**MINUTES OF THE MWINGI WEST NG-CDF COMMITTEE MEETING HELD ON 8TH**

**JANUARY 2024 AT NG-CDFC OFFICE, MIGWANI**

**MEMBERS PRESENT**

|  |  |  |
| --- | --- | --- |
| **NO.** | **NAME** | **CATEGORY** |
|  | Francis M. Munuve | Chairperson |
|  | Jeremiah Mutemi Mwangangi | Secretary |
|  | Jama Mohamud | Deputy County Commissioner |
|  | Japheth K. Musee | Fund Account Manager |
|  | John Duncan Kavuwa | Member |
|  | John Mwinzi | Member |
|  | Joseph Munyithya Musyoka | Member |
|  | Jacklean N. Vuthi | Member |
|  | Rosemary W. Mutinda | Member |
|  | Anne Ndundu | Member |

**IN ATTENDANCE**

1.Abey Mohammed- Sub-County Director of Education

2. Sastri Odida Dida - Sub-County Accountant

**AGENDA**

1. Prayers and opening remarks
2. Review of previous minutes.
3. Matters arising.
4. Junior Secondary School (JSS) Projects.
5. Projects implementation status report for FY 2022-2023
6. On-Going Projects
7. Review of funding proposal for FY 2023-2024
8. Emergencies.
9. Commitment of last AIE FY 2022-2023.
10. AOB

**MIN 59: NGCDFC-08/01/2024: PRAYERS AND OPENING REMARKS**

The chairperson called the meeting to order that started at 10.30 a.m. and was opened with a word of prayer from Rosemary Mutinda.

He welcomed members to the meeting and appreciated them for observing time in attending the meeting and for their continued commitment to serve the people of Mwingi West constituency. He mentioned to the committee members that exercise for the preparation of the proposals for FY 2023-2024 would take 2 days: 8th and 9th January, 2024.

He briefed that Day one the committee would vet and analyze the community needs from the four wards of Mwingi West Constituency, while Day two the committee would prioritize the projects, allocate funds and prepare the final list of the projects to be funded during 2023-2024 Financial Year. The chairman also requested the members to have fairness, equality and equity in the distribution of the resources with ongoing projects being given the first priority.

**MIN: 60 NGCDFC –08/01/2024: REVIEW OF THE PREVIOUS MINUTES**

The secretary read the previous minutes for the meeting held on 31.07.2023 and were confirmed to be a true copy by Joseph Musyoka and seconded by Rosemary Mutinda.

**MIN 61: NGCDFC –08/01/2024: MATTERS ARISING.**

The chairman updated the members that 97 Bodaboda rider trainees for Phase II were cleared for Smart DLs by NTSA, with a few who had issues with their IDs. The remaining trainees who were not cleared were to be facilitated to go for clearance at NTSA offices in Machakos town. The chairman noted that our Phase II Bodaboda riders training was so well done that Kitui County government officials came for benchmarking of the same. He applauded the members for joint efforts to make the training a success and urged them to continue in the same spirit in Phase III training.

He added that Phase III trainees were already selected and the list of 200 trainees is ready for the training. The training was set to take three weeks in the following training venues and centers: -

1. **Migwani town –** St. Patrick’s Catholic Church Building
2. **Mumbuni town –** AIC Church Building
3. **Kiomo town –** Deliverance Church Building
4. **Nguutani town –** Catholic Church Building

The Chairman also notified the members that it will be easier to carry out the BodaBoda riders training in the future as Imotor the lead trainer had established a local office at Mwingi town.

**MIN 62: NGCDFC –08/01/2024: JUNIOR SECONDARY SCHOOL(JSS) PROJECTS**

The Fund account manager informed members that he had received a circular NG-CDFB-CEO/MOE/VOL 1 (046) Dated; 16th October, 2023 i.e. “A letter received by the board from the Principal Secretary State Department for Basic Education Ref No. MOE.HQS/3/7/27 (110) dated 3rd October 2023 communicating on the impending programme of the Ministry of Education on infrastructure development for junior secondary school. Which, the national treasury had allocated funds in the Financial Year 2023/2024 for the construction of classrooms and integrated learning resource Centers within selected junior secondary schools to be managed by the Ministry of Education and NG-CDF as a conditional grant.

