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| **NG-CDF**  | **National Government Constituencies Development Fund** **MANYATTA CONSTITUENCY****P.O Box 1991-60100****Tel:068-31287**| **Cell**:**0723-124525****Email: manyatta@cdf.go.ke | Website: www.manyatta.cdf.go.ke**  |



29th October, 2019

The CEO

National Government Constituency Development Fund

P.O Box 46682-10100

Nairobi

Dear Sir

**RE: MANYATTA 2019/2020 PROJECT PROPOSALS**

Please find herewith enclosed proposals for Manyatta Constituency for financial Year 2019/2020 for your perusal and approval.

Enclosed also are the NG-CDF minutes, code list, ward reports and a copy of strategic plan.

We are looking forward to your prompt response.

Yours Faithfully,

Fund Account Manager

**Manyatta**

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| --- | --- |
| **NG-CDF**  | **National Government Constituencies Development Fund** **MANYATTA CONSTITUENCY****P.O Box 1991-60100****Tel:068-31287**| **Cell**:**0723-124525****Email: manyatta@cdf.go.ke | Website: www.manyatta.cdf.go.ke**  |

**MANYATTA**

**IEBC NUMBER 063**

**NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND**

**PROJECTS PROPOSAL**

**2019/2020 FINANCIAL YEAR**

**SUBMITTED**

 **OCTOBER 2019**

|  |  |
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| CDF logo 4 MsWord **NG-CDF**  | **National Government Constituencies Development Fund**  **MANYATTA CONSTITUENCY** **P.O Box 1991-60100** **Tel:068-31287**| **Cell**:**0723-124525****Emailmanyatta@cdf.go.keWebsite: www.manyatta.cdf.go.ke**  |

**MINUTES OF A MEETING OF NG-CDF MANYATTA HELD ON 24th OCTOBER 2019 AT NG-CDF OFFICE BOARDROOM AT 10.00 AM**

**MEMBERS PRESENT**

1. Evans Mbogo ………………………………………………. Chairman
2. Mary Kabuga ………………………………………………... FAM
3. Caroline Imaya…………………………………………………… DCC
4. Rehema Omar ………………………………………………... Secretary
5. Cyrus Njagi…………………………………...……………………Member
6. Beatrice Njoki …………………………………………………Member
7. Peterson Kinyua………………………………...…………………...Member
8. Faith Karimi ………………………………………………………...Member
9. Samuel Njururi……………………………………………….........Member

**IN ATTENDANCE**

Hon John MuchiriNyaga……………………………………………..COC

**AGENDA**

1. Preliminaries
2. Reading & Confirmation of previous minutes
3. Matters arising
4. Allocations for 19/20
5. Emergency Allocation
6. AOB

**MIN 1/24/10/2019 PRELIMINARIES**

The Chairman called the meeting to order at 10.20 am. The Opening prayers were led by Beatrice Njoki. Chairman then invited the Member of Parliament to make his remarks.

The member of Parliament Hon John Muchiri thanked the members for always turning up even when called upon urgently.He said that the delayed funding from Nairobi had caused a huge outcry especially by students who rely on bursary.

 He also said that most of the ongoing projects seemed to have stalled. Most of the schools also urgently needed latrines since some of the existing ones had collapsed or filled up.

He urged members to encourage construction of exhaustible pit latrines so as to save on cost and space.

**MIN 2/24/10/2019: READING AND CONFIRMATION OF PREVIOUS MINUTES**

Minutes of 17th October,2019 were read by the secretary. They were confirmed to be true record of the previous proceedings by Faith Karimi and Seconded by Samuel Muturi.

 **MIN 3/24/10/2019: PRELIMINARIES MATTERS ARISING**

There were no matters arising.

**MIN 4/24/10/2019 ALLOCATIONS**

The fund’s manager referred to the circular of the Board dated 18th October,2019 that required to submit their proposals online via NG-CDF MIS.

The FAM was supposed to submit the list of the projects first with proper description (SMART) to the desk officer in Nairobi.

