



National Government Constituencies Development Fund  
Tharaka Constituency  
P.O Box 33.  
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Cell: 0711181096.  
Email: [tharakacdfc1@gmail.com](mailto:tharakacdfc1@gmail.com)

NG-CDF

**MINUTES OF THARAKA NGCDFC HELD ON 29<sup>th</sup> SEPTEMBER 2021 AT THE NG- CDF HALL.**

<b>MEMBERS PRESENT</b>	<b>DESIGNATION</b>
▪ JAPHET NTHIGA	MEMBER
▪ JOSEPH MUTOGON	MEMBER
▪ FRIDAH KATHURE	MEMBER
▪ LUCY KANGAI	MEMBER
▪ JOSPHAT GITONGA	MEMBER
▪ KENNEDY KAMUNYU	CHAIRMAN
▪ ALEX MUINDE	FUND MANAGER
▪ VERONICAH KAJIRA	SECRETARY

**ITEMS OF AGENDA**

1. PRELIMINARIES
2. READING AND CONFIRMATION OF PREVIOUS MINUTES
3. MATTERS ARISING
4. APPROVAL OF PROJECT
5. CHANGE OF ACTIVITY FOR MATAKIRI DAY SECONDARY SCHOOL
6. APPROVAL OF PROJECTS FOR FUNDING
7. ANY OTHER BUSINESS.

**NG-CDF MIN 01/09/27/2021: PRELIMINARIES.**

Meeting begun with a word of prayer from Kennedy Kamunyu. The chairman welcomed members to the meeting and thanked them for being punctual to the meeting.

**NGCDF MIN 02/09/27/2021: READING AND CONFIRMATION OF PREVIOUS MINUTES.**

The secretary read through the previous minutes and was confirmed true deliberation by Lucy Kangai and seconded by Japhet Nthiga.

**NGCDF MIN 03/09/27/2021: MATTERS ARISING**

The following issues were raised

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❖ *Non receipt of bursary cheques confirmation letters from entities funded*

It was noted that there is a need to follow up on acknowledgement letters as well as receipts from the institutions so as to minimize audit queries pertaining to non acknowledgement of bursary cheques

❖ *Non Submission of project Returns from Project Management Committees*

Members were notified that there is need to ensure that all project management committees submit their returns to the NG CDF office. Fund manger reported that quite a number of pmcs had complied on the same

NGCDF MIN 04/02/27/2020: APPROVAL OF PROJECTS FOR FUNDING

Members approved the following school for funding

▪ **Projects funding**

Project Name	Activity	Amount
Ndurumoniprimary	Construction of a classroom	900,000

▪ **Emergency funding**

The following emergency cases were noted which needed to be addressed

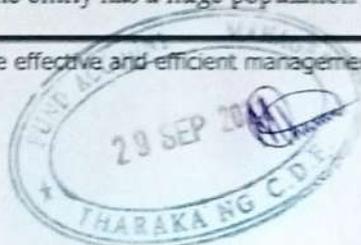
1. **Kinyingiri primary school**

It was noted that the toilets for the school sank and the students are in dire need. Members approved kshs 250,000 to go towards construction of toilets

2. **Gituri primary school**

It was noted that Gituri primary school toilets sank and subsequently there is a need to up six door pit latrine considering the fact that the entity has a huge population of students

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In this regard members approved kshs to go towards construction of six door toilets at a cost of 500,000

**3Kirukuma assistant Chief office**

The toilets for the above-mentioned entity sunk and as a result members approved kshs 300,000 towards construction of toilets

**NGCDFMIN 05/02/27/2021 CHANGE OF ACTIVITY OF MATAKIRI SECONDARY SCHOOL**

Members were informed that Matakirisecondary school had been allocated funds towards renovation of classes of the prior year. However, it was noted that the school undertook the renovation works before release of funds through funds raised through internally generated revenue streams. In this regard the entity requested construction of a new classroom at a cost of 900,000 as well as purchase of 10,000-liter tank and rainwater harvesting at a cost of 100,000

Members approved the aforementioned change of project activity

**NGCDFMIN 06/02/27/2021 APPROVAL OF PROJECTS FOR FUNDING IN THE FINANCIAL YEAR 2021/2022**

Members were informed that the allocation table for NGCDF was out and the amount allocated for Tharaka NG CDF was kshs137,088,878.94

In this regard it was noted that there is need to review ward reports and prioritize projects for funding

It was noted that priority shall be placed on ongoing projects. Additionally regional balance shall be factored in so as to ensure that all areas are duly considered. In this regard members perused all the ward reports and approved the following projects for funding.