To enable the realization of the objectives of this programme, the NG-CDF Committees are required to incorporate in funding in the project proposals for the 2023-2024 financial year. Mwingi Westconstituency will allocate Kshs.10,159,633 towards this while preparing the project proposal.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S/No.** | **PROJECT NAME** | **PROJECT ACTIVITY** | **NG-CDF ALLOCATION (KSHS.)** | **MoE ALLOCATION (KSHS.)** |
| 1. | Koliani Primary School | Construction to completion of 1 classroom at Kshs.1,100,000 and purchase of 20 lockers at Kshs.103,854 | 1,203,854.00 |  |
| 2. | Tumila Primary School | Construction to completion of 1 classroom at Kshs.1,100,000 and purchase of 20 lockers at Kshs.103,853 | 1,203,853.00 |  |
| 3. | Mukauni Primary School | Construction to completion of 1 classroom | 1,100,000.00 |  |
| 4. | Masooni Primary School | Construction to completion of 1 classroom at Kshs.1,100,000 and purchase of 20 lockers at Kshs.103,853 | 1,203,853.00 |  |
| 5. | Kang’uutheni Primary School | Construction to completion of 1 classroom at Kshs.1,100,000 and purchase of 20 lockers at Kshs.103,853 | 1,203,853.00 |  |
| 6. | Kaliluni Primary School | Construction to completion of 1 classroom | 1,100,000.00 |  |
| 7. | Kaluu Primary School | Construction to completion of 1 classroom | 1,100,000.00 |  |
| 8. | Kanyuuni Primary School | Construction to completion of 1 classroom | 1,100,000.00 |  |
| 9. | Kisovo Primary School | Construction of 1 classroom: Walling, roofing, plastering, fixing windows and doors, flooring and painting | 944,220.00 |  |
| 10. | Kairungu Primary School | Construction to completion of 1 classroom |  | 1,100,000.00 |
| 11. | Kakongo Primary School | Construction to completion of 1 classroom |  | 1,100,000.00 |
| 12. | Mbondoni Primary School | Construction to completion of 1 classroom |  | 1,100,000.00 |
| 13. | Kitulani Primary School | Construction to completion of 1 classroom |  | 1,100,000.00 |
| 14. | Thokoa Primary School | Construction to completion of 1 classroom |  | 1,100,000.00 |
| 15. | Kyusyani Primary School | Construction to completion of 1 classroom |  | 1,100,000.00 |
| 16. | Wikivuvwa Primary School | Construction to completion of 1 classroom |  | 1,100,000.00 |
| 17. | Kea Primary School | Construction to completion of 1 classroom |  | 1,100,000.00 |
| 18. | Muimi Primary School | Construction to completion of 1 classroom |  | 1,100,000.00 |
| 19. | Kisovo Primary School | Construction of 1 classroom to slab level at Kshs.155,780 and purchase of 20 lockers at Kshs.103,853 |  | 259,633.00 |
| **TOTAL ALLOCATION** | | | **13,824,233.00** | **10,159,633.00** |

**MIN63: NGCDFC –08/01/2024: PROJECTS IMPLEMENTATION STATUS FY 2022/2023.**

Monitoring and Evaluation sub-committee chairperson notified the member that a total of 55 projects had been funded in the FY 2022/2023 and were already ongoing and the contractors are on site. These comprised of primary schools, secondary schools, and security projects.

The members discussed the M&E report for projects monitoring and evaluation exercise which took place for 15 **days** starting from **14/09/2023** to **05/10/2023**. The members adopted the report and resolved to improve in the areas of weaknesses.

**MIN 64: NGCDFC –08/01/2024: ON-GOING PROJECTS**

The NG-CDF committee was prioritizing and allocating the funds for the projects. The FAM reminded them to give priority to any ongoing Project, before funding new ones. The constituency had only one ongoing project as follows:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Project name** | **Entire scope of project** | **Initial Approved activities** | **Pending Activities requiring funding** | **Contract sum/Established Cost (Kshs.) of the entire project** | **Cumulative allocation of the project (Kshs)** | | **Balance to complete (Kshs.)- contract sum- cumulative allocation** |
| **FY** | **Amount allocated** |  |
| Kikiini Secondary School | Construction of an Administrations block comprising of 3 offices and 1 staffroom to completion. | Construction to roofing level of an Administrations block comprising of 3 offices and 1 staffroom. | Additional funds for completion of an administration block comprising of 3 offices, staff room and principals’ office: -plastering, installation of doors, flooring, painting and labeling. | 4,499,305 | 2022-2023 | 2,100,000 | 2,399,305 |

**MIN 65: NGCDFC –08/01/2024: REVIEW OF FUNDING PROPOSAL FOR 2023-2024**

The fund account manager read to the committee the contents of the board circular NG-CDFB/CEO/NG-CDF CIRCULAR/VOL II (035) dated 4th January 2024 on realignment of the funding proposal with the NG-CDF (AMENDMENT) ACT 2023.

The committee also reviewed the previous ward report on the basis of the current community pressing needs and priorities. They dropped some projects which were no longer priorities. Therefore, the committee also considered other new projects which were priority as depicted in the minute resolutions.

The statutory expenditure amounted to Kshs.85, 527,463and the balance ofKshs.91, 225,890 budgeted for the priority projects, both ongoing and the new ones, for FY 2023-2024.The members reviewed agreed to allocate a standard funding of Kshs. 1,100,000 for 1 classroom construction to completion for primary schools with a standard measurement of 8m by 7m, and Kshs. 1,150,000 for 1 classroom construction to completion for secondary schools with a standard measurement of 9m by 8m. Committee allocated funds to the three existing digital hubs.

Renovations and re-roofing vary from Kshs. 300,000 to Kshs.600, 000 and Kshs. 350,000 respectively, depending on the number of classrooms and status of the project and extent of the damage, purchase of school bus, plastic chairs and tents and land for the security projects expansion. Construction of dining halls, dormitory and administration blocks are funded between Kshs.2, 500,000to Kshs. 4,500,000. While administration blocks in primary schools are funded with the same amount up to completion. Fencing of the school compounds were being allocated from Kshs. 400,000 to Kshs. 1,200,000 depending on the acreage.

Committee also considered Technical Training Institute (TTI) Kshs 10,000,000 and rural electrification and renewable energy corporation (REREC) Kshs 5,000,000 on matching fund basis. The committee also allocated funds on water tanks to mitigate on climate change.

The committee gave priority to the previous ongoing projects, which had received half funding in the last financial year and they were fully funded to completion.

The project proposals for the financial year were to be prepared in minutes and be submitted to the NG-CDF Board at the headquarters immediately, for review.

The reviewed budgeted projects would later be uploaded in the management information system for approval by the NG-CDF board.

The committee members approved the following projects for onward submission to the NG-CDF Board for review and approval.