Members gave priority to ongoing projects which were not completed and allocated them enough funds to complete them. These were;

|  |  |  |  |
| --- | --- | --- | --- |
| **PROJECT NAME** |  **GFS CODE** | **PROJECT ACTIVITY** | **AMOUNT KSHS** |
| **SECONDARY SCHOOLS** |  |  |  |
| Kiriari Day Secondary | 4-014-063-2630205-104-2019/20-001 | Construction of phase 1 of a twin laboratory through, walling, putting a foundation slab, plastering, Fixing Doors &Windows painting and water installation and gas to accommodate 50 students per sitting . | 3,700,000 |
| DEB Kairuri Day Secondary School | 4-014-063-2630205-104-2019/20-002 | Completion of a Dining Hall through plastering, Fixing doors & windows and Flooring & Exterior works and kitchen finishing to accommodate 500 Persons per sitting | 3,700,000 |
| Itabua Day Secondary School | 4-014-063-2630205-104-2019/20-003 | Completion of a Multipurpose hall through, plastering, flooring, fixing doors& Windows &Exterior works to accommodate 700 persons per sitting | 3,000,000 |
| St MarysMukanguDay Secondary School | 4-014-063-2630205-104-2019/20-004 | Construction of a dining hall through plastering, Flooring and fixing doors and windows to accommodate 600 persons per sitting | 2,000,000 |
| Kigari Day Secondary School | 4-014-063-2630205-104-2019/20-005 | Completion of a Dining hall through roofing, plastering, flooring, fixing doors and windows to accommodate 500 persons per sitting | 3,000,000 |
| St Lukes Day secondary School Karurina | 4-014-063-2630205-104-2019/20-006 | Completion of 2 no.Classrooms through plastering, painting, fixing doors and windows |  400,000 |
| Rung’ang’a Day Secondary School | 4-014-063-2630205-104-2019/20-007 | Additional funds for purchase oftwo (2) acres piece of land  |  700,000 |
| **PRIMARY SCHOOLS** |  |  |  |
| Dallas Primary School | 4-014-063-2640510-110-2019/20-001 | Construction of 4no. storeyed classrooms through, walling, and putting slab | 2,000,000 |
| St Joseph Ndunda Primary School | 4-014-063-2640510-110-2017/18-002 | Additional funds for purchase of1-acre piece of Land | 1,800,000 |
| Gatondo Primary School | 4-014-063-2640510-110-2019/20-003 | Renovation of 5 No. classrooms through change of roofs that are leaking to completion | 1,500,000 |
| Kithimu Primary School | 4-014-063-2640510-110-2019/20-004 | Completion of 15 flush toilets through installation of fittings, and water pipes to fully completion. |  300,000 |
|  |  |  |  |
| **SECURITY** |  |  |  |
| Embu Police Station | 4-014-063-2640507-113-2019/20-001 | Completion of the administration block through flooring, fixing doors and windows and painting which consists of reporting office, OCS , deputy OCS offices& OCPD office, Deputy OCPD, traffic commander office, cells, Secretary office and ablution block. | 3,000,000 |
|  |  |  |  |
|  | **Total** |  | **25,100,000** |

It was noted that most of the schools did not have proper sanitation and members felt that this was a priority since institutions could not run smoothly without proper sanitation.Members agreed to first consider those schools whose latrines had filled up or they had inadequate pit latrines. They were each allocated kshs 500,000 to construct four (4) doors exhaustible pit latrines and one 1 urinal. These were;

