



NG-CDF BOARD

National Government Constituencies Development Fund
Manyatta Constituency
Opposite Regional Commissioner Offices
P.O Box 1991-60100
Embu

Tel: 020-2230015/9, 2230027, 2230032 | Cell: 0723-124525
Email: manyatta@cdf.go.ke | Website: www.manyatta.cdf.go.ke

OUR REF 06/10/2021

The CEO
National Government Constituency Development Fund
P.O Box 46682-00100
Nairobi

6th October,

Dear Sir

RE: MANYATTA 2021/2022 PROPOSALS

Attached please find Manyatta project proposals minutes, ward report and code list for financial year 2021/2022 for your perusal.

Thank you for your continued support.


FUND ACCOUNTS MANAGER
MANYATTA CONSTITUENCY
P.O. Box 1991-60100, EMBU
NG-CDF Manyatta
Date: Sign:



NG-CDF

National Government Constituencies Development Fund
MANYATTA CONSTITUENCY
P.O Box 1991-60100
Tel:068-31287 | Cell:0723-124525
Email: manyatta@cdf.go.ke | Website: www.manyatta.cdf.go.ke

MINUTES OF A MEETING OF NG-CDFC MANYATTA HELD ON 27th SEPTEMBER, 2021 AT
NG-CDF OFFICE BOARDROOM COMMENCING 11.30 AM

MEMBERS PRESENT

1. Evans MbogoChairman
2. Carol Imaia DCC
3. Mary Kabuga FAM
4. Rehema OmarSecretary
5. Cyrus Njagi.....Member
6. Peterson Kinyua.....Member
7. Faith KarimiMember
8. Samuel Njururi.....Member
9. Rose NjeriMember

IN ATTENDANCE

- 1.Hon John Muchiri Nyaga.....COC
- 2.Simon Njiru.....Constituency Manager
3. John Matenguli..... Ass Constituency Manager

AGENDA

- 1.Preliminaries
- 2.Reading & confirmation of previous minutes
- 3.Matters arising
- 4.Allocation for 2021/2022 Funds Kshs 137,088,879
5. Emergency Allocation
6. AOB

Recorded By.....

Confirmed By.....

Endorsed by.....

MIN 1/27/09/2021 PRELIMINARIES

The Chairman called the meeting to order at 11.00 am with a word of prayer led by Simon Njiru.

Chairman welcomed the members to the meeting and thanked them for their punctuality. He Acknowledged the presence of the Area MP, DCC, Constituency Manager and his Assistant.

MPs Remarks

He Thanked the members for their continued hard work and urged them to continue with the same spirit.

He reminded them that it was their last tenure of their contract and their last NG-CDF funds allocation. He urged them to ensure that all the ongoing projects were allocated adequate funds to complete them and that they were given a priority so that they did not stall. He welcomed the constituency Manager and the Assistant Manager to give their input on funds allocation since they were also familiar with the constituency.

MIN 2/27/09//2021 READING AND CONFIRMATION OF PREVIOUS MINUTES

Minutes of the previous minutes dated September ,2021 were read by the secretary. They were confirmed to be true records of previous proceedings by Rose Mugo and seconded by Faith Karimi.

MIN 3/27/09/2021 MATTERS ARISING

There were no matters arising from the previous meeting

MIN 4/27/09/2021 FUNDS ALLOCATION


Funds manager informed members that the allocation for the financial year 2021/2022 was similar to the Financial Year 2020/2021 which amounted to Kshs 137,088,879. She also reported that emergency reserve was Kshs 7,192,207.

She advised members to consider ongoing projects first and allocate them adequate funds to ensure they are completed,

Members also agreed to refer to the ward reports and consider those project that are beneficial to the community; also refer to the strategic plan to identify those projects that had been proposed to be funded in course of the financial year.

It was noted that some of the ongoing projects were anticipated to be completed with 2020/2021 funds but due to increased cost of construction and changes of designs they required extra funds to complete them. Others were being co-Funded and the principal had committed that the parents would complete them but did not since the parents could not raise funds. Members agreed to give them priority so as to complete them. These included; Kiriari Day Secondary School, Rugumu Day Secondary School, Urban Day secondary School, St Michael Day Secondary School, Gatoori day secondary School, kithegi Day secondary, Gaciigi primary and Iveche primary.

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Endorsed by.....

Members also noted that there were 8 dining halls that were implemented but did not have tables and benches and thus it was hard to use them fully. To make full use of the hall, members found it fit to allocate funds for tables and benches.

In the ward report, it was noted that there were schools whose classrooms and latrines were dilapidated and therefore a need to renovate the classrooms and construct latrines.

It was also noted that there were Assistant chiefs who did not have offices, Members agreed to allocate funds for construction of offices and latrines;

Member noted that the environment project involving supply and delivery of tanks and installation of gutter had a great impact in schools already supplied. This is because it ensured availability of water especially for handwashing of the pupils to curb the pandemic.

