**MINUTES OF KITUI WEST NATONAL GOVERNMENT CDFC MEETING HELD ON 11TH SEPTEMBER, 2020 AT NG-CDF OFFICE BOARDROOM-KABATI**

**MEMBERS PRESENT**

1. **Mr. Wilfred N. Keli Chairman**
2. **Mr. Nicholas N. Kimanzi FAM**
3. **Mr. Andrew M. Masila Secretary**
4. **Mr. Boniface Kaleve Member**
5. **Ms. Rosa Muema Member**
6. **Ms. Kathini Mariam Member**
7. **Mr. Francis Ndoi Member**
8. **Ms. Rhodester M. Muthui Member**

**ABSENT WITH APOLOGY**

1. **Mr. Patrick Meso DCC**

**AGENDA**

1. Preliminaries.
2. Reading and Confirmation of the Previous Minutes.
3. Conflict of Interest.
4. Project Proposal for the Financial Year 2020/2021.
5. Commitment of AIE No. B2019/2020/1410 of Kshs. 21, 000,000.00.
6. Approval of Emergency Requests.
7. A.O.B.

**MIN. KW/8/9/2020: PRELIMINARIES.**

The Chairman called the meeting to order at 10.25 am. The meeting was opened with a word of prayer by Ms. Rosah Muema. The Chairman welcomed all the members to the meeting. The Secretary took the members through the items of agenda which were adopted without amendments.

**MIN.KW/9/9/2020: READING AND CONFIRMATION OF THE PREVIOUS MINUTES.**

The minutes of the previous meeting held on 5th August, 2020 were read by the secretary. They were proposed as true record of that day’s deliberation by Mr. Francis Ndoi who was seconded by Ms.Kathini Mariam.

**MIN.KW/10/9/2020: CONFLICT OF INTEREST.**

None of the NG-CDFC members present had conflict of interest in any of the items of the agenda.

**MIN.KW/11/9/2020: PROJECT PROPOSAL FOR THE FINANCIAL YEAR 2020/2021.**

The Fund Account Manager reported that a total of Kshs. 137,261,879.31 was the NG-CDF allocation to Kitui West Constituency for the financial year 2020/2021 projects. The FAM took the members through the guidelines issued by the NG-CDF Board vide NG-CDF Board Circular: NG-CDFB/CEO/BOARD CIRCULARs Vol. II (024) dated 10th August, 2020 regarding the preparation and online submission of the constituency project proposal for the 2020/2021 Financial Year. The committee was required to submit the project proposal in the shortest time possible, and in any case not later than 30th September 2020.

All the projects collected from the four wards of the constituency namely, Mutonguni, Matinyani, Kauwi and Kwamutonga/Kithumula during the Ward Public forums held on 18th and 19th August 2020 were tabled for deliberation and prioritization.

After a lengthy deliberation on the Ward Reports, project requests received at the NG-CDF office during the year and taking into account the ongoing/incomplete projects, the committee resolved to prioritize and allocate the funds for the 2020/2021 financial year to the projects indicated below: -