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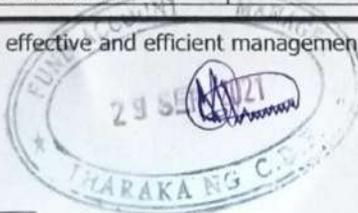


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N O	PROJECT NAME	PROJECT ACTIVITY	AMOUNT	STATU S
	<b>OFFICE ADMINISTRATION</b>			
1	Employees Salaries	Payment of salaries for 5 staff	1,944,452.00	New
2	Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea.	3,349,800.47	New
3	Employees NSSF	Payment of NSSF deductions	233,080.27	New
4	Employees NHIF	Payment of NHIF deductions	48,000.00	New
5	Employee gratuity	Payment of Gratuity to 5 staff	650,000.00	
6	Committee Expenses	Payment of committee sitting allowances, transport and conferences	2,000,000.00	New
	<b>Sub total</b>		<b>8,225,332.74</b>	
	<b>MONITORING AND EVALUATION</b>			
7	Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence.	1,554,494.92	New
8	Committee Expenses	Payment of Committee Sitting allowances, transport and conferences	1,283,268.40	New
9	NG-CDFC and PMC Capacity Building	Undertake Training of the PMCs and NG-CDFCs on NG-CDF related issues	1,274,902.68	New

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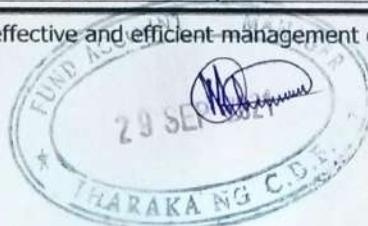


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	Sub total		4,112,666.00	
	<b>BURSARY</b>			
10	Bursary Secondary schools	Payment of bursary to needy students.	19,000,000.00	New
11	Bursary Tertiary Institutions	Payment of bursary to needy students.	10,275,118.00	New
12	Bursary for Vocational Institutions	Award of bursary to students in vocational institutions pursuing certificate / short courses	5,000,000.00	New
	Sub total		34,275,118.00	
	<b>EMERGENCY</b>			
13	Emergency Reserve	To cater for any unforeseen occurrences in the constituency during the financial year.	7,192,207.00	New
	Sub total		7,192,207.00	
	<b>SPORTS</b>			
14	Irunduni primary school	levelling of school playing ground and installation of four goal posts for volley ball, football, net ball .(150m x 100m)	2,741,777.60	New
	Sub total		2,741,777.60	
	<b>ENVIRONMENT</b>			
15	Environmental project-Kamarenge Earth Dam	Protection of water resources through fencing of Kamarenge earth dam using concrete posts, chain link and barbed wire fence as well as erection of an entry gate.150mx100m	2,741,777.60	New

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New



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Sub total			2,741,777.60	
<b>PRIMARY SCHOOLS</b>				
16	Mariene primary school	Construction of one classroom to completion level	900,000.00	New
17	Gakurungu primary school	Construction of a classroom to completion level	900,000.00	New
18	Rwakarai primary school	Construction of one classroom to completion level	900,000.00	New
19	Mubuura primary school	Construction of one classroom to completion level	900,000.00	New
20	Ntogoro primary school	Construction of one classroom to completion level	900,000.00	New
21	Kamachabi primary	Construction of 120 bed capacity dormitory to completion.	2,000,000.00	New
22	Gatagani primary school	Construction of a classroom to completion level	900,000.00	New
23	Kaongoni primary school	Construction of a classroom to completion level	900,000.00	New
24	Kiagu primary school	Construction of four room administration block upto roofing level	1,200,000.00	New
25	Turima primary school	Renovation of four classrooms; re-roofing, fixation of doors and windows, plastering and flooring.	1,000,000.00	New
26	Nkunyini primary school	Construction of a classroom to completion level	900,000.00	New

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27	Kariini primary school	Construction of a classroom to completion level	900,000.00	New
28	Kaguma primary school	Renovation of 5 roomed Administration block; fixing of doors and windows, plastering, flooring and painting.	2,300,000.00	New
29	kereria primary	Construction of a classroom to completion level	900,000.00	New
30	Karou primary school	Construction of 120 bed capacity dormitory to completion level	2,000,000.00	New
31	Kiorimba primary school	Construction of a three roomed administration block to completion level	1,000,000.00	New
32	Riamikuu primary school	Construction of a classroom to completion level	900,000.00	New
33	Karambani primary school	Renovation of 3 classrooms; re-roofing, fixing of doors and windows, plastering, flooring and painting.	900,000.00	New
34	Kirundi primary school	Construction of a classroom to completion level	900,000.00	New
35	Riamwanki primary school	Construction of a classroom to completion level	900,000.00	New
36	Mukothima primary school	Construction of a special classroom to completion level for Disability	1,000,000.00	New
37	Marimanti primary school	Construction of a 12 doors flush toilets and biogas completion level with two double door opening for persons with disability	1,400,000.00	New

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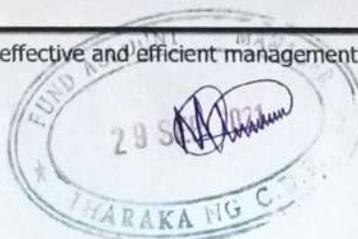