Members resolved to consider the following schools for supply of 10,000 cubic meters plastic water tanks and installation of gutters for water harvesting;

Allocation of funds was done as follows;

S/No	NAME OF PROJECT	ACTIVITIES	AMOUNT ALLOCATED	STATUS
	ADMN & RECURRENT			
1	Employees' Salaries	Payment of salaries for 6 staffs	1,900,000.00	New
2	Committee Expenses	Payment of committee sitting allowances, transport, conferences & Subsistence	2,500,000.00	New
3	Goods and services	Purchase of fuel, repairs and maintenance of vehicle and Office equipment, printing, stationery, telephone, travel and subsistence, office tea expenses	2,825,332.00	New
4	NSSF	Payment of NSSF deductions	100,000.00	New
5	Employees' Gratuity	Payment of gratuity for 6 staff	800,000.00	New
6	NHIF	Payment of NHIF deductions	100,000.00	New
	M&E			New
	Committee expenses	Payment of committee allowances, transport Payment of committee M&E allowances, transport, & conferences.	2,200,000.00	New
1.	Goods and services	To cater for purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence	812,666.00	New

Recorded By.....

Confirmed By.....

Endorsed by.....

2	NG-CDFC and PMC capacity building	Conduct capacity building for staffs, NG-CDFCs & PMC'S on NG-CDF related issues	1,100,000.00	
	EMERGENCY			New
1	Emergency Reserve	Cater for any urgent and unforeseen occurrences in the constituency during the financial year	7,192,207.00	New
	BURSARY			New
1	Bursary Secondary Schools	Award bursary to needy and deserving cases in secondary schools	25,757,897.00	New
2	Bursary Tertiary Institutions	Award bursary to needy and deserving cases in tertiary institutions	11,625,000.00	New
	SPORTS			New
1	Constituency Sports Projects	Carry out Constituency Sports tournament @ Kshs 1,700,000 and the winning teams to be awarded with trophies, balls, and games kits at a cost of Kshs 1,000,000	2,700,000.00	New
	ENVIRONMENT			
1	Kithunguriri Secondary School	Purchase and deliver 10,000 litres plastic water tanks @ (kshs.100,000), installation of Gutters @ (kshs.100,000) and construction of a water tank base @ (kshs.50,000)	250,000.00	New
2	Kithegi Primary School	Purchase and deliver 10,000 litres plastic water tanks @ (kshs.100,000), installation of Gutters @ (kshs.100,000) and construction of a water tank base @ (kshs.50,000)	250,000.00	New
3	St Adrew Primary School	Purchase and deliver 10,000 litres plastic water tanks @ (kshs.100,000), installation of Gutters @ (kshs.100,000) and construction of a water tank base @ (kshs.50,000)	250,000.00	New
4	Kimangaru Primary School	Purchase and deliver 10,000 litres plastic water tanks @ (kshs.100,000), installation of Gutters @ (kshs.100,000) and construction of a water tank base @ (kshs.50,000)	250,000.00	New
5	Itabua Primary School	Purchase and deliver 10,000 litres plastic water tanks @ (kshs.100,000), installation of Gutters @ (kshs.100,000) and construction of a water tank base @ (kshs.50,000)	250,000.00	New
6	Kathuniri Primary School	Purchase and deliver 10,000 litres plastic water tanks @ (kshs.100,000), installation of Gutters @ (kshs.100,000) and construction of a water tank base @ (kshs.50,000)	250,000.00	New
7	Kagumori Primary School	Purchase and deliver 10,000 litres plastic water tanks @ (kshs.100,000), installation of Gutters	250,000.00	New

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		@(kshs.100,000) and construction of a water tank base @ (kshs.50,000)		
8	Urban Primary School	Purchase and deliver 10,000 litres plastic water tanks @(kshs.100,000), installation of Gutters @(kshs.100,000) and construction of a water tank base @ (kshs.50,000)	250,000.00	New
9	Kangaru Primary School	Purchase and deliver 10,000 litres plastic water tanks @(kshs.100,000), installation of Gutters @(kshs.100,000) and construction of a water tank base @ (kshs.50,000)	250,000.00	New
10	Rung'ang'a Primary School	Purchase and deliver 10,000 litres plastic water tanks @(kshs.100,000), installation of Gutters @(kshs.100,000) and construction of a water tank base @ (kshs.50,000)	250,000.00	New
11	Kithunguriri Primary School	Purchase and deliver 10,000 litres plastic water tanks @(kshs.100,000), installation of Gutters @(kshs.100,000) and construction of a water tank base @ (kshs.41,777	241,777.00	New
	PRIMARY SCHOOLS			New
1	Iveche primary school	Top up for Purchase of a 51-seater School Bus purchased on a one-off basis and not through asset financing. Amount allocated is exclusive of insurance premiums or any other recurrent cost (the cost of buses went higher as per the government contract please check the attached file)	921,000.00	Ongoing
2	Gaciigi Primary school	top up for completion of 2 Classrooms through plastering, painting, fixing doors and windows	500,000.00	Ongoing
3	Runganga Primary school	Construction of a classroom to completion	900,000.00	New
4	St Marks Rutune Primary school	Construction of 3 classrooms to completion	2,700,000.00	New
5	St Joseph Ndunda Primary school	Construction of 2 classrooms to completion	1,800,000.00	New
6	Mbukori Primary school	Landscaping of the school compound through leveling and putting drainage on a half 1/2 an acre piece of land @ Kshs 500,000and metallic Gate installation with concrete pillars @ Kshs200,000	700,000.00	New

Recorded By.....

Confirmed By.....

Endorsed by.....

