

SOUTH IMENTI NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND
MINUTES OF THE COMMITTEE MEETING HELD ON 8th OCTOBER 2020 AT THE NG
CDF OFFICE IN KANYAKINE

PRESENT

1. Mr. Nahason Kiruki	Chairman
2. Ms. Fransisca Wanjiru	Member
3. Ms. Jane Karambu	Member
4. Mr. Japhet Kithure	Member
5. Ms. Ann Kathambi	Secretary
6. Mr. Moses Kariba	Member
7. Mr. Nathaniel Mbae	Member
8. Ms Leah Wairimu	Fund Account Manager

INATTENDANCE

Harrison Gatobu	Constituency Office Manager
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ABSENT

1. Mr. Daniel Mugo Gichiri	Deputy County Commissioner
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AGENDA

- (i) Reading and confirmation of previous minutes
- (ii) Matters arising
- (iii) Proposal 2020/ 2021
- (iv) Financial Year 2019/2020 Reallocations of Kshs 2,000,000.00 allocated to Nkuene Departmental offices and Kshs 5,000,000.00 allocated to Kionyo Resource Centres
- (v) Kithunguri Primary School change of Activity
- (vi) Kiangua Police Post Complaint Letter



The meeting started at 11.40 a.m with a word of prayer led by Francisca. The chairman welcomed all the members

MIN40/10/2020 READING AND CONFIRMATION OF PREVIOUS MINUTES

The previous minutes for the meeting held on 1st October 2020 were read by the secretary. They were proposed by Japhet and seconded by Jane, the minutes were confirmed as the true record of the previous meeting

MIN41/10/2020 MATTERS ARISING.

MIN30/09/2020 CHEQUE DISBURSEMENT EXERCISE

The chairman presented the public works office payment voucher for Igoji Police Station whose implementation was halted due to some technical issues. The Public works inspected the OCS building that was under construction and issued the contractor with a payment voucher for the work certified. The members gave a go ahead of settling the same and they resolved that all payments to the contractor must be supported by a payment voucher from the Public Works Office.

MIN39/10/2020 WI FI INSTALLATION

The Constituency Manager reported that the Ministry of ICT officers were having a pre site visit in the NG CDF offices next week.

MIN42/10/2020 PROPOSAL 2020/2021

The committee deliberated on the financial year 2020/2021 project proposal which was guided by the NG CFDF Board Circular, ward reports, project implementation status report, commitment to the NG CDF Board and the strategic plan. Following the wide consultations and deliberations, the members prioritized the projects as follows:

Project Name	Project Activity	Amount allocated	Status
Administration			
Employee salaries	Payment of staff salaries and gratuities	4,150,000.00	New
Goods and services	Purchase of fuel, motor vehicle maintenance, printing, stationery, telephone, travel and subsistence and office tea	2,000,000.00	New
Purchase of the Fixed Assets	2 H.P Desktops @ Kshs 110,000.00 and for 2 office desks and chairs Kshs 90,000.00	200,000.00	New



Employees NSSF	Payment of NSSF deductions	28,800.00	New
Employees NHIF	payment of NHIF deductions	60,000.00	New
Committee expenses	Payment of committee sitting allowances, travel and subsistence and conferences	1,792,412.76	New
Monitoring & Evaluation			
Goods and services	Purchase of fuel, motor vehicle maintenance, printing, stationery, airtime, travel and subsistence.	615,606.38	New
Committee expenses	Payment of Committee allowances, transport, conferences	1,500,000.00	New
NG-CDFC and PMC Capacity building	Undertake Training of the PMCs, NG-CDFCs and NG CDFC Staff on NG-CDF Related issues	2,000,000.00	New
Bursary			
Bursary Secondary School	Payment of bursary to needy students	17,000,000.00	New
Bursary Special Schools	Payment of bursary to needy PWD's students and students with PWD parents who are vulnerable	680,000.00	New
Bursary Tertiary Institutions	Payment of bursary to needy students	16,616,719.83	New
Environmental Activities			
Kithino river	Planting of bamboo trees along Kithino river in partnership with Water Resources Authority which will be managed by Water Resources Users Associations	598,434.39	New
Mutonga river	Planting of bamboo trees along Mutonga river in partnership with Water Resources Authority which will be managed by Water Resources Users Associations	598,434.40	New
Iraru river	Planting of bamboo trees along Iraru river in partnership with Water Resources Authority which will be managed by Water Resources Users Associations	598,434.40	New
Thingithu river	Planting of bamboo trees along Thingithu river in partnership with Water Resources Authority which will be managed by Water Resources Users Associations	598,434.40	New
Kathera Primary	Procure 5000 litres plastic water tank	50,000.00	New



