**MBEERE SOUTH MINUTES OF THE 27th NG-CDFC MEETING HELD AT NG-CDFC OFFICE ON 12th JUNE 2019 AT 11.00 AM**

**MEMBERS PRESENT:**

1. Prof. Godfrey Nguru Chairman
2. Faith Kithaka Member
3. Dominic Munyi “
4. Dennis Musomba “
5. Charles Igiha DCC
6. Richard Maingi FAM
7. Henry Murage Secretary

**AGENDA:**

1. Prayers
2. Apologies
3. Adoption of the Agenda
4. Declaration of conflict of interest
5. Reading and confirmation of the previous minutes
6. Matters arising from the minutes
7. AIE allocation
8. NG\_CDFC vehicle purchase
9. Boda Boda Training progress
10. Ajira Training Programme
11. Renovation and extension of the NG-CDFC offices
12. Bursary Awards
13. Payment of Retention and Top up funds to the contractors
14. Retreat on the strategic plan
15. Procurement of Desks
16. Payment of Top up funds for the previous contracts
17. Date of the next Meeting
18. Closing Prayers

**MIN. 292/NG-CDFC/MBEERE SOUTH/2017/2018 – PRAYERS**

The chairman called the meeting to order at 11.00 am. The meeting was opened with a word of prayer said by Denis Musomba. The chairman further explained we had two sets of minutes to read as the last meeting of 1st May 2019 was a special meeting.

**MIN. 293/NG-CDFC/MBEERE SOUTH/2017/2018- APOLOGIES:**

No apologies were recorded

**MIN. 294/NG-CDFC/MBEERE SOUTH/2017/2018– ADOPTION OF THE AGENDA**

The Secretary read the agenda for the meeting and the members unanimously adopted all the agenda for discussion.

**MIN. 295/NG-CDFC/MBEERE SOUTH/2017/2018– DECLARATION OF CONFLICT OF INTEREST**

No conflict of interest was declared.

**MIN. 296/NG-CDFC/MBEERE SOUTH/2017/2018 – CONFIRMATION OF THE PREVIOUS MINUTES**

The secretary read the minutes of the previous meetings. There were minutes of 1st May 2019 and those of 12th April 2019. Both sets of minutes were proposed and seconded by Faith Kithaka and Denis Musomba respectively as true record of the day’s proceedings.

**MIN. 297/NG-CDFC/MBEERE SOUTH/2017/2018 – MATTERS ARISING**

The folloeing matters arising were discussed and dispensed off as explained below:

Minutes for 12th April 2019:

1. The clerk of works had not completed the visit to the projects that required action. He should up his game and more so as he visits the projects that required payment of retention money.
2. BQs on Nyangwa Assistant chief’s office and Mayori primary school projects had since been received.
3. Interviwes for ground persons had been concluded.
4. PMC training was concluded well and activity was well attended.
5. Office renovations is an on going project
6. Prequalification of suppliers still work in progress. The clerk of works to liase with the puclic works officer to ensure work is completed.
7. Tender evaluation completed safe for the following projects that required renegotiation:
* Ngenge Secondary school dinning hall
* Kanyonga secondary school dinning hall
* Muraru Primary school- Completion of administration block
1. Sports activity on going but requires extra funding to mitigate on the challenges
2. Bursarirs for Jeremiah Nyaga technical institute – Allocate Kes 500,000 to support the same.
3. The BQ for Maviani primary school has since been done and tendred for as agreed

Minutes for 1st May 2019:

1. Removal of Beth Mirugi- the Secretary reported that the removal letter had since been delivered and the mitigation time had expired. Members resolved that the removal letter be written to the board for replacement.
2. The FAM had since reported to Mbeere north but his replacement in Mbeere south was yet to report. No updated on the progress was available.
3. Ajira training was succefull and had 54 candidates. Members thanked the chairmen for agreeing to accommodate some of the students.
4. Bodaboda training- The students had been indentified and the training is on going. 154 riders were on going and there is need to ensure the target of 200 is achieved.
5. All CDFC members had recived their allowances that were pending

**MIN. 298/NG-CDFC/MBEERE SOUTH/2017/2018- AIE ALLOCATION**

The FAM reported that Kes 44 million had been received from the national office and there was need to allocate the money to help implementation. The CDFC members noted that priority should be given to the moneys earmenrked for topups to ensure all the suppliers were paid their dues as they get paid their retention money