The committee, after lengthy deliberations resolved to allocate the **Kshs** **166, 593,720** from the board and **Kshs** **10,159,633** MOE funds totaling to **Kshs 176,753,353** as follows:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND BOARD** | | | | | | | |
|  | **PROJECT PROPOSALS FOR MWINGI WEST NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND** | | | | | | | |
|  | **FINANCIAL YEAR 2023-2024** | | | | | | | |
| **S/NO.** | **Project Number** | | **Project Name** | **Project Activity** | **Original Cost** | **Cumulative Allocation** | **Amount Allocated (Kshs)** | **Status** |
|  | **ADMINISTRATION AND RECURRENT EXPENDITURE** | | | |  |  |  |  |
|  | **COMPENSATION OF EMPLOYEES** | | | |  |  |  |  |
| 1 | 4-0015-068-2110201-100-2023-2024-1 | | Contractual Employees | Payment of Basic Salaries for nine Contractual NG-CDFC Staff | 2,378,712.00 |  | 2,378,712.00 | New |
| 2 | 4-0015-068-2110201-100-2023-2024-2 | | Housing Levy | Employer Contribution to Housing Levy for 9 Contractual NG-CDFC Staff | 100,524.00 |  | 100,524.00 | New |
| 3 | 4-0015-068-2110201-100-2023-2024-3 | | National Industrial Training Authority | Employer Contribution to NITA for 9 Contractual NG-CDFC Staff | 4,800.00 |  | 4,800.00 | New |
| 4 | 4-0015-068-2110320-100-2023-2024-4 | | House Allowance | Payment of House Allowances for nine Contractual NG-CDFC Staff | 972,000.00 |  | 972,000.00 | New |
| 5 | 4-0015-068-2110301-100-2023-2024-5 | | Leave Allowance | Payment of Leave Allowances for nine Contractual NG-CDFC Staff | 36,000.00 |  | 36,000.00 | New |
| 6 | 4-0015-068-2120101-100-2023-2024-6 | | NSSF | Employer Contribution to NSSF for 9 Contractual NG-CDFC Staff | 116,640.00 |  | 116,640.00 | New |
| 7 | 4-0015-068-2710102-100-2023-2024-7 | | Gratuity - Contractual Employees | Payment of Gratuity for nine Contractual NG-CDFC Staff | 737,401.00 |  | 737,401.00 | New |
|  | **TOTAL** | |  |  | **4,346,077.00** |  | **4,346,077.00** |  |
|  | **USE OF GOODS AND SERVICES** | | | |  |  |  |  |
| 8 | 4-0015-068-2210101-100-2023-2024-8 | | Electricity | Payment of Electricity Charges | 100,000.00 |  | 100,000.00 | New |
| 9 | 4-0015-068-2210201-100-2023-2024-9 | | Telephone, Telex, Facsimile and Mobile Phone Services | Payment of Telephone Expenses | 220,000.00 |  | 220,000.00 | New |
| 10 | 4-0015-068-2210202-100-2023-2024-10 | | Internet Connections | Payment of Internet Connections | 220,000.00 |  | 220,000.00 | New |
| 11 | 4-0015-068-2210203-100-2023-2024-11 | | Courier and Postal Services | Payment of Courier and Postal Services | 850,502.00 |  | 850,502.00 | New |
| 12 | 4-0015-068-2220202-100-2023-2024-12 | | Maintenance of Office Furniture and Equipment | Payment of Maintenance of Office Furniture and Equipment | 900,000.00 |  | 900,000.00 | New |
| 13 | 4-0015-068-2210802-100-2023-2024-13 | | Other Committee Expenses | Payment of Other Committee Expenses | 272,000.00 |  | 272,000.00 | New |
| 14 | 4-0015-068-2210811-100-2023-2024-14 | | NG-CDFC Allowance | Payment of NG-CDFC Allowance | 1,128,000.00 |  | 1,128,000.00 | New |
| 15 | 4-0015-068-2210904-100-2023-2024-15 | | Motor Vehicle Insurance | Payment of Motor Vehicle Insurance for Toyota Pickup GKB 802V | 200,000.00 |  | 200,000.00 | New |
| 16 | 4-0015-068-2211101-100-2023-2024-16 | | General Office Supplies (Papers, Pencils, Forms, Small Office Equipment) | Purchase of General Office Supplies (Papers, Pencils, Forms, Small Office Equipment) | 500,000.00 |  | 500,000.00 | New |
| 17 | 4-0015-068-2211102-100-2023-2024-17 | | Supplies and Accessories for Computers and Printers | Purchase of Supplies and Accessories for Computers and Printers | 615,844.00 |  | 615,844.00 | New |
| 18 | 4-0015-068-2211103-100-2023-2024-18 | | Sanitary and Cleaning Materials, Supplies and Services | Purchase of Sanitary and Cleaning Materials, Supplies and Services | 343,200.00 |  | 343,200.00 | New |
| 19 | 4-0015-068-2211201-100-2023-2024-19 | | Refined Fuels and Lubricants for Transport | Purchase of Refined Fuels and Lubricants for Transport of GK Vehicles | 200,000.00 |  | 200,000.00 | New |
| 20 | 4-0015-068-2220101-100-2023-2024-20 | | Maintenance Expenses - Motor Vehicle | Payment of Maintenance Expenses for NG-CDFC Motor Vehicle Toyota Pickup GKB 802V | 100,000.00 |  | 100,000.00 | New |
|  | **TOTAL** | |  |  | **5,649,546.00** |  | **5,649,546.00** |  |
|  | **MONITORING, EVALUATION AND CAPACITY BUILDING** | | | |  |  |  |  |
| 21 | 4-0015-068-2210302-111-2023-2024-1 | | Accommodation - Domestic Travel | Payment of Accommodation on Domestic Travel | 500,000.00 |  | 500,000.00 | New |
| 22 | 4-0015-068-2210502-111-2023-2024-2 | | Publishing and Printing Services | Payment of Publishing and Printing Services | 247,811.00 |  | 247,811.00 | New |
| 23 | 4-0015-068-2210604-111-2023-2024-3 | | Hire of Transport | Payment of Hire of Transport | 450,000.00 |  | 450,000.00 | New |
| 24 | 4-0015-068-2210701-111-2023-2024-4 | | Travel Allowance on Training | Payment of Travel Allowance | 300,000.00 |  | 300,000.00 | New |
| 25 | 4-0015-068-2210702-111-2023-2024-5 | | Remuneration of Instructors and Contract Based Training Services | Payment of Instructors and Contract Based Training Services during PMCs, NG-CDFCs and Staff Training | 200,000.00 |  | 200,000.00 | New |
| 26 | 4-0015-068-2210703-111-2023-2024-6 | | Production and Printing of Training Materials | Payment of Production and Printing of Training Materials | 100,000.00 |  | 100,000.00 | New |
