



NG-CDF

National Government Constituencies Development Fund  
Tharaka Constituency  
P.O Box 33.  
Marimanti  
Cell: 0711181096.  
Email: [tharakacdfc1@gmail.com](mailto:tharakacdfc1@gmail.com)

**MINUTES OF THARAKA NGCDFC HELD ON 29<sup>th</sup> SEPTEMBER 2021 AT THE NG- CDF HALL.**

| MEMBERS PRESENT    | DESIGNATION  |
|--------------------|--------------|
| ▪ JAPHET NTHIGA    | MEMBER       |
| ▪ JOSEPH MUTOGON   | MEMBER       |
| ▪ FRIDAH KATHURE   | MEMBER       |
| ▪ LUCY KANGAI      | MEMBER       |
| ▪ JOSPHAT GITONGA  | MEMBER       |
| ▪ KENNEDY KAMUNYU  | CHAIRMAN     |
| ▪ ALEX MUINDE      | FUND MANAGER |
| ▪ VERONICAH KAJIRA | SECRETARY    |

**ITEMS OF AGENDA**

1. PRELIMINARIES
2. READING AND CONFIRMATION OF PREVIOUS MINUTES
3. MATTERS ARISING
4. APPROVAL OF PROJECT
5. CHANGE OF ACTIVITY FOR MATAKIRI DAY SECONDARY SCHOOL
6. APPROVAL OF PROJECTS FOR FUNDING
7. ANY OTHER BUSINESS.

**NG-CDF MIN 01/09/27/2021: PRELIMINARIES.**

Meeting begun with a word of prayer from Kennedy Kamunyu. The chairman welcomed members to the meeting and thanked them for being punctual to the meeting.

**NGCDF MIN 02/09/27/2021: READING AND CONFIRMATION OF PREVIOUS MINUTES.**

The secretary read through the previous minutes and was confirmed true deliberation by Lucy Kangai and seconded by Japhet Nthiga.

**NGCDF MIN 03/09/27/2021: MATTERS ARISING**

The following issues were raised

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❖ *Non receipt of bursary cheques confirmation letters from entities funded*

It was noted that there is a need to follow up on acknowledgement letters as well as receipts from the institutions so as to minimize audit queries pertaining to non acknowledgement of bursary cheques

❖ *Non Submission of project Returns from Project Management Committees*

Members were notified that there is need to ensure that all project management committees submit their returns to the NG CDF office. Fund manger reported that quite a number of pmcs had complied on the same

NGCDF MIN 04/02/27/2020: APPROVAL OF PROJECTS FOR FUNDING

Members approved the following school for funding

▪ **Projects funding**

| Project Name     | Activity                    | Amount  |
|------------------|-----------------------------|---------|
| Ndurumoniprimary | Construction of a classroom | 900,000 |

▪ **Emergency funding**

The following emergency cases were noted which needed to be addressed

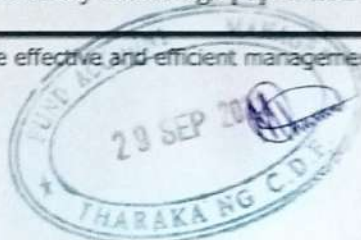
**1.Kinyingiri primary school**

It was noted that the toilets for the school sank and the students are in dire need. Members approved kshs 250,000 to go towards construction of toilets

**2.Gituri primary school**

It was noted that Gituri primary school toilets sank and subsequently there is a need to up six door pit latrine considering the fact that the entity has a huge population of students

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In this regard members approved kshs to go towards construction of six door toilets at a cost of 500,000

**3Kirukuma assistant Chief office**

The toilets for the above-mentioned entity sunk and as a result members approved kshs 300,000 towards construction of toilets

**NGCDFMIN 05/02/27/2021 CHANGE OF ACTIVITY OF MATAKIRI SECONDARY SCHOOL**

Members were informed that Matakirisecondary school had been allocated funds towards renovation of classes of the prior year. However, it was noted that the school undertook the renovation works before release of funds through funds raised through internally generated revenue streams. In this regard the entity requested construction of a new classroom at a cost of 900,000 as well as purchase of 10,000-liter tank and rainwater harvesting at a cost of 100,000

Members approved the aforementioned change of project activity

**NGCDFMIN 06/02/27/2021 APPROVAL OF PROJECTS FOR FUNDING IN THE FINANCIAL YEAR 2021/2022**

Members were informed that the allocation table for NGCDF was out and the amount allocated for Tharaka NG CDF was kshs137,088,878.94

In this regard it was noted that there is need to review ward reports and prioritize projects for funding

It was noted that priority shall be placed on ongoing projects. Additionally regional balance shall be factored in so as to ensure that all areas are duly considered. In this regard members perused all the ward reports and approved the following projects for funding.

