 2 doors pit latrine with for persons with disability and urinal.	500,000.00	Ongoing



Handwritten signature

Handwritten mark

Yururu Assistant chief's office	Construction of 2 doors pit-latrines with for persons with disability and urinal at Kshs.300,000 and Electricity connection from Kenya Power and Lighting Company line and painting at kshs.200,000	500,000.00	Ongoing
Social/Youth empowerment centres			
Upper Kithangari Resource	Additional funds to a resource center to accommodate 400 people: Electrical works, curtain boxes, curtain rails, ceiling board, painting and gutters.	1,894,000.00	Ongoing
Giuti Resource Centre	Completion of an ICT Centre; plaster works, floor screed & tiling, fixing of doors & windows, ceiling, key pointing, window panes, painting and electricity installation.	3,500,000.00	Ongoing
Njogune Community Centre	Completion of 3 offices, 2 stores and kitchen area by ceiling, painting, electricity installation in the offices, mechanical works and a 15 cubic meters septic tank (Allocations: 2009/2010 Kshs 400,000, 2010/2011 Kshs 500,000, 2011/2012 Kshs 2,000,000, 2012/2013 Kshs 2,500,000, 2013/2014 Kshs 800,000, 2014/2015 800,000, 2015/2016 1,000,000, 2017/2018 500,000)	800,000.00	Ongoing
Nkumbo Resource Centre	Completion of a resource centre to accommodate 300 people: verandah and installation of security grill doors to the stairs(Allocations: Reallocation of 2014/2015 audit fee Kshs 500,000, 2015/2016 Kshs 1,000,000, 2016/2017 Kshs 2,400,000, 2017/2018 Kshs 4,500,000, 2018/2019 Kshs 1,500,000, 2019/2020 Kshs 1,500,000)	500,000.00	Ongoing

Handwritten signature

Handwritten mark



Mutunguru Information & Communication Technology Centre	Completion of an ICT Centre to accommodate 40 people; Windows and doors fitting, walls plastering, floor tiling, ceiling, key pointing, painting and electricity installation. (the project was initially an AP Line there is a pending approval regarding the change of use from AP Line to an ICT hub Kshs 1,700,000 had been allocated as AP line done up to lintel level however it has been redesigned)	1,500,000.00	Ongoing
Kinoro Resource Centre	Completion of resource centre to accommodate 300 people; floor tiling. (there is a proposed reallocation of Kshs 1,298,000.00 from Kshs 1,998,000.00 security programme that was allocated in Financial Year 2019/2020)	500,000.00	Ongoing
Mitunguu Information & Communication Technology Centre	Completion of an ICT centre to accommodate 400 people; ground floor slab, superstructure walling, roof work, plaster works, floor tiling, fixing of doors, windows, ceiling, key pointing, painting and electricity installation.	4,500,000.00	Ongoing
Kathera Information & Communication Technology Centre	Completion of an ICT centre with a capacity of 500 people; floor screed & tiling, fixing of doors & windows, ceiling, key pointing, window panes, painting and electricity installation.	3,500,000.00	Ongoing
		137,088,879.00	



[Handwritten signature]

[Handwritten mark]

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND

LIST OF ONGOING PROJECTS AS AT JULY 2021

Constituency Name: South Imenti

Project name	Approved Activities	Outstanding Activities	Estimated cost (Kshs.)	Allocation/ Approved Amount (Kshs.)	Balance to Complete (Kshs.)
Gaatia Primary School	Construction of a 14 doors modern flush toilets; walls plastering, doors, steel windows vents, key pointing, flooring, tiling of urinal, plumbing work and painting.	Water tank tower, septic tank and Soak pit	1,800,000.00	1,000,000.00	800,000.00
Kaurone Primary School	Construction of a 14 doors Modern flush toilets; superstructure walling, roofing, fixing of doors and window vents, walls plastering, flooring, key pointing and window panes	septic tank , water tank tower and internal finishes	2,900,000.00	1,400,000.00	1,500,000
Nkuriga primary school	Construction of an administration block with 10 offices; Floor screed to receive tiles, tiling and key pointing	fixing of doors and window panes, floor tiles, key pointing and painting, Mechanical works and electricity installations	4,300,000.00	2,600,000.00	1,700,000.00

MIN 66/10/2021 ONGOING PROJECTS REPORT

The Chairman tabled the list of ongoing projects which had been compiled by the clerk of works and Fund Account Manager, the list was used as the basis of allocating the funds in proposal 2021/2022. Members approved the list below and each member confirmed that all the ongoing projects in their wards had been captured

d.