| 27 | 4-0015-068-2210704-111-2023-2024-7 | | Hire of Training Facilities and Equipment | Payment of Hire of Training Facilities and Equipment | 100,000.00 |  | 100,000.00 | New |
| 28 | 4-0015-068-2210801-111-2023-2024-8 | | Catering Services (Receptions), Accommodation, Gifts, Food and Drinks | Payment of Catering Services (Receptions), Accommodation, Gifts, Food and Drinks | 200,000.00 |  | 200,000.00 | New |
| 29 | 4-0015-068-2210802-111-2023-2024-9 | | Other Committee Expenses | Payment of Other Committee Expenses | 500,000.00 |  | 500,000.00 | New |
| 30 | 4-0015-068-2210811-111-2023-2024-10 | | NG-CDFC Allowance | Payment of NG-CDFC Allowance | 800,000.00 |  | 800,000.00 | New |
| 31 | 4-0015-068-2211101-111-2023-2024-11 | | General Office Supplies (Papers, Pencils, Forms, Small Office Equipment) | Purchase of General Office Supplies (Papers, Pencils, Forms, Small Office Equipment) | 300,000.00 |  | 300,000.00 | New |
| 32 | 4-0015-068-2211201-111-2023-2024-12 | | Refined Fuels and Lubricants for Transport | Purchase of Refined Fuels and Lubricants for Transport of GK Vehicles | 600,000.00 |  | 600,000.00 | New |
| 33 | 4-0015-068-2220101-111-2023-2024-13 | | Maintenance Expenses - Motor Vehicle | Payment of Maintenance Expenses for NG-CDFC Motor Vehicle Toyota Pickup GKB 802V | 700,000.00 |  | 700,000.00 | New |
|  | **TOTAL** | |  |  | **4,997,811.00** |  | **4,997,811.00** |  |
|  | **BURSARY** | | | |  |  |  |  |
| 34 | 4-0015-068-2640101-103-2023-2024-1 | | Bursary Secondary Schools | Payment of bursary to needy students in secondary schools | 31,815,937.00 |  | 31,815,937.00 | New |
| 35 | 4-0015-068-2640102-103-2023-2024-2 | | Bursary Tertiary Institutions | Payment of bursary to needy students in tertiary institutions | 26,000,000.00 |  | 26,000,000.00 | New |
|  | **TOTAL** | |  |  | **57,815,937.00** |  | **57,815,937.00** |  |
|  | **EMERGENCY RESERVE** | | | |  |  |  |  |
| 36 | 4-0015-068-2640200-101-2023-2024-1 | | Emergency Reserve | To cater for any unforeseen occurrences in the constituency during the financial year | 8,768,091.00 |  | 8,768,091.00 | New |
|  | **TOTAL** | |  |  | **8,768,091.00** |  | **8,768,091.00** |  |
|  | **CLIMATE CHANGE MITIGATION ACTIVITIES should include planting of a specific No. of trees to make this a climate mitigation activity.** | | | |  |  |  |  |
| 37 | 4-0015-068-2640510-110-2023-2024-1 | | Nzatani Secondary School  This is not a climate change mitigation project | Purchase of 10,000 litres water tank at Kshs.90,000, construction of a tank base at Kshs.50,000 and installation of pipes and gutters at Kshs.60, 000. This will enable the funded projects to engage in tree seedlings production activities in their compounds | 200,000.00 |  | 200,000.00 | New |
| 38 | 4-0015-068-2640510-110-2023-2024-2 | | Ngoni Primary School  This is not a climate change mitigation project | Purchase of 10,000 litres water tank at Kshs.90,000, construction of a tank base at Kshs.50,000 and installation of pipes and gutters at Kshs.60, 000. This will enable the funded projects to engage in tree seedlings production activities in their compounds | 200,000.00 |  | 200,000.00 | New |
| 39 | 4-0015-068-2640510-110-2023-2024-3 | | Nzauni Primary School  This is not a climate change mitigation project | Purchase of 10,000 litres water tank at Kshs.90,000, construction of a tank base at Kshs.50,000 and installation of pipes and gutters at Kshs.60, 000. This will enable the funded projects to engage in tree seedlings production activities in their compounds | 200,000.00 |  | 200,000.00 | New |
| 40 | 4-0015-068-2640510-110-2023-2024-4 | | Kalongola Primary School  This is not a climate change mitigation project | Purchase of 10,000 litres water tank at Kshs.90,000, construction of a tank base at Kshs.50,000 and installation of pipes and gutters at Kshs.60, 000. This will enable the funded projects to engage in tree seedlings production activities in their compounds | 200,000.00 |  | 200,000.00 | New |
| 41 | 4-0015-068-2640510-110-2023-2024-5 | | Katuyu Primary School  This is not a climate change mitigation project | Purchase of 10,000 litres water tank at Kshs.90,000, construction of a tank base at Kshs.50,000 and installation of pipes and gutters at Kshs.60, 000. This will enable the funded projects to engage in tree seedlings production activities in their compounds | 200,000.00 |  | 200,000.00 | New |
| 42 | 4-0015-068-2640510-110-2023-2024-6 | | Kivani Primary School  This is not a climate change mitigation project | Purchase of 10,000 litres water tank at Kshs.90,000, construction of a tank base at Kshs.50,000 and installation of pipes and gutters at Kshs.60, 000. This will enable the funded projects to engage in tree seedlings production activities in their compounds | 200,000.00 |  | 200,000.00 | New |
| 43 | 4-0015-068-2640510-110-2023-2024-7 | | Wikivuvwa Primary School  This is not a climate change mitigation project | Purchase of 10,000 litres water tank at Kshs.90,000, construction of a tank base at Kshs.50,000 and installation of pipes and gutters at Kshs.60, 000. This will enable the funded projects to engage in tree seedlings production activities in their compounds | 200,000.00 |  | 200,000.00 | New |