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| N<br>O | PROJECT NAME                      | PROJECT ACTIVITY  | AMOUNT       | STATU<br>S |
|--------|-----------------------------------|---|--------------|------------|
|        | OFFICE ADMINISTRATION             |   |              |            |
| 1      | Employees Salaries                | Payment of salaries for 5 staff   | 1,944,452.00 | New        |
| 2      | Goods and Services                | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea. | 3,349,800.47 | New        |
| 3      | Employees NSSF                    | Payment of NSSF deductions  | 233,080.27   | New        |
| 4      | Employees NHIF                    | Payment of NHIF deductions  | 48,000.00    | New        |
| 5      | Employee gratuity                 | Payment of Gratuity to 5 staff  | 650,000.00   |            |
| 6      | Committee Expenses                | Payment of committee sitting allowances, transport and conferences  | 2,000,000.00 | New        |
|        | Sub total                         |   | 8,225,332.74 |            |
|        | MONITORING AND EVALUATION         |   |              |            |
| 7      | Goods and Services                | Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence.               | 1,554,494.92 | New        |
| 8      | Committee Expenses                | Payment of Committee Sitting allowances, transport and conferences  | 1,283,268.40 | New        |
| 9      | NG-CDFC and PMC Capacity Building | Undertake Training of the PMCs and NG-CDFCs on NG-CDF related issues  | 1,274,902.68 | New        |

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*new*





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|----|--|--|---------------|-----|
|    | Sub total                                  |  | 4,112,666.00  |     |
|    | <b>BURSARY</b>                             |  |               |     |
| 10 | Bursary Secondary schools                  | Payment of bursary to needy students.  | 19,000,000.00 | New |
| 11 | Bursary Tertiary Institutions              | Payment of bursary to needy students.  | 10,275,118.00 | New |
| 12 | Bursary for Vocational Institutions        | Award of bursary to students in vocational institutions pursuing certificate / short courses   | 5,000,000.00  | New |
|    | Sub total                                  |  | 34,275,118.00 |     |
|    | <b>EMERGENCY</b>                           |  |               |     |
| 13 | Emergency Reserve                          | To cater for any unforeseen occurrences in the constituency during the financial year.   | 7,192,207.00  | New |
|    | Sub total                                  |  | 7,192,207.00  |     |
|    | <b>SPORTS</b>                              |  |               |     |
| 14 | Irunduni primary school                    | levelling of school playing ground and installation of four goal posts for volley ball, football, net ball .(150m x 100m)  | 2,741,777.60  | New |
|    | Sub total                                  |  | 2,741,777.60  |     |
|    | <b>ENVIRONMENT</b>                         |  |               |     |
| 15 | Environmental project- Kamarenge Earth Dam | Protection of water resources through fencing of Kamarenge earth dam using concrete posts, chain link and barbed wire fence as well as erection of an entry gate.150mx100m | 2,741,777.60  | New |