| **PROJECT NAME** | **ORIGINAL COST** | **CUMULATIVE COST** | **PROJECT ACTIVITY** | **AMOUNT ALLOCATED** | **CURRENT STATUS** |
| --- | --- | --- | --- | --- | --- |
| **ADMINISTRATION AND RECURRENT** |  |  |  |  |  |
| Employee salaries | 1,028,620.67 | - | Payment of staff salaries @ Kshs. 318,948.83 and gratuity @ Kshs. 709,671.84 | 1,028,620.67 | New |
| NSSF | 87,696.00 | - | Payment of NSSF Deductions. | 87,696.00 | New |
| NHIF | 20,350.00 | - | Payment of NHIF Deductions. | 20,350.00 | New |
| Goods and Services | 4,099,046.09 | - | Payment of Committee Sitting allowances, Transport, fuel, conferences, Stationery, Printing. | 4,099,046.09 | New |
| Committee Expenses | 3,000,000.00 | - | Payment of committee Sitting allowances, Facilitation, Transport, fuel, conferences & Seminars. | 3,000,000.00 | New |
| **Sub- Total** |  |  |  |  |  |
| **MONITORING & EVALUATION** |  |  |  |  |  |
| Goods and Services | 1,117,856.38 | - | Purchase of fuel, Printing, stationery, airtime, travel & Subsistence. | 1,117,856.38 | New |
| Committee Expenses | 1,000,000.00 | - | Payment of committee Allowances, Facilitation, Transport, Conferences and Seminars. | 1,000,000.00 | New |
| NG-CDFC/PMCs Capacity Building | 2,000,000.00 | - | Training of NG-CDFC, PMCs & NG-CDFC Staff on NG-CDFC Project Management skills and other emerging issues on NG-CDF. | 2,000,000.00 | New |
| **Sub- Total** |  |  |  |  |  |
| **EMERGENCY** |  |  |  |  |  |
| Emergency | 7,192,206.90 | - | To cater for any unforeseen occurrence in the constituency during the financial year. | **7,192,206.90** | New |
| **BURSARY** |  |  |  |  |  |
| Bursary to Secondary Schools | 18,375,628.09 | - | Payment of bursary to needy students in Secondary Schools. | 18,375,628.09 | New |
| Bursary to Tertiary Institutions | 15,000,000.00 | - | Payment of bursary to needy students in Tertiary Institutions. | 15,000,000.00 | New |
| **Sub- Total** |  |  |  |  |  |
| **PRIMARY SCHOOLS** |  |  |  |  |  |
| AIC Kivani Primary School | 700,000.00 | - | Renovation of 4 classrooms: - Raising of walls, roofing, flooring, plastering and painting to completion. | 700,000.00 | New |
| AIC Makolo Primary School | 1,400,000.00 | 1,000,000.00 | Completion of an Administration Block comprising of 2 roomed offices and 1 staffroom: - Flooring, plastering and painting.  (in 2019/20 Kshs.1,00,000 was allocated to fund the project to completion however it was noted thatInitially the project was to be implemented through a labour contract but the PMC opted for a full contract that escalated theproject cost upwards*)* | 400,000.00 | Ongoing |
| AIC Matinyani Primary School | 3,000,000.00 | - | Construction 3 classrooms to completion. | 3,000,000.00 | New |
| Iani Primary School | 1,000,000.00 | - | Renovation of 8 classrooms: - Raising of walls, roofing, plastering, painting and installation of doors and windows to completion. | 1,000,000.00 | New |
| Ivulya Muu Primary School | 1,000,000.00 | - | Construction of 1 classroom to completion | 1,000,000.00 | New |
| Kakeani Primary school | 800,000.00 | - | Fencing of a 700 metres School compound: - Concrete Posts, barbed wire, chain link and installation of a gate to completion. | 800,000.00 | New |
| Kakumi Primary School | 2,500,000.00 | 1,000,000.00 | Completion of an 80 capacity Dormitory: - Walling, roofing, plastering, painting, installation of doors and windows. | 1,500,000.00 | Ongoing |
| Kalimbevo Primary School | 800,000.00 | - | Renovation of 4 classrooms: - Roofing, flooring, plastering, painting and installation of doors and windows to completion. | 800,000.00 | New |
| Kalinditi Primary School | 800,000.00 | - | Renovation of 4 classrooms: - Raising of walls, roofing, installation of doors and windows @ Kshs.500,000 and completion of fencing of a 300 metres School compound initiated by the school alumni in 2016 @ Kshs.300,000: - Concrete posts, barbed wire, chain link and installation of a gate to completion. | 800,000.00 | New |
| Kasakini Primary School | 1,000,000.00 | - | Renovation of 8 classrooms: - Roofing, Plastering, flooring, painting and installation of doors and windows to completion. | 1,000,000.00 | New |