School			
Kigane Primary School	Procure 5000 litres plastic water tank	50,000.00	New
Ndamene Primary School	Procure 5000 litres plastic water tank	50,000.00	New
Gatakene Primary School	Procure 5000 litres plastic water tank	50,000.00	New
Baitigitu Primary School	Procure 5000 litres plastic water tank	50,000.00	New
Kathanthatu Primary School	Procure 5000 litres plastic water tank	50,000.00	New
Lower Chure Primary School	Procure 5000 litres plastic water tank	50,000.00	New
Sports			
Constituency Sports activities	Carry out Annual Constituency Sports tournament in all wards Abogeta East, Abogeta West, Igoji East, Igoji West, Nkuene and Mitunguu Wards, buy uniform and sports equipment's to all teams in the constituency, the winning teams to be awarded with trophies and Install volley ball nets for all areas with volleyball field in the constituency	2,743,737.59	New
Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,206.90	New
Education - Primary schools			
Baitigitu Primary School	Completion of 18 doors modern flush toilets: Construction of a septic tank and soak pit.	500,000.00	Ongoing
Gaatia Primary School	Additional funds for construction of a 14 doors modern flush toilets; walls plastering, doors, steel window vents, key pointing, flooring, tiling of urinal, plumbing work and painting.	500,000.00	Ongoing
Gaceero primary School	Construction of 5 door girls pit-toilets; Sinking of pit, casting of slab, superstructure walling, roofing, fittings, walls plastering, flooring and painting to completion.	500,000.00	New
Gakuuni Primary School	Construction of 5 door pit latrine and urinal to completion	650,000.00	New



Gaturi Primary School	Renovation of 4 Classrooms; Fixing of steel casement windows and steel doors, walls plastering externally, fascial board and painting.	500,000.00	New
Gitara primary School	Completion of a special classroom; gable filling, roofing, casement windows, door, walls plastering, flooring and key pointing.	400,000.00	Ongoing
Ithitwe Primary School	Completion of 10 doors pit latrines; doors, fascia board, tiling to urinal and painting.	300,000.00	Ongoing
Kagumone Primary school	Completion of a hall refurbishment into a dormitory with 20 beds capacity and a classroom; painting, glazing of 14 windows, water connection to the dormitory, a gate and gate entrance ramp.	700,000.00	Ongoing
Kagwampungu primary school	Fencing of the School compound with chainlink and steel posts (200 meters) to completion	400,000.00	New
Kairaa Primary School	Construction of one classroom to completion	700,000.00	New
Karegi Primary School	Construction of one classroom to completion	700,000.00	New
Kathanthatu Primary School	Completion of a 16 doors emptiable toilet; ramp stair to entrance of toilets and water tank tower.	300,000.00	Ongoing
Kaurone Primary School	Completion of a 14 doors Modern flush toilets; superstructure walling, roofing, fixing of doors and window vents, walls plastering, flooring, key pointing and window panes.	1,000,000.00	Ongoing
Kiandungu Boarding Primary School	Completion of a dormitory of 60 beds capacity; verandah, electricity wiring & fittings and painting.	500,000.00	Ongoing
Kigane Primary School	Completion of 18 doors modern flush toilets ; Septic tank, Soak pit and plumbing works.	600,000.00	Ongoing
Kiithe Public Boarding Primary School	Completion of 1 classroom Kshs.300,000; gable filling, roofing, casement windows, door, walls plastering, flooring, key pointing .Completion of an administration block with a staffroom and 6 offices Kshs.100,000; key pointing, verandah and painting.doors.	400,000.00	Ongoing
Kinoro Primary School	Renovation of 5 classrooms; Roof replacement.	700,000.00	New