7	Kamiu primary school	Renovation of 6 classrooms through repair of floor, fixing of doors & windows and painting of roofs	1,000,000.00	New
8	Kagumori Primary School	Renovation of 6 classrooms through repair of floor, fixing of doors & windows and painting of roofs	1,000,000.00	New
9	Rukira Primary School	Renovation of 6 classrooms through repair of floor, fixing of doors & windows and painting of roofs	1,000,000.00	New
10	Gicherori Primary School	Renovation of 3 classrooms through plastering, flooring, fixing doors and windows and painting	1,000,000.00	New
11	St Michael Kithimu Primary School	Renovation of 10 classrooms through replacement of roofs	1,000,000.00	New
12	Kairuri primary school	Renovation of 3 classrooms through plastering, flooring, fixing doors and windows and painting	1,000,000.00	New
13	St Monica Special School	Completion of a special classroom with a store through plastering, floor tiling, fixing of doors and windows and fixing of a flush toilet in the class	1,000,000	New
14	Kithunguriri Primary School	Renovation of 6 classrooms through repair of floor, fixing of doors & windows and painting of roofs	1,000,000	New
15	Kihumbu Primary School	Renovation of 3 classrooms through plastering, flooring, fixing of doors and windows and painting	1,000,000	New
16	Itabua Primary School	Renovation of 10 classrooms through replacement of roofs	1,000,000	New
17	ACK Christ the King Karuriri Primary School	Renovation of 6 classrooms through repair of floors, fixing of doors and windows and painting	1,000,000	New
18	Mukangu Primary School	Renovation of 6 classrooms through repair of floors, fixing of doors and windows and painting	1,000,000	New
19	Tende Primary School	Construction of an office & Partitioning with plywood to 3 roomed to completion	900,000	New

Recorded By.....

Confirmed By.....

Endorsed by.....

20	Igumo Primary School	Landscaping of ½ an acre piece of school compound through leveling and stone pitching	500,000	New
21	Mbuvori Primary School	Landscaping of ½ an acre piece of land through leveling and stone pitching	500,000.00	New
22	Kirigi primary school	Installation of a metallic gate and two concrete pillars to hold the gate	200,000.00	New
SECONDARY SCHOOLS				
1	Urban Day secondary school	Completion of a 2 storeyed building comprising of laboratory and 4 classrooms through plastering, flooring, painting, fixing doors and windows of the 4 classrooms to completion to host 200 No of students per every sitting	2,700,000.00	Ongoing
2	Rugumu Day Secondary school	Completion of a storeyed building comprising of a laboratory to accommodate 50 students per sitting and administration block to accommodate 15 staffs consisting of Principal & deputy Principal's Office, Bursar & Accounts office; through painting of the lab, installation of electricity; plastering of the administration block, fixing doors and windows and painting	1,000,000.00	Ongoing
3	St Martha Gatoori Day Secondary school	Completion of an administration block through, plastering, flooring, painting, fixing of doors and windows to accommodate 25 teaching staffs	1,700,000.00	Ongoing
4	St Christopher Day Secondary school	Construction of a hall through walling, roofing, plastering, flooring, fixing of doors and windows, painting to completion to accommodate 400 persons.	2,700,000.00	Ongoing
5	Nthambo Day Secondary school	Construction of a storeyed complex building, consisting of a hall to accommodate 400 persons and 3 classrooms through putting of a slab which is co-funded by parents who shall plaster, fix doors and windows and paint the ground floor	2,000,000.00	Ongoing
6	Kiriari Day Secondary school	Top Up for Purchase of a 51-seater School Bus purchased on a one-off basis and not through asset financing. Amount allocated is exclusive of insurance premiums or any other recurrent cost (see the government contract)	921,000.00	Ongoing

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20	Gatunduri Day Secondary School	Purchase and delivery of 25 tables @ Kshs 250,000 and 50 benches @Kshs 250,000 made of MDF with metallic frames	500,000.00	New
21	St.Christopher day secondary school	Purchase of a 51-seater bus which is purchased on a one-off basis and not through asset financing. Amount allocated is exclusive of insurance premiums or any other recurrent cost.(see the government contract)	7,721,000.00	New
22	County Day Secondary School	purchase of a 51-seater school Bus which is purchased on a one-off basis and not through asset financing. Amount allocated is exclusive of insurance premiums or any other recurrent cost(see the government contract)	7,721,000.00	New
23	Gatunduri Day secondary school	Construction of a kitchen and installation of 2 modern Jikos to completion	3,000,000.00	New
24	Rukira Day Secondary school	Construction of Administration block Comprising of 4 rooms ie Staffroom, Principals Office, Bursars and Accounts Office to completion to accommodate 15 staffs	2,500,000.00	New
SECURITY				
1	Kithungururu Assistant Chief	Construction of an Assistant Chief office consisting of 2 rooms to completion @ Kshs.1,000,000 and construction of 2 doors pit latrines , urinal and a ramp to completion with a reservation for Person with disability @ Kshs 300,000	1,300,000	New
2	Mukangu Assistant Chief	Construction of an Assistant Chief office consisting of 2 rooms to completion @ Kshs.1,000,000 and construction of 2 doors pit latrines, urinal and a ramp to completion with a reservation for Person with disability @ Kshs 300,000	1,300,000	New
3	Kibugu Assistant Chief	Construction of an Assistant Chief office consisting of 2 rooms to completion @ Kshs.1,000,000 and construction of 2 doors pit latrines , urinal and a ramp to completion with a reservation for Person with disability @ Kshs 300,000	1,300,000	New
4	Gicherori Assistant Chief	Construction of an Assistant Chief office consisting of 2 rooms to completion @ Kshs.1,000,000 and construction of 2 doors pit latrines , urinal and a ramp to completion with a reservation for Person with disability @ Kshs 300,000	1,300,000	New

