**MINUTES OF MAARA NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND COMMITTEE MEETING HELD ON 10THNOVEMBER 2020**

MEMBERS PRESENT

1. JASPER KIAMBI M’RITHAA CHAIRMAN
2. MERCY GACERI MATI SECRETARY
3. CATHERINE NDIGA MEMBER
4. DOMINIC MWITI MEMBER
5. BOSCOW MUGO MEMBER
6. EMIS KAARI MUKWANJERU MEMBER
7. ARNEST MURITHI KITHINJI MEMBER
8. PHILIPHINE KATHURE MEMBER
9. ANTHONY M. KARIUKI FAM
10. PHILIP K. SIGEI MEMBER(DCC)

PRESENT BY INVITATION

1. TIMOTHY KINEGENI PA MNA
2. RODAH K. KIRERA SUB-COUNTY ACCOUNTANT

AGENDAS

1. Preliminaries
2. READING AND CONFIRMATION OF PREVIOUS MEETING MINUTES
3. MATTERS ARISING
4. 2020/2021 PROJECT PROPOSALS
5. PROJECTS MONITORING AND EVALUATION
6. FUNDS DISTRIBUTION
7. NGCDFC EMPLOYEES
8. AOB

**NGCDFC MIN 1-10/11/2020PRELIMINARIES**

With a quorum present the chairman called the meeting to order at 10.25 Am. Opening prayers were led by Catherine Ndiga.self introductions were done and the following remarks were done by the chairman and Deputy County Commissioner.

**Deputy County Commissioner**

* He implored on members to work together as a team
* Need for coordination of bursary committees within the constituency to avoid duplication
* Sustaining of bursary beneficiaries
* Committee can think of having its uniform

**Chairman**

* He thanked the members for their commitment to their work.
* Thanked the government officers working with NG-CDF for their commitment

**NGCDFC MIN 2-10/11/2020reading and confirmation of the previous meeting minutes**

The minutes of the previous meeting held on16th October 2020 were read and confirmed as a true deliberations of the said meeting. They were proposed and seconded by Dominic Nyaga and PhillipineKathure respectively.

**NGCDFC MIN 3-10/11/2020matters arising**

There were no matters arising.

**NGCDFC MIN 4-10/11/20202020/2021 PROJECT PROPOSALS**

Membersdeliberated on reports from their projects visit in September and October and on considering ongoing projects, high impact projects and incomplete projects came up with the following list of projects to benefit in the financial year.