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38	Mwerera primary school	Construction of a classroom to completion level	900,000.00	New
39	Materi boarding primary school	Top up for purchase of 51 seater bus. Purchased on a one-off basis and not through asset financing. Amount allocated is exclusive of insurance premiums or any other recurrent cost	1,100,000.00	Ongoing
40	Nkarini primary school	Renovation of 3 classrooms; re-roofing, plastering, fixing of doors and windows.	900,000.00	New
Sub total			27,400,000.00	
SECONDARY SCHOOLS				
41	Karocho Secondary School	Top up for purchase of 51 seater bus. Purchased on a one-off basis and not through asset financing. Amount allocated is exclusive of insurance premiums or any other recurrent cost	1,100,000.00	Ongoing
42	Mukothima Day Secondary School	Completion of 80 bed capacity dormitory; with a slab on top, fixing of doors and windows, tiles	1,700,000.00	Ongoing
43	Nkondi Girls Secondary School	Purchase of a 50 seater bus. The bus is purchased on a one-off basis and not through asset financing. Amount allocated is exclusive of insurance premiums or any other recurrent cost	8,300,000.00	New

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44	Gaciongo Secondary School	Purchase of a 50 seater bus .The Is purchased on a one-off basis and not through asset financing 2. Amount allocated is exclusive of insurance premiums or any other recurrent cost	8,300,000.00	New
45	Tunyai Secondary School	Construction of a classroom to completion level	900,000.00	New
46	Kamaguna Secondary School	Construction of 120 bed capacity dormitory to completion level	2,000,000.00	New
47	Kamaguna Secondary School	Construction of a single block laboratory to completion level expected to serve 45 students per session	2,100,000.00	New
48	Kaarani Secondary School	Construction of single block dining hall with a capacity of 400 students to completion	2,000,000.00	New
49	Iriani Secondary School	Construction of a classroom to completion level	900,000.00	New
	<b>Sub total</b>		<b>27,300,000.00</b>	
	<b>TERTIARY ENTITIES</b>			
50	Kenya Medical Training College Marimanti	Renovation of 4 classrooms and Administration Block eight room Installation of ceiling boards.	800,000.00	New
51	Kenya Medical Training College Marimanti	Construction of a four door pit latrine with one	1,000,000.00	New

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		door for persons with disability ,urinal and a sentry to completion		
52	Kenya Medical Training College-Marimanti	Construction of powerhouse,extension of underground armoured cables and wiring.	700,000.00	New
53	Kenya Medical Training College-Marimanti	Construction of a single block laboratory to completion level expected to serve 60 students per session	3,400,000.00	New
54	Tharaka Teachers College Irunduni	Construction of two classrooms to completion level	2,000,000.00	New
55	Tharaka Teachers College Irunduni	Construction of eight rooms administration block to walling level	1,500,000.00	New
56	Tharaka South Teacher's Service Commission Office	Construction of three room office and waiting bay upto completion	1,000,000.00	New
	<b>Sub total</b>		<b>10,400,000.00</b>	
	<b>SECURITY PROJECTS</b>			
57	Gatunga Police Station	Construction of three rooms(Crime office,Gender and children office and investigation office ) to completion	1,000,000.00	New
58	Nkarini Police Post	Completion of 6 roomed staff house;Roofing ,plastering, painting ,fixing of door and windows,installation of window panes, flooring, installation of a verandah	1,500,000.00	Ongoing

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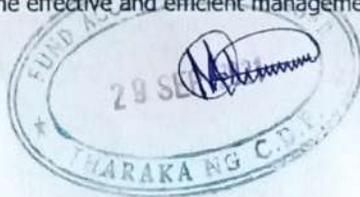


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59	Gaceuni Police Post	Completion of 6 roomed staff house; Roofing, plastering, painting, fixing of door and windows, installation of window panes, flooring, installation of a verandah	1,500,000.00	Ongoing
60	Gakirwe Chiefs Office	Construction of a three room chiefs office to completion	900,000.00	New
61	Kithino Police Patrol Base	Construction of two door pit latrine with one door for persons with disability and urinal to completion in an established police patrol base	500,000.00	New
62	Twanthanjua Assistant Chiefs Office	Construction of a three room chiefs office to completion	900,000.00	New
63	Ntugi Police Post	Renovation of 5 roomed police house; fixing of doors and windows, plastering, flooring and painting	1,000,000.00	New
64	Matakiri Chiefs Office	Fencing of a chiefs office compound of 3 acres using concrete posts and barbed wire and installation of a gate to completion.	1,500,000.00	New
	<b>Sub total</b>		<b>8,800,000.00</b>	
	<b>OTHER PROJECTS</b>			
65	TharakaHuduma Center	Completion of construction huduma center -one block; fixing of doors and windows, plastering, flooring and painting, installation of	2,900,000.00	Ongoing

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		ceiling board and tiles		
66	TharakaHuduma Center	Construction of septic tank with 3 compartments with and soak pit and drainage works	1,000,000.00	New
	<b>Sub total</b>		<b>3,900,000.00</b>	
	<b>TOTAL</b>		<b>137,088,878.94</b>	

NGCDFMIN 05/09/27/2021: ANY OTHER BUSINESS

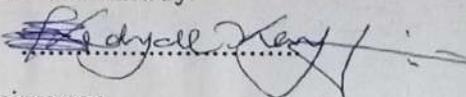
Having no any other business the meeting ended with a word of prayer from Jacob Kithinji

Minutes compiled by:

  
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Secretary.

Minutes confirmed by:

  
.....

Chairperson