Kireru Primary School	Completion of a 20 feet by 25 feet staffroom for 11 teachers; window glazing, key pointing, fascial board, electricity and painting.	300,000.00	Ongoing
Kirogine Primary School	Renovation of 6 Classrooms; Roof replacement , gable filing and replacement of trusses	1,000,000.00	New
Kiroone Primary School	Renovations of 3 classrooms; doors and windows replacement, lintel, flooring, rendering to walls externally infront and key pointing at the back, fascia board and painting.	500,000.00	New
Kithaene Primary School	Renovations of 4 Classrooms; Walls plastering, flooring, rendering to walls externally infront and key pointing at the back, fascia board and painting.	600,000.00	New
Kithunguri Primary school	Renovation of 5 Classrooms; Roof replacement.	700,000.00	New
Lower Chure Primary School	Renovation of classrooms; roof renovation for 8 classrooms.	1,000,000.00	New
Lower Chure Primary School	Completion of a 18 doors modern flush toilets Kshs 1,200,000: walls plastering, doors, steel window vents, key pointing, flooring, tiling of urinal, plumbing work and painting. Construction of a Septic tank and soak pit.	1,200,000.00	Ongoing
Machegene Primary School	Completion of a dining hall and kitchen to cater for 200 pupils; walls plastering, flooring, windows and doors fitting, key pointing and painting.	700,000.00	Ongoing
Maraa Primary School	Renovations:reconstruction of walls with cracks of one classroom and roof replacement	400,000.00	Ongoing
Muguru Primary school	Renovation of 5 Classrooms; Roof replacement.	700,000.00	New
Muriru Primary School	Construction of one classroom to completion.	700,000.00	New
Mutiokiamama primary School	Grading, levelling and filling the playfield to completion.120 meters by 120 meters	2,000,000.00	New
Muungu Primary School	Renovation of 4 Classrooms; fixing of steel windows and doors, wall plastering and painting to completion.	500,000.00	New



Mworoga Primary School	Renovation of 5 classrooms; Roof replacement, lintel reinforcement to gable filing and replacement of trusses	800,000.00	New
Ndamene Primary School	Renovation of 5 Classrooms; Roof replacement.	700,000.00	New
Njerune Primary School	Completion of 2 classrooms; Fixing of doors and steel windows, walls plastering, flooring, key pointing, verandah and fascia board. (One classroom was started by the Board of management, the pending activities are doors and windows fitting, glazing and wall plastering)	300,000.00	Ongoing
Nkubu Primary School	Construction of a perimeter wall on the tarmac road side: perimeter wall 120 feet in length.	500,000.00	Ongoing
Nkumari primary school	Completion of a Modern flush Toilets 14 doors; fixing of doors and window vents, walls plastering, flooring, key pointing, window panes and construction of a septic tank.	900,000.00	Ongoing
Nkuriga Primary School	Additional funding of an administration block with 10 offices; Floor screed to receive tiles, tiling and key pointing.	600,000.00	Ongoing
Ntharene Primary School	Renovation of 8 Classrooms; Roof replacement.	1,500,000.00	New
Rwarene Primary School	Renovations of 3 classrooms; replacement of rear windows, fascia board, external wall plastering and painting.	400,000.00	New
Rwompo primary School	Completion of a Modern flush Toilets 14 doors; fixing of doors and window vents, walls plastering, flooring, key pointing, window panes and construction of a septic tank	900,000.00	Ongoing
Ucima Primary School	Additional funding to a tuition block: Casting of a slab to a storied tuition block with 2 classrooms, ground floor finishing; fixing of windows, doors and walls plastering	800,000.00	Ongoing
Ukuu primary school	Completion of 14 doors modern flush toilets: superstructure walling, roofing, fixing of doors, steel vents, walls plastering and flooring.	800,000.00	Ongoing