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5	Kathangariri Assistant Chief	Construction of an Assistant Chief office consisting of 2 rooms to completion @ Kshs.1,000,000 and construction of 2 doors pit latrines , urinal and a ramp to completion with a reservation for Person with disability @ Kshs 300,000	1,300,000	New
6	Kamiu Assistant Chief Office	Construction of an Assistant Chief office consisting of 2 rooms to completion @ Kshs.1,000,000 and construction of 2 doors pit latrines , urinal and a ramp to completion with a reservation for Person with disability @ Kshs 300,000	1,300,000	New
7	Kangaru Chiefs office	Construction of an Assistant Chief office consisting of 2 rooms to completion @ Kshs.1,000,000 and construction of 2 doors pit latrines , urinal and a ramp to completion with a reservation for Person with disability @ Kshs 300,000	1,300,000	New
8	Manyatta Assistant Chief's Office.	Top up for completion of Assistant Chief Office through fixing of doors and windows, painting @ Kshs 200,000 and construction of 2 door pit latrines, urinal & a ramp to completion with a reservation for Person with disability @ Kshs 300,000 which has been allocated funds through reallocation from a balance of land purchase	500,000	Ongoing
9	Kairuri chiefs Office	Renovation of 2 roomed chiefs office through repair of floor, putting one metal door, 2 windows ,ceiling and painting	300,000	New
10	Kambo Assistant Chief Office	Renovation of 2 rooms Assistant Chief Office through finishing of plastering, flooring and painting	300,000	New
11	Nembure Chiefs Office	Renovation of chiefs office consisting of 2 rooms through tiling, fixing 2 metallic doors and 2 windows and painting	300,000	New
			137,088,879.00	

MIN 5/27/09/2021 EMERGENCY ALLOCATION

Member noted that there were a number of schools that urgently needed toilets since the existing ones had collapsed. They were allocated funds as follows;

	Project	Activity	Amount
1.	Kagumori Primary School	Construction of 4No doors Pit latrines with a reservation for Person with disability	500,000
2.	Kenga Primary School	Construction of 4No doors Pit latrines with a reservation for Person with disability	500,000

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3.	Gatoori Primary School	Construction of 4No doors Pit latrines with a reservation for Person with disability	500,000
4.	Allamano Primary School	Construction of 4No doors Pit latrines with a reservation for Person with disability	500,000
5.	Ngimari Primary School	Construction of 4No doors Pit latrines with a reservation for Person with disability	500,000
6.	Runganga Primary School	Construction of 4No doors Pit latrines with a reservation for Person with disability	500,000
7.	St Francis Primary School	Construction of 4No doors Pit latrines with a reservation for Person with disability	500,000
8.	Kairuri Primary School	Construction of 4No doors Pit latrines with a reservation for Person with disability	500,000
9.	Kithunguriri Primary School	Construction of 4No doors Pit latrines with a reservation for Person with disability	500,000
10.	Kathangari Ass Chief	Construction of 4No doors Pit latrines with a reservation for Person with disability	500,000
11.	Kithunguriri Assistant Chief	Construction of 4No doors Pit latrines with a reservation for Person with disability	500,000
12.	Kairuri Chief Office	Construction of 4No doors Pit latrines with a reservation for Person with disability	500,000
13.	Ithangawe Primary	Construction of 4No doors Pit latrines with a reservation for Person with disability	500,000
14.	Njukiri Primary	Construction of 4No doors Pit latrines with a reservation for Person with disability	500,000
			7,000,000

Members were asked to present the photos of the existing toilets in the office for future reference.

MIN 6/27/09/2021 AOB

There being no other business, the meeting was adjourned at 3.00pm with a word of prayer led by Peterson Njiru.

Minutes Recorded By
Secretary: -Rehema Omar



Date: 05/10/2021

Minutes Confirmed By
Chairman: -Evans Mbogo



Date: 05/10/2021


Minutes Endorsed By
F.A.M -: Mary Kabuga



Date: 05/10/2021

Recorded By: 

Confirmed By: 

Endorsed by: 



MANYATTA CONSTITUENCY

IEBC NUMBER 063

NATIONAL GOVERNMENT CONSTITUENCIES

DEVELOPMENT FUND

WARD REPORTS

FINANCIAL YEAR

2021/2022

SUBMITTED

27th SEPTEMBER 2021

Recorded By:  Confirmed By: 

Endorsed By: 
FUND ACCOUNTS MANAGER
MANYATTA CONSTITUENCY
P.O. Box 1991-60100, NAIROBI
Date: _____ Sign: _____

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FUND ACCOUNTS MANAGER
MANYATTA CONSTITUENCY
P.O. Box 1991-60100, EMBU
Date: Sign:

1.0 INTRODUCTION

The NG-Constituency Development Act 2015 stipulates in part 5 section 27 subsection 1 and 2 that the chairperson of the NG-CDFC shall, within the first year of the commencement of a new Parliament and at least once every two years thereafter, convene open forum public meetings in every ward in the constituency to deliberate on development matters in the ward and in the constituency.