|  |  |  |  |
| --- | --- | --- | --- |
| **PROJECT NAME** | **ACTIVITIES** | AMOUNT | STATUS |
| **Administration and recurrent** |  |  |   |
| Employees Salaries | Payment of staff salaries @ kshs1,643,600 and gratuity @kshs 312,960 | **1,956,560.00** | New |
| Goods and Services | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence and office tea. | **3,687,572.75** | New |
| NSSF | Payment of NSSF Deductions | **129,600.00** | New |
| NHIF | Payment of NHIF Deductions | **51,600.00** | New |
| Committee Expenses | Payment of Committee sitting allowances, transport, conferences | **2,400,000.00** | New |
| Monitoring and Evaluation |   |  | New |
| Goods and Services | Purchase of fuel , maintenance, printing, stationery, Airtime, travel and subsistence. | **500,000.00** | New |
| Committee Expenses | Payment of Committee sitting allowances, transport, conferences, monitoring and evaluation expenses. | **2,112,666.30** | New |
| NGCDFC/PMC Capacity Building | Undertake Training of the PMCs/NGCDFC on NGCDF Related issues. | **1,500,000.00** | New |
| Bursary Secondary Schools | Payment of bursary to needy student | **20,272,219.80** | New |
| Bursary Tertiary Schools | Payment of bursary to needy student | **14,000,000.00** | New |
|  |  |  | New |
| **SPORTS** | Organize a sports tournament with winning teams being awarded uniforms and trophies. | 2,741,777.50 | New |
| New |
| **ENVIRONMENT** |   |   | New |
| Kamwangu secondary school | construction of a five doors pit latrine to completion. | 350,000.00 | New |
| Iruri primary school | construction of afive doors pit latrine to completion. | 350,000.00 | New |
| Kianjuki primary school | water harvesting- installation of gutters(120,000) and purchase of water tank(10,000litres) 80,000.  | 200,000 | New |
| Karigini Primary school | water harvesting- installation of gutters(120,000) and purchase of water tank(10,000litres) 80,000.  | 200,000 | New |
| Nkangani primary school | water harvesting- installation of gutters(120,000) and purchase of water tank(10,000litres) 80,000.  | 200,000 | New |
| kajiethetu primary school | water harvesting- installation of gutters(120,000) and purchase of water tank(10,000litres) 80,000.  | 200,000 | New |
| kaare primary school | water harvesting- installation of gutters(120,000) and purchase of water tank(10,000litres) 80,000.  | 200,000 | New |
| Kabaikubu primary school | water harvesting- installation of gutters(120,000) and purchase of water tank(10,000litres) 80,000.  | 200,000 | New |
| Mbogori primary school | Purchase and plant 1,000 croton trees | 100,000 | New |
| EMERGENCY | To cater for any unforeseen occurrences in the constituency during the financial year  | 7,192,206.90 | New |
| **PRIMARY SCHOOLS** |   |   |   |
| **PROJECT NAME** | **ACTIVITIES** | **ALLOCATION** |   |
| KiiniBoardingPrimary school | construction of flushing ablution block with 8 doors(700,000), septic tank(300,000) to completion. | 1,000,000 | New |
| Giankanja primary school | construction of two classrooms from lintel to completion | 1,000,000 | Ongoing |
| Mugona Primary school | Renovation of nine classrooms- fixing floor, windows and doors,reroofing, drainage system and plastering to completion. | 1,424,676.06 | New |
| Karimba primary school | completion of administration block comprising of three roomed offices and staffroom-verandah,skirting and fixing ceiling | 600,000 | ongoing |
| KagongoGaceke primary school | Renovation of six classrooms- fixing floor, windows and doors,reroofing, drainage system and plastering to completion. | 1,480,000 | New |
| Muragara primary school | Renovation of three classrooms- fixing floor, windows and doors and plastering to completion(480,000). Construction of two classrooms from foundation to completion(1,600,000) | 2,080,000 | New |
| Kaganjo primary school | Renovation of 3 classrooms- fixing floor, windows and doors, and plastering to completion. | 500,000 | New |
| Kanoro primary school | Renovation of four classrooms- fixing floor, windows and doors,reroofing, and plastering to completion. | 900,000 | New |
| Nkundi Primary school | Renovation of five classrooms- fixing floor, windows and doors,reroofing, and plastering to completion(1,100,000).construction of a four roomed administration block from foundation to completion to accommodate 20 teachers(1,400,000) | 2,500,000 | New |
| Karigini Primary school | Renovation of three classrooms- fixing floor, windows and doors,reroofing, verandah and plastering to completion. | 1,200,000 | New |