Education Secondary school			
Kairaa Day Secondary School	Additional funding for construction of a multi purpose hall to cater for 500 students; casting of slab and superstructure walling. The project is co-funded by parents association (parents will do roofing and fixing of fittings doors and windows).	700,000.00	Ongoing
Karoe Day Secondary School	Construction of 5 doors pit-latrines from foundation to completion.	500,000.00	New
Kathera Boys Secondary School	Completion of a classroom kshs 300,000; roofing, casement windows, door, walls plastering, flooring, key pointing .Completion of a 10 doors modern flush toilets with a bio digester Kshs 200,000.00; fixing of toilets, floor tiles and doors.	500,000.00	Ongoing
Kigarine Day Secondary School	Additional funding of an administration block with 9 offices at ground floor and Board room and a computer lab at first floor; first floor walling and erection of columns. Project co funded by Fair Trade - Fair trade has not considered the school in this financial year	1,000,000.00	Ongoing
Kithangari Boys Secondary	Additional funding of a kitchen, 2 stores, 2 offices, care taker room and 4 flush toilets; internal finishes; fixing of steel doors and steel casement windows, wall plastering, ceiling, flooring and key pointing.	800,000.00	Ongoing
Kithangari Girls Secondary	Additional funding of a laboratory for 26 students; roofing and fixing of doors and steel windows.	500,000.00	Ongoing
Kothine Day Secondary School	Additional funding of a storied laboratory with 14 benches for 26 students, 2 offices, store and classrooms; slab casting and walling to first floor. The project is co-funded by parents association - parents to do walling and fixing of doors and windows.	500,000.00	Ongoing
Mbaine Day Secondary School	Completion of a dining hall to cater for 350 students; roofing work.	500,000.00	Ongoing
Mukaragatine Day Secondary	Construction of a laboratory for 26 students; laying foundation	700,000.00	New



Mutiokiamia Secondary School	Renovation of 3 classrooms; Roof replacement, gable filing and new trusses.	700,000.00	New
Mworoga Day School	Construction of a 35ft by 25ft staffroom for 12 teachers from foundation to completion.	1,000,000.00	New
Ndagene Boys Secondary School	Completion of a dormitory of 50 beds capacity; walls plastering, fixing of steel casement windows and doors, flooring, glazing and key pointing. The project is co-funded by parents association.	800,000.00	Ongoing
Nkubu Day Secondary School	Additional funding of a storey administration block with 10 offices; casting of first floor slab. Casting of slab for first floor. The project is co-funded by the parent association. Parents will do walling, fixing of doors and windows and finishes.	1,000,000.00	Ongoing
Nkumari Day Secondary School	Additional funding of a multi purpose hall to cater for 600 students; completion of ground floor slab and superstructure walling. The project is co-funded by the parent association. Parents to do the roofing	1,000,000.00	Ongoing
Rurama secondary School	Construction of one classroom to completion.	700,000.00	New
Rwompo Day Secondary School	Completion of a Laboratory for 20 students; construction of verandah, flooring, key pointing and painting.	300,000.00	Ongoing
St. Joseph Gerrald Blessed Gatari	Construction of a kitchen with a one serving point; foundation, walling and roofing.	500,000.00	New
St. Martins Ngongo Secondary School	Construction of 5 doors boys flush toilets to completion	500,000.00	New
St. Eugene Day secondary school	Renovation of a dining hall for 120 students; fixing of casement windows, doors, wall plastering and painting	500,000.00	New
Upper Mikumbune Day Secondary School	Completion of the dining hall to cater for 500 students; internal walls painting and external painting to columns, fascial board and lental of a dining hall.	300,000.00	Ongoing
Uruku Girls School	Completion of 1 unit 2 bedroom staff house; roofing, fixing of doors and casement windows, walls plastering, and flooring.	500,000.00	Ongoing
Security Projects			