|  |  |  |  |
| --- | --- | --- | --- |
| **PROJECT NAME** |  **GFS CODE** | **PROJECT ACTIVITY** | **AMOUNT KSHS** |
| St Joseph M’TetuDay Secondary School  | 4-014-063-2630205-104-2019/20-008 | Construction of four ( 4) doors exhaustible pit latrine and One (1) urinal to completion | 500,000 |
| Urban Day Secondary School | 4-014-063-2630205-104-2019/20-009 | Construction of four ( 4) doors exhaustible pit latrine and One (1) urinal to completion | 500,000 |
| Itabua Day secondary School | 4-014-063-2630205-104-2019/20-010 | Construction of four ( 4) doors exhaustible pit latrine and One (1) urinal to completion | 500,000 |
| Kagumori Day Secondary School | 4-014-063-2630205-104-2019/20-011 | Construction of four ( 4) doors exhaustible pit latrine and One (1) urinal to completion | 500,000 |
| Nembure Primary School | 4-014-063-2640510-110-2019/20-005 | Construction of four ( 4) doors exhaustible pit latrine and One (1) urinal to completion | 500,000 |
| Karurina/ Kihumbu Primary School | 4-014-063-2640510-110-2019/20-006 | Construction of four ( 4) doors exhaustible pit latrine and One (1) urinal to completion | 500,000 |
| Ithangawe Primary School | 4-014-063-2640510-110-2019/20-007 | Construction of four ( 4) doors exhaustible pit latrine and One (1) urinal to completion | 500,000 |
| Tende Primary School | 4-014-063-2640510-110-2017/18-008 | Construction of four ( 4) doors exhaustible pit latrine and One (1) urinal to completion | 500,000 |
| Kithegi Primary School | 4-014-063-2640510-110-2019/20-009 | Construction of four ( 4) doors exhaustible pit latrine and One (1) urinal to completion | 500,000 |
| Gicerori Primary School | 4-014-063-2640510-110-2019/20-010 | Construction of four ( 4) doors exhaustible pit latrine and One (1) urinal to completion | 500,000 |
| Kibugu Primary School | 4-014-063-2640510-110-2019/20-011 | Construction of four ( 4) doors exhaustible pit latrine and One (1) urinal to completion | 500,000 |
| ACK Kathangariri Primary School | 4-014-063-2640510-110-2019/20-012 | Construction of four ( 4) doors exhaustible pit latrine and One (1) urinal to completion | 500,000 |
| Kiangima Primary School | 4-014-063-2640510-110-2019/20-013 | Construction of four ( 4) doors exhaustible pit latrine and One (1) urinal to completion | 500,000 |
| Kiandundu Primary School | 4-014-063-2640510-110-2019/20-014 | Construction of eight ( 8) doors exhaustible pit latrine and One (1) urinal to completion | 1,000,000 |
| Rugumu Primary School | 4-014-063-2640510-110-2019/20-015 | Construction of four ( 4) doors exhaustible pit latrine and One (1) urinal to completion | 500,000 |
| Gatituri Police Post | 4-014-063-2640507-113-2019/20-002 | Construction of four ( 4) doors exhaustible pit latrine and One (1) urinal to completion | 500,000 |
|  |  | **Total** | **8,500,000** |

It was noted that there were some Primary Schoolswhich had requested additional classrooms due to increase in population after the Government policy of 100% transition from primary to Secondary school and thet every school going child should be enrolled in a school. Members proposed to allocate Kshs 700,000 to each school for construction of one (1) no classroom to completion in each school and Kshs 500,000 for construction of a class through walling plastering and flooring of part of a complex cofounded by parents.

There were also some primary schools and a Secondary School whose classrooms were in a dilapidated condition and required renovation to make them habitable. Member agreed to allocate them Kshs 1.5m to renovate 4 No classrooms through, plastering, flooring, fixing doors and windows and painting. These were;

|  |  |  |  |
| --- | --- | --- | --- |
| **PROJECT NAME** |  **GFS CODE** | **PROJECT ACTIVITY** | **AMOUNT KSHS** |
| St mark’s Rutune Primary School | 4-014-063-2640510-110-2019/20-016 | Construction of one (1) no classroom to completion |  700,000 |
|  |  |  |  |
| Keria Primary | 4-014-063-2640510-110-2019/20-017 | Construction of one (1) no classroom to completion |  700,000 |
| Nthambo Day Secondary School | 4-014-063-2630205-104-2019/20-020 | construction of a class through walling plastering and flooring of part of a complex cofounded by parents | 500,000 |
|  | **Total** |  |  **1,400,000** |