The NG-CDFC shall then deliberate on project proposals from all the wards in the constituency and any other projects which the Constituency Committee considers beneficial to the constituency, including joint projects with other constituencies, consider the national development plans and policies and the constituency strategic development plan, and identify a list of priority projects, both immediate and long term, out of which the list of projects to be submitted in accordance with the Act shall be drawn from.

Citizen participation in project planning, management and implementation planning requires the involvement of concerned stakeholders. This includes identifying public concerns and values and developing a broad consensus on planned initiatives. It is also about utilizing the vast amount of information and knowledge that stakeholders hold to find workable, efficient and sustainable solutions.

Public participation encompasses a range of procedures and methods designed to consult, involve, and inform the public to allow those that would be potentially affected by a decision or policy to have input into the process. Community participation motivates the stakeholders to work together, recognize the benefits of their involvement and own the projects in their localities.

Stakeholders play a central role in setting up priorities and objectives of development Initiatives in order to ensure relevance and appropriateness. It is important that all stakeholders are involved in the development of projects and not just direct beneficiaries of an initiative.

1.1 ABOUT NG-CDF

The Constituencies Development Fund (CDF) was established under the Constituencies Development Fund (CDF) Act, 2003, amended in 2007 and repealed by the CDF Act of 2013. In 2015, the CDF Act of 2013 was declared unconstitutional and a new Act was enacted in

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FUND ACCOUNTS MANAGER
MANYATTA CONSTITUENCY
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2015, being the National Government Constituencies Development Fund Act, NG-CDF Act, 2015. The National Government Constituencies Development Fund (NG-CDF) is under the Ministry of Devolution and Planning.

The Constituency Development Fund (CDF) was introduced in Kenya in 2003 with the passage of the CDF Act 2003 by the 9th Parliament of Kenya which was repealed in 2013 by the CDF Act 2013. The CDF Act provides that the government set aside at least 2.5% of its ordinary revenue for disbursement under the CDF program.

The fund was designed to support constituency-level, grass-root development projects. It was aimed to achieve equitable distribution of development resources across regions and to control imbalances in regional development brought about by partisan politics. It targeted all constituency-level development projects, particularly those aiming to combat poverty at the grassroots and entrench equitable distribution of development.

The objective of the Fund is to provide mechanisms for supplementing implementation of the National Government Development Agenda at the constituency level.

The CDF program has facilitated the putting up of new water systems, health and education facilities in all parts of the country, including remote areas that were usually overlooked during funds allocation in national budgets.

1.2 ABOUT MANYATTA NG-CDF

Manyatta Constituency is an electoral constituency in Kenya. It is one of the constituencies in Embu County. Its Constituency Number is 063 and it borders Mount Kenya forest to the North, Mbeere South constituency and to the east and south east Kirinyaga constituency to the west and Runyenjes constituency to the south.

The constituency lies approximately within latitudes of 0° 8' and 0° 35' south and longitudes 37° 19' East and 37° 42' East. The Constituency has a total of 434.2 KM² with Mt. Kenya forest occupying 202.8 KM².

Recorded By:  Confirmed By: 

Endorsed By: 
FUND ACCOUNTS MANAGER
MANYATTA CONSTITUENCY
P. O. Box 1991-60100, EMBU
Date: Sign:

Administrative and political units

Administratively the Constituency is divided into eleven (11) locations which are further sub divided into thirty three (33) sub locations. The constituency has six elective wards namely Gaturi south, Kirimari, Kithimu, Mbeti North, Ruguru-Ngandori and Nginda wards.

Settlement Patterns

Out of the total area of 434.2 Km2 about 70 percent is cultivatable, while 30 per cent is occupied by forests (both gazette and trust lands). The actual arable areas is less than 70 percent into account that land under urban areas (15 per cent public utilities) The average size of farm holdings is about 1.2 hectares per family. According to the 2009 Kenya Population and Housing Census, the constituency had a population of 154,632 persons. Mbeti North has the highest population of 35,648 persons with a density of 636 persons per kilometer square while Gaturi south has the lowest population of 13,544 persons with a density of 612 persons per kilometer square.

Urban Settlement

Manyatta Constituency is largely characterized by a rural settlement pattern with only one major urban centre namely Embu town. The town is strategically situated along the main highway between Nairobi and Meru.

Other major upcoming centre is Manyatta town but there are other upcoming centres across the constituency. Other key development is the proposed Embu airport which is expected to transform the locality in terms of planning, population and other key infrastructures.

1.2.1 Vision

To serve the community with the utmost dedication and selflessness. To promote a culture of efficiency and transparency, To ensure the stakeholders are involved at all levels of project development.

1.2.2 Mission

To be the reference constituency for development where all constituents enjoy decent living

1.2.3 Core Values

- Accountability
- Transparency
- Integrity

Recorded By:..... Confirmed By:.....

Endorsed By:.....
FUND ACCOUNTS
MANYATTA CONSTITUENCY
P.O. Box 1991-60100, EMBU
Date:..... Sign:.....