The funds were allocated as below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Name** | **Project Activity** | **Amount Allocated Kshs.** | **1st Disbursement** | **2nd Disbursement** |
| Employees’ Salaries | Payment of staff salaries and gratuity | 2,400,000 | 940,000 | 1,460,000 |
| Admin: Goods and Services | Purchase of two laptops, P.A system, one office chair, fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence | 1,932,453 | 900,000 | 1,032,453 |
| NSSF | Payment of NSSF deductions | 150,000 | 150,000 | 0 |
| NHIF | Payment of NHIF deductions | 60,000 | 60,000 | 0 |
| Admin: Committee Expenses | Payment of Committee allowances | 2,000,000 | 700,000 | 1,300,000 |
| M & E: Goods and Services | Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence | 571,226 | 350,000 | 221,226 |
| M & E: Committee Expenses | Payment of other committee expenses | 900,000 | 800,000 | 100,000 |
| NG-CDFC/PMC Capacity Building | Undertake Training of the PMCs/NG-CDFCs and NG-CDFC’s staff on NG-CDF related matters. | 1,800,000 | 1,000,000 | 800,000 |
| Emergency  | To cater for any unforeseen occurrences in the constituency during the financial year. | 5,738,993 | 300,000 | 500,000 |
| Bursary Secondary Schools | Payment of bursary to needy students | 15,177,212 | 1,500,000 | 3,000,000 |
| Bursary Tertiary Institutions | Payment of bursary to needy students | 12,141,770 | 2,000,000 | 3,500,000 |
| Gataka Primary School | Completion of a classroom under construction shutting and plastering. | 140,000 |   | 140,000 |
| Gatete Primary School | Renovation of 2 classrooms - plastering and flooring | 100,000 |   | 100,000 |
| Gatirari Primary School | Completion of an 8 door toilets under construction plastering and painting | 100,000 |   | 100,000 |
| Gatuanyaga Primary School | Completion of a classroom under construction shutting and plastering. | 150,000 |   | 150,000 |
| Gitaraka Primary School | Completion of an 8 door toilets under construction plastering and painting | 150,000 |   | 150,000 |
| Irari Primary School | Completion of a classroom under construction shutting and plastering. | 150,000 |   | 150,000 |
| J.N. Mwonge Primary School | Completion of an 8 door toilets under construction plastering and painting | 100,000 |   | 100,000 |
| J.J. M Nyaga Primary School  | Completion of an administration block under construction partitioning, plastering and flooring | 380,000 |   | 380,000 |
| Kamaunju Primary School | Completion of a classroom under construction shutting and plastering. | 150,000 |   | 150,000 |
| Kamukunga Primary School | Renovation of two classrooms - roofing, plastering and flooring  | 500,000 |   | 500,000 |
| Kamunyange Primary School | Completion of an 8 door toilets under construction plastering and painting | 150,000 |   | 150,000 |
| Kamweyendei Primary School | Completion of an 8 door toilets under construction plastering and painting | 150,000 |   | 150,000 |
| Kanthenge Primary School | Completion of an 8 door toilets under construction plastering and painting | 150,000 |   | 150,000 |
| Kanthenge Primary School | Completion of a classroom under construction shutting and plastering. | 110,000 |   | 110,000 |
| Karaba Primary School | Completion of an 8 door toilets under construction plastering and painting | 150,000 |   | 150,000 |
| Kirathe Primary School | Completion of an 8 door toilets under construction plastering and painting | 100,000 |   | 100,000 |
| Machang'a Primary School | Completion of an 8 door toilets under construction plastering and painting | 150,000 |   | 150,000 |
| Machang'a Primary School | Completion of a classroom under construction shutting and plastering. | 150,000 |   | 150,000 |
| Makawani Primary School | Completion of a classroom under construction shutting and plastering. | 150,000 |   | 150,000 |
| Makawani Primary School | Completion of a classroom under construction shutting and plastering. | 150,000 |   | 150,000 |
| Makutano Primary School | Completion of a classroom under construction shutting and plastering. | 150,000 |   | 150,000 |
| Manyati Primary School | Completion of an 8 door toilets under construction plastering and painting | 150,000 |   | 150,000 |
| Mayori Primary School | Completion of an 8 door pit latrine and a bathroom under construction plastering and painting | 100,000 |   | 100,000 |
| Mulukusi Primary School | Completion of an 8 door toilets under construction plastering and painting | 150,000 |   | 150,000 |