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*New*



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|    | Sub total                |  | 2,741,777.60 |     |
|    | PRIMARY SCHOOLS          |  |              |     |
| 16 | Mariene primary school   | Construction of one classroom to completion level  | 900,000.00   | New |
| 17 | Gakurungu primary school | Construction of a classroom to completion level  | 900,000.00   | New |
| 18 | Rwakarai primary school  | Construction of one classroom to completion level  | 900,000.00   | New |
| 19 | Mubuura primary school   | Construction of one classroom to completion level  | 900,000.00   | New |
| 20 | Ntogoro primary school   | Construction of one classroom to completion level  | 900,000.00   | New |
| 21 | Kamachabi primary        | Construction of 120 bed capacity dormitory to completion.  | 2,000,000.00 | New |
| 22 | Gatagani primary school  | Construction of a classroom to completion level  | 900,000.00   | New |
| 23 | Kaongoni primary school  | Construction of a classroom to completion level  | 900,000.00   | New |
| 24 | Kiagu primary school     | Construction of four room administration block upto roofing level                                  | 1,200,000.00 | New |
| 25 | Turima primary school    | Renovation of four classrooms; re-roofing, fixation of doors and windows, plastering and flooring. | 1,000,000.00 | New |
| 26 | Nkunyini primary school  | Construction of a classroom to completion level  | 900,000.00   | New |

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| 27 | Kariini primary school   | Construction of a classroom to completion level  | 900,000.00   | New |
| 28 | Kaguma primary school    | Renovation of 5 roomed Administration block; fixing of doors and windows, plastering, flooring and painting.                       | 2,300,000.00 | New |
| 29 | kereria primary          | Construction of a classroom to completion level  | 900,000.00   | New |
| 30 | Karou primary school     | Construction of 120 bed capacity dormitory to completion level   | 2,000,000.00 | New |
| 31 | Kiorimba primary school  | Construction of a three roomed administration block to completion level  | 1,000,000.00 | New |
| 32 | Riamikuu primary school  | Construction of a classroom to completion level  | 900,000.00   | New |
| 33 | Karambani primary school | Renovation of 3 classrooms; re-roofing, fixingg of doors and windows, plastering, flooring and painting.                           | 900,000.00   | New |
| 34 | Kirundi primary school   | Construction of a classroom to completion level  | 900,000.00   | New |
| 35 | Riamwanki primary school | Construction of a classroom to completion level  | 900,000.00   | New |
| 36 | Mukothima primary school | Construction of a special classroom to completion level for Disability   | 1,000,000.00 | New |
| 37 | Marimanti primary school | Construction of a 12 doors flush toilets and biodigester completion level with two double door opening for persons with disability | 1,400,000.00 | New |

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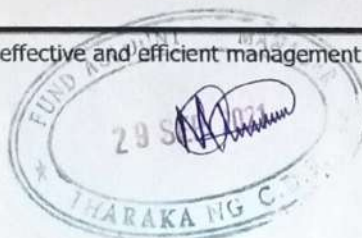


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| 38                | Mwerera primary school         | Construction of a classroom to completion level   | 900,000.00    | New     |
| 39                | Materi boarding primary school | Top up for purchase of 51 seater bus. Purchased on a one-off basis and not through asset financing. Amount allocated is exclusive of insurance premiums or any other recurrent cost | 1,100,000.00  | Ongoing |
| 40                | Nkarini primary school         | Renovation of 3 classrooms; re-roofing, plastering, fixing of doors and windows.  | 900,000.00    | New     |
| Sub total         |                                |   | 27,400,000.00 |         |
| SECONDARY SCHOOLS |                                |   |               |         |
| 41                | Karocho Secondary School       | Top up for purchase of 51 seater bus. Purchased on a one-off basis and not through asset financing. Amount allocated is exclusive of insurance premiums or any other recurrent cost | 1,100,000.00  | Ongoing |
| 42                | Mukothima Day Secondary School | Completion of 80 bed capacity dormitory; with a slab on top, fixing of doors and windows, tiles   | 1,700,000.00  | Ongoing |
| 43                | Nkondi Girls Secondary School  | Purchase of a 50 seater bus. The Is purchased on a one-off basis and not through asset financing 2. Amount allocated is exclusive of insurance premiums or any other recurrent cost | 8,300,000.00  | New     |