- Honesty
- Equality
- Equity

1.2.3 OVERVIEW OF FUNDABLE PROJECTS UNDER NG-CDF BY NORTH HERR CONSTITUENCY

Eligible Projects Fundable by Manyatta NG-CDF

The eligible projects fundable by NG-CDF is stipulated in section 24 of the NG-CDF (Amendment) Act, 2016 as those that are in:

- Respect of works and services falling within the functions of the National Government under the constitution
- Must be community based to ensure that the prospective benefits are available to a widespread cross-section of the inhabitants of a particular area.

The ineligible projects include:

- Projects supporting religious bodies or religious activities
- Projects supporting political bodies or political activities
- Recurrent costs of a completed projects
- Personal awards
- Projects targeting a specific club or group of people to the exclusion of others
- Projects addressing devolved functions as outlined in the fourth schedule of the constitution of Kenya

2.0 DOCUMENTATION OF THE WARD REPORTS

The documents used during the ward meetings can be traced in the NG-CDF file namely Manyatta NG-CDF 2021/22 public projects identification and proposals forum, file number 001.

3.0 WARD MEETINGS

The exercise was carried out for 6 days covering all the six wards in the constituency namely Kirimari, Mbeti North, Kithimu, Gatari South, RuguruNgandori and Nginda Wards.

Recorded By:  Confirmed By: 

Endorsed By: 
FUND ACCOUNTS MANAGER
MANYATTA CONSTITUENCY
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3.1 NOTICE OF THE MEETINGS

Here attached is the advert or the announcement for the public forums to be conducted during the exercise:

WARD/LOCATION	VENUE	DATE	TIME
Gaturi South	Nembure Chief's Office	16 th September 2021	10:00 am
Kithimu	Kithimu Chiefs Office	17 th September 2021	1:00 pm
Mbeti North	Gatituri Chiefs Office	20 th September 2021	10:00 am
	Kambo Sub-Chiefs Office	20 th September 2021	1:00 pm
Kirimari	Municipality Chief's Office	21 st September 2021	10:00 am
	Kangaru Chiefs Office	21 st September 2021	12:00 noon
	Kathangari Chiefs Office	21 st September 2021	2:00 p.m
Ruguru/Ngandori	Kairuri Chiefs Office	22 nd September 2021	10:00 am
	Kirigi Chiefs office	22 nd September 2021	1:00 pm
Ruguru/Ngandori	Kiriari Chiefs office	23 rd September 2021	10:00 am
Nginda	Mbuvori Chief's Office	24 th September 2021	12:00 noon
	Kibugu Chiefs Office	24 th September 2021	10:00 am
	Kathangariri Chiefs Office	24 th September 2021	2:00pm

3.2 VENUE OF THE MEETING:

The NGCDFC Public Forum for the Year 2021/2022 was held in various venues and the area representatives chose the venues which were a center for the wards. The Participants were drawn from all the Six Wards. The Forum started with Location based Community Meetings where Community Members selected representatives to attend the Forum which was attended by Representatives from all wards, School Heads, Chiefs and other invited stakeholders.

The NGCDFC decided to hold the function in this manner because of Logistic Challenges. Manyatta constituency is an expansive Constituency and the Geographical Distances between various centres poses great challenges for the NGCDFC to move from one ward to another to conduct community Meetings.

3.2.1 MEMBERS PRESENT

The Forum was attended by 224 Members of Public on various dates, 9 NGCDF Committees, 4 Oversight Committee Members, Constituency Manager, Assistant, Opinion leaders and

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Community elders, Youths, Women representatives, School Head teachers, Chiefs and the MP for Manyatta Constituency, Hon John Muchiri

3.2.2 PRELIMINARIES

The NGCDF Chairman Greeted the Participants and read through the programme of the function for the 6 days. He later invited the area Chief to say a word. The area chief invited Joy Mukami from Ngandori to lead in prayers.

3.2.3 COMMENTS BY THE CHAIRMAN, NGCDFC

The chairman called the meeting into order. He noted a lower turn up as compared to previous years. He requested members to adhere to Covid 19 protocols. After a self-introduction the area chief was tasked to record the minutes.

The DCC welcomed the area MP Hon John Muchiri to address the congregation. the MP thanked the community members who had turned up. He informed them that as the Area MP and in accordance to constitution it was his duty together with the chairman to convene public meeting to collect views and project proposals. He reminded them that the meeting was his last one since he was vying for the position of a Governor.

He requested them to actively be participating on development forums since they are the consumers of the development initiative and it was their constitution mandate.

FAM informed members of the public that it was their civic obligation to participate in development forums and contribute by airing their needs. She advised them to identify the project they want funded in order of priority.

The stakeholder appreciated the work well done by the National development fund committee. and requested for more funds to cater for more projects. With the 100% transition almost, all secondary schools are facing shortage of infrastructure which members were informed that they include classrooms, dining hall and laboratories. Members were informed that almost all-day secondary school requires a science laboratory and all the primary schools requires a face lifting and major renovations.

Members noted that chief's and assistant chiefs required an office, furniture and also piece of land to construct an office.

3.2.4 REMARKS BY HON MP, JOHN MUCHIRI

The area MP informed the members that it is his duty together with NG-CDF to be convening public barazas to discuss project priorities.