| Munyori Primary School | Completion of an 8 door toilets under construction plastering and painting | 100,000 |   | 100,000 |
| Munyori Primary School | Completion of an 8 door toilets under construction plastering and painting | 150,000 |   | 150,000 |
| Muthithi Primary School | Completion of a classroom under construction shutting and plastering. | 150,000 |   | 150,000 |
| Mutugu Primary School | Completion of a classroom under construction shutting and plastering. | 150,000 |   | 150,000 |
| Mutugu Primary School | Completion of a classroom under construction shutting and plastering. | 150,000 |   | 150,000 |
| Nganduri Primary School | Completion of a classroom under construction shutting and plastering. | 150,000 |   | 150,000 |
| Riacina Primary School | Completion of an 8 door toilets under construction plastering and painting | 100,000 |   | 100,000 |
| Rugakori Primary School | Completion of a classroom under construction shutting and plastering. | 150,000 |   | 150,000 |
| Rurii Primary School | Completion of a classroom under construction shutting and plastering. | 150,000 |   | 150,000 |
| Rwethe Primary School | Completion of an 8 door toilets under construction plastering and painting | 150,000 |   | 150,000 |
| Gacabari Secondary School | Completion of a classroom under construction shutting and plastering. | 100,000 |   | 100,000 |
| Gatirari Secondary School | Completion of an 8 door toilets under construction plastering and painting plastering and painting | 150,000 |   | 150,000 |
| Kabururi Secondary School | Renovation (plaster and floor) of 4 classrooms | 270,000 |   | 270,000 |
| Mashamba Secondary School | Completion of an 8 door toilets under construction plastering and painting | 150,000 |   | 150,000 |
| Maviani Secondary School | Completion of a classroom under construction shutting and plastering. | 150,000 |   | 150,000 |
| Ntharawe Secondary School | Completion of a kitchen under construction plastering and shutting | 100,000 |   | 100,000 |
| Ntharawe Secondary School | Completion of an 8 door toilets under construction plastering and painting | 50,000 |   | 50,000 |
| Ntharawe Secondary School | Completion of a classroom under construction shutting and plastering. | 150,000 |   | 150,000 |
| Nthingini Secondary School | Completion of a classroom under construction shutting and plastering. | 150,000 |   | 150,000 |
| Nyangwa Girls Secondary School | Completion of a classroom under construction shutting and plastering. | 150,000 |   | 150,000 |
| Rugogwe Secondary School | Completion of an 8 door toilets under construction plastering and painting | 100,000 |   | 100,000 |
| S.A Gategi Secondary School | Completion of a Laboratory under construction plastering and flooring | 100,000 |   | 100,000 |
| St. Joseph Iriamurai Secondary School  | Completion of an 8 door toilets under construction plastering and painting | 100,000 |   | 100,000 |
| Yoder Karwigi Secondary School | Completion of a classroom under construction shutting and plastering. | 150,000 |   | 150,000 |
| DCC Mbeere South | Purchase of office furniture Boardroom table Kshs. 100,000 and 15 boardroom chairs with arms @ 10,000 total Kshs. 150,000 | 250,000 |   | 250,000 |
| DCC Mbeere South | Partition and convert a room within the DCC's offices to serve as a Lands Registry including installing of registry shelves. | 1,500,000 |   | 1,500,000 |
| DCC Mbeere South | Purchase of a 5000 litres Water tank for DCC offices | 50,000 |   | 50,000 |
| Kithunthiri Chiefs office  | Completion to renovations of chief's office plastering and painting | 100,000 |   | 100,000 |
| Makima AP line | Completion of construction of a four door pit shutting and painting  | 100,000 |   | 100,000 |
| Sports  | Support sports tournaments within the constituency and present active and registered teams/ Institutions with sports gear/ equipment and sports kits including balls, nets and uniforms | 2,180,818 | 1,300,000 | 880,818 |
| NG-CDFC office | Improve on the access road to the NG-CDF office grounds from Kiritiri- Embu tarmac road 1M, improving on the drainage system, six 1m culverts, widening of the road, paving with cabro and relocation of the main gate 1M. | 2,000,000 |   | 2,000,000 |
|   | Vehicle |   |   | 10,000,000 |
|   | Desks |   |   | 2,100,000 |
|   | Motor vehicle |   |   | 500,000 |
|   | Mwea projects |   |   | 1,687,000 |
|   | Mavuria |   |   | 1,687,000 |
|   | Mbet South |   |   | 1,687,000 |
|   | Makima |   |   | 1,218,000 |
|   | Kiambere |   |   | 1,218,000 |
| **Total** |   | **109,040,876** | **10,000,000** | **44,041,496** |

