

MBEERE SOUTH MINUTES OF THE 45TH NG-CDFC MEETING HELD AT NG-CDFC OFFICE ON 24TH NOVEMBER 2020 AT 11 AM

MEMBERS PRESENT:

1. Prof. Godfrey Nguru	Chairman
2. Faith Kithaka	Member
3. Dominic Munyi	"
4. Denis Musomba	"
5. Ephraim Munyi	"
6. Lucy Kithaka	"
7. Judy Wambui	"
8. Henry Murage	Secretary
9. John Ngatia	FAM

AGENDA:

1. Prayers
2. Apologies
3. Adoption of Agenda
4. Declaration of Conflict of interest
5. Reading and confirmation of previous minutes
6. Matters arising
7. Progress report on the budget proposals for 2020/2021 budget
8. Allocation of Projects funds to the unfunded projects
9. Renovation of the CDFC office and sanitation works
10. Review of the Bursary circular from the National office
11. Retreat for the CDFC Members
12. Report on :
 - Kanyonga project
 - Ngenge Project
 - Igumori Project
 - Interlocking blocks projects
13. CDFC Bank account

MIN. 495/NG-CDFC/MBEERE SOUTH/2020/2021 – PRAYERS

The meeting opened with a word of prayer said by Ephraim Munyi

MIN. 496/NG-CDFC/MBEERE SOUTH/2020/2021 - APOLOGIES:

Apology of Deputy County and commissioner and Judy Wambui was received and recorded

MIN. 497/NG-CDFC/MBEERE SOUTH/2020/2021 - ADOPTION OF THE AGENDA

The Chairman called the meeting in order and he requested the secretary to read through the agenda paper. The agenda was proposed and seconded by Faith Kithaka and Dominic Ngari Munyi for adoption and discussion.

MIN. 498/NG-CDFC/MBEERE SOUTH/2020/2021 - DECLARATION OF CONFLICT OF INTEREST

No conflict of interest was declared.

MIN. 499/NG-CDFC/MBEERE SOUTH/2020/2021 – READING AND CONFIRMATION OF PREVIOUS MINUTES

The secretary read through the minutes of the previous meeting held on 11th October 2020. The minutes were proposed and seconded by Ephraim Munyi and Denis Musomba as true record of the day's proceedings respectively.

MIN. 500/NG-CDFC/MBEERE SOUTH/2020/2021 – MATTERS ARISING

The following matters were discussed and dispensed of as indicated below:

Pipes in the office compound


- a) Validation of Gichiche Office expenses for toilet construction: The over pend on expenses were processed and paid to the PMC. A total of Kes 44,000 was processed.

- b) Budget 2020/2021 – The budget has been processed in the first stages but returned with some action point. The NG- Board has noted that there is need to allocate enough funds for the ongoing projects so that they can be completed.
- c) Training of PMCs : The training went on well and the PMCs were appreciative of the training.
- d) Cheque of Ksh. 200,000 for St. Marks Kiria release: The cheque for Kiria was delivered to the PMC. However, the scope of work requires more funding because the walling was not well supported with pillars. The walling was to lintel level hence need for two more courses to ensure the class get to the expected level.
- e) Contractor for Karura Primary School: The FAM reported that there is need to send someone to Karura in the same methodologies used at St. Marks Kiria
- f) Progress on Tendering: The tendering process was well done and most contractors are already on site.
- g) Sport activity report: The report was due but will be tabled in the next meeting
- h) Pipes in the office compound: There is need to dispense on these pipes to help clear the compound. The Chairman to consult the Area Member of Parliament for the best method of disposal.

MIN. 501/NG-CDFC/MBEERE SOUTH/2020/2021: PROGRESS REPORT ON THE BUDGET PROPOSALS

The FAM reported that the budget proposals had been sent to the NG CDF board. However, the board had since returned the proposals with a recommendation to have the ongoing projects be given a priority. FAM reported that all projects that were from 2018/19 but were still on going need to be funded fully because these projects need to be completed. Members agreed to fund them to completion and also allocate enough funds for the other ongoing project for last financial year that is 2019/20.

Members also agreed that all the ongoing project for year 2019/2020 will be financed fully in the budget of 2021/22.