[Handwritten signature]

Ucima Primary school	Construction of a tuition block: casting of a slab to a storied tuition block with 2 classrooms, ground floor finishing; fixing of windows, doors and walls plastering	Walling, roofing to first floor, finishes (fixing of doors and windows, walls plastering, flooring, key pointing, window panes and painting) on ground floor	4,500,000.00	3,500,000.00	1,000,000.00
Ukuu primary school	Construction of a 14 doors Modern flush toilets; superstructure walling, roofing, fixing of doors, steel vents, walls plastering and flooring.	septic tank	2,000,000.00	1,200,000.00	800,000.00
Ngongo primary school	Construction of ultra-modern flush toilet: excavation and laying of 10 units toilet, superstructure walling, roofing and fitting of fittings	Finishes (fixing of doors and window panes, walls plastering, flooring, key pointing and painting), water tank tower, plumbing works, septic tank and soak pit	2,900,000.00	1,000,000.00	1,900,000.00

✱



[Handwritten Signature]

Yururu Girls boarding primary school	Construction of a dining hall: walling, plastering of first floor and casting of slab	Walling, roofing and finishes (plaster works, installation of doors & windows, flooring, ceiling and painting) on the first floor	5,500,000.00	3,000,000.00	2,500,000.00
Gitijiwe primary school	Construction of a sanitation block 18 units; foundation, casting of floor slab and walling	Casting of slab and construction of toilets block from foundation to completion	2,000,000.00	300,000.00	1,700,000.00
Lower Chure Primary	Construction of 18 doors modern flush toilets: construction of a water tank tower, a 45 cubic meter septic tank and a soak away pit measuring 1.5m diameter by 4.5 meter deep.	Septic tank water tank tower	2,650,000.00	2,200,000.00	450,000.00
Rwompo Primary	Construction of a Modern flush Toilets 14 doors; construction of a water tank tower, a 45 cubic meter septic tank and a soak away pit measuring 1.5m diameter by 4.5 meter deep.	septic tank, water tank tower	2,250,000.00	1,800,000.00	#REFT

d.



[Handwritten signature]

Baitigitu Primary	Construction of 18 doors modern flush toilets: construction of a water tank tower, a soak away pit measuring 1.5m diameter by 4.5 meter deep. Completion of ablution block by painting, plith area rendering, water piping and sewer connection to septic tank.	painting, plith area rendering, water piping and sewer connection to septic tank.soak pit	2,350,000.00	1,900,000.00	450,000.00
Nkumari Primary School	Construction of construction of a water tank tower, a 45 cubic meter septic tank and a soak away pit measuring 1.5m diameter by 4.5 meter deep.	Septic tank, soak pit and water tank tower	2,250,000.00	1,800,000.00	450,000.00
Lower Chure Primary	Construction of an 18 doors modern flush toilets Kshs 1,200,000: walls plastering, doors, steel window vents, key pointing, flooring, tiling of urinal, plumbing work and painting. Construction of a Septic tank and soak pit.	Construction of a water tank tower, a 45 cubic meter septic tank and a soak away pit measuring 1.5m diameter by 4.5 meter deep.	2,650,000.00	2,200,000.00	450,000.00

Handwritten signature

Handwritten mark



Rwompe Primary	Construction of a Modern flush Toilets 14 doors; fixing of doors and window vents, walls plastering, flooring, key pointing, window panes and construction of a septic tank	Construction of a water tank tower, a 45 cubic meter septic tank and a soak away pit measuring 1.5m diameter by 4.5 meter deep.	2,250,000.00	1,800,000.00	450,000.00
Baitigitu Primary	Construction of 18 doors modern flush toilets: Construction of a septic tank and soak pit.	Construction of a water tank tower, a soak away pit, water piping and sewer connection to septic tank.	2,350,000.00	1,900,000.00	450000
Nkumari Primary School	Construction of 14 doors emptiable pit latrine; sinking of pit, foundation concreting, pit walling, casting of slab and superstructure walling.	Construction of a water tank tower, a 45 cubic meter septic tank and a soak away pit measuring 1.5m diameter by 4.5 meter deep.	2,250,000.00	1,800,000.00	450,000.00

