**MINUTES OF MAARA NATIONAL GOVERNMENT CONSTIYUENCY DEVELOPMENT FUND COMMITTEE MEETING HELD ON 29TH NOVEMBER 2018**

MEMBERS PRESENT

1. JASPER KIAMBI M’RITHAA CHAIRMAN
2. MERCY GACERI MATI SECRETARY
3. ABRAHAM KEMBOI MEMBER(DCC)
4. CATHERINE NDIGA MEMBER
5. DOMINIC MWITI MEMBER
6. JASPER NYAGA MEMBER
7. EMIS KAARI MUKWANJERU MEMBER
8. ARNEST MURITHI KITHINJI MEMBER
9. HUMPHREY MAGUTA MEMBER
10. ANTHONY M. KARIUKI FAM

PRESENT BY INVITATION

1. TITUS NABEA DISTRICT ACCOUNTANT
2. TIMOTHY KINEGENI PA MNA

AGENDAS

1. PRELIMINARIES
2. READING AND CONFIRMATION OF THE PREVIOUS MEETING MINUTES

3. MATTERS ARISING FROM THE MINUTES

4. PROJECT PROPOSALS FOR 2018/2019 FINANCIAL YEAR

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**NGCDFC MIN 1-29/11/2018 PRELIMINARIES**

With a quorum present the chairman called the meeting to order at 10.54 AM. Opening prayers were led by Mercy Gaceri. The chairman thanked members for availing themselves and for being punctual.

**NGCDFC MIN 2-29/11/2018 READING AND CONFIRMATION OF THE PREVIOUS MEETING MINUTES**

Having been circulated the minutes of the previous meeting held on 12th October 2018 were read and confirmed as a true record of the said meeting. They were proposed and seconded by Arnest murithi and Catherine Ndiga respectively.

**NGCDFC MIN 3-299/11/2018 MATTERS ARISING FROM THE MINUTES**

There were no matters arising.

**NGCDFC MIN 4-29/11/2018 PROJECT PROPOSALS FOR 2018/2019 FINANCIAL YEAR**

Members were informed that the allocation for the financial year is kshs 109,040,875.52. members were taken through the CEO circular ref:NGCDFB/CIRCULARS Vol. II(008) dated 30th October 2018. Members deliberated on the projects to benefit under the financial year and in considering uncomplete projects, ward priorities, statutory projects and those cutting across the constituency as well as constituency projects . They also resolved to finance the second face of the NGCDF office in the coming financial year. On the oyher ongoing projects and notably Kalewa Day secondary they were informed that the school received ksh 1,200,000 being 2017/2018 allocation which they are still utilizing and is expected to complete the project. They came up with the following list of projects:

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| --- | --- | --- | --- |
| **Project Name**  | **Project activity**  | **Amount Allocated** | **Current Status**  |
| Employees Salaries | Payment of staff salaries and gratuity | 2,160,000.00 | **0ngoing** |
| Goods and Services | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence and office tea. | 2,674,621.00 | **0ngoing** |
| NSSF | Payment of NSSF Deductions | 24,000.00 | **0ngoing** |
| NHIF | Payment of NSSF Deductions | 50,000.00 | **0ngoing** |
| Committee Expenses | Payment of Committee sitting allowances, transport, conferences | 1,633,831.50 | **0ngoing** |
| Goods and Services | Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence. | 400,000.00 | **0ngoing** |
| Committee Expenses | Payment of Committee sitting allowances, transport, conferences | 1,671,226.30 | **0ngoing** |
| CDFC/PMC Capacity Building | Undertake Training of the PMCs/CDFCs on CDF Related issues | 1,200,000.00 | **0ngoing** |
| Emergency  | To cater for any unforeseen occurrences in the constituency during the financial year  | **5,738,993.45** | **0ngoing** |
| Sports activities | **Purchase of uniforms for 13 clubs & 26balls and nets for clubs within the constituency-kairuni,kianjagi,gitare,kanyange,ndunguri,ngaita,m'ekorani,ndintune,kiera,young tigers,marima,kiini and ndumbini.** | **2,180,817.50** | **0ngoing** |
| Bursary Secondary Schools | Payment of bursary to needy student | 12,260,218.90 | **0ngoing** |
| Bursary Tertiary Schools | Payment of bursary to needy student | 15,000,000.00 | **0ngoing** |
| Environmental activities | Tree planting in kiera hills | **2,180,817.50** | **0ngoing** |
| **PRIMARY SCHOOLS** |   |   |  |
| GAKETHA PRIMARY SCHOOL | renovation of 3 classes-plastering,floor,windows and doors | 300,000.00 | **new** |
| GIAMPAMPO PRIMARY SCHOOL | construction of a classroom from foundation to completion | 500,000.00 | **new** |
| RUGUTA PRIMARY SCHOOL | Fixing of window panes,floor, painting and plastering of an administration block | 300,000.00 | **new** |
| MINUGU PRIMARY SCHOOL | renovation of 3 classes-plastering,floor,windows and doors | 300,000.00 | **new** |
| KIINI PRIMARY SCHOOL | construction of boys sanitation block with four doors  | 300,000.00 | **new** |
| KIINI BOARDING PRIMARY SCHOOL | Fixing of ceiling,electification,painting and furniture to an administration block | 500,000.00 | **new** |
| IKAME PRIMARY SCHOOL | renovation of 3 classes-plastering,floor,windows and doors | 300,000.00 | **new** |
| MUGONA PRIMARY SCHOOL | Construction of girls toilets with four doors | 300,000.00 | **new** |
| NKURURU PRIMARY SCHOOL | construction of a classroom from foundation to completion | 500,000.00 | **new** |
| KAGONGO GACEKE PRIMARY SCHOOL | renovation of 3 classes-plastering,floor,windows and doors | 300,000.00 | **new** |
| KATHANGAWE PRIMARY SCHOOL | Construction of an administration block from foundation to completion | 1,000,000.00 | **new** |
| MURAGARA PRIMARY SCHOOL | renovation of 3 classes-plastering,floor,windows and doors | 300,000.00 | **new** |
| KAGANJO PRIMARY SCHOOL | construction of a classroom from foundation to completion | 500,000.00 | **new** |
| GITUNTU PRIMARY SCHOOL | renovation of 3 classes-plastering,floor,windows and doors | 300,000.00 | **new** |
| KAMACHUKU PRIMARY SCHOOL | Purchase of 60 desks at kshs 3,000 each and 60 chairs each at kshs2.000 | 300,000.00 | **new** |
| KANORO PRIMARY SCHOOL | renovation of 3 classes-plastering,floor,windows and doors | 300,000.00 | **new** |
| MUMBUNI PRIMARY SCHOOL | Constuction of boys toilets with four doors | 300,000.00 | **new** |
| KAJIAMBAKI PRIMARY SCHOOL | renovation of 3 classes-plastering,floor,windows and doors | 300,000.00 | **new** |
| IKINDU PRIMARY SCHOOL | renovation of 3 classes-plastering,floor,windows and doors | 300,000.00 | **new** |