PROJECT NAME	PROJECT ACTIVITY	AMOUNT ALLOCATED THIS FY	STATUS
ADMINISTRATION AND RECURRENT EXPENDITURE AP1			
Employees' Salaries	Payment of staff salaries @ Kshs 2,000,000.00 and Gratuity @ Kshs. 400,000.00	2,700,000.00	New
Goods and services	Purchase of office stationeries, fuel, vehicle repairs, telephone expenses, staff tea, electricity and water bills and payment of other utilities	3,997,333.00	New
NHIF	Remittances of NHIF Deductions	100,000.00	New
NSSF	Remittances of NSSF Deductions	180,000.00	New
Committee Expenses	Payment of NG- NG-CDFC sitting allowances and other allowances payable to NG-CDFC members	1,248,000.00	New
MONITORING & EVALUATION			
Goods and services	Payment of conference facilities, accommodation during capacity building for PMC and NG-CDFC members.	412,666.00	New
Committee Expenses	Payment of committee expenses while undertaking monitoring activities.	1,800,000.00	New
NG-CDFC and PMC Capacity building	Undertake training of the PMCs and NG-CDFCs and other NG-CDFC related issues.	1,900,000.00	New

EMERGENCIES			
Emergency	To cater for any unforeseen occurrences in the Constituency during the financial year	7,192,206.00	New
YOUTH EMPOWERMENT			
NG-CDF Office	Additional funds towards completion of Youth Empowerment centre at Mbeere South which is storey building by roofing, plastering at NG-CDF compound	3,000,000.00	On going
PRIMARY SCHOOLS PROJECTS			
Mutugu Primary School	Completion of 180 capacity storey building of 4 classrooms including upper floor roofing and plastering	3,700,000.00	On going
Kaweru Primary School	Construction of Administration block to lintel level comprising of 2 roomed offices and 1 staffroom	800,000.00	New
Rianguu Primary School	Completion of one classroom including roofing and painting	126,000.00	On going
Kamwimbi Primary School	Construction of 45 capacity one classroom to completion	1,050,000.00	New
AIC Beram Gachuriri Primary School	Completion of administration block comprising of 2 roomed offices and 1 staffroom by roofing and plastering and flooring	1,650,000.00	On going
Rianjeru Primary School	Completion of a dormitory with a capacity of 120 students by plastering, flooring and roofing	1,400,000.00	On going
Kiamuringa Primary School	Construction of 150 capacity Dining hall up to lintel level	1,000,000.00	New
Rugakori Primary School	Completion of Administration block from foundation to fully completion comprising of 2 roomed offices and 1 staffroom.	1,800,000.00	On going

Kiamuringa Primary School	Grading of school playground and installation of sports equipment and goal post 4.5 by 50 square meter	1,500,000.00	New
Ngenge Primary School	Construction of Administration block up to lintel level comprising of 2 roomed offices and 1 staffroom	800,000.00	new
Mayori Primary School	Renovations of three classrooms including roofing and flooring to completion	70,000.00	On going
Gikiro Primary School	Completion of 8 door pit latrines including plastering and painting.	70,000.00	On going
Karwiro Primary School	Completion of one classroom including roofing and painting	126,000.00	On going
Nyangwa Primary School	Completion of one girls dormitory of 80 bed capacity including roofing, plastering and flooring	1,400,000.00	On going
Mutus Primary School	Completion of eight door pit latrine including roofing and painting	70,000.00	On going
Gatumbiri Primary School	Completion of one classroom including roofing and painting	126,000.00	On going
Ciorindagwa Primary School	Grading of school playground and installation of sports equipment and goal post 4.5 by 50 square meter	1,500,000.00	New
Kathuri Primary School	Fencing of two acre land using concrete posts barbed wire and chain link to completion	500,000.00	New
Kiritiri Primary School	Construction of 8 door pit latrine to completion	580,000.00	New
Kamurugu Primary School	Construction of an Administration block to lintel level comprising of 2 roomed offices and 1 staffroom	800,000.00	New
Kabuguri Primary School	Renovation of 4 classrooms including roofing, flooring, plastering and painting to completion	1,000,000.00	New