α



[Handwritten signature]

Kairaa Day secondary School	Construction of a multi-purpose hall to cater for 500 students; casting of slab and superstructure walling.	Casting of floor slab, superstructure walling, roofing work and Finishes (fixing of doors and window panes, walls plastering, flooring, key pointing and painting)	4,000,000.00	1,200,000.00	2,800,000.00
Kigarine Day Secondary School	Construction of an administration block with 9 offices at ground floor and board room and computer lab at first floor; First floor walling and erection of columns	Construction of columns and walling on second floor	11,543,508.00	2,400,000.00	1,000,000.00
Kithangari boys secondary school	Construction of a dining hall & a kitchen, 2 stores, 2 offices caretaker room and 4 flush toilets; internal finishes; fixing of steel doors & steel casement windows, wall plastering, ceiling, flooring and key pointing.	Internal finishes; fixing of steel doors & steel casement windows, wall plastering, ceiling, flooring and key pointing.	5,000,000.00	2,500,000.00	2,500,000.00

[Handwritten signature]

[Handwritten mark]



Kithangari girls secondary school	Construction of a laboratory for 26 students; roofing and fixing of doors and steel windows	Roof work, finishes (fixing of steel doors & steel casement windows, wall plastering, flooring, key pointing and painting), water and gas installation	2,500,000.00	1,500,000.00	1,000,000.00
Kothine Day Secondary School	Construction of a storied laboratory with 14 benches for 26 students, 2 offices, store and classrooms; slab casting and walling to first floor. The project is co-funded by parents association-parents to do walling and fixing of doors and windows	Casting of slab and finishes (plaster works, flooring, fixing of doors and windows and painting) on the first floor	7,850,000.00	3,850,000.00	4,000,000.00
Mukaragatine Day Secondary School	Construction of a laboratory for 26 students; laying foundation	Walling, roofing and internal finishes	3,000,000.00	700,000.00	2,300,000.00

NAK

α



Nkubu day Secondary School	Construction of a store administration block with 10 offices; casting of first floor slab. The project is co-funded by the parent association. Parents will do the walling, fixing of doors and windows and finishes.	Casting of slab and finishes (plaster works, flooring, fixing of doors & windows, key pointing and painting) on the ground floor	5,000,000.00	3,300,000.00	1,700,000.00
Nkumari day Secondary School	Construction of a multi-purpose hall to cater for 600 students; completion of ground floor slab and superstructure walling.	Casting of floor slab, superstructure walling, roof work and finishes (plaster works, flooring, fixing of doors & windows, key pointing and painting)	5,000,000.00	2,800,000.00	2,200,000
Mworoga day Secondary School	Construction of a 35ft by 25ft staffroom for 12 teachers from foundation to completion.	partitioning two offices and a staffroom, ceiling, electrical works plastering and painting	1,500,000.00	1,000,000.00	500,000.00




St. Joseph Gerrald Blessed Gaturi day Secondary School	Construction of a kitchen with a one serving point; foundation, walling and roofing	Walls Plastering, flooring, key pointing, fixing windows and doors, window glazing and painting.	1,200,000.00	500,000.00	700,000.00
Gakiiri chief's office	Construction of chief's office 2 rooms and a board room; Phase 1- foundation and superstructure walling	fixing of windows and doors, walls plastering, ceiling, flooring, electricity installation and painting	1,200,000.00	500,000.00	700,000.00
Gakuri Assistance Chiefs office	Construction of an assistant chief's office 2 rooms and a board room; Phase 1- foundation and superstructure walling	Fixing of windows and doors, walls plastering, ceiling, flooring, electricity installation and painting.	1,200,000.00	500,000.00	700,000.00
Igoji Departmental Offices	Construction of national government departmental offices with 30 offices and a hall at second floor; Electrical wiring and fittings to first floor and second floor	Mechanical works and completion of electrical wiring and fittings on first floor	42,528,045.00	42,528,045.00	#REF!