| Katheuni Primary School | 800,000.00 | - | Fencing of a 700 metres School compound: - Concrete posts, barbed wire, chain link and installation of a gate to completion. | 800,000.00 | New |
| Kathuma Primary School | 500,000.00 | - | Fencing of a 400 metres School compound: - Concrete Posts, barbed wire, chain link and installation of a gate to completion. | 500,000.00 | New |
| Katutu Primary School | 800,000.00 | - | Renovation of 6 classrooms: - Roofing, flooring, plastering, painting and installation of doors and windows to completion. | 800,000.00 | New |
| Kauma Primary School | 600,000.00 | - | Fencing of a 500 metres School compound: - Concrete posts, barbed wire, chain link and installation of a gate to completion. | 600,000.00 | New |
| Kavonge Primary School | 700,000.00 | - | Fencing of a 600 metres School compound: - Concrete Posts, barbed wire, chain link and installation of a gate to completion. | 700,000.00 | New |
| Kavoo Primary School | 500,000.00 | - | Renovation of 4 classrooms: - Raising of walls, roofing and installation of doors and windows to completion. | 500,000.00 | New |
| Kavumbu Primary School | 2,000,000.00 | 1,000,000.00 | Completion of an 80 capacity Dormitory: - Roofing, flooring, plastering, painting, installation of doors and windows started by NG-CDF Kitui West in 2018/19 financial year. | 1,000,000.00 | Ongoing |
| Kiseveni Primary School | 650,000.00 | - | Renovation of 5 classrooms: - Raising of walls, roofing, flooring, plastering and painting to completion. | 650,000.00 | New |
| Kithunzi Primary School | 800,000.00 | - | Fencing of a 700 metres School compound: - Concrete Posts, barbed wire, chain link and installation of a gate to completion. | 800,000.00 | New |
| Kitumbi Primary School | 600,000.00 | - | Renovation of 5 classrooms: - Raising of walls and roofing to completion. | 600,000.00 | New |
| Kitundumo Primary School | 700,000.00 | - | Renovation of 5 classrooms: - Roofing, painting and installation of doors and windows to completion. | 700,000.00 | New |
| Kiumoni Primary School | 1,800,000.00 | 1,000,000.00 | Completion of an Administration Block comprising of 2 roomed offices and a staffroom: - Flooring, plastering, painting, installation of doors and windows started by NG-CDF Kitui West in 2018/19 financial year. | 800,000.00 | Ongoing |
| Kivani DEB Primary School | 1,400,000.00 | 1,000,000.00 | Completion of an Administration Block comprising of 2 roomed offices and 1 staffroom: - Flooring, plastering and painting started by NG-CDF Kitui West in 2019/20 financial year | 400,000.00 | Ongoing |
| Kivulu Primary School | 700,000.00 | - | Renovation of 3 classrooms: - Plastering and painting @ Kshs. 400,000 and Fencing of a 300 metres School compound: - Concrete Posts, barbed wire, chain link and installation of a gate @ Kshs. 300,000 to completion | 700,000.00 | New |
| Kwa Musyimi Primary School | 1,300,000.00 | - | Construction of an Administration block to completion comprising of 2 roomed offices and 1 staffroom. | 1,300,000.00 | New |
| Kwa Mutonga Primary School | 1,000,000.00 | - | Renovation of 8 classrooms: - Flooring, plastering, painting and installation of doors and windows to completion. | 1,000,000.00 | New |
| Kwa Nyingi Primary School | 700,000.00 | - | Fencing of a 600 metres School compound: - Concrete Posts, barbed wire, chain link and installation of a gate to completion. | 700,000.00 | New |
| Kwa Silu Primary School | 500,000.00 | - | Fencing of a 400 metres School compound: - Concrete Posts, barbed wire, chain link and installation of a gate to completion. | 500,000.00 | New |
| Kyaani Primary School | 1,400,000.00 | 1,000,000.00 | Completion of an Administration Block comprising of 2 roomed offices and 1 staffroom: - Flooring, plastering and painting started by NG-CDF Kitui West in 2019/20 financial year.  (In 2019/20 Kshs.1,000,000 was allocated to fund the project to completion however it was noted that Initially the project was to be implemented through a labour contract but the PMC opted for a full contract that escalated the project cost upwards) | 400,000.00 | Ongoing |