| Muraga day & Boarding primary school | completion of a 150 capacity dormitory-plastering,plastering of eight doosr ablution block to completion. Started by parents from foundation to window level kshs 800,000 and kshs 800,000 by maara NGCDF from window level to roofing and fixing doors and windows. | 400,000 | ongoing |
| Iriga DEB Primary School | Renovation of four classrooms- fixing floor, windows and doors,roof painting, verandah and plastering to completion. | 740,000 | New |
| Itara Primary school | Renovation of three classrooms- reroofing to completion | 400,000 | New |
| Kairuni primary school | construction of a six doors pit latrine to completion. | 500,000 | New |
| Kieganguru Primary school | Renovation of eight classrooms- reroofing to completion | 1,000,000 | New |
| Kiraro primary school | Renovation of five classrooms- fixing floor, windows and doors verandah and plastering to completion. | 500,000 | New |
| Nturiri primary school | Reroofing of eight classrooms to completion | 1,000,000 | New |
| Wiru primary school | completion of administration block comprising of three rooms and staffroom-verandah,skirting and fixing tiles | 300,000 | Ongoing |
| Munga primary school | purchase of furniture-75 desks@ 2500 and 75 chairs@1500 | 300,000 | New |
| Gianchuku Primary school | completion of Dinning hall and kitchen with a capacity of 200 students-purchase and fixing of cooking jikos,painting and plastering | 500,000 | Ongoing |
| Makuri primary school | Renovation of twelve classrooms- fixing floor, windows, doors, verandah,reroofing,painting and plastering to completion. | 1,650,000 | New |
| Chogoria Girls boarding primary school | completion of flushing ablution block with eight doors-fixing floor, plastering and fixing flushing system | 500,000 | Ongoing |
| Chogoria complex primary school | construction of flushing ablution block with 6 doors(400,000), and septic tank(300,000). | 700,000 | New |
| Mutindwa Primary school | Construction of flushing ablution block with 6 doors(Kshs.400,000), and septic tank(Kshs.300,000)to completion. | 700,000 | New |
| Kalewa Primary school | Renovation of twelve classrooms- fixing floor, windows, doors, verandah,reroofing,painting and plastering to completion. | 1,600,000 | New |
| Kirumi primary school | construction of a 200 capacity Dinning hall and kitchen to completion. | 1,000,000 | New |
| Kauni primary school | Renovation of nine classrooms- fixing floor, windows, doors, verandah,painting and plastering for nine classroom to completion and reroofing of four classrooms | 1,100,000 | New |
| Kagira primary school | Construction of a classroom from foundation to completion.  | 800,000 | New |
| Ikumbo primary school | Renovation of sixteen classrooms- fixing floor, windows, doors, verandah, roof painting ,painting and plastering to completion . | 1,100,000 | New |
| Nkangani primary school | construction of an administration block comprising of four rooms and staffroomfrom foundation to completion . | 1,320,000 | New |
| Ngaita primary school | Renovation of nine classrooms and staffroom- fixing floor, windows, doors, verandah, roof painting ,painting and plastering to completion(1,200,000) . Construction ofan administration block comprising of three roomed offices and staffroom to completion(1,300,000). | 2,500,000 | New |
| Ngeru Elite primary school | Completion of an administration block comprising of four roomed offices and staffroom -plastering,fixingceiling,verandah and painting | 500,000 | Ongoing |
| Ndunguri primary school | Completion of a 200 capacity dinning hall and kitchen -plastering,fixingfloor,verandah and painting | 600,000 | ongoing |
| kariakomo primary school | Renovation of seventeen classrooms and staffroom- fixing floor, windows, doors, verandah,reroofing,painting and plastering to completion. | 3,200,000 | New |
| Kianjuki primary school | purchase of furniture-75 desks@ 2500 and 75 chairs@1500 | 300,000 | New |
| Kieni primary school | construction of a six doors pit latrines to completion. | 500,000 | New |
| Kabaikubu primary school | construction of a six doors pit latrines to completion. | 500,000 | New |
| Jediel Kiraithe primary school | Completion of an administration block comprising of five roomed offices and staffroom -plastering,fixingfloor,verandah and painting | 500,000 | Ongoing |
| Maguma primary school | Renovation of nine classrooms- fixing floor, windows, doors, verandah,painting and plastering for nine classroom to completion and reroofing of six classrooms | 1,150,000 | New |
| Kirindini primary school | purchase of furniture-75 desks@ 2500 and 75 chairs@1500 | 300,000 | New |