|  |  |  |  |
| --- | --- | --- | --- |
| **PROJECT NAME** |  **GFS CODE** | **PROJECT ACTIVITY** | **AMOUNT KSHS** |
| Kigari Primary School | 4-014-063-2640510-110-2019/20-018 | Renovation of administration block which includes, head teacher office, staffroom, deputy head teacher office, secretary office and toilets through plastering, flooring, replacing of worn-out truss and painting to completion | 1,500,000 |
| DEB Kangaru Primary School | 4-014-063-2640510-110-2019/20-019 | Renovation of four (4) No classrooms through plastering, flooring, fixing doors and windows and painting to completion | 1,500,000 |
| Mukangu Primary School | 4-014-063-2640510-110-2019/20-020 | Renovation of four (4) No classrooms through plastering, flooring, fixing doors and windows and painting to completion | 1,500,000 |
| Rugumu Primary School | 4-014-063-2640510-110-2019/20-021 | Renovation of four (4) No classrooms through plastering, flooring, fixing doors and windows and painting to completion | 1,500,000 |
| Kiandundu Primary School | 4-014-063-2640510-110-2019/20-022 | Renovation of four (4) No classrooms through plastering, flooring, fixing doors and windows and painting to completion | 1,500,000 |
| Kairuri Primary School | 4-014-063-2640510-110-2019/20-023 | Renovation of three (3) No classrooms through plastering, flooring, fixing doors and windows and painting to completion | 1,000,000 |
| Kamviu Primary School | 4-014-063-2640510-110-2019/20-024 | Renovation of three (3) No classrooms through plastering, flooring, fixing doors and windows and painting to completion | 1,000,000 |
| KihumbuKarurina Primary school | 4-014-063-2640510-110-2019/20-025 | Renovation of three (3) No classrooms through plastering, flooring, fixing doors and windows and painting to completion | 1,000,000 |
| Kimangaru Primary School | 4-014-063-2640510-110-2019/20-026 | Renovation of three (3) No classrooms through plastering, flooring, fixing doors and windows and painting to completion | 1,000,000 |
| St Michael Day Secondary | 4-014-063-2630205-104-2019/20-012 | Renovation of three (3) No classrooms through plastering, flooring, fixing doors and windows and painting to completion | 1,000,000 |
|  |  |  |  |
|  | **Total** |  | **12,500,000** |
|  |  |  |  |

It was noted that there were still some day secondary schools without laboratories. Member found it necessary to allocate funds to these schools for construction of a laboratory to enhance their performance in science subjects. Each school was allocated Kshs 3,000,000 for construction of a laboratory to completion.

|  |  |  |  |
| --- | --- | --- | --- |
| **PROJECT NAME** |  **GFS CODE** | **PROJECT ACTIVITY** | **AMOUNT KSHS** |
| Kathakwa Day secondary | 4-014-063-2630205-104-2019/20-013 | Construction of a laboratory to completion to accommodate 40 students in every sitting | 3,000,000 |
| Rugumu Day secondary | 4-014-063-2630205-104-2019/20-014 | Construction of a laboratory to completion to accommodate 40 students in every sitting | 3,000,000 |
| Urban Day Secondary | 4-014-063-2630205-104-2019/20-015 | Construction of a laboratory to completion to accommodate 40 students in every sitting | 3,000,000 |
| Kenga Day Secondary | 4-014-063-2630205-104-2019/20-016 | Construction of a laboratory to completion to accommodate 40 students in every sitting | 3,000,000 |
| Kigari Day Secondary | 4-014-063-2630205-104-2019/20-017 | Construction of a Kitchen,2 stores, serving point and installation of 3 modern Jikos to completion  | 3,000,000 |
|  | **Total** |  | **15,000,000** |

Members also agreed to give priority to the following projects Kshs 3m for Kigari Day Secondary for a kitchen since it would not be prudent to have a dining hall without a kitchen, Kshs 7M to Muvandori Day secondary and Kshs 7M to Kigari Day Secondary for purchase of a bus to enhance their mobility.

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| **PROJECT NAME** |  **GFS CODE** | **PROJECT ACTIVITY** | **AMOUNT KSHS** |
| Muvandori day Secondary | 4-014-063-2630205-104-2019/20-018 | Purchase of a 51-seater school bus | 6,800,000 |
| Kigari Day Secondary | 4-014-063-2630205-104-2019/20-019 | Purchase of 51-Seater Bus | 6,800,000 |
|  | **Total** |  | **13,600,000** |

For security projects, members resolved to allocation Kshs 1m for of assistant chief office to construction to completion and purchase of a quarter piece of land in those areas with no land.