| KARIANI PRIMARY SCHOOL | renovation of 3 classes-plastering,floor,windows and doors | 300,000.00 | **new** |
| NKUNDI PRIMARY SCHOOL | renovation of 3 classes-plastering,floor,windows and doors | 300,000.00 | **new** |
| KARIGINI PRIMARY SCHOOL | renovation of 3 classes-plastering,floor,windows and doors | 300,000.00 | **new** |
| MARIMA PRIMARY SCHOOL | Purchase of 200 chairs and lockers a set at 1,500 | 300,000.00 | **new** |
| NTATUA PRIMARY SCHOOL | construction of boys toilets with four doors | 300,000.00 | **new** |
| MURAGA DAY AND BOARDING PRIMARY SCHOOL | Construction of an administration block from window level to completion | 800,000.00 | **new** |
| MURAGA PRIMARY SCHOOL | renovation of 3 classes-plastering,floor,windows and doors | 300,000.00 | **new** |
| MUTIIGURU PRIMARY SCHOOL | Construction of an administration block from foundation to completion | 1,000,000.00 | **new** |
| GITUJA PRIMARY SCHOOL | renovation of 3 classes-plastering,floor,windows and doors | 300,000.00 | **new** |
| IRIGA DEB PRIMARY SCHOOL | renovation of 3 classes-plastering,floor,windows and doors | 300,000.00 | **new** |
| KAJIUNDUTHI PRIMARY SCHOOL | connstruction of boys toilets with four doors | 300,000.00 | **new** |
| ITARA PRIMARY SCHOOL | reroofing of three classrooms | 300,000.00 | **new** |
| MUTHAMBI PRIMARY SCHOOL | renovation of 3 classes-plastering,floor,windows and doors | 300,000.00 | **new** |
| KAIRUNI PRIMARY SCHOOL | Reroofing and painting of four classrooms | 500,000.00 | **new** |
| KIEGANGURU PRIMARY SCHOOL | construction of a kitchen and dinning hall from foundation to completion | 1,200,000.00 | **new** |
| KIRARO PRIMARY SCHOOL | renovation of 5 classes-plastering,floor,windows and doors | 500,000.00 | **new** |
| NTURIRI PRIMARY SCHOOL | purchase of 100 lockers and chairs a set at 3,000 and 10 dinning tables each at 10,000 and 20 forms each at 5000 | 500,000.00 | **new** |
| WIRU PRIMARY SCHOOL | Construction of an administration block from foundation to completion | 1,000,000.00 | **new** |
| KATHARAKA PRIMARY SCHOOL | renovation of 3 classes-plastering,floor,windows and doors | 300,000.00 | **new** |
| KIRIANI PRIMARY SCHOOL | Fixing of window panes, painting and plastering of an administration block | 200,000.00 | **ongoing** |
| THIGAA PRIMARY SCHOOL | construction of a classroom from foundation to completion | 500,000.00 | **new** |
| MBOGORI PRIMARY SCHOOL | renovation of 3 classes-plastering,floor,windows and doors | 300,000.00 | **new** |
| GIANCHUKU PRIMARY SCHOOL | construction of a kitchen and dinning hall from foundation to completion | 1,200,000.00 | **new** |
| MAKURI PRIMARY SCHOOL | construction of a boys sanitation block with seven doors | 400,000.00 | **new** |
| KIANJAGI PRIMARY SCHOOL | Construction of four doors toilet for girls | 400,000.00 | **new** |
| CHOGORIA COMPLEX PRIMARY SCHOOL | fixing floor, plastering, painting doors and windows of 4 classrooms | 700,000.00 | **new** |
| MUTINDWA PRIMARY SCHOOL | Plastering,sinks roofing and piping of sanitation block  | 300,000.00 | **ongoing** |
| KIRUMI PRIMARY SCHOOL | Construction of four doors toilet for teachers | 300,000.00 | **new** |
| UKURUNI PRIMARY SCHOOL | Construction of four doors toilet for boys | 400,000.00 | **new** |
| IKUMBO PRIMARY SCHOOL | renovation of 3 classes-plastering,floor,windows and doors | 300,000.00 | **new** |
| NKANGANI PRIMARY SCHOOL | construction of a classroom from foundation to completion | 500,000.00 | **new** |
| MBIRONI PRIMARY SCHOOL | construction of a classroom from foundation to completion | 500,000.00 | **new** |
| MURUNGA PRIMARY SCHOOL | renovation of 3 classes-plastering,floor,windows and doors | 300,000.00 | **new** |
| NGAITA PRIMARY SCHOOL | renovation of 3 classes-plastering,floor,windows and doors | 300,000.00 | **new** |