| Egakiramba primary school | Renovation of nine classrooms- fixing floor, windows, doors, verandah,painting and plastering for nine classroom to completion and reroofing of six classrooms | 1,500,000 | New |
| Kithitu primary school | constructionofa six doors pit latrines to completion. | 500,000 | New |
| Kabui primary scool | Renovation of nine classrooms- fixing floor, windows, doors, verandah,painting and plastering for nine classroom to completion(kshs 900,000) and reroofing of five classrooms to completion(kshs 300,000) | 1,200,000 | New |
| SECONDARY SCHOOLS |   |   |   |
| Giampampo Day Secondary school | construction of an administration block to completion comprising of four offices and staffroom. | 1,500,000 | New |
| Ruguta Secondary School | construction of a 100 capacity girl’s dormitory to completion. | 1,500,000 | New |
| Kamwangu day secondary school | construction of a Dinning hall and kitchen from foundation with a capacity of 200 studentsto completion . | 1,000,000 | New |
| St Bonaventure Mumbuni Secondary School | construction of a Dinning hall and kitchen from foundation with a capacity of 200 studentsto completion . | 1,000,000 | New |
| Karigini day secondary school | Completion of 50 students capacity laboratory from lintel level comprising of three roomed offices and laboratoty room(started by parents from foundation to lintel kshs 500,000) | 1,000,000 | New |
| Gituja day seondaryc school | Construction of a classroom from foundation to completion.  | 800,000 | New |
| Mutiiguru day secondary school | Construction of a classroom from foundation to completion.  | 800,000 | New |
| Kiriani day secondary school | completion of administration block comprising of three roomed offices and staffroom-fixing floor,partitioning,plastering, windows and doors. To accommodate 20 teachers | 776,421 | ongoing |
| Nturiri secondary school | Construction of four classrooms from foundation to completion(3,200,000), administration block comprising of five offices and staffroom (1,300,000)and ablution block with six doors from digging to completion(500,000) | 5,000,000 | New |
| Mutindwa Day Secondary school | construction of flushing ablution block with 6 doors(400,000), and septic tank(300,000) to completion. | 700,000 | New |
| Kiamaogo secondary school | Additional funds for construction of a 150 capacity boys dormitory from lintel to completion.  | 700,000 | ongoing |
| Nguruki day secondary school | Construction of flushing ablution block with 6 doors(Kshs.400,000), septic tank(Kshs.300,000) to completion . | 700,000 | New |
| Ndintune Day secondary school | construction of a six doors pit latrines to completion. | 500,000 | New |
| Iruma day secondary school | Construction of a 50 student capacity home science room to completion. | 1,000,000 | New |
| Kiurani Girls Secondary school | construction of an administration block comprising of five rooms and staff room from foundation to completion . | 2000000 | New |
| SECURITY |   |   |   |
| Weru assistant chiefs office | Construction of an office block with four rooms from foundation to completion.  | 1,000,000 | New |
| Murugi East chiefs office | Completion of an office block with four rooms -plastering,fixingceiling,verandah and painting(started by nithi Constituency Development fund who did the office block with four rooms upto to roofing, fixed doors and windows) | 200,000 | ongoing |
| Kithare assistant chief office | Construction of a four roomed assistant chief office to completion.  | 1,000,000 | New |
| Nkangani assistant chief office | Construction of a four roomed assistant chief office to completion.  | 1,000,000 | New |
| Majira police post | Construction of a four roomed office block and three ceells to completion.  | 2,000,000 | New |
| Muragara assistant chief office | Construction of a four roomed assistant chief office to completion.  | 1,000,000 | New |
| iruma assistant chief office | construction offour doors pit latrines to completion | 300,000 | New |
| ikuu assistant chief office | construction offour doors pit latrines to completion | 300,000 | New |
| Magutuni police post | purchase of 20 office chairs @ 4,000 and 4 tables with drawers @ 30,000 | 200,000 | New |
| **Maara police Division** | Construction of a six roomed office block to completion.  | 2,000,000 | New |
| Maara National Government Constituency Development Fund Office | Construction of a ten roomed office block with boardroom to completion.  | 8,523,579 | Ongoing |
|   |  | **137,088,879.31** |   |