The following sublocations were given priority;

|  |  |  |  |
| --- | --- | --- | --- |
| **PROJECT NAME** |  **GFS CODE** | **PROJECT ACTIVITY** | **AMOUNT KSHS** |
| Manyatta Assistant Chief Office | 4-014-063-2640507-113-2019/20-003 | Additional funds for purchase of an 1/8 piece of Land |  500,000 |
| Ngerwe Assistant Chief Office | 4-014-063-2640507-113-2019/20-004 | Construction of 2 rooms assistant chief office to completion and construction 2 door pit latrines to completion(kshs.200,000). | 1,000,000 |
| Rukira Assistant Chief Office | 4-014-063-2640507-113-2019/20-005 | Construction of 2 rooms assistant chief office to completion and construction 2 door pit latrines to completion(kshs.200,000). | 1,000,000 |
| Kithungururu Assistant Chief Office | 4-014-063-2640507-113-2019/20-006 | Construction of 2 rooms assistant chief office to completion and construction 2 door pit latrines to completion(kshs.200,000). | 1,000,000 |
| Gicherori Assistant Chief Office | 4-014-063-2640507-113-2019/20-007 | Purchase of ¼ piece of land  | 1,000,000 |
| Gatituri Assistant Chief Office | 4-014-063-2640507-113-2019/20-008 | Renovation of 5 no residential house each with one room, through fixing new doors, painting and repair of verandah to host 5 AP officers with their families to completion | 700,0000 |
|  | **Total** |  | **5,200,000** |

For Environment projects, members resolved to purchase and install water tanks and water goods in various schools as follows;

|  |  |  |  |
| --- | --- | --- | --- |
| **PROJECT NAME** |  **GFS CODE** | **PROJECT ACTIVITY** | **AMOUNT KSHS** |
| St benedicts Karau Day Secondary | 4-014-063-2640510-110-2017/18-001 | Purchase of 10,000 litres Water tank(kshs.100,000), installation of Gutters(kshs.100,000) and construction of a water tank base(kshs.50,000) | 250,000 |
| Rugumu Day Secondary | 4-014-063-2640510-110-2017/18-002 | Purchase of 10,000 litres Water tank(kshs.100,000), installation of Gutters(kshs.100,000) and construction of a water tank base(kshs.50,000) | 250,000 |
| Kiriari day Secondary | 4-014-063-2640510-110-2017/18-003 | Purchase of 10,000 litres Water tank(kshs.100,000), installation of Gutters(kshs.100,000) and construction of a water tank base(kshs.50,000) | 250,000 |
| Nthambo Day Secondary | 4-014-063-2640510-110-2017/18-004 | Purchase of 10,000 litres Water tank(kshs.100,000), installation of Gutters(kshs.100,000) and construction of a water tank base(kshs.50,000) | 250,000 |
| Urban Day secondary School | 4-014-063-2640510-110-2017/18-005 | Purchase of 10,000 litres Water tank(kshs.100,000), installation of Gutters(kshs.100,000) and construction of a water tank base(kshs.50,000) | 250,000 |
| Kithimu Primary School | 4-014-063-2640510-110-2017/18-006 | Purchase of 10,000 litres Water tank(kshs.100,000), installation of Gutters(kshs.100,000) and construction of a water tank base(kshs.50,000) | 250,000 |
| Kamviu Primary School | 4-014-063-2640510-110-2017/18-007 | Purchase of 10,000 litres Water tank(kshs.100,000), installation of Gutters(kshs.100,000) and construction of a water tank base(kshs.50,000) | 250,000 |
| Nembure Primary | 4-014-063-2640510-110-2017/18-008 | Purchase of 10,000 litres Water tank(kshs.100,000), installation of Gutters(kshs.100,000) and construction of a water tank base(kshs.50,000) | 250,000 |
| Manyatta Technical Training Institute | 4-014-063-2640510-110-2017/18-009 | Purchase and install two (2)10,000 litres Water tank(kshs.200,000) and installation of Gutters(kshs.200,000) and Concrete water tower(Kshs.300,000) | 700,000 |
|  |  | **Total** |  **2,700,000** |

Members allocated sports funds to projects as follows;

|  |  |  |  |
| --- | --- | --- | --- |
| **PROJECT NAME** |  **GFS CODE** | **PROJECT ACTIVITY** | **AMOUNT KSHS** |
| Constituency Sports activities | 4-014-063-2640509-112-2018/19-001 | Carry out Constituency Sports tournament and the winning teams/ to be awarded with trophies, balls, and games kits | **2,700,000** |