Iriamurairi Primary School	Construction of Administration block to lintel level comprising of 2 roomed offices and 1 staffroom	800,000.00	New
Kaseveni Primary School	Construction of 45 capacity Modern Classroom to completion using interlocking blocks including desks. Cost of the classroom will be Kes. 1,050,000 and 34 desks at ksh 5000	1,220,000.00	New
Makutano Primary School	Construction of Administration block to lintel level comprising two roomed offices and 1 staffroom	800,000.00	New
Malikini Primary School	Construction of Administration block to lintel level including two offices and 1 staffroom	800,000.00	New
ACK Kilia Primary School	Completion of Administration block to completion comprising of two offices and 1 staffroom: roofing, plastering, flooring and painting	800,000.00	On going
Iria Itune Primary School	Completion of one classroom including plastering and painting	126,000.00	On going
Kamweli Primary School	Completion of Administration block to completion comprising of two offices and 1 staffroom: roofing, plastering, flooring and painting	900,000.00	On going
Karaba Consolata Primary School	Completion of one classroom including plastering and painting	126,000.00	On going
Karuku Primary School	Completion of eight door pit latrine including plastering and painting	70,000.00	On going
Maviani Primary School	Completion of administration block comprising of two roomed offices and 1 staffroom including roofing, painting and plastering	600,000.00	On going
Riakanau Primary School	Completion of eight door pit latrine including plastering and painting	70,000.00	On going

Uryuani Primary School	Completion of administration block comprising of two roomed offices and 1 staffroom including roofing, painting and plastering	1,400,000.00	On going
Wakalia Primary School	Completion of one classroom including plastering and painting	126,000.00	On going
S.A Gategi Primary School	Completion of one classroom including plastering and painting	126,000.00	On going
Mutindwa Primary School	Construction of a 45 capacity classroom to completion	1,050,000.00	New
Ngambari Primary School	Construction of eight door pit latrine to completion	580,000.00	New
Nyamboi Primary School	Construction of administration block up to roofing level comprising of 2 roomed offices and 1 staffroom. Total cost of the project is Kes. 2,400,000.	1,500,000.00	New
Ndithiri Primary School	Construction of eight door pit latrine to completion	580,000.00	New
Marimari Primary School	Renovation of 3 classrooms: plastering, painting, flooring and roofing to completion	700,000.00	New
Rutumbi Primary School	Construction of 45 capacity classroom to completion	1,050,000.00	New
Ikomenie Primary School	Renovation of 3 classrooms: plastering, painting, flooring and roofing to completion	700,000.00	New
Muthiru Primary School	Construction of 45 capacity classroom to completion	1,050,000.00	New
Gikuru Primary School	Construction of 45 capacity classroom to completion	1,050,000.00	New
Urura Primary School	Construction of 45 capacity modern classroom to completion at 1,050,000 with 34 desks at ksh5000 each	1,220,000.00	New
CCM Ndune Primary School	Construction of 45 capacity classroom to completion	1,050,000.00	New

Karisa Primary School	Construction of 45 capacity classroom to completion	1,050,000.00	New
Ngeca Primary School	Completion of administration block comprising of 2 roomed offices and 1 staffroom including plastering, flooring and painting	600,000.00	On going
Kamunyagia Primary School	Grading of school playground and installation of sports equipment and goal post 45 by 50 square meter	1,500,000.00	New
Kikulani Primary School	Completion of one classroom including plastering and painting	126,000.00	On going
Kakawa Primary School	Completion of administration block comprising of 2 roomed offices and 1 staffroom including plastering, flooring and painting	600,000.00	On going
Mwanyani Primary School	Completion of one classroom using interlocking blocks including flooring and painting	147,000.00	On going
Gikuru Primary School	Completion of eight door pit latrine including plastering, flooring and painting	170,000.00	On going
Njeru Primary School	Construction of 45 capacity modern classroom to completion at 1,050,000 with 34 desks at ksh 5000 each	1,220,000.00	New
Njeru Primary School	Completion of eight door pit latrine including plastering, flooring and painting	70,000.00	On going
Kamunyagia Primary School	Completion of Administration block comprising of 2 roomed offices and 1 staffroom including roofing, plastering, flooring and painting	600,000.00	On going
SECONDARY SCHOOLS PROJECT			
Kirima Secondary School	Completion of Administration block comprising of 3 roomed offices and 1 staffroom including roofing, plastering, flooring and painting	1,400,000.00	On going

