



NG-CDF KITUI RURAL

National Government Constituencies Development Fund
Kitui Rural Constituency
P.O BOX 1422-90200
Kitui-Kenya
Office Contact:0727389947
Email: cdfkituirural@ngcdf.go.ke

MINUTES OF KITUI RURAL NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND HELD ON 25-SEPTEMBER, 2020 AT NGCDF OFFICE BOARDROOM KWAVONZA

MEMBERS PRESENT

1.	MuemaMunyoki	Chairman
2.	Cynthia Robi	Fund Account Manager
3.	Gerald Mutuku	DCC Lower Yatta
4.	Justus NzilaMuthoka	Secretary
5.	MbaiMwale	Member
6.	Angelina Francis	Member
7.	JumaMutia	Member
8.	Patricia Kioko	Member
9.	Maurice Kiema	Member
10.	Loise Mukena	Member

AGENDA

1. Preliminaries
2. Reading and confirmation of previous minutes
3. Matters arising
4. On-going projects
5. Project Proposal 2020/21
6. Prioritization of fy 2019/20- 30,367,724 .10
7. Tendering of CSR Project.
8. NGCDF Office Phase two payment.
9. Payment of staff gratuity- Geoffrey Safari
10. FY 2018/2019 Code list 2M for Office.
11. AOB

MIN. KR 1/25/9/2020: PRELIMINARIES

The meeting was called to order at 10.45am. Members present were welcomed to the meeting. The meeting was opened with a word of prayer led by Mr. Maurice Kiema

MIN. KR 02/25/9/2020: READING AND CONFIRMATION OF PREVIOUS MINUTES



NG-CDF KITUI RURAL

National Government Constituencies Development Fund
 Kitui Rural Constituency
 P.O BOX 1422-90200
 Kitui-Kenya
 Office Contact:0727389947
 Email: cdskituirural@ngcdf.go.ke

The minutes of previous meeting were read by the Secretary and confirmed to be minutes of the previous meeting by Loise Mukena and Seconded by Juma Mutie

MIN. KR 03/25/9/2020: MATTERS ARISING.

The Induction was recommended as a successful exercise and good start to the members. They acknowledged the good plans by the chairman and FAM. The Training was very relevant and educative.

MIN. KR 04/25/9/2020: ON-GOING PROJECTS

The NG-CDFC had committed to allocate funds to the following projects in this financial year. However, it was noted that some projects still had balances in their PMC accounts while some projects have been completed by the school.

S.NO	Financial year	Project name	Approved activities	Implementation status/level
1.	2016/17	Kyoani Primary School	Renovation of 4 classrooms; plastering, flooring and shuttering	Complete
2.	2016/17	Mbitini Primary School	Construction of 1 classroom	Complete
3.	2016/17	Mutisya Primary School	Construction of 1 classroom	Complete
4.	2016/17	Kyenze Primary school	Construction of 1 classroom	Complete
5.	2016/17	Malimbani Primary School	Construction of 1 classroom	Complete
6.	2017/18	Kyamboo Primary School	Construction of 1 classroom; walling	Complete
7.	2017/18	Mukundi Primary School	Construction of 1 classroom; walling and roofing	Complete



NG-CDF KITUI RURAL

National Government Constituencies Development Fund

Kitui Rural Constituency

P.O BOX 1422-90200

Kitui-Kenya

Office Contact:0727389947

Email: cdfkituirural@ngcdf.go.ke

8.	2017/18	Ndokeani Primary School	Construction of 1 classroom	Complete
9.	2017/18	Kavumbuni Mixed Day Secondary School	Fencing of school compound; 500M with barbed wire and metallic posts and a gate	Complete
10.	2017/18	Kwa Kitungu Primary School	Construction of 1 classroom	Complete
11.	2017/18	Mwinzengi Primary School	Construction of a classroom	Complete
12.	2017/18	Kitamaa Primary School	Re-roofing of 5 classrooms	Complete
13.	2017/18	Kwa Vonza Primary School	Completion of 5 classrooms; plastering, flooring and shuttering	Complete
14.	2017/18	Utawala Primary School	Fencing of school compound; 500M with barbed wire and metallic posts and a gate	Complete
15.	2017/18	Wumu Primary School	Construction of 1 classroom	Complete
16.	2017/18	Ngiluni Mixed Secondary School	Construction of 1 classroom	Complete
17.	2015/16	Kyangi Police Station	Completion of an office block- shuttering and plastering	Complete