**MIN. 299/NG-CDFC/MBEERE SOUTH/2017/2018– NG\_CDFC VEHICLE PURCHASE**

The FAM confirmed that the purchase of the CDF vehicle had since received the approval from the national office and hence need to proceed with the process. The CDFC members noted that there was need to procure a motor cycle as had been proposed in the budget 2017/2018.

Resolution:

FAM to make necessary arrangements to ensure the procurement of vehicle and motor cycle as soon as possible to ease movement within the organisation.

**MIN. 300/NG-CDFC/MBEERE SOUTH/2017/2018– AJIRA TRAINING PROGRAMME**

The members noted that the intial Ajira training went on well and 54 candidates were trained. A further 20 candidates were indentified as Trainer of trainees for the subsequent activities. In this regard the secretary reported some more 30 trainees were earmarked to start training on Monady 17th Junw 2019 and another set of 30 will train frpm 24th June 2019.

Resolution

The FAM to provide the necessary facilities to ensure the training goes on well. The office of the area MP will take lead in the training.

**MIN. 301/NG-CDFC/MBEERE SOUTH/2017/2018 – RENOVATION AND EXTENSION OF THE NG-CDFC OFFICES**

Members noted that there was good progress in the renovation of the office premises but still a lot was still yet to be done. It was noted that the construction work of the office premises was still not done but need to actualise the activity.

Resolution:

1. Members resolved that the PMC should hold a meeting with the contractor to develop a workplan for the same.
2. That the landscaping work should be completed before the launch of the Ajira programme by the cabinet Secretary for ICT.

**MIN. 302/NG-CDFC/MBEERE SOUTH/2017/2018 – BURSARY AWARDS**

The CDFC members noted that there is need to allocate bursaries to the needy students but from the list of the initial applicants that missed from the first round. It was further noted that there were pending bursary needs that needed immediate action. That list is as listed below and the said cheques should be released as soon as possible.

The CDFC approved budget for the ward bursary committee as detailed below

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Ward Bursary committee budget** |  |  |  |  |  |
|   | Sub-location | No | Rate | Days | Total |
| Mwea |  4  |  3  |  1,200  |  2  |  28,800  |
| Mbeti south |  5  |  3  |  1,200  |  2  |  36,000  |
| Mavuria |  8  |  3  |  1,200  |  2  |  57,600  |
| Makima |  3  |  3  |  1,200  |  2  |  21,600  |
| Kimabere |  4  |  3  |  1,200  |  2  |  28,800  |
| CDFC Members |  1  |  6  |  5,000  |  2  |  60,000  |
| CDFC Members- Kiambere |  1  |  2  |  5,000  |  2  |  20,000  |
| Total |   |   |   |   |  252,800  |

**MIN.303/NG-CDFC/MBEERE SOUTH 2017/2018 – PAYMENT FOR RENTION AND TOPUP FUNDS**

The CDFC members noted that the claims for the rention fees had been received. There was a lot of pressure from the contractors and a number of them felt that the office was not doing enugh to ensure that their dues are paid. The mebers also noted that there is need to pay the retention alongside the the topup allocations.

Resolution

1. Clerks of works to carry out the projects inspection to ensure the suppliers are paid within the next two weeks.
2. The executive committee will meet at the on 21st June 2019 to evaluate the progress of the inspection works.