| KIAMAOGO PRIMARY SCHOOL | Construction of four doors toilet for girls | 400,000.00 | **new** |
| MAARA MIXED DAY AND BOARDING | fixingdoors,windows,plastering, floor and painting of a dormitory | 800,000.00 | **ongoing** |
| NGERU PRIMARY SCHOOL | renovation of 3 classes-plastering,floor,windows and doors | 300,000.00 | **new** |
| NGERU ELITE PRIMARY SCHOOL | Construction of an administration block from foundation to completion | 1,000,000.00 | **new** |
| NDUNGURI PRIMARY SCHOOL | Construction of an administration block from foundation to completion | 1,000,000.00 | **new** |
| KARIAKOMO PRIMARY SCHOOL | construction of a classroom from foundation to completion | 500,000.00 | **new** |
| ST PETER KERIANI PRIMARY SCHOOL | renovation of 4 classes-plastering,floor,windows and doors | 400,000.00 | **new** |
| KAARE PRIMARY SCHOOL | renovation of 3 classes-plastering,floor,windows and doors | 300,000.00 | **new** |
| KIENI PRIMARY SCHOOL | fixing floor, plastering, painting doors and windows of an administration block | 400,000.00 | **ongoing** |
| KARUMBI PRIMARY SCHOOL | renovation of 3 classes-plastering,floor,windows and doors | 300,000.00 | **new** |
| KABAIKUBU PRIMARY SCHOOL | construction of a classroom from foundation to completion | 500,000.00 | **new** |
| NDINTUNE PRIMARY SCHOOL | renovation of 3 classes-plastering,floor,windows and doors | 300,000.00 | **new** |
| NGURUKI PRIMARY SCHOOL | renovation of 5 classes-plastering,floor,windows and doors | 500,000.00 | **new** |
| JEDIEL KIRAITHE PRIMARY SCHOOL | Construction of an administration block from foundation to completion | 1,000,000.00 | **new** |
| MAUTINI PRIMARY SCHOOL | fixing of window frames,doors, plkastering and painting of an administration block | 500,000.00 | **new** |
| MAKENGI PRIMARY SCHOOL | purchase of 100 lockers and chairs a set at 3,000  | 300,000.00 | **new** |
| MAGUMA PRIMARY SCHOOL | renovation of 3 classes-plastering,floor,windows and doors | 300,000.00 | **new** |
| M/EKORANI PRIMARY SCHOOL | renovation of 4 classes-plastering,floor,windows and doors | 400,000.00 | **new** |
| IGAKIRAMBA PRIMARY SCHOOL | renovation of 4 classes-plastering,floor,windows and doors | 400,000.00 | **new** |
| KITHITU PRIMARY SCHOOL | renovation of 4 classes-plastering,floor,windows and doors | 400,000.00 | **new** |
| KIAIRUGU PRIMARY SCHOOL | construction of a classroom from foundation to completion | 500,000.00 | **new** |
| **SECONDARY SCHOOLS** |   |   |  |
| ST AUGUSTINE RUGUTA SECONDARY SCHOOL | fixing window panes,floor,painting and plastering of ground floor of an administration block | 300,000.00 | **new** |
| KARIMBA DAY SECONDARY SCHOOL | Construction of a classroom from foundation to completion | 500,000.00 | **new** |
| NDUMBINI SECONDARY SCHOOL | Construction of a classroom from foundation to completion | 500,000.00 | **new** |
| GITUNTU SECONDARY SCHOOL | construction of a slab for two classrooms( removing the roof and replacing it with a slab for first floor) | 700,000.00 | **new** |
| KAMWANGU DAY SECONDARY SCHOOL | Construction of a classroom from foundation to completion | 500,000.00 | **new** |
| ST BONVENTURE MUMBUNI SECONDARY SCHOOL | Construction of a classroom from foundation to completion | 500,000.00 | **new** |
| GITUJA DAY SECONDARY SCHOOL | Plastering, benches,painting, gas system and water installation for a school laboratory | 500,000.00 | **ongoing** |
| ITARA SECONDARY SCHOOL | Construction of a twin girls dormotory | 1,300,000.00 | **new** |
| MUTIIGURU DAY SECONDARY | construction of a slab for two classrooms( removing the roof and replacing it with a slab for first floor) | 700,000.00 | **new** |
| KIEGANGURU GIRLS SECONDARY SCHOOL | Walling,partition, plastering and window frames for an administration block  | 600,000.00 | **new** |
| KIRARO DAY SECONDARY SCHOOL | Construction of a classroom from foundation to completion | 500,000.00 | **new** |