Kirima Secondary School	Construction of a 120 capacity Girls Dormitory up to lintel level	2,000,000.00	New
Ngege Secondary School	Completion of a dining hall by plastering, flooring and painting. Capacity 300 students	900,000.00	On going
Munyori Secondary School	Completion of Administration block comprising of 3 roomed offices and 1 staffroom from lintel level to fully completion	1,800,000.00	On going
Kamunyang'e Secondary School	Completion of Administration block comprising of 3 roomed offices and 1 staffroom from lintel level to fully completion	2,050,000.00	On going
Mbita Secondary School	Construction of administration block comprising of 3 roomed offices and 1 staffroom to lintel level	900,000.00	New
Kabururi Secondary School	Additional funds towards completion of 45 capacity laboratory from lintel level to roofing level and plastering. Capacity of 45 students. This is the ongoing project for year 2019/2020 will be financed fully in the budget of 2021/22	800,000.00	On going
Nyangwa Boys Secondary School	Completion of one story dormitory of 300 bed capacity. Works includes slab of the upper floor and walling including plastering of both floors and roofing including painting works	14,000,000.00	On going
Mutus Secondary School	Completion of Kitchen plus construction of dining hall with a capacity of 200 sitting student including roofing, plastering and painting	1,700,000.00	On going
Gataka Secondary School	Additional fund towards completion of administration block comprising of 3 roomed offices and 1 staffroom from lintel level to roofing, fixing of windows and doors. This is the ongoing project for year 2019/2020 will be financed fully in the budget of 2021/22	1,000,000.00	On going

Igumori Secondary School	Completion of dormitory of 150 bed capacity including roofing, flooring, plastering, fixing windows and doors painting to fully completion. There was an addition funds which was reallocated to this project	2,000,000.00	New
Kabuguri Secondary School	Completion of one classroom including plastering and painting. Capacity of 45 students	126,000.00	On going
Gikiro Secondary School	Completion of a dining hall of 300 capacity including roofing, construction of slab and fixing of windows plastering and painting	1,900,000.00	On going
Mayori Secondary School	additional fund towards completion of Laboratory of 45 students capacity including roofing, plastering, flooring, fixing doors windows and benches and painting	4,300,000.00	On going
Mayori Secondary School	Roofing of upper floor of 150 bed capacity of boys dormitory. It was started by parents	1,000,000.00	New
Rugogwe Secondary School	Additional fund towards completion of dining hall of 160 capacity including roofing, plastering, fixing of doors and windows. This is the ongoing project for year 2019/2020 will be financed fully in the budget of 2021/22	1,400,000.00	On going
St. Mary Nyangwa Girls Secondary School	Completion of one classroom including plastering and painting. Capacity of 45 students	126,000.00	On going
Machang'a Secondary School	Roofing of Multipurpose hall of 300 sitting capacity. It was started by parents	1,050,000.00	New
AIC Wango Secondary School	Construction of administration block comprising of 3 roomed offices and 1 staffroom up to lintel level	900,000.00	New
Mailkini Secondary School	Construction of a 1 roomed Staff house with a sitting area and a kitchen	1,000,000.00	New

Kamwell Secondary School	Completion of Administration block comprising of 3 roomed offices and 1 staffroom including roofing, plastering, flooring, fixing doors and windows and painting.	2,150,000.00	On going
Iria Itune Secondary School	Additional funds towards Completion of a 45 student capacity laboratory from lintel level to roofing, plastering, flooring, fixing of windows and doors and fixing of benches. This is the ongoing project for year 2019/2020 will be financed fully in the budget of 2021/22	1,600,000.00	On going
S.A Gategi Secondary School	Completion of 180 capacity 4 classrooms of storey structure including upper floor and plastering and painting	4,500,000.00	On going
Nthigini Secondary School	Completion of one classroom including flooring and painting	126,000.00	On going
Mbonzuki Secondary School	Additional fund towards Completion of Administration block comprising of 3 roomed offices and 1 staffroom from lintel level to roofing and plastering. This is the ongoing project for year 2019/2020 will be financed fully in the budget of 2021/22	900,000.00	On going
Gategi Girls Secondary School	Completion of one classroom including roofing, plastering and painting	126,000.00	On going
Mariari Girls Secondary School	Construction of 45 capacity modern classroom to completion at 1,050,000 with 34 desks at ksh 5000 each	1,220,000.00	New
Kiambere Mixed Secondary School	Purchase of a 51 seater School Bus. It is purchased on a one-off basis and amount allocated is exclusive of insurance premiums or any other recurrent cost	6,930,118.00	New