| Kyambiwa Primary School | 1,000,000.00 | - | Renovation of 8 classrooms: - Flooring, plastering, painting and installation of doors and windows to completion. | 1,000,000.00 | New |
| Kyamutimba Primary School | 1,000,000.00 | - | Renovation of 4 classrooms: - Flooring @ Kshs. 300,000, Fencing of 600 metres School compound @ Kshs. 700,000: - Concrete posts, barbed wire, chain link and installation of a gate to completion. | 1,000,000.00 | New |
| Kyeni Primary School (Kauwi) | 1,000,000.00 | - | Renovation of 8 classrooms: - Roofing, flooring, plastering, painting and installation of doors and windows to completion. | 1,000,000.00 | New |
| Maselele Primary School | 800,000.00 | - | Renovation of 8 Classrooms: - Roofing, plastering, painting and installation of doors and windows to completion. | 800,000.00 | New |
| Mumbuni Primary School | 1,100,000.00 | - | Construction of 1 classroom to completion  “The cost of transporting materials in the area is higher due to poor terrain and road network” | 1,100,000.00 | New |
| Mutini Primary School | 1,000,000.00 | - | Renovation of 9 classrooms: - Raising of walls, roofing, plastering, flooring, painting and installation of doors and windows to completion. | 1,000,000.00 | New |
| Syomuitu Primary School | 650,000.00 | - | Fencing of a 500 metres School compound: - Concrete Posts, barbed wire, chain link and installation of a gate to completion. | 650,000.00 | New |
| Tulia Primary School | 800,000.00 | - | Renovation of 6 classrooms: - Plastering, flooring, painting and installation of doors and windows to completion. | 800,000.00 | New |
| Tulia Special Primary School | 1,500,000.00 | - | Construction of an 80-pupil capacity dormitory to completion. | 1,500,000.00 | New |
| Uvaani Primary School | 1,500,000.00 | 1,000,000.00 | Additional funds for completion of renovation of 4 classrooms: - Roofing, flooring, plastering, painting and installation of doors and windows to completion started by NG-CDF Kitui West in 2019/20 financial year. | 500,000.00 | Ongoing |
| Yalatani Primary School | 800,000.00 | - | Renovation of 6 classrooms: - Roofing, flooring and installation of doors and windows to completion. | 800,000.00 | New |
| **Sub- Total** |  |  |  |  |  |
| **SECONDARY SCHOOLS** |  |  |  |  |  |
| Arch. Bishop Lele Mang'elu Secondary School | 2,000,000.00 | - | Construction of 2 classrooms to completion. | 2,000,000.00 | New |
| AIC Kitunduni Secondary School | 1,000,000.00 | - | Construction of a classroom to completion | 1,000,000.00 | New |
| AIC Kyondoni Girls Secondary School | 5,400,000.00 | 2,000,000.00 | Additional funds for construction of a 120-capacity dormitory: - Walling, roofing and installation of doors and windows.  (In 2019/20 Kshs. 2,000,000 was allocated to fund the project to completion however, the BOM changed the initial dormitory design, thus increasing the overall cost of the project to Kshs. 5,400,000) | 1,700,000.00 | Ongoing |
| AIC Matinyani Mixed Secondary School | 3,200,000.00 | - | Construction of a 200 capacity Dining Hall: - Foundation, walling, ring beam and gables. | 2,000,000.00 | New |
| Iiani Secondary School | 1,000,000.00 | - | Construction of 1 classroom to completion | 1,000,000.00 | New |
| Kakeani Secondary School | 3,034,640.00 | 1,000,000.00 | Completion of a 45 students capacity Science Laboratory: - Work tops, electrical wiring, Gas/water piping, flooring, plastering, painting, installation of doors and windows.  (The disparity in cost of the lab is as a result of different designs and measurements (Smaller design)) | 1,700,000.00 | Ongoing |
| Kakumuti Secondary School | 3,500,000.00 | - | Construction of a 45 students capacity Science Laboratory: - Foundation, walling, ring beam and gables.  (The disparity in cost of the lab is as a result of different designs and measurements (Standard design)) | 2,000,000.00 | New |
| Kangii Secondary School | 3,034,000.00 | 1,000,000.00 | Completion of a 45 students capacity Science Laboratory: - Work tops, electrical wiring, Gas/water piping, flooring, plastering, painting, installation of doors and windows.  (The disparity in cost of the lab is as a result of different designs and measurements (Smaller design)) | 1,700,000.00 | Ongoing |