| 44 | 4-0015-068-2640510-110-2023-2024-8 | | Nengyani Primary School  This is not a climate change mitigation project | Purchase of 10,000 litres water tank at Kshs.90,000, construction of a tank base at Kshs.50,000 and installation of pipes and gutters at Kshs.60, 000. This will enable the funded projects to engage in tree seedlings production activities in their compounds | 200,000.00 |  | 200,000.00 | New |
| 45 | 4-0015-068-2640510-110-2023-2024-9 | | Kyongweni Primary School  This is not a climate change mitigation project | Purchase of 10,000 litres water tank at Kshs.90,000, construction of a tank base at Kshs.50,000 and installation of pipes and gutters at Kshs.60, 000. This will enable the funded projects to engage in tree seedlings production activities in their compounds | 200,000.00 |  | 200,000.00 | New |
| 46 | 4-0015-068-2640510-110-2023-2024-10 | | Thitani Girls Secondary School  This is not a climate change mitigation project | Purchase of 10,000 litres water tank at Kshs.90,000, construction of a tank base at Kshs.50,000 and installation of pipes and gutters at Kshs.60, 000. This will enable the funded projects to engage in tree seedlings production activities in their compounds | 200,000.00 |  | 200,000.00 | New |
| 47 | 4-0015-068-2640510-110-2023-2024-11 | | Katalwa Primary School  This is not a climate change mitigation project | Purchase of 10,000 litres water tank at Kshs.90,000, construction of a tank base at Kshs.50,000 and installation of pipes and gutters at Kshs.60, 000. This will enable the funded projects to engage in tree seedlings production activities in their compounds | 200,000.00 |  | 200,000.00 | New |
| 48 | 4-0015-068-2640510-110-2023-2024-12 | | Kiomo Primary School  This is not a climate change mitigation project | Purchase of 10,000 litres water tank at Kshs.90,000, construction of a tank base at Kshs.50,000 and installation of pipes and gutters at Kshs.60, 000. This will enable the funded projects to engage in tree seedlings production activities in their compounds | 200,000.00 |  | 200,000.00 | New |
| 49 | 4-0015-068-2640510-110-2023-2024-13 | | Muthioni Secondary School  This is not a climate change mitigation project | Purchase of 10,000 litres water tank at Kshs.90,000, construction of a tank base at Kshs.50,000 and installation of pipes and gutters at Kshs.60, 000. This will enable the funded projects to engage in tree seedlings production activities in their compounds | 200,000.00 |  | 200,000.00 | New |
|  | **TOTAL** | |  |  | **2,600,000.00** |  | **2,600,000.00** |  |
|  | **PRIMARY SCHOOL PROJECTS** | | | |  |  |  |  |
| 48 | 4-0015-068-2630209-263-2023-2024-1 | | Itoloni Primary School | Renovation to completion of 7 classrooms: Plastering, flooring, installation of doors and windows and painting | 2,450,000.00 |  | 2,450,000.00 | New |
| 49 | 4-0015-068-2630209-263-2023-2024-2 | | Itheng’eli Primary School | Renovation to completion of 5 classrooms: Plastering, flooring, installation of doors and windows and painting | 1,750,000.00 |  | 1,750,000.00 | New |
| 50 | 4-0015-068-2630209-263-2023-2024-3 | | Mathuma Primary School | Ground leveling (size 60ft X 100ft) for the construction of a classroom due to poor topography | 200,000.00 |  | 200,000.00 | New |
| 51 | 4-0015-068-2630209-263-2023-2024-4 | | Katoteni Primary School | Renovation to completion of 4 classrooms: Plastering, flooring, installation of doors and windows and painting | 1,400,000.00 |  | 1,400,000.00 | New |
| 52 | 4-0015-068-2630209-263-2023-2024-5 | | Kavililo Primary School | Renovation to completion of 4 classrooms: Plastering, flooring, installation of doors and windows and painting | 1,400,000.00 |  | 1,400,000.00 | New |
| 53 | 4-0015-068-2630209-263-2023-2024-6 | | Muthioni Primary School | Renovation to completion of 4 classrooms: Plastering, flooring, installation of doors and windows and painting | 1,400,000.00 |  | 1,400,000.00 | New |
| 54 | 4-0015-068-2630209-263-2023-2024-7 | | Kathita Nzau Primary School | Renovation to completion of 4 classrooms: Roofing, plastering, flooring, installation of doors and windows and painting | 1,400,000.00 |  | 1,400,000.00 | New |
| 55 | 4-0015-068-2630209-263-2023-2024-8 | | Masaani Primary School | Renovation to completion of 5 classrooms: Plastering, flooring, installation of doors and windows and painting | 1,750,000.00 |  | 1,750,000.00 | New |
| 56 | 4-0015-068-2630209-263-2023-2024-9 | | Kanyekini Primary School | Renovation to completion of 5 classrooms: Plastering, flooring, installation of doors and windows and painting | 1,750,000.00 |  | 1,750,000.00 | New |
| 57 | 4-0015-068-2630209-263-2023-2024-10 | | Maiyuni Primary School | Construction to completion of 1 classroom | 1,100,000.00 |  | 1,100,000.00 | New |
| 58 | 4-0015-068-2630209-263-2023-2024-11 | | Kwa Munyanzu Primary School | Renovation to completion of 5 classrooms: Plastering, flooring, installation of doors and windows and painting | 1,750,000.00 |  | 1,750,000.00 | New |
| 59 | 4-0015-068-2630209-263-2023-2024-12 | | Wikithuki Primary School | Fencing of 440 linear metres, 1.5-acre school compound with chain link and concrete posts to completion | 800,000.00 |  | 800,000.00 | New |
| 60 | 4-0015-068-2630209-263-2023-2024-13 | | Itiliku Primary School | Renovation to completion of 4 classrooms: Plastering, flooring, installation of doors and windows and painting | 1,400,000.00 |  | 1,400,000.00 | New |