[Handwritten signature]

[Handwritten signature]



NG-CDF KITUI RURAL

National Government Constituencies Development Fund

Kitui Rural Constituency

P.O BOX 1422-90200

Kitui-Kenya

Office Contact:0727389947

Email: cdfkituirural@ngcdf.go.ke

18.	2016/17	Kalivini Primary School	Renovations; raising of walls and re-roofing of 2 classrooms	Complete
19.	2016/17	Kaonde Primary School	Construction of admin block; walling and roofing	Complete
20.	2016/17	Kyandwia Primary School	Completion of 3 classrooms and staffroom; plastering and fixing shutters	Complete
21.	2016/17	Masoka Primary School	Renovation; raising of walls and re-roofing of 3 classrooms	Complete
22.	2016/17	Mumbe Primary School	Construction of 2 classrooms; walling and roofing	Complete
23.	2016/17	Kalulini Secondary School	Sinking and equipping of 1 borehole for the school	Complete
24.	2016/17	St. Augustine Kanyangi Boys	Construction of 2 bedroom staff quarter	Complete
25.	2016/17	Kanyongonyo AP Line	Construction of 3 AP staff units; walling and roofing	Complete
26.	2016/17	Ilika AP Line	Construction of 3 AP staff units; walling and roofing	Complete
27.	2016/17	Kalulini AP Line	Construction of 3 AP staff units; walling and roofing	Complete
28.	2016/17	Katwala AP Line	Construction of 3 AP staff units; walling and roofing	Complete



NG-CDF KITUI RURAL

National Government Constituencies Development Fund

Kitui Rural Constituency

P.O BOX 1422-90200

Kitui-Kenya

Office Contact:0727389947

Email: cdfkituirural@ngcdf.go.ke

29.	2016/17	Kitungati AP Line	Construction of 3 AP staff units; walling and roofing	Complete
30.	2016/17	Kwa Vonza AP Line	Construction of 3 AP staff units; walling and roofing	Complete
31.	2016/17	Ngiluni AP line	Construction of 3 AP staff units; walling and roofing	Complete
32.	2017/18	Waivumbu Primary School	Flooring, plastering, windows of 3 classrooms to completion	Complete
33.	2017/18	Muvitha Primary School	Construction of a classroom to completion	Complete
34.	2017/18	Kathiani Primary School	Completion of one classroom, flooring and plastering @Kshs.200,000, fencing of school compound 300 meters with barbed wire @Kshs.100,000	Complete
35.	2017/18	Kangala Primary School	Flooring, plastering, windows of 2 classes	Complete

The NG-CDFC has committed to fund the following on-going projects through reallocation of the Emergency funds (2019/20 financial year)

S.no	Financial year	Project name	Project activity	Amount	Expected output
1.	2016/17	Nzambia AP Line	Construction of 3 AP Staff units; walling and roofing	300,000	A complete staff unit

Smwari

[Signature]



NG-CDF KITUI RURAL

National Government Constituencies Development Fund

Kitui Rural Constituency

P.O BOX 1422-90200

Kitui-Kenya

Office Contact:0727389947

Email: cdffkituirural@ngcdf.go.ke

2.	2016/17	Kawongo AP Line	Construction of 3 AP Staff units; walling and roofing	300,000	A complete staff unit
3.	2016/17	Tanganyika Primary School	Renovation; raising of walls and re-roofing of 7 classrooms	500,000	7 classrooms completed

MIN. KR 05/25/9/2020: Project Proposal 2020/21

Through the Chairman, NGCDFC discussed the Agendas based on the Ward meetings, which were done during the M&E and previous FY where some projects were not considered. The decision of the prioritized projects were based on the ward reviewed report. The Members approved the following as Project Proposal Budget for the FY 2020/21 Allocation of Kshs. 137,201,879.31