| Kangungi Secondary School | 1,900,000.00 | 600,000.00 | Completion of a 45 students capacity Science Laboratory: - Work tops, electrical wiring, Gas/water piping, flooring, plastering, painting, installation of doors and windows started by the BOM/PTA in 2017 with Kshs. 300,000 raised through a school funds drive.  The first funding was in 2018/19 i.e. roofing of the lab | 1,000,000.00 | Ongoing |
| Kasue Secondary School | 3,700,000.00 | 2,000,000.00 | Completion of a 120 capacity Dormitory: - Roofing, flooring, plastering, painting, installation of doors and windows started by NG-CDF Kitui West in 2018/19 financial year.  (In 2018/19 Kshs. 2,000,000 was allocated to fund the project to completion however the initial budget was for labour contract, the PMC opted for a full contract the escalated the overall project cost upward) | 1,700,000.00 | Ongoing |
| Katutu Girls Secondary School | 3,500,000.00 | 2,000,000.00 | Completion of a 500 capacity Multipurpose Hall: - Roofing, flooring, plastering, painting, installation of doors and windows. | 1,500,000.00 | Ongoing |
| Kyeni Mixed Secondary School | 1,000,000.00 | - | Construction of a classroom to completion. | 1,000,000.00 | New |
| Mutanda Secondary School | 1,400,000.00 | 400,000.00 | Completion of a 45 students capacity Science Laboratory: - Work tops, electrical wiring, Gas/water piping, flooring, plastering, painting, installation of doors and windows started by NG-CDF Kitui West through re-allocation of CIHs project in 2018/19 financial year. | 1,000,000.00 | Ongoing |
| St. Johns Kwa Mulungu Secondary School | 2,000,000.00 | 1,000,000.00 | Completion of a 2 bed room Staff House: - Walling, plastering, painting, roofing, installation of door and windows. | 1,000,000.00 | Ongoing |
| St. Josephs Musosya Secondary School | 3,500,000.00 | - | Construction of a 45 students capacity Science Laboratory: - Foundation, walling and roofing.  (The disparity in cost of the lab is as a result of different designs and measurements (Standard design)) | 1,500,000.00 | New |
| St. Patricks Kalindilo Secondary School | 1,500,000.00 | 1,000,000.00 | Completion of 1 classroom: - Plastering, flooring, painting and installation of doors and windows started by NG-CDF Kitui West in 2017/18 financial year.  (The school had been allocated Kshs. 1,000,000 in 2017/18 by NG-CDF Kitui West for construction of 1 classroom to completion. However, the PMC opted to construct 2 classrooms instead but with 1 M, the PMC could only complete 1 classroom. The other incomplete classroom requires Kshs. 500,000 already allocated to complete. Thus, Kshs. 1,500,000 is the total cost of 2 classrooms). | 500,000.00 | Ongoing |
| **Sub- Total** |  |  |  |  |  |
| **SECURITY PROJECTS** |  |  |  |  |  |
| Kakumuti Assistant Chief's Office | 1,250,000.00 | - | Construction a 2 roomed Assistant Chief's office @ Kshs. 800,000, furnishing of the office @ Kshs. 200,000: - (1 executive chair, 1 ordinary table, 4 visitors chairs, 1 link chair (3-seater), 1 steel cabinet and 3 window curtains) and construction of a 2-door pit latrine @ Kshs. 250,000 to completion. | 1,250,000.00 | New |
| Kalimani Chief's Office | 700,000.00 | - | Renovation of a 4 roomed Chief's office: - Roofing, painting, installation of doors and windows @ Kshs. 500,000 and furnishing of the office @ Kshs. 200,000: - (1 executive chair, 1 ordinary table, 4 visitors chairs, 1 link chair (3-seater), 1 steel cabinet and 3 window curtains) to completion. | 700,000.00 | New |
| Kangondi Chief's Office | 600,000.00 | - | Renovation of a 2 roomed Chief's office: - Plastering, painting, installation of doors and windows @ Kshs. 400,000 and furnishing of the office @ Kshs. 200,000: - (1 executive chair, 1 ordinary table, 4 visitors chairs, 1 link chair (3-seater), 1 steel cabinet and 3 window curtains) to completion. | 600,000.00 | New |
| Kathivo Assistant Chief's Office | 1,250,000.00 | - | Construction a 2 roomed Assistant Chief's office @ Kshs. 800,000, furnishing of the office @ Kshs. 200,000: - (1 executive chair, 1 ordinary table, 4 visitors chairs, 1 link chair (3-seater), 1 steel cabinet and 3 window curtains) and construction of a 2-door pit latrine @ Kshs. 250,000 to completion. | 1,250,000.00 | New |