Abogeta west Assistant County Commissioner's office	Equipping of ICT Hub for 20 users ;Kshs 300,000.00 13 working stations with receptionist desk,16 chairs , kshs 300,000.00 aluminum partitioning and reinforcement of 3 doors and windows.	600,000.00	New
Baitigitu Administration Police Line	Completion of 5 residential units (single room); Electricity connection, painting and key pointing at the back	300,000.00	Ongoing
Gakiiri chiefs office	Construction of chief's office 2 rooms and a board room; Phase 1 -foundation and superstructure walling	500,000.00	New
Gakuri Assistance Chiefs office	Construction of an assistant chief's office 2 rooms and a board room;Phase 1- foundation and superstructure walling.	500,000.00	New
Igoji Chiefs office	Construction a 2 door pit latrine and urinal to completion.	300,000.00	New
Igoji Departmental Offices	Completion of national government departmental offices with 30 offices and a hall at second floor; Electrical wiring and fittings to first and second floor	500,000.00	Ongoing
Igoji Departmental Offices	Compound fencing of national government departmental offices with 30 offices at Kshs.1,500,000.00, Construction of a 2 doors pit-latrine and urinal Kshs. 500,000.00	2,000,000.00	New
Igoji Police Station	Additional funding of Officer Commanding Station (OCS) offices; slab casting to the 3 cells & armory roofing and fixing of fittings.	713,658.27	Ongoing
Imenti South Deputy County Commissioners Residence	Completion of 9 rooms Deputy County Commissioner's residential house; Plumbing works & Water Tank, internal finishes; wardrobes, curtains and compound fencing.	1,500,000.00	Ongoing
Kariene Assistance Chiefs office	Completion of a 4 door pit- latrine and urinal; fixing of doors, external grills and painting. Water connection to the office and the toilet	300,000.00	Ongoing
Kathigu Assistance Chiefs office	Construction of 2 door pit latrine and urinal to completion.	300,000.00	New
Kaura Assistance chiefs office	Construction of an assistant chief's office 2 rooms and a board room;Phase 1- foundation and superstructure walling	500,000.00	New



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Kaurone Assistance chiefs office	Construction of an assistant chief's office with 2 rooms and a board room;Phase 1- foundation and superstructure walling	500,000.00	New
Kiamweri Assistance chiefs office	Construction of an assistant chief's office 2 rooms and a board room;Phase 1- foundation and superstructure walling	500,000.00	New
Kiangua Police Post	Completion of police offices with 3 cells, armoury, 4 offices and reception desk; roofing, fixing of doors and steel windows.	700,000.00	Ongoing
Kinoro Police Station	Additional funding to construct 2 door pit latrine and urinal Kshs 300,000 to completion. Electricity connection Kshs. 100,000. Grading and Levelling of the compound next to the offices Kshs 1,400,000.00.	1,800,000.00	Ongoing
Kothine Chiefs office	Completion of chiefs office with a boardroom, 2 washrooms and 3 rooms; electricity connection and wiring, water connection, plumbing works, verandah and painting.	500,000.00	Ongoing
Mbeti police post	Construction of 4 doors pit-latrine and 3 bathrooms to completion.	500,000.00	New
Miruriiri Administration Police Line	Completion of 2 Administration Police residential units (single rooms); walls plastering, flooring, ceiling, verandah, key pointing, fascia board and painting.	400,000.00	Ongoing
Muchogomo Assistance Chiefs office	Construction of 2 door pit latrine and urinal to completion.	300,000.00	New
Mutunguru Administration Police Line	Additional funding of 6 units Administration Police houses; Roofing, windows and doors fitting, walls plastering, grill and door frames fitting of 6 AP units.	800,000.00	Ongoing
Nkubu Administration Police Line	Construction of 6 doors modern flush toilets to completion.	600,000.00	New
Nkubu Law Courts	Construction of 3 doors pit latrine and urinal to completion.	700,000.00	New
Ntemwene Assistance Chiefs office	Completion of assistance chief's office with 2 rooms and a boardroom; ceiling blundering, walls plastering, flooring, electricity wiring and key pointing.	500,000.00	Ongoing