	Project Name	Estimated cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
1.	Employees' Salaries	3,186,049.76	-	Payment of staff salaries and gratuity	3,186,049.76	New
2.	Goods and Services	1,646,063.00	-	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea	1,646,063.00	New
3.	NSSF	200,000.00	-	Payment of NSSF for the staff	200,000.00	New
4.	NHIF	200,000.00	-	Payment of NHIF for the staff	200,000.00	New
5.	Committee Expenses	3,000,000.00	-	Payment of Committee sitting allowances, transport, conferences	3,000,000.00	New
	Sub-total				8,232,112.76	
MONITORING, EVALUATION AND CAPACITY BUILDING						



NG-CDF KITUI RURAL

National Government Constituencies Development Fund

Kitui Rural Constituency

P.O BOX 1422-90200

Kitui-Kenya

Office Contact:0727389947

Email: cdffituirural@ngcdf.go.ke

	Project Name	Estimated cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
6.	Goods and Services	1,016,056.00	-	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence	1,016,056.00	New
7.	Committee Expenses	900,000.00	-	Payment of Committee sitting allowances, transport, conferences	900,000.00	New
8.	NG-CDFC/PMC Capacity Building	2,200,000.00	-	Undertake training of the PMCs/NGCDFCs/Staff on NGCDF Related issues	2,200,000.00	New
	Sub-total				4,116,056	
	BURSARY					
9.	Bursary Secondary Schools	23,700,000.00	-	Payment of bursary to needy student in Secondary school	23,700,000.00	New
10.	Bursary Tertiary Schools	16,000,000.00	-	Payment of bursary to needy student in Tertiary Institution	16,000,000.00	New
11.	Bursary Special Schools	300,000.00	-	Payment of bursary to needy student in special schools	300,000.00	New
	Sub-total				40,000,000	
	EMERGENCY					
12.	Emergency	7,192,206.90	-	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,206.90	New
	PRIMARY SCHOOLS					
13.	Mumbe Primary School	1,000,000.00	-	Construction of 1 classroom to completion	1,000,000.00	New
14.	Hon. Mutisya Primary School	1,000,000.00	-	Construction of 1 classroom to completion	1,000,000.00	New

[Signature]

[Signature]



NG-CDF KITUI RURAL

National Government Constituencies Development Fund

Kitui Rural Constituency

P.O BOX 1422-90200

Kitui-Kenya

Office Contact:0727389947

Email: cdfkituirural@ngcdf.go.ke

	Project Name	Estimated cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
15.	Kavumbuni Primary School	2,000,000.00	-	Construction of 2 classrooms to completion	2,000,000.00	New
16.	Kilisa Primary School	1,000,000.00	500,000.00	Completion of one classroom: installation of doors and windows plaster, flooring & painting	500,000.00	Ongoing
17.	Kisauni Primary School	800,000.00	-	Fencing school compound with chain link and gate & concrete posts (4 Acre)to completion	800,000.00	New
18.	Mwaani Primary School	1,200,000.00	-	Renovations of 8 Classrooms: Plastering, Flooring & installation of doors and windows to completion	1,200,000.00	New
19.	Ngomoni Primary School	800,000.00	-	Fencing school compound with chain link and gate & concrete posts with gate (4 Acre)to completion	800,000.00	New
20.	Syomunyu Primary School	900,000.00	-	Fencing school compound with chain link and gate & concrete posts with gate (5 Acre)to completion	900,000.00	New
21.	Kithiani Primary School	1,500,000.00	-	Renovation of 6 classrooms: re-roofing ,plastering, flooring & installation of doors and windows to completion	1,500,000.00	New
22.	Kyoani Primary	2,000,000.00	-	Construction of 2 classrooms to	2,000,000.00	New