**MIN.304/NG-CDFC/MBEERE SOUTH 2017/2018 – RETREAT ON THE STRATEGIC PLAN**

Members noted that the planned retreat had taken a back seat and that there was need to look at the programme once again. The printing works had been concluded and hence need to set dates for the said retreat. Ther budget for the said rtreat was approved as appended below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| CDFC retreat budget |  |  |  |  |
|   | No | Rate | Days | Total |
| Accomodation- Full board |  12  |  14,000  |  3  |  504,000  |
| CDFC allowances |  7  |  5,000  |  4  |  140,000  |
| CDFC transport |  7  |  2,000  |  2  |  28,000  |
| Staff Allowances |  2  |  3,000  |  4  |  24,000  |
| Government officials |  2  |  5,000  |  4  |  40,000  |
| Governemnt officials- Transport |  2  |  2,000  |  2  |  8,000  |
| Total |   |   |   |  744,000  |
| **Participants** |  |  |  |  |
| CDFC | 7 |  |  |  |
| Staff | 2 |  |  |  |
| PSC staff | 1 |  |  |  |
| Government officials | 2 |  |  |  |
|   | 12 |  |  |  |

**MIN.303/NG-CDFC/MBEERE SOUTH 2017/2018 – PROCUREMENT OF DESKS**

The members noted that the AIE allocation for desks was now complete and there was need to fasttruck on this procurement of desks and furniture for provincial administration officers.

Resolution:

The PMC for desks to deliberate and procure desks and necessary furniture and ensure there is value for money in this process.

**MIN.304/NG-CDFC/MBEERE SOUTH 2017/2018 – REALIGNMENT OF PROPOSAL FOR 2018/2019**

The FAM reported that there were duplications of the projects that had been proposed in the 2018/2019 budget as noted below**.**

1. Makawani primary school top upof Kes 150,000 for construction of classroom: It was observed that Makawnihad benefited with two classrooms and one had since been complete and the secon one due for commissioning. This meand the doub;e allocation for the top up of Kes 150,000 for each playroom was propery placed.
2. Munyori primary school top up of kes 150,000 and another Kes 100,000 posted as doble allocation: It was noted that Munyori benefited with 8-Door toilet. One of the tolilets is complete and had a topu allocation of Kes 100,000. The one soon starting requires a top up of Kes 150,000. This meand that total topu allocation is Kes 250,000 for the two rojects. This means Kes 100,000 needs to be allocated to another project.
3. Kangungi primary school allocation of Kes 500,000 for an 8- Door toilet which appears to have been a double allocation: Kangungi should be allocated Kes 500,000 for one unit of 8- door toilet. The other Kes 500,000 should be moved to another project.
4. Mutugu primary school top up allocation of Kes 150,000 for one classroom which appears to have been a double allocation: Mutugu should be allocated Kes 150,000 for one unit of 8- door toilet. The other Kes 150,000 should be moved to another project.

Resolution

Remove all the double allocations with a total value of Kes 750,000. The total of this allocation should be moved to construct an 8-Door toilet and 6 door bathrooms for Mbita secondary school girls’ dormitory.

The summary of the ammeded allocation is as listed below.