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| 44 | Gacigongo Secondary School               | Purchase of a 50 seater bus .The Is purchased on a one-off basis and not through asset financing<br>2. Amount allocated is exclusive of insurance premiums or any other recurrent cost | 8,300,000.00         | New |
| 45 | Tunyai Secondary School                  | Construction of a classroom to completion level  | 900,000.00           | New |
| 46 | Kamaguna Secondary School                | Construction of 120 bed capacity dormitory to completion level   | 2,000,000.00         | New |
| 47 | Kamaguna Secondary School                | Construction of a single block laboratory to completion level expected to serve 45 students per session  | 2,100,000.00         | New |
| 48 | Kaarani Secondary School                 | Construction of single block dining hall with a capacity of 400 students to completion   | 2,000,000.00         | New |
| 49 | Iriani Secondary School                  | Construction of a classroom to completion level  | 900,000.00           | New |
|    | <b>Sub total</b>                         |  | <b>27,300,000.00</b> |     |
|    | <b>TERTIARY ENTITIES</b>                 |  |                      |     |
| 50 | Kenya Medical Training College Marimanti | Renovation of 4 classrooms and Administration Block eight room Installation of ceiling boards.   | 800,000.00           | New |
| 51 | Kenya Medical Training College Marimanti | Construction of a four door pit latrine with one   | 1,000,000.00         | New |

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|    |   | door for persons with disability ,urinal and a sentry to completion   |                      |         |
| 52 | Kenya Medical Training College-Marimanti          | Construction of powerhouse,extension of underground armoured cables and wiring.   | 700,000.00           | New     |
| 53 | Kenya Medical Training College-Marimanti          | Construction of a single block laboratory to completion level expected to serve 60 students per session   | 3,400,000.00         | New     |
| 54 | Tharaka Teachers College Irunduni                 | Construction of two classrooms to completion level  | 2,000,000.00         | New     |
| 55 | Tharaka Teachers College Irunduni                 | Construction of eight rooms adminstration block to walling level  | 1,500,000.00         | New     |
| 56 | Tharaka South Teacher's Service Commission Office | Construction of three room office and waiting bay upto completion   | 1,000,000.00         | New     |
|    | <b>Sub total</b>                                  |   | <b>10,400,000.00</b> |         |
|    | <b>SECURITY PROJECTS</b>                          |   |                      |         |
| 57 | Gatunga Police Station                            | Construction of three rooms(Crime office,Gender and children office and investigation office ) to completion  | 1,000,000.00         | New     |
| 58 | Nkarini Police Post                               | Completion of 6 roomed staff house;Roofing ,plastering, painting ,fixing of door and windows,installation of window panes, flooring, installation of a verandah | 1,500,000.00         | Ongoing |

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| 59 | Gaceuni Police Post                 | Completion of 6 roomed staff house; Roofing, plastering, painting, fixing of door and windows, installation of window panes, flooring, installation of a verandah | 1,500,000.00        | Ongoing |
| 60 | Gakirwe Chiefs Office               | Construction of a three room chiefs office to completion  | 900,000.00          | New     |
| 61 | Kithino Police Patrol Base          | Construction of two door pit latrine with one door for persons with disability and urinal to completion in an established police patrol base                      | 500,000.00          | New     |
| 62 | Twanthanjua Assistant Chiefs Office | Construction of a three room chiefs office to completion  | 900,000.00          | New     |
| 63 | Ntugi Police Post                   | Renovation of 5 roomed police house; fixing of doors and windows, plastering, flooring and painting   | 1,000,000.00        | New     |
| 64 | Matakiri Chiefs Office              | Fencing of a chiefs office compound of 3 acres using concrete posts and barbed wire and installation of a gate to completion.                                     | 1,500,000.00        | New     |
|    | <b>Sub total</b>                    |   | <b>8,800,000.00</b> |         |
|    | <b>OTHER PROJECTS</b>               |   |                     |         |
| 65 | TharakaHuduma Center                | Completion of construction huduma center -one block; fixing of doors and windows, plastering, flooring and painting, installation of                              | 2,900,000.00        | Ongoing |

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|    |                      | ceiling board and tiles  |                |     |
| 66 | TharakaHuduma Center | Construction of septic tank with 3 compartments with and soak pit and drainage works | 1,000,000.00   | New |
|    | Sub total            |  | 3,900,000.00   |     |
|    | TOTAL                |  | 137,088,878.94 |     |

NGCDFMIN 05/09/27/2021: ANY OTHER BUSINESS

Having no any other business the meeting ended with a word of prayer from Jacob Kithinji

Minutes compiled by:

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Secretary.



Minutes confirmed by:

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Chairperson