OK



[Handwritten signature]

Igoji police station	Construction of an Officer Commanding Station (OCS) offices; Slab casting to the three cells & armory roofing and fixing of fittings.	Plaster work, flooring, ceiling board, key pointing, internal doors and window panes, electricity installation and mechanical works	4,200,000.00	2,613,658.27	1,586,341.73
Kaura assistance chiefs office	Construction of an assistant chief's office 2 rooms and a board room; Phase 1-foundation and superstructure walling	Fixing of windows and doors, walls plastering, ceiling, flooring, electricity installation and painting.	1,200,000.00	500,000.00	700,000.00
Kaurone assistance chiefs office	Construction of an assistant chief's office 2 rooms and a board room; Phase 1-foundation and superstructure walling	fixing of windows and doors, walls plastering, ceiling, flooring, electricity installation and painting.	1,200,000.00	500,000.00	700,000.00

st.

[Handwritten signature]



Kiamweri assistance chiefs office	Construction of an assistant chief's office 2 rooms and a board room; Phase 1-foundation and superstructure walling	Fixing of windows and doors, walls plastering, ceiling, flooring, electricity installation and painting.	1,200,000.00	500,000.00	700,000.00
Mutunguru Administration police Line	Construction of 6 units Administration Police houses; roofing, windows and doors fitting, walls plastering, grill and door frames fitting of 6 AP units	Roof work and windows and doors fitting, walls plastering, flooring, grill, ceiling, key pointing and painting	1,900,000.00	1,700,000.00	200,000.00
Muguru assistance chief's office	Construction of an assistance chief's office with a boardroom, 3 rooms, 2 washrooms and store; walls plastering, floor screed, key pointing and ceiling	window panes, internal doors, verandah and painting, electricity connection and wiring, water connection and plumbing works	2,600,000.00	2,000,000.00	600,000.00
Kiungone chief's office	Construction of chief's offices with two rooms: Ceiling, electricity installation and painting.	Ceiling, electricity installation and painting.	1,300,000.00	1,000,000.00	300,000



Murungurune police station	Construction of an administration police block with 4 offices, 3 cells and a waiting bay to an already established police station. Walls plastering, electricity installation, flooring, window panes, key pointing and painting.	Walls plastering, electricity installation, flooring, window panes, key pointing and painting.	3,800,000.00	3,000,000.00	800,000.00
Nkachie chiefs office	Construction of extension office for the chief's office (one office) to completion	Walls plastering, flooring, fixing of door and windows, verandah, key pointing and painting	700,000.00	400,000.00	300,000.00
Yururu Assistance Chiefs office	Construction of an assistance chief's office with 2 rooms and a boardroom; ceiling blundering, ceiling boards, walls plastering, flooring, grills, electricity wiring and key pointing.	Electricity connection from KPLC line and internal finishes; painting and toilets	2,000,000.00	1,500,000.00	500,000.00
Giuti Resource centre	Construction of a resource center for 500 people; Completion of ground floor slab, superstructure walling and roofing.	plaster works, floor tiling, fixing of doors & windows, ceiling, key pointing and painting, and electricity installation	8,000,000.00	4,500,000.00	3,500,000.00

ok.



[Handwritten signature]

Kathera ICT centre	Construction of a resource center for 500 people; Completion of ground floor slab, superstructure walling and roofing.	plaster works, floor tiling, fixing of doors & windows, ceiling, key pointing and painting, and electricity installation	7,500,000.00	4,000,000.00	3,500,000.00
Mitunguu ICT centre	Construction of an ICT center phase (II) with a capacity of 400 people, library, computer lab, one store, hall and one office; completion of ground floor slab, superstructure walling and roofing	ground floor slab, superstructure walling, roof work, finishes (plaster works, floor tiling, fixing of doors & windows, ceiling, key pointing and painting) and electricity installation	9,000,000.00	4,500,000.00	4,500,000.00
Upper Kithangari Resource	Construction of a resource center for 400 people; glazing, key pointing and painting.	Electrical works, curtain boxes , curtain rails , ceiling board painting and rain water goods	10,000,000.00	8,105,172.41	1,894,827.59

d.