| WIRU DAY SECONDARY SCHOOL | Construction of an administration block from foundation to completion | 1,000,000.00 | **new** |
| KIRIANI BOYS SECONDARY SCHOOL | roofing ,plastering,window frames and sanitation system of a boys dormitory | 2,500,000.00 | **new** |
| KIRIANI DAY SECONDARY SCHOOL | Construction of an administration block from foundation to completion | 1,000,000.00 | **new** |
| MUNGA DAY SECONDARY SCHOOL | fixing window panes,floor,painting and plastering of ground floor of a dinning hall | 300,000.00 | **ongoing** |
| KIMUCHIA DAY SECONDARY | Plastering,painting and sanitation system in a girls dormitory | 500,000.00 | **new** |
| GIANCHUKU SECONDARY SCHOOL | roofing,plastering,window frames, doors and painting of a dormitory | 700,000.00 | **new** |
| CHIEF MBOGORI GIRLS SECONDARY | Construction of a classroom from foundation to completion | 500,000.00 | **new** |
| IKUMBO SECONDARY SCHOOL | Construction of a classroom from foundation to completion | 500,000.00 | **new** |
| NGERU SECONDARY SCHOOL | construction of twin dormitory from foundation to completion |  2,566,349.37  | **new** |
| ST ANNES GIRLS SECONDARY KARIAKOMO | Construction of a classroom from foundation to completion | 500,000.00 | **new** |
| MUKUI DAY SECONDARY SCHOOL | Construction of a classroom from foundation to completion | 500,000.00 | **new** |
| KAARE SECONDARY SCHOOL | plastering, painting,window frames, doors and benches for a laboratory | 400,000.00 | **new** |
| KIENI SECONDARY SCHOOL | plastering,fixing window frames, window panes and painting of an administration block | 1,000,000.00 | **ongoing** |
| NGURUKI DAY SECONDARY SCHOOL | roofing,plastering,window frames, doors and painting of an administration block | 1,000,000.00 | **ongoing** |
| NDINTUNE DAY SECONDARY SCHOOL | roofing,plastering,window frames, doors and painting of an administration block | 600,000.00 | **ongoing** |
| IRUMA DAY SECONDARY | construction of a kitchen and dinning hall from foundation to completion | 1,000,000.00 | **new** |
| KIURANI GIRLS SECONDARY SCHOOL | construction of two classrooms from foundation to completion | 1,000,000.00 | **new** |
| **SECURITY**  |   |   |  |
| GATUA ASSISTANT CHIEFS OFFICE | internal finishes of office block | 200,000.00 | **ongoing** |
| GAICHAU ASSISTANT CHIEF OFFICE | construction of an office block from foundation to completion | 600,000.00 | **new** |
| MAKURI ASSISTANT CHIEF OFFICE | construction of an office block from foundation to completion |  600,000.00  | **new** |
| CHOGORIA ASSISTANT CHIEF OFFICE | construction of an office block from foundation to completion |  600,000.00  | **new** |
| MURUGI WEST CHIEFS OFFICE | construction of an office block from foundation to completion |  700,000.00  | **new** |
| IRUMA ASSISTANT CHIEF OFFICE | Construction of boardroom from foundation to completion | 600,000.00 | **new** |
| IKUU ASSISTANT CHIEF OFFICE | construction of an office block from foundation to completion | 600,000.00 | **new** |
| MAARA POLICE DIVISION | construction of an office block from foundation to completion | 2,000,000.00 | **new** |
| KIRIGUNI ASSISTANT CHIEF OFFICE | completion of office block- plastering, keying and ceiling | 200,000.00 | **ongoing** |
| MUGUMANGO LOCATION CHIEFS OFFICE | completion of office block- plastering, keying and ceiling | **200,000.00** | **ongoing** |
| TOTAL |  | 109,040,875.52 |  |

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There being no other business the chairman declared the meeting adjourned at 2.25PM until the next meeting. Closing prayers were led by Catherine Ndiga.

Minutes prepared by confirmed by:

Mercy gaceri mate(secretary) Jasper Kiambi M’Rithaa(chairman)

Signature…………………………………………………… signature……………………………………………..

Date …………………………………………….. Date ……………………………………………….