He informed the public that the constitution of Kenya Emphasizes on public Participation and it was the duty of the community members to be identifying priority projects in their areas that would improve their livelihood.

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The area MP also said that constituents will be able to enjoy the product of development agendas i.e construction of different schools and institutions have really encouraged the less fortunate to study in locally available schools comfortably.

The area MP thanks members for the commitment they exhibit when they have been called to deliberate on various projects being supported through NG-CDF.

The area MP also urged members to float their development ideas freely in order to better Manyatta constituency in the best way possible.

3.3.1 PROJECT PRIORITIES IDENTIFIED

a) RUGURU -NGANDORI WARD

The project priorities presented per Ward as tabled below:

S/NO	INSTITUTION	LOCATION	FUNCTION /SECTOR	PROJECT
1.	Kirigi Primary School	RuguruNgandori	Education	Construction of a school gate
2.	Kiriari day secondary school	RuguruNgandori	Education	Top up for purchase of 51-seater school bus purchased on a one-off basis and not through asset financing
3.	Kiriari Day Secondary School	Ruguru	Education	Completion of the upper laboratory through fixing of benches water gas system to accommodate 400 persons
4.	Kairuri Day Secondary School	RuguruNgandori	Education	Purchase of furniture for a dining hall comprising of 50 tables and 100 benches
5.	Kairuri Primary School	RuguruNgandori	Renovation of Classrooms	Renovation of Classrooms
6.	Mukangu Primary School	Rugurungandori	Renovation of Classrooms	Renovation of Classrooms
7.	St Mary's Mukangu Day	RuguruNgandori	Education	Purchase of furniture for a dining hall comprising

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	Secondary School			of 50 tables and 100 benches
8.	Kithungururu Assistant Chief Office	RuguruNgandori	Security	Construction of an Assistant Chief office and 2 doors toilet to completion
9.	Mukangu Assistant Chief Office	RuguruNgandori	Security	Construction of an Assistant Chief office and 2 doors toilet and urinal to completion
10.	Manyatta Assistant Chief Office	Ngandori	Security	Completion of an office
11.	Kairuri Chiefs office	RuguruNgandori	Security	Renovation of the office& Toilets construction
12.	Gaciigi Primary School	Ruguru	Education	2 new Classrooms
13.	ACK Christ the King Karuriri School	RuguruNgandori	Education	Renovations
14.	Kithunguriri day secondary School	Ruguru	Education	Renovation of Classrooms& Tanks
15.	ACK Christ the King	Ngandori	Education	Renovation of Classrooms
16.	Kithunguriri Primary School	Ngandori	Education	Renovation of Classrooms, tanks & Toilets
17.	Ngimari Primary	Ngandori	Education	Construction of latrines

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b) MBETI NORTH WARD

S/NO	INSTITUTION	LOCATION	FUNCTION /SECTOR	PROJECT
1.	Iveche Primary School	Mbeti North	Education	Top up for purchase of 51-seater school bus purchased on a one-off basis and not through asset financing
2.	Itabua Day Secondary School	Mbeti North	Education	Painting of the dining hall and Purchase of furniture for a dining hall comprising of 100 tables and 200 benches
3.	Itabua Primary School	Mbeti North	Education	Renovation of classrooms & Supply of tanks
4.	Gatunduri day secondary school	Mbeti North	Education	Purchase of furniture
5.	Kamiu Assistant chief Office	Mbeti North	Security	Construction of an Assistant Chief Office
6.	Gatunduri day secondary school	Mbeti North	Education	Construction of a kitchen and installation of 3 modern jikos to completion
7.	Kambo Assistant Chief Office	Mbeti North	Security	Renovation of Assistant Chief Office
8.	Kamiu Assistant Chief	Mbeti North	Security	Construction of an Assistant Chief
9.	Kimangaru Primary School	Mbeti North	Education	Tank

c) KITHIMU WARD

S/NO	INSTITUTION	LOCATION	FUNCTION /SECTOR	PROJECT
1	Kithegi Day Secondary School	Kithimu	Education	Completion of a ramp for the staircase through finishing
2	Rukira day secondary school	Kithimu	Education	Construction of administration block comprising of 4 rooms i.e staffroom, principal's office, bursars and accounts office
3.	Rukira Primary School	Kithimu	Education	Renovation of classrooms
4.	St Michael Kithimu Primary	Kithimu	Education	Renovation of classrooms
5.	Kithegi Primary	Kithimu	Education	Supply of a tank

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6.	St Adrew Primary School	Kithimu	Education	Supply of a tank
7.	Ithangawe Primary	Kithimu	Education	Toilets
8.	Allamano Primary	Kithimu	Education	Toilets

d) GATURI SOUTH WARD

S/NO	INSTITUTION	LOCATION	FUNCTION /SECTOR	PROJECT
1	Runganga primary school	Gaturi South	Education	Construction of classroom to completion& tank supply
2	Igumo primary school	Gaturi south	Education	Landscaping of school compound
3.	Tende Primary School	Gaturi south	Education	Office Construction
4	Mbukori Primary school	Gaturi south	Education	Landscaping and gate installation
5	St. Christopher Day secondary school	Gaturi south	Education	Completion of a hall through walling, plastering, flooring, fixing doors and windows painting
6	St. Christopher Day secondary school	Gaturi south	Education	Purchase of a 51-seater bus which is on a one year off basis
7	St. Christopher Day secondary school	Gaturi south	Education	Purchase of furniture
8	Nemburechief's office	Gaturi South	Security	Renovations
9.	Kihumbu Primary	Gaturi South	Education	Renovations
10	Tende Primary	Gaturi South	Education	Construction of pit Latrines