[Handwritten signature]

Njogune Community Centre	Construction of a social hall to accommodate 400 people :Doors fittings to the 3 chiefs offices, store, 3 washrooms and plumbing works	ceiling and painting, electricity installation to the offices ,mechanical works and septic tank	9,300,000.00	8,500,000.00	800,000.00
Nkumbo Resource Centre	Construction of a resource center with a library,1 store,3 office, computer lab, 4 washrooms and a hall of capacity of 300 people; plumbing works, ceiling boards, electrical works to first floor and painting.	verandah and installation of security grill doors to the stairs	11,900,000.00	11,400,000.00	500,000.00
Mutunguru Day secondary school	Construction of one classroom; foundation, superstructure walling, roofing, fixing of windows and door.	Window glazing, walk and floor plastering, electrical works and painting	1,200,000.00	600,000.00	600,000.00
Kinoro police station	Construction of a police post and external toilets: construct 2 door pit latrine and urinal Kshs 300,000 to completion, Electricity connection Kshs. 100,000. Grading and Levelling of the compound next to the offices Kshs 1,400,000.00.	Mechanical works and construction of a septic tank and soak pit	3,500,000.00	2,500,000.00	1,000,000.00

[Handwritten signature]



Kinoro Resource Centre	Construction of a resource center with a capacity of 400 people, it has a library , computer lab, one store, hall and 1 office; tiling, external key pointing, ceiling, electrical works, window panes, fascia board, painting and all other finishes.	floor tiling and painting	10,000,000.00	8,105,172.41	1,894,827.59
Mikumbune AP Line	Construction of administration houses and offices	Walls plastering, ceiling flooring and painting.	2,400,000.00	2,000,000.00	400,000.00
Nkubu Primary School	Construction of a perimeter fence 120 feet in length for the school compound	a perimeter fence 160 feet in length for the school compound	1,800,000.00	1,000,000.00	800,000.00
KMTC- Imenti Campus	Construction of a tuition block with one classroom ground floor, 2 rooms customer care, Principals office , first floor computer laboratory, library and one classroom , each floor with sanitation units	walling, fixing of steel windows, doors, walls plastering, flooring, electricity and mechanical works in second floor	30,000,000.00	20,000,000.00	10,000,000.00



St. Marks mweru primary school	Construction of a storey tuition block with 4 classrooms; walling, roofing, walls plastering, flooring, fixing of doors and windows and key pointing.	. Erection of columns for staircase, roofing, walls plastering, floor, fittings; doors, windows and finishes to 2 classrooms in first floor	4,300,000.00	1,600,000.00	2,700,000.00
Ntemwene Assistance chiefs office	Construction of Completion of assistance chief's office with 2 rooms and a boardroom; ceiling blundering, walls plastering, flooring, electricity wiring and key pointing.	Painting, electricity connection and construction of pit latrine 2 doors and urinal.	2,000,000.00	1,500,000.00	500,000.00
Ukuu Assistance chiefs	Construction of chiefs office with a boardroom, three rooms, store and 2 washrooms; electricity connection and wiring, water connection, plumbing works, verandah and painting.	Painting, electricity connection and construction of pit latrine 2 doors and urinal.	2,000,000.00	1,500,000.00	500,000.00

[Handwritten signature]

[Handwritten mark]



Nkubu Police station	Construction of an administration block one wing with two offices from foundation to completion	Internal finishes i.e. windows and door frames fitting, plastering, key pointing, electricity installation and painting to an already established police station.	5,000,000.00	2,000,000.00	3,000,000.00
----------------------	---	---	--------------	--------------	--------------

MIN 66/10/2021 REALLOCATION

The members deliberated on funding more projects which they had committed to the various institutions in this financial year, the members resolved to reallocate bursary secondary Kshs 6,000,000.00 and Bursary Tertiary kshs 6,000,000.00 to fund the following projects:

Project Name	Project Activity	Amount (Kshs)	Status
Burie King'ori Primary school	Construction of 14 doors modern flush toilet with two doors reserved for Persons with disability, laying foundation, superstructure walling and roofing. (To allocate the additional funds to completion in Financial Year 2022/2023)	800,000.00	New
Geeto Primary School	Renovation of 4 classrooms; walls plastering, flooring and verandah.	600,000.00	New
Kamuringi Primary School	Construction of a computer laboratory from foundation to completion to serve 20 pupils per session	500,000.00	New

✗



[Handwritten signature]

Kianyaga Primary School	Construction of 2 doors staff pit latrines to completion at Kshs.200,000 and procure 228 pupil's desks for Kshs.800,000.00	1,000,000.00	New
Kiithwa Primary School	Construction of a 16 doors modern flush toilet block; foundation, walling and roofing with two doors catering for persons with disability.	1,000,000.00	New
Kithunguri Primary school	Construction of a modern flush toilet block with 16 units. Foundation and superstructure walling with two doors catering for people with disability.	650,000.00	New
Machikine Primary School	Completion of a classroom; casting of floor slab, walls plastering, fixing of door and steel casement windows, floor screed, key pointing and verandah. (Started by the PTA they did foundation to roofing level at Kshs.300,000.00)	400,000.00	New
Nyaagi Primary School	Construction of an administration block 25 feet by 20 feet: Laying foundation and superstructure walling to roofing level.	650,000.00	New
Rurama Primary School	Renovation of 3 classrooms; walls plastering, flooring, verandah and windows replacement to completion	500,000.00	New
St. Elizabeth Primary School	Renovation of 3 classrooms; walls plastering, flooring, verandah and windows replacement to completion	500,000.00	New
Tharu Primary School	Construction of 10 doors modern flush toilets; Laying foundation and superstructure walling with two doors catering for persons with disability. (NG CDPC to allocate balance to completion in Financial Year 2022/2023)	600,000.00	New



[Handwritten signature]

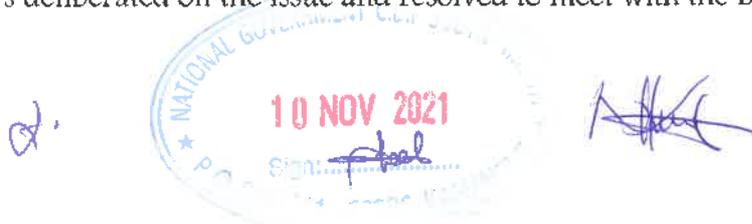
Yururu Primary School	Renovations of three classrooms; Re-roofing to completion.	700,000.00	New
Gitine Day Secondary School	Construction of a computer room; foundation, superstructure walling, roofing, fixing of door and casement windows, walls plastering, floor screed and key pointing to serve 20 students .	650,000.00	New
Machikine Girls Secondary School	Renovation of a dining hall with a capacity of 300 students and a kitchen with one serving point: flooring, upgrading 20 tables by coating with plain sheet and painting work.	700,000.00	New
Abogeta West Assistant County Commissioner's Office	Extension of an ICT room to the existing Assistant County Commissioner's office from foundation to completion	750,000.00	New
Gikui Chief's Office	Construction of chief's offices with 2 rooms; foundation, walling, roofing, finishes; walls plastering, flooring, key pointing, ceiling, electricity installation and painting to completion.	1,200,000.00	New
Mitunguu Police station	Construction of 3 door flush toilets to the 3 cells and a 12 cubic meters septic tank to completion for an established police station.	800,000.00	New

12,000,000.00

MIN 67/10/2021 PROJECT IMPLEMENTATION STATUS REPORT

- Kagumone Primary school

A complaint letter was received from the Board of Management chairman about some merchant who had not received their payments from the emergency funding of Kshs 250,000 , he wanted the head teacher to be accountable for all payments he had approved, the NG CDFC members deliberated on the issue and resolved to meet with the BOM



- Kaubau Primary School

Kaubau primary had an emergency of constructing girls toilets and they were considered with emergency funding of Kshs 300,000, however the school has not utilized the funds due to BOM composition that required PA chairman as a signatory and had not been appointed, the chairman visited the school and they communicated that the school was in the process of appointing one