NG-CDF KITUI RURAL

National Government Constituencies Development Fund

Kitui Rural Constituency

P.O BOX 1422-90200

Kitui-Kenya

Office Contact:0727389947

Email: cdfkituirural@ngcdf.go.ke

	Project Name	Estimated cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
	School			completion		
23.	Ituki Primary School	700,000.00	-	Fencing school compound with chain link and gate & concrete posts (3 acre)to completion	700,000.00	New
24.	Ituki Primary School	500,000.00	-	Renovation of 2 classroom: raising walls & re- roofing to completion	500,000.00	New
25.	Ngiluni Primary School	1,250,000.00	-	Renovation of 4 classroom and two offices: re roofing, flooring, installation of doors and windows and painting to completion	1,250,000.00	New
26.	Masoka Primary School	1,000,000.00	-	Construction of Girls toilet 6 doors and boys toilet 4 door & urinal to completion.	1,000,000.00	New
27.	Kalala Primary School	1,000,000.00	-	Renovation of 8 classrooms: raising walls & roofing of 2 classrooms: plastering ,flooring ,installation of doors and windows of 6 classrooms to completion	1,000,000.00	New
28.	Mbananga Primary	1,000,000.00	-	Construction of 1 classroom to completion	1,000,000.00	New
29.	Kilevi Primary School	1,250,000.00	-	Renovation of 9 classrooms: re-roofing of 5 classes and plastering, flooring ,installation of doors and windows to	1,250,000.00	New

Signature

Signature



NG-CDF KITUI RURAL

National Government Constituencies Development Fund

Kitui Rural Constituency

P.O BOX 1422-90200

Kitui-Kenya

Office Contact:0727389947

Email: cdfkituirural@ngcdf.go.ke

	Project Name	Estimated cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
				completion		
30.	Nguuni Primary School	700,000.00	-	Fencing school compound with chain link and gate & concrete posts (3 acre)to completion	700,000.00	New
31	Kisasi Primary School	750,000.00	-	Renovation of 3 classrooms : re-roofing, plaster, shattering , flooring &painting to completion	750,000.00	New
32	Makolongo Primary School	1,200,000.00	700,000.00	Completion of 100 students capacity dormitory: plaster, shattering , flooring & painting to completion	500,000.00	Ongoing
33	Misuuni Primary School	1,250,000.00	-	Renovation of 5 classrooms: re-roofing, flooring, plastering and painting to completion	1,250,000.00	New
34	Kitungate Primary School	800,000.00		Fencing school compound with chain link and gate & concrete posts (5 acre)to completion	800,000.00	New
35	Mwenzengi Primary School	1,000,000.00	500,000.00	Completion of one classroom : roofing, plastering, flooring & installation of doors and windows to completion	500,000.00	Ongoing
36	Mbitini Primary School	1,250,000.00	-	Renovation of 5 classes: re-roofing ,plastering, flooring & installation of doors and windows to completion	1,250,000.00	New



NG-CDF KITUI RURAL

National Government Constituencies Development Fund

Kitui Rural Constituency

P.O BOX 1422-90200

Kitui-Kenya

Office Contact:0727389947

Email: cdfkituirural@ngcdf.go.ke

	Project Name	Estimated cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
37	Kimuuni Primary School	800,000.00	-	Fencing school compound with chain link and gate & concrete posts (5 acre)to completion	800,000.00	New
38	Maangani Primary School	1,800,000.00	-	Renovation of 9 classrooms: plastering, flooring & installation of doors and windows to completion	1,800,000.00	New
39	Usang'a Primary School	1,500,000.00	-	Renovation of 6 classrooms: re-roofing , plastering, flooring & installation of doors and windows to completion	1,500,000.00	New
40	Muluti Primary School	2,000,000.00	-	Renovation of 8 classrooms: re-roofing ,plastering, flooring & installation of doors and windows to completion	2,000,000.00	New
41	Isovy Primary School	1,500,000.00	-	Renovation of 6 classrooms: re-roofing ,plastering, flooring & installation of doors and windows to completion	1,500,000.00	New
42	Kyosini Primary School	2,000,000.00	-	Construction of an Administration block to completion comprising of 3 roomed offices and 1 staffroom	2,000,000.00	New
43	Mukelenzuni Primary School	1,250,000.00	-	Renovation of 5no. classrooms: re-roofing and installation of doors and windows to completion	1,250,000.00	New

Mwari

[Signature]