| Kithuiani Assistant Chief's Office | 400,000.00 | - | Fencing of a 300 metres Assistant Chief's compound: - Concrete Posts, barbed wire, chain link and installation of a gate to completion. | 400,000.00 | New |
| Kyeng'e Chief's Office | 1,250,000.00 | - | Construction a 2 roomed Chief's office @ Kshs. 800,000, furnishing of the office @ Kshs. 200,000: - (1 executive chair, 1 ordinary table, 4 visitors chairs, 1 link chair (3-seater), 1 steel cabinet and 3 window curtains) and construction of a 2-door pit latrine @ Kshs. 250,000 to completion. | 1,250,000.00 | New |
| Kyuasi Assistant Chief's Office | 1,250,000.00 | - | Construction of a 2 roomed Assistant Chief's office @ Kshs. 800,000, furnishing of the office @ Kshs. 200,000: - (1 executive chair, 1 ordinary table, 4 visitors chairs, 1 link chair (3-seater), 1 steel cabinet and 3 window curtains) and construction of a 2-door pit latrine @ Kshs. 250,000 to completion. | 1,250,000.00 | New |
| Makolo Assistant Chief's Office | 1,250,000.00 | - | Construction of a 2 roomed Assistant Chief's office @ Kshs. 800,000, furnishing of the office @ Kshs. 200,000: - (1 executive chair, 1 ordinary table, 4 visitors chairs, 1 link chair (3-seater), 1 steel cabinet and 3 window curtains) and construction of a 2-door pit latrine @ Kshs. 250,000 to completion. | 1,250,000.00 | New |
| Matinyani Police Head Quarters | 500,000.00 | - | Construction of a 4 door Pit Latrine with a Urinal to completion | 500,000.00 | New |
| Mithiikwani Assistant Chief's Office | 1,250,000.00 | - | Construction a 2 roomed Assistant Chief's office @ Kshs. 800,000, furnishing of the office @ Kshs. 200,000: - (1 executive chair, 1 ordinary table, 4 visitors chairs, 1 link chair (3-seater), 1 steel cabinet and 3 window curtains) and construction of a 2-door pit latrine @ Kshs. 250,000 to completion. | 1,250,000.00 | New |
| Mithini Chief's Office | 1,250,000.00 | - | Construction a 2 roomed Chief's office @ Kshs. 800,000, furnishing of the office @ Kshs. 200,000: - (1 executive chair, 1 ordinary table, 4 visitors chairs, 1 link chair (3-seater), 1 steel cabinet and 3 window curtains) and construction of a 2-door pit latrine @ Kshs. 250,000 to completion. | 1,250,000.00 | New |
| Musengo Chief's Office | 700,000.00 | - | Renovation of a 3 roomed Chief's office: - Roofing, painting, installation of doors and windows @ Kshs. 500,000 and furnishing of the office @ Kshs. 200,000: - (1 executive chair, 1 ordinary table, 4 visitors chairs, 1 link chair (3-seater), 1 steel cabinet and 3 window curtains) to completion. | 700,000.00 | New |
| Mutonguni Chief's Office | 1,100,000.00 | 600,000.00 | Completion of a 4 roomed Chief's office: - Raising of walls and roofing of 1 room, plastering, painting and installation of window panes. | 500,000.00 | Ongoing |
| Mutulu Chief's Office | 1,250,000.00 | - | Construction a 2 roomed Chief's office @ Kshs. 800,000, furnishing of the office @ Kshs. 200,000: - (1 executive chair, 1 ordinary table, 4 visitors chairs, 1 link chair (3-seater), 1 steel cabinet and 3 window curtains) and construction of a 2-door pit latrine @ Kshs. 250,000 to completion. | 1,250,000.00 | New |
| Ndolos Police Station | 7,066,349.00 | 3,066,349.00 | Completion of a Police Administration Block comprising of OCS office, Report office, Crime office, Armory, 2 Cells and Toilets: - Walling, roofing, Plastering, painting and installation of doors and windows. | 4,000,000.00 | Ongoing |
| Nzalae Assistant Chief's Office | 1,250,000.00 | - | Construction a 2 roomed Assistant Chief's office @ Kshs. 800,000, furnishing of the office @ Kshs. 200,000: - (1 executive chair, 1 ordinary table, 4 visitors chairs, 1 link chair (3-seater), 1 steel cabinet and 3 window curtains) and construction of a 2-door pit latrine @ Kshs. 250,000 to completion. | 1,250,000.00 | New |