- Ndamene Primary School

The chairman briefed the members of a meeting that was held in Ndamene Primary School on 18th October 2021, The Board of Management had sought audience from the NG CDF chairman, Fund Account Manager, Public works officer and the NG CDfC Clerk of works regarding the project cheque of Kshs 700,000 to do re-roofing of 5 classrooms, the BOM members were concerned since 7 classrooms had been roofed by the parents ,NG CDF funding for Year 2020/2021 was to re-roof 5 classrooms, the BOM was requesting to be allowed to source for cheap materials which were contrary to the specifications provided in the bill of quantities. The NG CDF team clarified that they could not change the set standards by the government, the members deliberated and ratified the decision of the NG CDfC members who were present by stating that government specifications must be followed, further the Fund Account Manager was advised not to allow any transaction in the PMC account until the matter was resolved

- Kirogine Primary School

The school had an allocation of kshs 1,000,000 to re-roof 6 classrooms , due procurement process had been followed however an anonymous letter had been received refuting the procurement process where the author wanted the BOM to implement the project through labour basis to evade the VAT, the members deliberated and scheduled for a meeting on 8th November 2021 to address the issue.

- Ithimbari Primary School

The headteacher had written to the NG CDfC seeking approval to utilize Kshs 353,035 which was a balance of 2018/2019 allocation which was a result of the school carrying out the activities the NG CDF was to execute, the management wanted to construct the modern administration block. The NG CDfC tasked the FAM to communicate to the headteacher to have the engineers estimate and the funds available from the school/other financiers to facilitate the NG CDfC make a decision since the project proposed was not in the budget 2021/2022 and also in the ward reports.

MIN 68/10/2021 PMC FORMATION

The chairman briefed the committee that he had convened public meeting and the following project management committees were in place, Gakiiri Assistance chiefs office, Kaura Assistance Chiefs office and Miitune Culvert, the NG CDfC resolved to have the Fund Account Manager train all the newly formed PMCs.

of.



[Handwritten signature]

MIN 69/10/2021 RISK MANAGEMENT EXERCISE

The Fund Account Manager notified the members that NG CDF Board was to carry out risk management exercise from 2nd November 2021 to 6th November 2021

MIN 70/10/2021 BENCHMARKING VISIT

The NG CDF and Constituency office from Keiyo North visited the constituency for bench marking where the host took them to Kinoro Resource Centre, Lower Chure Primary School and Igoji Departmental offices, they were also able to showcase their projects and South Imenti NG CDFC appreciated their standard way of branding the projects and allocating the projects adequate funds once to completion.

The members deliberated on the issue of branding and resolved to source competitively for a professional sign writer from every ward where the PMC was to bear the cost of branding, it was noted that the public works officer was not incorporating the branding cost in the BQ , the FAM was tasked to communicate to the department to ensure the element of signage is incorporated in the BQ

MIN 71/10/2021 BURSARY 2020/2021

The chairman tabled two applications for bursary transfers

Nadia Nkatha Admission 1135/1366/2017 a student at South Eastern University had cleared the school and had a bursary of Kshs 10,000.00 which was unutilized, she requested the funds to be transferred to Christine Kinya Admission no. H142/1280/2019 who had applied and missed out.

Benson Murithi Kiriani High School admission 9049 had transferred to Kanyakine Boys High School, The parent had sought for assistance since the money was not transferrable to seek authority from NG CDFC to allow the balance of Kshs 4,930 to be transferred to Evans Mutuma Kagendo of admission No. 9267.

The Committee deliberated on the issue and authorized the two transfers, FAM was to ensure the recipients have received the bursary

MIN 72/10/2021 INTERNSHIP

The chairman tabled two applications that had been received from Betty Nkirote and Bernard Kinyua who were seeking for internship, the NG CDFC deliberated and resolved to spend the discussion until administration funds were received

Having no other business the meeting ended at 12.30 p.m with a word of prayer led by Gerrald

Compiled By:



Ms. Ann Kathambi

NG CDFC SECRETARY

Confirmed By



Mr. Nahason Kiruki

CHAIRMAN NG CDFC