NG-CDF KITUI RURAL

National Government Constituencies Development Fund

Kitui Rural Constituency

P.O BOX 1422-90200

Kitui-Kenya

Office Contact:0727389947

Email: cdfkituirural@ngcdf.go.ke

	Project Name	Estimated cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
44	Ndunguni Primary School	1,350,000.00	-	Renovation of 9 classrooms: plastering, flooring & installation of doors and windows & construction of verandahs to completion	1,350,000.00	New
45	Kanyonyoo Primary School	2,000,000.00	-	Construction of 2 classrooms to completion	2,000,000.00	New
46	Masaani Primary School	1,200,000.00	-	Renovation of 8 classrooms: plastering, flooring & installation of doors and windows to completion	1,200,000.00	New
47	Kamanyi Primary School	450,000.00	-	Renovation of 3 classrooms: plastering, flooring & installation of doors and windows to completion	450,000.00	New
48	Kathome Primary School	300,000.00	-	Renovation of 2 classrooms: plastering, flooring & installation of doors and windows to completion	300,000.00	New
49	Kyandwia Primary School	1,000,000.00	-	Construction of 1 classroom to completion	1,000,000.00	New
50	Kyamungi Primary School	800,000.00	-	Fencing school compound with chain link and gate & concrete posts with gate (4acre)to completion	800,000.00	New
51	Muusini Primary School	1,200,000.00	-	Renovation of 8 classrooms: plastering, flooring & installation of doors and windows to completion	1,200,000.00	New



NG-CDF KITUI RURAL

National Government Constituencies Development Fund

Kitui Rural Constituency

P.O BOX 1422-90200

Kitui-Kenya

Office Contact:0727389947

Email: cdfkituirural@ngcdf.go.ke

	Project Name	Estimated cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
52	Ilovi Primary School	500,000.00	-	Renovation of 2 classrooms: plastering, flooring & installation of doors and windows	500,000.00	New
	Sub-total				44,650,000	
SECONDARY SCHOOLS						
53	Mandongoi Mixed Day Secondary School	2,781,545.00	1,300,000.00	Completion of 45 students capacity science laboratory: plastering, flooring & installation of doors and windows to completion Kshs.800,000 was allocated in- 2015/16 Financial Year	1,491,503.65	Ongoing
54	Kiseuni Mixed Day Secondary	1,500,000.00	500,000.00	Completion of 300 students capacity dining hall: plastering, flooring & installation of doors and windows to completion	1,000,000.00	Ongoing
55	Nzambia Mixed Day Sec-School	2,500,000.00	-	Construction of 150 capacity girls dormitory to completion.	2,500,000.00	New
56	Mosa Secondary School	2,700,000.00	700,000.00	Completion Of twin house Principals Residential House 4rooms with kitchens: raising wall, roofing ,plastering, flooring & installation of doors and windows to completion In 2018/19 the school	2,000,000.00	Ongoing

[Signature]

[Signature]



NG-CDF KITUI RURAL

National Government Constituencies Development Fund

Kitui Rural Constituency

P.O BOX 1422-90200

Kitui-Kenya

Office Contact:0727389947

Email: cdfkituirural@ngcdf.go.ke

	Project Name	Estimated cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
				was allocated 700,000 for construction of principal's house to completion		
57	Mavindini Secondary School	2,500,000.00	-	Construction of 45 students capacity Laboratory to completion	2,500,000.00	New
58	Ikave Mixed Sec-School	2,500,000.00	-	Construction of 45 students capacity Laboratory to completion	2,500,000.00	New
59	Nguuni Mixed Day Sec-School	1,200,000.00	700,000.00	Completion Of 150 students capacity Dormitory: ,Plastering, Flooring & installation of doors and windows to completion	500,000.00	Ongoing
60	Kilinyaa Secondary School	1,500,000.00	500,000.00	Completion of 45 students capacity science laboratory: plastering, flooring & installation of doors and windows to completion	1,000,000.00	Ongoing
61	Kanzau Secondary School	2,500,000.00	-	Construction of 100 students capacity dormitory to completion	2,500,000.00	New
62	Kimuuni Mixed Secondary School	1,700,000.00	700,000.00	Completion of 45 students capacity science laboratory: plastering, flooring & installation of doors and windows to completion	1,000,000.00	Ongoing