Ukuu chiefs office	Completion of chiefs office with a boardroom, three rooms, store and 2 washrooms; electricity connection and wiring, water connection, plumbing works, verandah and painting.	600,000.00	Ongoing
Ururu police post	Refurbishment of an armory; internal walls extension, steel door and slab casting.	300,000.00	New
Yururu Assistance chiefs	Completion of an assistance chief's office with 2 rooms and a boardroom; ceiling blundering, ceiling boards, walls plastering, flooring, grills, electricity wiring and key pointing.	600,000.00	Ongoing
Social Facilities			
Giuti Resource Centre	Additional funding of a resource center for 500 people; completion of ground floor slab, Superstructure walling and roofing	2,500,000.00	Ongoing
Upper Kithangari Resource Centre	Additional funding of a resource center for 400 people; glazing, key pointing and painting.	600,000.00	Ongoing
Nkumbo Resource Centre	Construction of a 2 door Pit latrine, urinal to completion and water connection to the compound.	500,000.00	New
Kathera ICT Centre	Additional funding of a resource center for 500 people; completion of ground floor slab, Superstructure walling and roofing.	2,000,000.00	Ongoing
Mikumbune National Library	Completion of the library with ground floor and first floor halls and four offices at a capacity 100 people; painting to ground and first floors, electricity wiring and fitting to ground floor and external painting.	1,000,000.00	Ongoing
Mitunguu ICT	Additional funding of a ICT center Phase (II) with a capacity of 400 people, a library, computer lab, one store, hall and 1 office: completion of ground floor slab, Superstructure walling and roofing.	2,500,000.00	Ongoing
NG CDF Office			
NG CDF Office	Renovation of offices; ceiling repairs, roof valleys, gutters, replacement of defective wooden doors and door locks.	600,000.00	New



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Roads			
Mitunguu - Mbeti Road	Grading and gravelling from Mitunguu market to Swamp 6.0 Km	3,000,000.00	New
Keeria - Karia-Kiangua Road	Grading and gravelling from Keria Market to Rurama Market 3.0 Km	3,500,000.00	New
Kanyakine Mitunguu Road	Grading and gravelling from Kanyakine Market to Muutiokiamia 7.5 km	3,000,000.00	New
Total		137,186,879.31	

MIN43/10/2020 FINANCIAL YEAR 2019/2020 REALLOCATIONS OF KSHS 2,000,000.00 ALLOCATED TO NKUENE DEPARTMENTAL OFFICES AND KSHS 5,000,000.00 ALLOCATED TO KIONYO RESOURCE CENTRES

The committee deliberated on the above allocations and they changed the priorities as follows:

Kshs 2,000,000.00 allocated to Nkuene Departmental offices to be reallocated to Nkubu Police Station. The members noted that there was a challenge of public land where the said departmental offices were to be established, the members resolved to construct new offices for Nkubu Police Station since the land was available and the OCPD's office was a temporary office.

Kshs 5,000,000.00 allocated to Kionyo Resource Centre was a joint project with the County Government of Meru through Abogeta West Ward Fund, due to the financial uncertainties with the county government the members resolved to reallocate the funds in the same ward to the following projects:

- Murungurune Police Station - Construction of wing one of an administration office from foundation to completion Kshs 3,000,000.00
- Kiungone Chiefs Office – Construction of chief office with 2 offices from foundation to completion Kshs 1,000,000.00
- Igandene Day Secondary School – Completion of a laboratory , water and gas installation Kshs 500,000.00
- Kairiene Primary School – renovations of three classrooms Kshs 500,000.00

MIN44/10/2020 KITHUNGURI PRIMARY CHANGE OF ACTIVITY

In financial year 2019/2019 the school had received Kshs 400,000.00 to construct pit latrines, the Board of Management have since changed the priority and they are requesting for change of activity to roof replacement. The members resolved to forward the request to the Board.

MIN45/10/2020 KIANGUA POLICE STATION

The chairman presented the complaint of removal of the project chairman, the members tasked the chairman to make follow up with the project management committee and give feedback in the next meeting

The meeting ended at 2.30 p.m with a word of prayer led by Francisca



Compiled By:

Ms. Ann Kathambi
NG CDFC SECRETARY

Confirmed By



Mr. Nahason Kiruki
CHAIRMAN NG CDFC