Members budgeted for statutory allocations as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| **PROJECT NAME** |  **GFS CODE** | **PROJECT ACTIVITY** | **AMOUNT KSHS** |
| Employees Salaries | 4-014-063-2110000-100-2019/20-001 | To cater for the Employees’ Salaries, and gratuity |  2,500,000 |
| NSSF | 4-014-063-2120101-100-2019/20-002 | Payment of NSSF Deductions |  200,000 |
| NHIF | 4-014-063-2120201-100-2019/20-003 | Payment of NHIF Deductions |  200,000 |
| Administration Committee Expenses | 4-014-063-2210000-100-2019/20-001 | Payment of committee sitting allowances, transport, conferences & Subsistence | 2,500,000 |
| Administration goods & Services | 4-014-063-2210000-100-2019/20-002 | Purchase of fuel, repairs and maintenance of vehicle and Office equipment, printing, stationery, telephone, travel and subsistence, office tea Purchase of 4no.UPS and Hard disk, Repair of Public address and generator | 2,800,000 |
| M&E Committee Expenses | 4-014-063- 2210802-111-2019/20-001 | Payment of committee M &E allowances, transport&conferences . | 2,000,000 |
| M& E Goods & services | 4-014-063-2210000-111-2019/20-002 | To cater for purchase of fuel, printing,stationery,Airtime,Travel and subsistence | 819,482.72 |
| Capacity Building | 4-014-063-2210700-111-2019/20-003 | Conduct capacity building for staffs, NG-CDF& PMC’S on NGCDF related issues | 1,300,000 |
| Bursary Secondary | 4-014-063-2640101-103-2018/19-001 | Award bursary to needy and deserving cases in secondary schools | 16,002,000 |
| Bursary Tertiary | 4-014-063-2640101-103-2018/19-002 | Award bursary to needy and deserving cases in tertiary institutions | 12,000,000 |
| NG-CDF Social Security Programmes | 4-014-063-2640101-103-2018/19-003 | Give NHIF cover to the needy and Vulnerable cases in the constituency 333 household |  1,998,000 |
| Emergency | 4-014-063-2640200-101-2018/19-001 | Cater for any urgent and un foreseen activity in the constituency | 7,198,241.38 |
| NG-CDF Office | 4-014-063-3110202-108-2018/19-001 | Renovation of NG-CDF Office; Replacing of ceiling board |  650,000 |
|  |  | **Total** | **50,667,724.14** |

**MIN 4/24/10/2019 EMERGENCY ALLOCATIONS**

It was noted that the Gatunduri and St Joseph Allamano primary schools that were allocated emergency funds to construct new classroom had not completed and they required additional classrooms.

Members resolved to allocate Kshs 2.8m to each school to construct 4 additional classrooms and Kshs 1.5M to Ithangawe Primary Scholl for renovation of 4no.classrooms through plastering, flooring, fixing doors and windows and painting.

|  |  |  |  |
| --- | --- | --- | --- |
| **PROJECT NAME** |  **GFS CODE** | **PROJECT ACTIVITY** | **AMOUNT KSHS** |
| St Joseph Allamano Primary School | 4-014-063-2640200-101-2018/19-001 | Construction of four (4) no classroom to completion |  2,800,000 |
| Gatunduri Primary School | 4-014-063-2640200-101-2018/19-002 | Construction of four (4) no classroom to completion |  2,800,000 |
| Ithangawe Primary School | 4-014-063-2640200-101-2018/19-003 | Reno of three (3) no classroom to completion |  1,500,000 |
|  | **Total** |  |  **7,100,000** |

**MIN 5/24/10/2019 AOB**

The Funds manager informed members of a tree planting day to be held on 31st October,2019. She urged all the members to attend.

There being no other business, the meeting was adjourned at 3.00 with a word of prayer held by PeteronKinyua.

Minutes Recorded By

**Secretary** :-Rehema Omar ………………………….. Date……………………

Minutes Confirmed By

**Chairman** :-Evan Mbogo ………………………….. Date……………………

Minutes Endorsed By

**F.A.M** -: Mary Kabuga …………………………….. Date…………………….