NG-CDF KITUI RURAL

National Government Constituencies Development Fund

Kitui Rural Constituency

P.O BOX 1422-90200

Kitui-Kenya

Office Contact:0727389947

Email: cdfkituirural@ngcdf.go.ke

	Project Name	Estimated cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
63	Kwa-Kilui Secondary School	1,200,000.00	-	Equipping School Borehole; purchase and installation of solar pump	1,200,000.00	New
64	Nyanyaa Mixed Secondary School	3,000,000.00	-	Drilling of a borehole and equipping; purchase and installation of solar pump	3,000,000.00	New
65	St. James Matulani Secondary School	1,500,000.00	800,000.00	Completion of 100 students capacity dormitory: plastering, flooring & installation of doors and windows & painting to completion	700,000.00	Ongoing
66	St. Lukes Yatta Boy's Secondary School	700,000.00	-	Construction Of 15 students capacity Computer Laboratory	700,000.00	New
67	Kawongo Secondary School	1,000,000.00	-	Construction Of Classroom to completion	1,000,000.00	New
68	Hon. Mwalika Secondary School	1,650,000.00	500,000.00	Completion Of One Classroom 450,000: Plastering, Flooring & Shuttering & Construction Of 1 roomed Office 700,000 to completion	1,150,000.00	New
69	Ituki Secondary School	970,000.00	500,000.00	Completion Of 1 classroom : Plastering, Flooring & installation of doors and windows & painting to completion	470,000.00	On-going

Signature

Signature



NG-CDF KITUI RURAL

National Government Constituencies Development Fund

Kitui Rural Constituency

P.O BOX 1422-90200

Kitui-Kenya

Office Contact:0727389947

Email: cdfkituirural@ngcdf.go.ke

	Project Name	Estimated cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
70	Mamole Secondary School	1,900,000	1,000,000	Completion of dormitory with a capacity of 80 students; flooring, plastering, shatters and painting	900,000.00	On-going
71	Mbitini Education Office	2,850,000.00	1,850,000.00	<p>Completion 300 teachers Education hall: Plastering, Flooring with tiles & installation of doors and windows, Verandah with tiles to completion</p> <p>The Kshs.1,050,000 was approved through a reallocation on 3rd October 2019 for completion of office hall and office (roofing, floor, plastering, windows and doors, wall painting)</p> <p>Kshs.800,000- was allocated in 2017/18 financial year</p>	1,000,000.00	On-going
	Sub-total				26,211,503.65	
	SECURITY					
72	Makusya Chief's Office	1,000,000.00	-	Construction Of 2 roomed chiefs Office to upto roofing level	500,000.00	New
73	Nguuni Assistant Chief's Office	1,000,000.00	500,000.00	Completion 2 roomed Chief's Office; plastering, flooring &	500,000.00	Ongoing



NG-CDF KITUI RURAL

National Government Constituencies Development Fund

Kitui Rural Constituency

P.O BOX 1422-90200

Kitui-Kenya

Office Contact:0727389947

Email: cdfkituirural@ngcdf.go.ke

	Project Name	Estimated cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
				windows to completion		
74	Kanzauwu Administration Police Line	550,000.00	300,000.00	Completion Of 2 roomed Administration Block to completion(Fixing of 2 windows, flooring , plastering and paint works) The size of the rooms is smaller as compared to the others	250,000.00	Ongoing
75	Katwala Chiefs Office	1,200,000.00	600,000.00	Completion Of 3 roomed chiefs Office: Plastering, Shuttering, Ceiling And Painting	600,000.00	Ongoing
76	Mbitini Chief's Camp	1,100,000.00	600,000.00	Completion Of 2 roomed chiefs Office ; Plastering, flooring, putting of doors and windows and paint works. The size of the rooms is bigger as compared to the others	500,000.00	On-going
77	Mbusyani Chief's Camp	1,100,000.00	600,000.00	Completion Of 2 roomed chiefs Office; Plastering, flooring, putting of doors and windows and paint works The size of the rooms is bigger as compared to the others	500,000.00	On-going