| 61 | 4-0015-068-2630209-263-2023-2024-14 | | Kakongo Primary School | Renovation to completion of 2 classrooms: Reroofing | 700,000.00 |  | 700,000.00 | New |
| 62 | 4-0015-068-2630209-263-2023-2024-15 | | Makutano Primary School | Construction to completion of 1 classroom | 1,100,000.00 |  | 1,100,000.00 | New |
|  | **TOTAL** | |  |  | **20,350,000.00** |  | **20,350,000.00** |  |
|  | **JUNIOR SECONDARY SCHOOL PROJECTS NG-CDF** | | | |  |  |  |  |
| 63 | 4-0015-068-2630209-263-2023-2024-16 | | Koliani Primary School | Construction to completion of 1 classroom at Kshs.1,100,000 and purchase of 20 lockers at Kshs.103,854 | 1,203,854.00 |  | 1,203,854.00 | New |
| 64 | 4-0015-068-2630209-263-2023-2024-17 | | Tumila Primary School | Construction to completion of 1 classroom at Kshs.1,100,000 and purchase of 20 lockers at Kshs.103,853 | 1,203,853.00 |  | 1,203,853.00 | New |
| 65 | 4-0015-068-2630209-263-2023-2024-18 | | Mukauni Primary School | Construction to completion of 1 classroom | 1,100,000.00 |  | 1,100,000.00 | New |
| 66 | 4-0015-068-2630209-263-2023-2024-19 | | Masooni Primary School | Construction to completion of 1 classroom at Kshs.1,100,000 and purchase of 20 lockers at Kshs.103,853 | 1,203,853.00 |  | 1,203,853.00 | New |
| 67 | 4-0015-068-2630209-263-2023-2024-20 | | Kang’uutheni Primary School | Construction to completion of 1 classroom at Kshs.1,100,000 and purchase of 20 lockers at Kshs.103,853 | 1,203,853.00 |  | 1,203,853.00 | New |
| 68 | 4-0015-068-2630209-263-2023-2024-21 | | Kaliluni Primary School | Construction to completion of 1 classroom | 1,100,000.00 |  | 1,100,000.00 | New |
| 69 | 4-0015-068-2630209-263-2023-2024-22 | | Kaluu Primary School | Construction to completion of 1 classroom | 1,100,000.00 |  | 1,100,000.00 | New |
| 70 | 4-0015-068-2630209-263-2023-2024-23 | | Kanyuuni Primary School | Construction to completion of 1 classroom | 1,100,000.00 |  | 1,100,000.00 | New |
| 71 | 4-0015-068-2630209-263-2023-2024-24 | | Kisovo Primary School | Completion of 1 classroom: Walling, roofing, plastering, fixing windows and doors, flooring and painting | 944,220.00 |  | 944,220.00 | New |
|  | **TOTAL** | |  |  | **10,159,633.00** |  | **10,159,633.00** |  |
|  |  | |  |  |  |  |  |  |
|  | **SECONDARY SCHOOL PROJECTS** | | | |  |  |  |  |
| 82 | 4-0015-068-2630210-263-2023-2024-1 | | Kikiini Secondary School | Additional funds for completion of an administration block comprising of 3 offices, staff room and principal's office: Plastering, installation of doors, flooring, painting and labeling | 4,500,000.00 | 2,100,000.00 | 2,399,305.00 | Ongoing |
| 83 | 4-0015-068-2630210-263-2023-2024-2 | | AIC Kavoloi Secondary School | Purchase of a new Isuzu FFR90N 46-seater school bus, government negotiated price, exclusive of insurance premiums and other costs | 8,500,000.00 |  | 8,500,000.00 | New |
| 84 | 4-0015-068-2630210-263-2023-2024-3 | | Ilalambyu Secondary School | Purchase of 0.79 hectares land for the expansion of the school compound at Kshs.900,000 and title deed processing fees at Kshs.100,000 | 1,000,000.00 |  | 1,000,000.00 | New |
| 85 | 4-0015-068-2630210-263-2023-2024-4 | | Mumbuni Secondary School | Purchase of a new Isuzu FFR90N 46-seater school bus, government negotiated price, exclusive of insurance premiums and other costs | 8,500,000.00 |  | 8,500,000.00 | New |
| 86 | 4-0015-068-2630210-263-2023-2024-5 | | Nzeluni Boys Secondary School | Construction to walling of 80 students’ capacity boy’s dormitory, Phase 1: Excavation, foundation and walling | 4,000,000.00 |  | 2,000,000.00 | New |
| 87 | 4-0015-068-2630210-263-2023-2024-6 | | Ndaluni Secondary School | Renovation to completion of 2 classrooms: Roofing, plastering, flooring, installation of doors and windows and painting | 1,400,000.00 |  | 1,400,000.00 | New |
| 88 | 4-0015-068-2630210-263-2023-2024-7 | | Kairungu Secondary School | Construction to roofing level of 80 students’ capacity boys dormitory Phase 1: Excavation, foundation, walling and roofing | 4,000,000.00 |  | 2,500,000.00 | New |
| 89 | 4-0015-068-2630210-263-2023-2024-8 | | Karura Secondary School | Construction to completion of 2 classrooms | 2,300,000.00 |  | 2,300,000.00 | New |
| 90 | 4-0015-068-2630210-263-2023-2024-9 | | Kavuvwani Secondary School | Construction of an Administration Block comprising of 3 offices, staffroom and Principal’s office Phase 1: Excavation, foundation and walling | 4,500,000.00 |  | 2,100,000.00 | New |
| 91 | 4-0015-068-2630210-263-2023-2024-10 | | Itendeu Secondary School | Construction to completion of 1 classroom | 1,150,000.00 |  | 1,150,000.00 | New |
| 92 | 4-0015-068-2630210-263-2023-2024-11 | | Mbondoni Secondary School | Purchase of 50 Dining Hall Chairs at Kshs.347,940 and electrical wiring of the Dining Hall at Kshs.70,000 | 417,940.00 |  | 417,940.00 | New |
| 93 | 4-0015-068-2630210-263-2023-2024-12 | | Mukuthu Secondary School | Purchase of 3 10,000 litres water tanks at Kshs.270,000, construction of 3 tank bases, at Kshs.150,000 and installation of pipes and gutters on two classrooms at Kshs.180,000. | 600,000.00 |  | 600,000.00 | New |
|  | **TOTAL** | |  |  | **40,867,940.00** |  | **32,867,245.00** |  |
|  | **TERTIARY INSTITUTION PROJECTS** | | | |  |  |  |  |