|  |  |  |
| --- | --- | --- |
| **Project Name** | **Project Activity** | **Amount Allocated Kshs.** |
| Employees’ Salaries | Payment of staff salaries and gratuity | 2,400,000.00 |
| Admin: Goods and Services | Purchase of two laptops, P.A system, one office chair, fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence | 1,932,452.53 |
| NSSF | Payment of NSSF deductions | 150,000.00 |
| NHIF | Payment of NHIF deductions | 60,000.00 |
| Admin: Committee Expenses | Payment of Committee allowances | 2,000,000.00 |
| M & E: Goods and Services | Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence | 571,226.27 |
| M & E: Committee Expenses | Payment of other committee expenses | 900,000.00 |
| NG-CDFC/PMC Capacity Building | Undertake Training of the PMCs/NG-CDFCs and NG-CDFC’s staff on NG-CDF related matters. | 1,800,000.00 |
| Emergency  | To cater for any unforeseen occurrences in the constituency during the financial year. | 5,738,993.45 |
| Bursary Secondary Schools | Payment of bursary to needy students | 15,177,212.00 |
| Bursary Tertiary Institutions | Payment of bursary to needy students | 12,141,769.65 |
| ACK Kilia Primary School | Construction of an administration block to roofing level  | 1,000,000.00 |
| ACK Kilia Primary School | Construction of a model classroom to completion using interlocking bricks | 1,050,000.00 |
| Gataka Primary School | Completion of a classroom under construction shutting and plastering. | 140,000.00 |
| Gatete Primary School | Renovation of 2 classrooms - plastering and flooring | 100,000.00 |
| Gatirari Primary School | Completion of an 8 door toilets under construction plastering and painting | 100,000.00 |
| Gatuanyaga Primary School | Completion of a classroom under construction shutting and plastering. | 150,000.00 |
| Gikondi Primary School | Construction of a model classroom to completion using interlocking bricks | 1,050,000.00 |
| Gikuru Primary school | Construction of 8 door toilets to completion | 500,000.00 |
| Gitaraka Primary School | Completion of an 8 door toilets under construction plastering and painting | 150,000.00 |
| Irabari Primary School | Construction of 8 door toilets to completion | 500,000.00 |
| Irari Primary School | Completion of a classroom under construction shutting and plastering. | 150,000.00 |
| Iria Itune Primary School | Construction of 8 door toilets to completion | 500,000.00 |
| J.N. Mwonge Primary School | Completion of an 8 door toilets under construction plastering and painting | 100,000.00 |
| J.J. M Nyaga Primary School  | Completion of an administration block under construction partitioning, plastering and flooring | 380,000.00 |
| Kamaunju Primary School | Completion of a classroom under construction shutting and plastering. | 150,000.00 |
| Kamukunga Primary School | Renovation of two classrooms - roofing, plastering and flooring  | 500,000.00 |
| Kamunyange Primary School | Completion of an 8 door toilets under construction plastering and painting | 150,000.00 |
| Kamutuanjiru Primary School | Construction of one classroom to completion | 900,000.00 |
| Kamweli Primary School | Construction of an administration block to completion | 1,500,000.00 |
| Kamweyendei Primary School | Completion of an 8 door toilets under construction plastering and painting | 150,000.00 |
| Kangungi Primary School | Construction of 8 door toilets to completion plastering and painting | 500,000.00 |
| Kanthenge Primary School | Completion of an 8 door toilets under construction plastering and painting | 150,000.00 |
| Kanthenge Primary School | Completion of a classroom under construction shutting and plastering. | 110,000.00 |
| Kanthenge Primary School | Construction of one classroom to completion | 900,000.00 |
| Karaba Primary School | Completion of an 8 door toilets under construction plastering and painting | 150,000.00 |
| Kariguri Primary School | Renovation of three Classrooms - plastering and flooring | 396,407.00 |
| Karuku Primary School | Construction of Administration block first phase up to roofing level | 750,000.00 |
| Kiamukuyu Primary School | Construction of 8 door toilets to completion | 500,000.00 |
| Kiamuringa Boarding Primary School | Construction of 8 door toilets to completion | 500,000.00 |
| Kirathe Primary School | Completion of an 8 door toilets under construction plastering and painting | 100,000.00 |
| Kiria Primary School | Construction of one classroom to completion | 900,000.00 |
| Machang'a Primary School | Completion of an 8 door toilets under construction plastering and painting | 150,000.00 |
| Machang'a Primary School | Completion of a classroom under construction shutting and plastering. | 150,000.00 |
| Makawani Primary School | Completion of two classrooms under construction shutting and plastering. | 300,000.00 |
| Makawani Primary School | Construction of a four door Staff toilets to completion | 500,000.00 |
| Makutano Primary School | Construction of a dormitory to completion roofing, flooring and shutting | 1,100,000.00 |