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e) NGINDA WARD

3	St. Marks Rutune Primary School	Nginda	Education	Construction of 3 no classrooms to completion
4	St. Joseph Ndunda primary school	Nginda	Education	Construction of 2 no classrooms
5	Rugumu day secondary school	Nginda	Education	Completion of 1storeyed building comprising of administration offices, Accounts Clerk Office and toilets through flooring, plastering, painting, fixing doors and windows to accommodate 20 staffs
6	St. Joseph the worker Kathuniri Day Secondary School	Nginda	Education	Purchase of furniture for a dining hall comprising of 100 tables and 200 benches& tiling of a dining hall
7	St. Alphonse day secondary school	Nginda	Education	Purchase of furniture
8	Kibugu Assistant Chief	Nginda	Security	Construction of an assistant chief office and 2 doors toilet and urinal to completion
9	Gicherori Assistant Chief office	Nginda	Security	Construction of an assistant chief office and 2 doors toilet and urinal to completion
10	Kathangariri Assistant chief	Nginda	Security	Construction of an assistant chief office and 2 doors toilet and urinal to completion
11.	Kagumori primary	Nginda	Education	Construction of pit latrines
12.	St Francis Primary	Nginda	Education	Construction of pit latrines
13.	Gicherori Primary	Nginda	Education	Construction of pit latrines
14	Kagumori	Nginda	Education	Renovations of classrooms& tank supply

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15.	Kathuniri primary	Nginda	Education	Supply of a tank
16	Mbuvori Primary	Nginda	Education	Renovations
17	Kathangari Assistant Chief	Nginda	Education	Toilets

D) KIRIMARI WARD

S/NO	INSTITUTION	LOCATION	FUNCTION /SECTOR	PROJECT
1	Urban Day Secondary School	Kirimari	Education	Completion of a 2 storeyed building comprising of laboratory and 4 classrooms through plastering, flooring, painting and fixing of doors and windows
2	St Martha Gatoori Day secondary	Kirimari	Education	Completion of an administration block through plastering, flooring, painting, fixing doors and windows to accommodate 25 teaching staff
3	Nthambo day secondary school	Kirimari	Education	Completion of a hall on the lower and upper floor through plastering painting
4	County Day secondary school	Kirimari	Education	Installation of electricity & gutters in a dining hall
5	St Michael Day Secondary	Kirimari	Education	Construction of a laboratory to completion
6	County Day Secondary	Kirimari	Education	Purchase of furniture
7	County Day secondary school	Kirimari	Education	Purchase of a 51-seater bus which is purchased on one off basis asset
8.	St Monica Special school	Kirimari	Education	Completion of an incomplete classroom
9	Kangaru Chiefs office	Kirimari	Security	Construction of an assistant chief office and 2 doors toilet & urinal to completion
10	Kangaru Primary	Kirimari	Education	Supply & Installation of a tank

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Confirmed By: 

Endorsed By: 

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11	Urban Primary	Kirimari	Education	Supply & Installation of a tank
12.	Njukiri Primary	Kirimari	Education	Construction of pit latrines
13	KangaruPrimary	Kirimari	Education	Supply & Installation of a tank
14	Iveche Primary	Kirimari	Education	Purchase of a bus
15	Kamiu Primary School	Kirimari	Education	Renovations
16	Kamiu Assistant chief	Kirimari	Education	Renovations
17	Kangaru chiefs Office	Kirimari	Security	Chiefs Office

3.3.2 CHALLENGES

- ❖ In all the venues visited we noticed that there was a low turnout. This was contributed to the pandemic where the office invited a few numbers of representation to avoid crowding.
- ❖ We also noticed that members of the public were demanding for transport allowance which is not catered for.

REMARKS

- ❖ The Chairman informed them it's good to attend public forums whether paid or not since their views will be of much assistance in development in their areas.
- ❖ The FAM promised to table their grievances to the National Government Constituency Development Fund Board for any considerations.

3.3.3 WAY FORWARD

Community Members were urged to discuss their problems during community meetings or elders' meetings whenever they meet and send their proposals to the Office for record purposes. The Present Members of the Community were requested to hold sensitization

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meetings on the feedback of the forums once they arrive home. That is to call community gatherings and inform the people of what transpired at the public forum.

3.3.4 CONCLUSION

- The Community Members were informed that projects raised in this Public Forum will be financed during the Financial Year 2021/2022 and in case of change of idea they will be notified of the changes.
- The Community Members were requested to Monitor the activities of the Contractors without interference and ensure that they provide quality services. In Case the community is not satisfied with the nature in which the projects were done, they were requested to notify the office in time.

Rehema Omar NG-CDF Secretary

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Sign

05/10/2021
Date

Evans Mbogo NG-CDFC Chairman

.....
Sign

05/10/2021
Date

Mary Kabuga FAM

.....
Sign

05/10/2021
Date

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