| 94 | 4-0015-068-2630211-263-2023-2024-1 | | Thitani Technical Training Institute (TTI)  NG-CDFC to provide information on land ownership of the site where the centre will be constructed  Submit certified BoQs and designs | Construction of one workshop measuring 11m×16m, three lecture rooms each one measuring 8m×6m and an office space measuring 5.5m×5.4m all located on the ground floor as per ministry guidance. | 10,000,000.00 |  | 10,000,000.00 | New |
|  | **TOTAL** | |  |  | **10,000,000.00** |  | **10,000,000.00** |  |
|  | **SECURITY PROJECTS** | | | |  |  |  |  |
| 95 | 4-0015-068-2640507-113-2023-2024-1 | | Nguutani Directorate of Criminal Investigation Office (DCIO) | Purchase of 1 executive chair at Kshs.15,200, 4 Boardroom chairs at Kshs. 40,000, 1 Office table at Kshs. 15,000, HP Laser Jet Printer (3In 1\*) at Kshs.60,000, 1 Office Cabinet at Kshs.30,000, 1 HP Laptop at Kshs.36,215 and 1 HP Computer Desktop at Kshs. 26,000 | 222,416.00 |  | 222,416.00 | New |
| 96 | 4-0015-068-2640507-113-2023-2024-2 | | Thokoa Chief’s Office | Fencing of 1.5 acre compound with chain link and concrete posts | 816,964.00 |  | 816,964.00 | New |
| 97 | 4-0015-068-2640507-113-2023-2024-3 | | Itendeu Assistant Chief’s Office | Construction to completion of a 3 door pit latrine, one door for male and one door for female with one chamber catering for Persons With Disabilities | 500,000.00 |  | 500,000.00 | New |
| 98 | 4-0015-068-2640507-113-2023-2024-4 | | Kyethani Chief’s Office  NG-CDFC to provide information on ownership and management of the tents once purchased | Purchase of 500 branded plastic chairs at Kshs.375,000 and 5 branded tents of 100 people capacity at Kshs.625,000 | 1,000,000.00 |  | 1,000,000.00 | New |
| 99 | 4-0015-068-2640507-113-2023-2024-5 | | Rural Electrification & Renewable Energy Corporation (REREC) | Matching Fund to Rural electrification Authority to install electricity transmission lines and connection in Mutwaathi Secondary, Primary School, Market and homesteads around | 1,250,000.00 |  | 1,250,000.00 | New |
| 100 | 4-0015-068-2640507-113-2023-2024-6 | | Rural Electrification & Renewable Energy Corporation (REREC) | Matching Fund to Rural electrification Authority to install electricity transmission lines and connection in Kiio Secondary School up to Makuti Market and homesteads around | 1,250,000.00 |  | 1,250,000.00 | New |
| 101 | 4-0015-068-2640507-113-2023-2024-8 | | Rural Electrification & Renewable Energy Corporation (REREC) | Matching Fund to Rural electrification Authority to install electricity transmission lines and connection in Mbitini Village, Kakululo Village, Mutuku Kyala Farm and environs | 1,250,000.00 |  | 1,250,000.00 | New |
| 102 | 4-0015-068-2640507-113-2023-2024-9 | | Rural Electrification & Renewable Energy Corporation (REREC) | Matching Fund to Rural electrification Authority to install electricity transmission lines and connection in Kathumulani Market, Muvuu area, Maviani Village and environs | 1,250,000.00 |  | 1,250,000.00 | New |
|  | **TOTAL** | |  |  | **7,539,380.00** |  | **7,539,380.00** |  |
|  | **ICT HUBS**  Proposed projects to await detailed guidelines from the Ministry of ICT | | | |  |  |  |  |
| 103 | 4-0015-068-2211311-108-2023-2024-1 | | Migwani Polytechnic ICT Hub | Payment of electricity, papers, pens, pencils, sanitary and cleaning materials, work stations, maintenance of computers and furniture | 500,000.00 |  | 500,000.00 | New |
| 104 | 4-0015-068-2211311-108-2023-2024-2 | | Nguutani Assistant County Commissioners Office ICT Hub | Payment of electricity, papers, pens, pencils, sanitary and cleaning materials, work stations, maintenance of computers and furniture | 500,000.00 |  | 500,000.00 | New |
| 105 | 4-0015-068-2211311-108-2023-2024-3 | | Kiomo Assistant County Commissioners Office ICT Hub | Payment of electricity, papers, pens, pencils, sanitary and cleaning materials, work stations, maintenance of computers and furniture | 500,000.00 |  | 500,000.00 | New |
|  |  | |  |  |  |  |  |  |
|  | **JUNIOR SECONDARY SCHOOL PROJECTS MOE** | | | |  |  |  |  |
| 72 | 4-0015-068-2630209-263-2023-2024-25 | | Kairungu Primary School | Construction to completion of 1 classroom | 1,100,000.00 |  | 1,100,000.00 | New |
| 73 | 4-0015-068-2630209-263-2023-2024-26 | | Kakongo Primary School | Construction to completion of 1 classroom | 1,100,000.00 |  | 1,100,000.00 | New |
| 74 | 4-0015-068-2630209-263-2023-2024-27 | | Mbondoni Primary School | Construction to completion of 1 classroom | 1,100,000.00 |  | 1,100,000.00 | New |
| 75 | 4-0015-068-2630209-263-2023-2024-28 | | Kitulani Primary School | Construction to completion of 1 classroom | 1,100,000.00 |  | 1,100,000.00 | New |
| 76 | 4-0015-068-2630209-263-2023-2024-29 | | Thokoa Primary School | Construction to completion of 1 classroom | 1,100,000.00 |  | 1,100,000.00 | New |
| 77 | 4-0015-068-2630209-263-2023-2024-30 | Kyusyani Primary School | | Construction to completion of 1 classroom | 1,100,000.00 |  | 1,100,000.00 | New |
| 78 | 4-0015-068-2630209-263-2023-2024-31 | | Wikivuvwa Primary School | Construction to completion of 1 classroom | 1,100,000.00 |  | 1,100,000.00 | New |
| 79 | 4-0015-068-2630209-263-2023-2024-32 | | Kea Primary School | Construction to completion of 1 classroom | 1,100,000.00 |  | 1,100,000.00 | New |
|  | **TOTAL** | |  |  | **10,159,633.00** |  | **10,159,633.00** |  |
|  | **TOTAL ALLOCATION** | |  |  |  |  | **166,593,720.00** |  |
|  | **GRAND TOTAL** | |  |  |  |  | **176,753,353.00** |  |