St. Augustine Mariari Secondary School	Completion of a 45 capacity Laboratory by putting benches, flooring, plastering and painting.	1,400,000.00	On going
AIC Ndune Secondary School	Completion of 45 student capacity classroom including plastering and painting	126,000.00	On going
Kanyonga Secondary School	Completion of a dining hall of 300 capacity including plastering flooring and painting	1,500,000.00	On going
SECURITY PROJECT			
Assistant Chief Mbita	Construction of 3 roomed Assistant Chief Office to completion	1,100,000.00	New
Mbeti South Chief's office	Purchase of office furniture – office desk @ kshs.25000, executive chair @ kshs.35,000 and filing cabinet @ kshs.40,000	100,000.00	New
Gichiche Chief's office	Fencing of 1 acre chiefs office with concrete poles with barbed wire and gate to completion	300,000.00	New
Mavuria Assistant Chief office	Completion of 3 roomed Assistant Chief Office by roofing, plastering, and painting. Fully completion of two door pit latrine	300,000.00	On going
Gacegethiuri Assistant Chief	Completion of 3 roomed Assistant Chief Office by roofing, plastering, and painting. Fully completion of two door pit latrine	300,000.00	On going
Gichiche Chiefs Office	Purchase of office furniture – office desk @ kshs.25000, executive chair @ kshs.35,000 and filing cabinet @ kshs.40,000	100,000.00	New
Makutano Police Station	Construction of a 4 door pit latrine with a urinal to completion	400,000.00	New
Makima Assitant Chiefs office	Fencing of 1 acre Assistant chiefs office with concrete posts using barbed wire and gate to completion	300,000.00	New

Deputy County Commissioner office	Fencing with concrete posts using chain link current residence for DCC Mbeere South. 150m length to completion	200,000.00	New
Kiritiri Administration ;Police	Renovation of Kiritiri Administration Police 3 Houses by plastering, flooring and painting to completion	400,000.00	New
Sports	To carry out a constituency sports tournament where the winning teams will be awarded with balls, uniforms and trophies where facilitation of the tournament @ Kshs. 1,700,000 and purchase of balls, uniforms, trophies and equipments @ Kshs. 1,041,778.00	2,741,778.00	New
Environment			
Kiamuringa Secondary School	Purchase of two water tanks of 10,000 liters at ksh 180,000.00. Construction of basement for two water tank at ksh. 80,000. Guttering at Ksh. 40,000	300,000.00	New
Mbita Primary School	Purchase of two water tanks of 10,000 liters at ksh 180,000.00. Construction of basement for two water tank at ksh. 80,000. Guttering at Ksh. 40,000	300,000.00	New
Wakalia Primary School	Purchase of two water tanks of 10,000 liters at ksh 180,000.00. Construction of basement for two water tank at ksh. 80,000. Guttering at Ksh. 40,000	300,000.00	New
Musingini Primary School	Purchase of two water tanks of 10,000 liters at ksh 180,000.00. Construction of basement for two water tank at ksh. 80,000. Guttering at Ksh. 40,000	300,000.00	New
Kariari Primary School	Purchase of two water tanks of 10,000 liters at ksh 180,000.00. Construction of basement for two water tank at ksh. 80,000. Guttering at Ksh. 40,000	300,000.00	New
Gacabari Primary School	Purchase of one water tank of 10,000 liters at ksh 90,000.00. Construction of basement for two water tank at ksh. 40,000. Guttering at Ksh. 20,000	150,000.00	New