| Nzinia Chief's Office | 1,000,000.00 | 700,000.00 | Completion of a 3 roomed Chief's office: - Flooring, painting and installation of doors and windows started by NG-CDF Kitui West.  (The cost of transporting materials in area is higher due to poor terrain and that’s why the project could not be completed with the previous funds allocated). | 300,000.00 | Ongoing |
| Sangala Assistant Chief's Office | 500,000.00 | - | Fencing of a 400 metres Assistant Chief's compound: - Concrete Posts, barbed wire, chain link and installation of a gate to completion. | 500,000.00 | New |
| Syokithumbi Assistant Chief's Office | 1,250,000.00 | - | Construction a 2 roomed Assistant Chief's office @ Kshs. 800,000, furnishing of the office @ Kshs. 200,000: - (1 executive chair, 1 ordinary table, 4 visitors chairs, 1 link chair (3-seater), 1 steel cabinet and 3 window curtains) and construction of a 2-door pit latrine @ Kshs. 250,000 to completion. | 1,250,000.00 | New |
| Yalatani Chief's Office | 1,250,000.00 | - | Construction a 2 roomed Chief's office @ Kshs. 800,000, furnishing of the office @ Kshs. 200,000: - (1 executive chair, 1 ordinary table, 4 visitors chairs, 1 link chair (3-seater), 1 steel cabinet and 3 window curtains) and construction of a 2-door pit latrine @ Kshs. 250,000 to completion. | 1,250,000.00 | New |
| **Sub- Total** |  |  |  |  |  |
| **SPORTS ACTIVITIES** |  |  |  |  |  |
| Sports Activities | 2,745,237.59 | - | To carry out a constituency sports tournament where the winning teams will be awarded with balls, uniforms and trophies where facilitation of the tournament @ Kshs. 1,600,000 and Purchase of balls, uniforms, trophies and equipment @ Kshs. 1,145,237.59 | **2,745,237.59** | New |
| **ENVIRONMENTAL ACTIVITIES** |  |  |  |  |  |
| Kangondi Primary Scchool | 150,000.00 | - | Purchase a 10,000 litres water tank @ Kshs 95,000 construction of a tank base @ Kshs 40,000, installation of pipes and gutters @ Kshs 15,000 | 150,000.00 | New |
| Kauwi Secondary School | 150,000.00 | - | Purchase a 10,000 litres water tank @ Kshs 95,000 construction of a tank base @ Kshs 40,000, installation of pipes and gutters @ Kshs 15,000 | 150,000.00 | New |
| Kitamwiki Primary School | 150,000.00 | - | Purchase a 10,000 litres water tank @ Kshs 95,000 construction of a tank base @ Kshs 40,000, installation of pipes and gutters @ Kshs 15,000 | 150,000.00 | New |
| Kwa Silu Primary School | 150,000.00 | - | Purchase a 10,000 litres water tank @ Kshs 95,000 construction of a tank base @ Kshs 40,000, installation of pipes and gutters @ Kshs 15,000 | 150,000.00 | New |
| Kyambusya Primary School | 150,000.00 | - | Purchase a 10,000 litres water tank @ Kshs 95,000 construction of a tank base @ Kshs 40,000, installation of pipes and gutters @ Kshs 15,000 | 150,000.00 | New |
| Matinga Primary School | 150,000.00 | - | Purchase a 10,000 litres water tank @ Kshs 95,000 construction of a tank base @ Kshs 40,000, installation of pipes and gutters @ Kshs 15,000 | 150,000.00 | New |
| Miwongoni Primary School | 150,000.00 | - | Purchase a 10,000 litres water tank @ Kshs 95,000 construction of a tank base @ Kshs 40,000, installation of pipes and gutters @ Kshs 15,000 | 150,000.00 | New |
| Ndalani Primary School | 150,000.00 | - | Purchase a 10,000 litres water tank @ Kshs 95,000 construction of a tank base @ Kshs 40,000, installation of pipes and gutters @ Kshs 15,000 | 150,000.00 | New |
| Ndiuni Primary School | 150,000.00 | - | Purchase a 10,000 litres water tank @ Kshs 95,000 construction of a tank base @ Kshs 40,000, installation of pipes and gutters @ Kshs 15,000 | 150,000.00 | New |
| Ngongu Primary School | 150,000.00 | - | Purchase a 10,000 litres water tank @ Kshs 95,000 construction of a tank base @ Kshs 40,000, installation of pipes and gutters @ Kshs 15,000 | 150,000.00 | New |
| Tulia Primary School | 150,000.00 | - | Purchase a 10,000 litres water tank @ Kshs 95,000 construction of a tank base @ Kshs 40,000, installation of pipes and gutters @ Kshs 15,000 | 150,000.00 | New |
| Ndiang'u Kauma kwa Water Sand Dam | 1,095,237.59 | - | Construction of a Sand Dam to prevent flooding downstream to completion  (BoQs submitted) | 1,095,237.59 | New |
| **Sub- Total** |  |  |  |  |  |
| **TOTAL** |  |  |  | **137,261,879.31** |  |