**MIN 66: NGCDFC –08/01/2024: EMERGENCIES**

The committee approved the following projects to be funded through emergency.

| **S/NO:** | **Project Name** | **Project Activity** | **Amount (KSHS)** |
| --- | --- | --- | --- |
| 1. | Kitulani Primary School | Construction to completion of 3-door pit latrine which sunk following March/April 2023 heavy rains. | 500,000 |
| 2. | Itiliku Primary School | Construction to completion of 3-door pit latrine which sunk following March/April 2023 heavy rains. | 600,000 |
| 3.. | Wikitoo Primary School | Construction to completion of 2-door pit latrine which sunk following March/April 2023 heavy rains. | 300,000 |
| 4. | Kamutisya Primary School | Construction to completion of 2-door pit latrine which sunk following March/April 2023 heavy rains. | 300,000 |
| 5. | Syomung’ele Primary School | Construction to completion of 2-door pit latrine which sunk following March/April 2023 heavy rains. | 300,000 |
| **Total** | | | **2,000,000** |

**MIN 67: NGCDFC –08/01/2024: COMMITMENT OF LAST AIE FY 2022-2023**

The committee authorized the last AIE B214554, dated 06.09.2023FY 2022-2023 amounting to Kshs. 1,500,000 for Kanyaa Chief’s office for purchase of 3.54 Ha land for the expansion of Chief’s compound.

**Add annexes**

**MIN 68: NGCDFC –08/01/2024 A.O.B.**

There being no other business, the meeting ended at 5.00 pm with a word of prayer.

**CHAIRPERSON:** Francis M. Munuve Signature………………………..Date…………………………

**SECRETAR**Y: Jeremiah M. Mutemi Signature………………………. Date ……………………….