**NGCDFC MIN 5-10/11/2020 PROJECTS MONITORING AND EVALUATION**

Members agreed to carry out monitoring and evaluation for the month of November for three days whose expenses they approved.

**NGCDFC MIN 6-10/11/2020FUNDS DISTRIBUTION**

Members were informed that the constituency had received kshs 69,367,724.10 vide AIE NO B 104863 being balance for 209/2020 financial year funding. The funds are to benefit the following projects:

|  |  |
| --- | --- |
| **PROJECT NAME** | Amount  |
| **Administration and recurrent** |  3,511,811.22  |
| Monitoring and Evaluation |  2,121,031.70  |
| **BURSARY** |  9,041,931.00  |
| **SPORTS** |  2,747,354.40  |
| **ENVIRONMENT** |  -  |
| IGANGARA SECONDARY SCHOOL |  300,000.00  |
| NTAKANI PRIMARY SCHOOL |  200,000.00  |
| MUKUI PRIMARY SCHOOL |  200,000.00  |
| MAKENGI PRIMARY SCHOOL |  300,000.00  |
| Ndumbiniprimaryschool |  100,000.00  |
| Kamachuku primary school |  100,000.00  |
| Giampampo primary school |  100,000.00  |
| Wiru day secondary school |  100,000.00  |
| Itara day secondary school |  100,000.00  |
| Gituja day secondary school |  100,000.00  |
| Kieganguru primary |  100,000.00  |
| Ikumbo day secondary school |  100,000.00  |
| Kauuni primary school |  100,000.00  |
| Kanini primary school |  100,000.00  |
| Kiurani primary school |  100,000.00  |
| Munga primary school | 100,000.00  |
| Iruma day secondary school |  100,000.00  |
| EMERGENCY |  5,698,241.38  |
| **PRIMARY SCHOOLS** |  -  |
| Kiini primary school |  400,000.00  |
| Ikame primary school |  900,000.00  |
| Ntakani primary school |  300,000.00  |
| Kanoro primary school |  400,000.00  |
| Gituja primary school |  400,000.00  |
| Iriga DEB primary school |  500,000.00  |
| Kajiunduthi primary school |  1,000,000.00  |
| Kagongo primary school |  300,000.00  |
| NICA Bishop Ezekiel primary school |  600,000.00  |
| Karigini primary school |  600,000.00  |
| ntatua primary school |  600,000.00  |
| Muraga primary school |  300,000.00  |
| gaketha primary school |  500,000.00  |
| Kimuchia primary school |  300,000.00  |
| St Augustine Majira primary school |  300,000.00  |
| Mbogori primary school |  600,000.00  |
| Kianjagi primary school |  1,000,000.00  |
| Mutindwa primary school |  300,000.00  |
| Gitare primary school |  300,000.00  |
| Kirumi primary school | 300,000.00  |
| Kagira primary school |  600,000.00  |
| Ukuruni primary school |  500,000.00  |
| Ikumbo primary school |  500,000.00  |
| Ntumu Boys Boarding primary school |  600,000.00  |
| Murunga primary school |  700,000.00  |
| Ngaita primary school |  500,000.00  |
| Kiamaogo primary school |  400,000.00  |
| Ngeru primary school |  500,000.00  |
| St peter Keriani primary school |  700,000.00  |
| Kanoa primary school |  200,000.00  |
| Kaare primary school |  600,000.00  |
| Karumbi primary school |  700,000.00  |
| Kabaikubu primary school |  700,000.00  |
| Ndintune primary school |  600,000.00  |
| Kanini primary school |  300,000.00  |
| Nguruki primary school |  400,000.00  |
| Mautini primary school |  400,000.00  |
| Iruma primary school |  1,000,000.00  |
| Makengi primary school |  300,000.00  |
| Maguma primary school |  500,000.00  |
| Iruri primary school |  600,000.00  |
| Rugongoni primary school |  600,000.00  |
| m/ekorani primary school | 400,000.00  |
| Kirindini primary school |  400,000.00  |
| Kabui primary school |  500,000.00  |
| SECONDARY SCHOOLS |  -  |
| St Bonaventure Mumbuni secondary school |  600,000.00  |
| Mutiiguru Day Sec sch secondary school |  600,000.00  |
| Itara secondary school |  2,000,000.00  |
| Igangara secondary school |  1,000,000.00  |
| Gituntu Sec secondary school |  1,000,000.00  |
| Karimba Day Sec secondary school |  300,000.00  |
| Kiraro day secondary school |  1,000,000.00  |
| Wiru Day secondary school |  2,500,000.00  |
| Gianchuku secondary school |  1,000,000.00  |
| Kianjagi day secondary school |  500,000.00  |
| Ikumbo secondary school |  747,354.40  |
| Nguruki day secondary school |  600,000.00  |
| Kiurani secondary school |  1,000,000.00  |
| Kiurani Girls secondary school |  600,000.00  |
| Igakiramba day secondary school |  400,000.00  |
| Munga day secondary school |  400,000.00  |
| **TERTIARY INSTITUTIONS** |  -  |
| Muraga TTI |  1,200,000.00  |
| SECURITY |  -  |
| Mwimbi ACCs office | 500,000.00  |
| Kiera chiefs office |  700,000.00  |
| **Ikumbo Assistant chiefs office** |  200,000.00  |
| Ganga ACC'S office |  800,000.00  |
| Gakui Assistant chief office |  200,000.00  |
| Muthambi police station |  2,000,000.00  |
| Mitheru ACC'S office |  1,000,000.00  |
|  TOTAL |  69,367,724.10  |

**NGCDFC MIN 7-10/11/2020 NGCDFC EMPLOYEES**

Members deliberated on the contracts of employees and decided to review the contracts to a one year term rather than two years.

There being no other business, the chairman adjourned the meeting at 2.23PM. closing prayers were led by Mercy Gaceri.

Minutes prepared by confirmed by:

Mercy gaceri(secretary) Jasper Kiambi(chairman)

Signature…………………………………signature……………………………

Date ………………………………………Date …………………………………