| Makutano Primary School | Completion of a classroom under construction shutting and plastering. | 150,000.00 |
| Manyati Primary School | Completion of an 8 door toilets under construction plastering and painting | 150,000.00 |
| Marimari Primary School | Construction of an 8 door pit latrine to completion | 500,000.00 |
| Mathigameru Primary School | Construction of a model classroom to completion using interlocking bricks | 1,050,000.00 |
| Maviani Primary School | Construction of an administration block to lintel level | 750,000.00 |
| Mayori Primary School | Completion of an 8 door pit latrine and a bathroom under construction plastering and painting | 100,000.00 |
| Mulukusi Primary School | Completion of an 8 door toilets under construction plastering and painting | 150,000.00 |
| Munyori Primary School | Completion of an 8 door toilets under construction plastering and painting | 250,000.00 |
| Murindi Primary School | Construction of a model classroom to completion using interlocking bricks | 1,050,000.00 |
| Muthithi Primary School | Completion of a classroom under construction shutting and plastering. | 150,000.00 |
| Mutugu Primary School | Completion of a classroom under construction shutting and plastering. | 150,000.00 |
| Mutus Primary School | Completion of a classroom under construction shutting and plastering. | 150,000.00 |
| Mwanyani Primary School | Construction of a model classroom to completion using interlocking bricks | 1,050,000.00 |
| Mwea Primary School | Renovation of two classrooms - plastering and shutting | 600,000.00 |
| Namuri Primary School | Construction of an 8 door pit latrine to completion | 500,000.00 |
| Nganduri Primary School | Completion of a classroom under construction shutting and plastering. | 150,000.00 |
| Ngangari Primary School | Construction of an 8 door pit latrine to completion | 500,000.00 |
| Nyambori Primary School | Construction of a model classroom to completion using interlocking bricks | 1,050,000.00 |
| Nyangwa Primary School | Buying of Staffroom Furniture 15 tables each Kshs. 10,000 and 20 seats each Kshs. 3,059 | 211,179.60 |
| Riacina Primary School | Completion of an 8 door toilets under construction plastering and painting | 100,000.00 |
| Rugakori Primary School | Construction of an administration block first phase to window level  | 350,000.00 |
| Rugakori Primary School | Completion of a classroom under construction shutting and plastering. | 150,000.00 |
| Rurii Primary School | Completion of a classroom under construction shutting and plastering. | 150,000.00 |
| Rwethe Primary School | Completion of an 8 door toilets under construction plastering and painting | 150,000.00 |
| St. Joseph Primary School | Completion of a classroom under construction shutting and plastering. | 150,000.00 |
| Urua Primary School | Construction of a model classroom to completion using interlocking bricks | 1,050,000.00 |
| Wango Primary School | Construction of an administration block first phase to lintel level  | 750,000.00 |
| Gacabari Secondary School | Completion of a classroom under construction shutting and plastering. | 100,000.00 |
| Gacabari Secondary School | Construction of an eight door pit latrine to completion. | 500,000.00 |
| Gatirari Secondary School | Completion of an 8 door toilets under construction plastering and painting plastering and painting | 150,000.00 |
| Igumori Secondary School | Construction of a Dormitory first phase up to roofing level | 1,600,000.00 |
| Kabuguri Secondary School | Purchase of Laboratory Equipment (separate listing attached) | 500,000.00 |
| Kabururi Secondary School | Renovation (plaster and floor) of 4 classrooms | 270,000.00 |
| Kamunyange Secondary School | Construction of administration block to Lintel level | 700,000.00 |
| Kamweli Secondary School | Construction of an administration block to lintel level | 750,000.00 |
| Kanyonga Secondary School | Construction of a dining hall phase two from lintel level to roofing level. | 500,000.00 |
| Kiambere Mixed Secondary School | Purchase of Laboratory equipment (separate listing attached) | 600,000.00 |
| Makima Secondary School | Construction of one classroom to completion | 900,000.00 |
| Mariari Girls Secondary School | Purchase of Lab equipment (separate listing attached) | 100,000.00 |
| Mashamba Secondary School | Completion of an 8 door toilets under construction plastering and painting | 150,000.00 |
| Maviani Secondary School | Completion of a classroom under construction shutting and plastering. | 150,000.00 |
| Mayori Secondary School | Construction of Laboratory up to lintel level | 900,000.00 |
| Mbita Secondary School | Construction of 8-door toilet and 6 door bathrooms near the girls dormitory | 750,000.00 |
| Mbondoni Secondary School | Construction of Dormitory to lintel level | 900,000.00 |
| Munyori Secondary School | Construction of an administration block to lintel level  | 650,000.00 |