**MIN.KW/12/9/2020: COMMITMENT OF AIE NO. B2019/2020/1410 OF KSHS.21, 000,000.00.**

It was reported that an AIE of Kshs. 21, 000,000.00 had been received from the NG-CDF Board. The NG-CDFC was required to prioritize the funding and commit the same in the books of account with the Sub-County National Treasury. The NG-CDF committee deliberated on the AIE together with the Code list and approved its commitment as shown below: -

|  |  |  |
| --- | --- | --- |
| **PROJECT NAME** | **ACTIVITIES** | **AMOUNT** |
| **ADMINISTRATION** |  |  |
| **Emergency** | To cater for any unforeseen occurrence in the constituency during the financial year. | 1,226,607.01 |
| Employee salaries | Payment of NG-CDFC staff salaries and Gratuity | 1,773,392.99 |
| Muthi Primary School | Completion of 1 classroom started through emergency: - Plastering, flooring and painting. | 300,000.00 |
| Ngengekani Primary School | Construction of 1 classroom to roofing level | 600,000.00 |
| Kavumbu Primary School | Fencing of 1.36 ha school compound: - Concrete posts, barbed wire and chain-link. | 500,000.00 |
| Kilimu Primary School | Renovation of 3 classrooms: - Roofing, shuttering, flooring and painting. | 500,000.00 |
| Mutulu Primary School (Mutonguni) | Fencing of 1.36 ha school compound: - Concrete posts, barbed wire and chain-link. | 500,000.00 |
| Maseki Primary School | Renovation of 5 Classrooms: - Re-roofing, plastering, flooring and painting. | 700,000.00 |
| Ndiuni Primary School | Fencing of 1.90 ha school compound: - Concrete posts, barbed wire and chain-link. | 700,000.00 |
| Mwangya Primary School | Fencing of 2.17 ha school compound: - Concrete posts, barbed wire and chain-link. | 800,000.00 |
| Mikuyu Mikya Primary School | Completion of a 100- pupil capacity Dormitory: - Walling, roofing, plastering, shuttering, flooring and painting | 1,400,000.00 |
| Kivani Secondary School | Completion of a 40- student capacity Science laboratory: - plastering, flooring, painting, septic tank and tiles on work tops. | 500,000.00 |
| Emivea Secondary School | Fencing of 2.17 ha school compound: - Concrete posts, barbed wire and chain-link. | 800,000.00 |
| St. Michael Kavumbu Secondary School | Construction of a 4- office Administration Block up to Roofing level. | 1,000,000.00 |
| Muthamo Secondary School | Completion of a 2- bedroom Staff house: - Plastering, flooring, shuttering and painting. | 500,000.00 |
| Kiamani Secondary School | Construction of a 4 - office Administration Block to completion. | 1,000,000.00 |
| St. Patricks Kalindilo Secondary School | Construction of a 4- office Administration Block up to Roofing level. | 1,000,000.00 |
| Utoo Mixed Day Secondary School | Construction of a 40- student capacity Science Laboratory to completion. | 2,000,000.00 |
| Katheka Secondary School | Construction of a 200- student capacity dormitory to completion. | 2,500,000.00 |
| Kithumula Chief's Office | Construction of a 2- room chief's office to completion @ Kshs. 800,000; 2 door pit latrine @ Kshs. 200,000 and furnishing of office: - chairs, tables, waiting benches, steel cabinet and curtains @ Kshs. 200,000. | 1,200,000.00 |
| Matinyani Police Headquarters | Completion of a Police Station: - Painting, electrical wiring and electricity connection. | 500,000.00 |
| **ENVIRONMENT** | Construction of Nginyaini River Sand Dam to prevent flooding downstream | 1,000,000.00 |
| **Total** | | **21,000,000.00** |

**MIN.KW/13/9/2020: APPROVAL OF EMERGENCY REQUESTS.**

The committee deliberated and approved ten emergency requests as indicated below:-

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Project Name** | **Activity** | **Amount** |
| 1 | Kalinditi Primary | Construction of a 2-door Pit Latrine | 250,000.00 |
| 2 | Kiseveni Primary | Construction of a 2-door Pit Latrine | 200,000.00 |
| 3 | Kivulu Primary | Construction of a 2-door Pit Latrine | 250,000.00 |
| 4 | Mumbuni Primary | Pit Latrine | 300,000.00 |
| 5 | Mutulu Primary | Rehabilitation of two classrooms | 500,000.00 |
| 6 | Kalindilo Primary | Construction of a 2-door Pit Latrine | 250,000.00 |
| 7 | Kalia Ass. Chief's Office | Fencing | 350,000.00 |
| 8 | Kauwi Mixed Sec. School | Construction of a 3-door Pit Latrine | 300,000.00 |
| 9 | Kilimu Primary | Construction of a 2-door Pit Latrine | 204,360.01 |
| 10 | Kiamani Primary School | Construction of a 2-door Pit Latrine | 250,000.00 |
|  |  | **TOTAL** | **2,854,360.01** |

**MIN.KW/14/9/2020: A.O.B.**

There being no other business to transact, the meeting adjourned with a word of prayer by Mr. Andrew Mwandikwa at 12.35 pm.

**SIGNED BY:**

.**........................................ DATE………………………**

**SECRETARY**

**………………………………. DATE………………………**

**CHAIRMAN**