Kanduku Primary School	Purchase of two water tanks of 10,000 liters at ksh 180,000.00. Construction of basement for two water tank at ksh. 80,000. Guttering at Ksh. 40,000	300,000.00	New
Gatururi Primary School	Purchase of two water tanks of 10,000 liters at ksh 180,000.00. Construction of basement for two water tank at ksh. 80,000. Guttering at Ksh. 40,000	300,000.00	New
Irari Primary School	Purchase of two water tanks of 10,000 liters at ksh 180,000.00. Construction of basement for two water tank at ksh. 80,000. Guttering at Ksh. 40,000	300,000.00	New
Mburutani Primary School	Purchase of one water tank of 10,000 liters at ksh 90,000.00. Construction of basement for two water tank at ksh. 40,000. Guttering at Ksh. 20,000	150,000.00	New
St. Lukes School for the deaf (Public School)	Purchase of one water tank of 5,000 ltrs at a cost of Kes. 41,778.00	41,778.00	New
Total		137,088,879.00	

MIN. 502/NG-CDFC/MBEERE SOUTH/2020/2021 – ALLOCATION OF PROJECTS FUNDS TO THE UNFUNDED PROJECTS

The FAM reported that the NG-CDF had disbursed Kes 69,000,000 and there is need to allocate the funds to the specific vote heads. The CDFC approved the allocation as listed below:

Institution	Project description	Amount
Kabururi sec school	Construction of laboratory with a capacity of 45 students up to window level	1,000,000
Nyangwa pri school	Construction of a dormitory with a capacity of 120 students to lintel level	900,000
Mutus sec school	Construction of school kitchen to completion including service area	750,000
Gategi SA sec school	Construction of a modern classroom up to ground floor	2,000,000
Mboonzuki sec school	Construction of administration block to lintel level including two office and staffroom.	1,000,000
Mwea ACC office	Renovation of ACC office by flooring, plastering and painting	500,000
Kamunyagia pri school	Construction of administration block with two offices and staffroom to completion.	1,800,000
Youth Empowerment Centre	Construction of Youth empowerment center including offices	3,000,000
Ng-Cdf Road	Paving of NG CDFC parking area	2,000,000
Mbondoni Secondary School	Dormitory Construction to be used for renovation of existing dormitory	900,000
ICT Hub	Innovation hub-Rwika	1,169,257
ICT Hub	Innovation hub- Kiambere	1,169,257
Emergency 2019/2020	Emergency activities	3,698,241
Mbeere S. Sport	Procurement of sports equipment and uniform	2,747,354
Bursary allocation	F/Y 2017/18 Balance	12,797,424
Bursary allocation	F/Y 2018/19 Balance Secondary	10,177,212
Bursary allocation	F/Y 2018/19 Balance: Tertiary	5,443,853
Bursary allocation	F/Y 2019/20 Balance: Secondary	9,541,678

Bursary allocation	F/Y 2019/20 Balance: Tertiary	7,340,818
	Total allocation	67,935,095

Resolution:

- a) CDFC members to prepare list of PMC members
- b) FAM to prepare relevant cheques for various projects

MIN. 503/NG-CDFC/MBEERE SOUTH/2020/2021 – REVIEW OF THE BURSARY CIRCULAR FROM THE NATIONAL OFFICE

FAM took the members through the NG CDF board circular. The members were able to internalise circular and there was consensus on the following operational procedures:

- a) That the members noted that there was need to form an Adhoc committee as stipulated in the circular
- b) That the Sub county director of education needs to be incorporated in the Adhoc committee
- c) That the subcommittee will be composed of
 - i. Four (4) members of CDF
 - ii. FAM who shall be the Secretary
 - iii. Sub county director of Education
- d) The advertisement of the bursary shall be done in the normal procedure
- e) The ward bursary committee shall remain in force to ensure community participation and proper identification of the beneficiaries.
- f) The Adhoc committee shall give the final report to the full NG-CDFC

MIN. 504/NG-CDFC/MBEERE SOUTH/2020/2021 ADJOURNMENT

The members noted that the meeting had taken along time especuary on the deliberation on the bursary circular. It was noted that the area Member of Parliament had given other assignments and as such there was need to adhere to his request. The meeting adjourned at 4.00 pm.

MIN. 495/NG-CDFC/MBEERE SOUTH/2020/2021 DATE OF THE NEXT MEETING

The date of the next meeting will on Wednesday 25th November 2020. The meeting adjourned with a prayer said by Lucy Kithaka at 4.00 pm. Members agreed to discuss the remaining agenda in the subsequent meeting

Minutes compiled by;

Henry Murage
NG-CDFC Secretary.

confirmed by;

Prof. Godfrey Nguru
NG-CDFC Chairman