Signature

Signature



NG-CDF KITUI RURAL

National Government Constituencies Development Fund
 Kitui Rural Constituency
 P.O BOX 1422-90200
 Kitui-Kenya
 Office Contact:0727389947
 Email: cdfkituirural@ngcdf.go.ke

	Project Name	Estimated cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
78	Kwa-vonza Chiefs Office	1,700,000.00	900,000.00	Completion Of Administration Offices with 4rooms and cell, Plastering, Flooring & installation of doors and windows, wiring to completion	800,000.00	Ongoing
	SPORTS					
79	Constituency Sports Tournament	2,700,000.00	-	Carry out Constituency Sports tournament and the winning teams/schools to be awarded with trophies, balls and games kit.	2,700,000.00	New
	ENVIRONMENT					
80	Kitui Rural NG-CDF Office	400,000.00	-	Leveling of the Office compound (eighth Acre), stripping, grading and dumping and compacting the selected material.	400,000.00	New
	TOTAL				137,201,879.31	

MIN. KR 06/25/9/2020: Prioritization of fy 2019/20 - 30,367,724 .10

The chairman informed the Members of the disbursed funds 30,367,724.10. Members discussed the agenda harmoniously approved to prioritize the following projects which are yet to be done.

	Project Name	Amount
		30,367,724.10.
1.	NSSF	200,000
2.	NG-CDFC/PMC Capacity Building	60,450
3.	Bursary Secondary Schools	9,093,000
4.	Bursary Tertiary Schools	67,000
5.	Bursary Special Schools	40,000
6.	Emergency	4,898,241
7.	Mandu Primary School	1,350,000



NG-CDF KITUI RURAL

National Government Constituencies Development Fund

Kitui Rural Constituency

P.O BOX 1422-90200

Kitui-Kenya

Office Contact:0727389947

Email: cdfkituirural@ngcdf.go.ke

8.	Kisasi mixed Secondary School	7,000,000
9.	Kitui Rural NG-CDF Office	6,500,000
10.	Kitui Rural NG-CDF Office	1,159,033
11.	TOTAL	30,367,724

The above projects were the remaining on the code list for the financial year 2019/20. NGCDFC have approved for the payments to various institutions and NGCDF Office Kitui Rural phase two.

MIN. KR 07/25/9/2020: Tendering of CSR Project.

The fund account manager informed the members that the NGCDF Board is yet to do tendering on the newspaper for the CSR project (Kyamumisivi Primary school) The NGCDFC should ready when called upon to participate on the activity of the CSR implementation.

MIN. KR 08/25/9/2020: NGCDF Office Phase two payment.

The NGCDF Office have started wall on first floor, and the contactor has communicated for second installment. The NGCDFC have visited the project and awaiting the report of Public works officer which shall facilitate payment. It was noted that the project shall meet our need of office space which the NGCDFC offices shall be first floor and parliament office on ground floor.

MIN. KR 09/25/9/2020: Payment of staff gratuity- Geoffrey Safari

The chairman led through the agenda and committee approved for the payment of Geoffrey Safari for the period he served in the office. The Fund manager to check on the contract pay accordingly.

MIN. KR 10/25/9/2020: FY 2018/2019 Code list 2M for Office

The NGCDF Office fund to expand the land has been approve and the process having started three months ago, the NGCDF Member through the chairman approved for payment to Pauline owner of the land Purchase of land 0.093 ha before we miss the land. The agreed figure is 1,100,000 and the balance on the vote head shall cater for title deed processing.

The construction of office 4 door pit latrine with urinal to completion (300,000) tender process to be done.

MIN. KR 11/25/9/2020: AOB.

The chairman informed members about the fund manager training for 3 days in Machakos and she need facilitated for being there@8400 and transport. The members approved payment for the meeting of the day.



NG-CDF KITUI RURAL

National Government Constituencies Development Fund
Kitui Rural Constituency
P.O BOX 1422-90200
Kitui-Kenya
Office Contact:0727389947
Email: cdkituirural@ngcdf.go.ke

There being no other business the meeting ended at 12.20 pm with a word of prayer by Mr. Muema Munyoki

Minutes prepared by:

SECRETARY

Minutes confirmed by:

CHAIRMAN.