| Ngenge Secondary School | Construction of a dining hall phase two from slab level up to roofing level  | 1,200,000.00 |
| Ntharawe Secondary School | Completion of a kitchen under construction plastering and shutting | 100,000.00 |
| Ntharawe Secondary School | Completion of an 8 door toilets under construction plastering and painting | 50,000.00 |
| Ntharawe Secondary School | Completion of a classroom under construction shutting and plastering. | 150,000.00 |
| Nthingini Secondary School | Completion of a classroom under construction shutting and plastering. | 150,000.00 |
| Nyangwa Girls Secondary School | Completion of a classroom under construction shutting and plastering. | 150,000.00 |
| Rugogwe Secondary School | Completion of an 8 door toilets under construction plastering and painting | 100,000.00 |
| S.A Gategi Secondary School | Completion of a Laboratory under construction plastering and flooring | 100,000.00 |
| S.A Gategi Secondary School | Construction of a model classroom to completion using interlocking bricks | 1,050,000.00 |
| St. Augustine Mariari Secondary School | Construction of a laboratory up to roofing level | 1,500,000.00 |
| St. Joseph Iriamurai Secondary School  | Completion of an 8 door toilets under construction plastering and painting | 100,000.00 |
| Yoder Karwigi Secondary School | Completion of a classroom under construction shutting and plastering. | 150,000.00 |
| Jeremiah Nyaga Technical Institute | Purchase and install of a fruit processing Unit first phase for training purposes. | 1,900,000.00 |
| DCC Mbeere South | Purchase of office furniture Boardroom table Kshs. 100,000 and 15 boardroom chairs with arms @ 10,000 total Kshs. 150,000 | 250,000.00 |
| DCC Mbeere South | Partition and convert a room within the DCC's offices to serve as a Lands Registry including installing of registry shelves. | 1,500,000.00 |
| DCC Mbeere South | Purchase of a 5000 litres Water tank for DCC offices | 50,000.00 |
| Gachoka ACC office  | Construction of a four door pit latrine to completion | 350,000.00 |
| Gachuriri AP line | Purchase and install of gate for the AP Line | 100,000.00 |
| Gichiche Assistant Chiefs office | Construction of a two roomed office | 500,000.00 |
| Kiritiri Police Station | Construction of four door pit latrines plus urinal Kshs. 600,000, acquire a 10,000 litres water tank Kshs. 80,000 and renovation of roof to the main office block Kshs. 320,000. | 1,000,000.00 |
| Kithunthiri Chiefs office  | Completion to renovations of chief's office plastering and painting | 100,000.00 |
| Makima ACC office | Renovation of ACC Makima office - flooring and plastering | 400,000.00 |
| Makima AP line | Completion of construction of a four door pit shutting and painting  | 100,000.00 |
| Mbeere South Law courts | Construction of law court house phase one up to lintel level | 700,000.00 |
| Sports  | Support sports tournaments within the constituency and present active and registered teams/ Institutions with sports gear/ equipment and sports kits including balls, nets and uniforms | 2,180,817.51 |
| Environment  | Purchase & distribution of tree seedlings for planting in the following Public Institutions; Rwika Technical, Kiritiri Police Station, Makutano Police Station, NG-CDF offices, Community hall Karaba plus the following Primary Schools; Machanga, Mutugu, Makawani, Nganduri, Rigakori, Rurii, Kamaunju, ACK Kilia , Makutano, Mwanyani, Ntharawe and Gikuru Primary Schools @ Kshs. 100,000.00 totaling Kshs. 1,700,000.00. Purchase and install of a bio digester for public toilets at NG-CDF offices Kshs. 300,000.00 and landscaping of the NG-CDF office Kshs. 180,817.50 | 2,180,817.51 |
| Ngenge Primary-Ngenge Secondary School Road | Bush clearing and gravelling of access road to Ngenge Primary and Ngenge Secondary School through ACC- Gachoka office public grounds a distance of about 3.5KMs from Kiritiri- Embu tarmac road.  | 3,000,000.00 |
| Kabururi-Rwethe Primary School Road | Bush clearing and gravelling of access road to Rwethe Primary School through Kabururi Primary and Secondary Schools a distance of about 4KMs from Gachuriri- Mashamba road..  | 3,500,000.00 |
| Mutus-Gataka Primary School Road | Bush clearing and gravelling of access road to Mutus Primary and Gataka Primary Schools through Nyangwa Secondary School a distance of about 4KMs from Kiritiri- Embu tarmac road. | 3,500,000.00 |
| NG-CDFC office | Improve on the access road to the NG-CDF office grounds from Kiritiri- Embu tarmac road 1M, improving on the drainage system, six 1m culverts, widening of the road, paving with cabro and relocation of the main gate 1M. | 2,000,000.00 |
| **Total** |  | **109,040,875.52** |

**MIN.305/NG-CDFC/MBEERE SOUTH 2017/2018 – DATE OF THE NEXT MEETING**

The next meeting will be by notice

**MIN.306/NG-CDFC/MBEERE SOUTH 2017/2018 – CLOSING PRAYERS**

The meeting ended at 6PM with a word of payer said by Faith Kithaka

Minutes compiled by; confirmed by;

Henry Murage Prof. Godfrey Nguru

**NG-CDFC Secretary.** **NG-CDFC Chairman**