**MINUTES OF KITUI RURAL NATIONAL GOVERNMENT CONSTITUENCY**

**DEVELOPMENT FUND HELD ON 26thNOV, 2018 AT CDF OFFICE BOARDROOM KWAVONZA**

***Members present***

1. Muema Munyoki Chairman
2. Justus Nzila Muthoka Secretary
3. Rossina Ngina Kinuka Member
4. Stephen Mbuvi Mulwa Member
5. Loise Mukena Mwangangi Member
6. Mbai Mwale Member
7. Angelina Mutheu Mutua Member
8. Patrick N Chege DCC Lower Yatta
9. Paul Kariuki Mugwe Fund Account Manager
10. Juma Mutia Member

**IN ATTENDANCE**

Daniel Mulatya Constituency Manager.

**MIN. KR 1/26/11/2018: PRELIMINARIES**

The meeting was opened with a word of prayer by Rossinah Ngina kinuka at 10am.

**MIN. KR 2/26/11/2018: READING AND CONFIRMATION OF PREVIOUS MINUTES**

The minutes of previous meeting were read by the secretary. The minutes were confirmed to be true by Juma Mutia and seconded by Loise Mukena.

**MIN. KR 3/26/11/2018: MATTERS ARISING**

The case in court where sh.970,000 was lost in the CDFC account must be followed as soon as possible because the hearing is on FEB 2019, the chair and FAM to give direction.

Bursary forms will be issued from 20th December 2018 in all four wards, proper communication in the media and the mobilization of chiefs in the 22 locations to be done.

The NGCDF motor vehicle will be repaired ASAP to enable the committee to do bursary forums as well as Monitoring and evaluation, the FAM was asked to expedite. The monitoring subcommittee should be doing a monthly update on Project implementation, as well as reports in our meetings

**AGENDA**

1. Proposal 2018/2019
2. Bursary 2018/2019
3. PMC training
4. Monitoring & Evaluation
5. AOB

**MIN. KR 4/26/11/2018: PROPOSAL 2018/2019**

The members agreed that the DCC to send to FAM the list of schools funded in 2017/2018 period from the Education office so that we shall be able to avoid double funding.

The members were taken through the 2018/19 proposal by the FAM, whose budget is ksh.109,040, 875.52.After deliberations the following projects were approved (see attached list) for Funding.

**PRIMARY SCHOOLS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **NAME OF SCHOOL** | **Project** | **AMOUNT** | **STATUS** | | |
| Thome Pri School | Construction of one classroom to completion | 500,000 | New | | |
| Nthongoni Primary | Plastering, flooring, shuttering 2 dormitories | 500,000 | On going | | |
| Yatta Pri School | Construction of girls dormitory to completion | 700,000 | On going | | |
| Kwa- Kilui Primary | Construction of administration block to completion | 600,000 | On going | | |
| Kiliko Primary School | Construction of administration block to completion | 500,000 | New | | |
| Kiimani Primary School | Construction of one classroom to completion | 500,000 | New | | |
| Kalima Primary School | Plastering ,flooring of 5 classes | 500,000 | New | | |
| Kyainya Primary School | Construction of one classroom for special needs pupils | 500,000 | On going | | |
| Mikuyuni Primary School | Plastering & flooring of 5 classroom | 600,000 | On going | | |
| Kaw'ongo Primary School | Fencing school 800 meters ksh 400,000 with barbed wire | 400,000 | On going | | |
| Ilovi Primary School | Construction of one classroom to completion | 500,000 | New | | |
| Malatani Primary School | Construction of one classroom to completion | 500,000 | New | | |
| Maiyuni Primary School | Construction of one classroom to completion | 500,000 | New | | |
| Matulani Pri School | Re-roofing of 5 classrooms | 500,000 | On going | | |
| Kathemboni Pri School | Plastering, flooring and shuttering 6 classes | 500,000 | On going | | |
| Kyenze Pri School | Construction of one classroom to completion | 500,000 | New | | |
| Kitukuni Primary School | Fencing school 1000 meters KSH 500,000 with barbed wire | 500,000 | New | | |
| Musingi Primary School | Plastering ,flooring& ,shuttering 3 classes | 300,000 | On going | | |
| Mamole Pri School | Plastering ,flooring of 5 classes | 500,000 | On going | | |
| Kyuluni Primary School | Construction of one classroom to completion | 500,000 | New | | |
| Kimuuni Pri School | Construction of new classroom to completion | 500,000 | | | New |
| Usang'a Pri School | Re-roofing, raising of the wall & roofing | 500,000 | | | On going |
| Muluti Pri School | Fencing of school 1000mtrs ksh 500,000 with barbed wire 500,000 | 500,000 | | | New |
| Ulungu Primary School | Construction of one classroom to completion | 500,000 | | | New |
| Kilamba Primary School | Fencing of school 1000mtrs ksh 500,000 with barbed wire | 500,000 | | | New |
| Isovya Primary School | Construction of one classroom to completion | 500,000 | | | New |
| Kyamusivi Primary School | Construction of one classroom to completion | 500,000 | | | New |
| Ikotamwithe Primary School | Fencing of school 1000mtrs ksh 500,000 with barbed wire | 500,000 | | | New |
| Kwa- Kasau Primary | Flooring & shuttering four classes | 500,000 | | | On going |
| Makolongo Primary School | Completion of one dormitory roofing ,plastering& flooring | 500,000 | | | On going |
| Mbitini Primary School | Construction of modern kitchen to complete | 500,000 | | | New |
| Ikave Primary School | Fencing school 500 meters ksh 300,000 with a barbed wire and a gate ksh 200,000 to completion | 500,000 | | New | |
| Kisikini Primary School | Construction of administration block | 600,000 | | New | |
| Kisavi Primary School | Construction of one class to completion | 600,000 | | New | |
| Ngiluni Primary School | Fencing school 500 meters ksh 300,000 with a barbed wire and a gate ksh 200,000 to completion | 500,000 | | New | |
| Kilivi Primary School | Construction of administration block to completion | 600,000 | | New | |
| Kitooneo Pri School | Plastering, flooring and shuttering of 6 classes | 600,000 | | On going | |
| Kwa Kyee Pri School | Roofing of 3 classes and flooring of 6 classes | 600,000 | | On going | |
| Kisasi Pri School | Construction of one classroom to completion | 600,000 | | New | |
| Kavumbu Primary School | Construction of 1 class to completion | 600,000 | | New | |
| Maliku Primary School | Completion of a dormitory ,plastering , flooring and shuttering to completion | 600,000 | | On going | |
| Katumba Primary School | Plastering and flooring of nine classes | 700,000 | | On going | |
| Mbananga Pri School | Construction of one classroom to completion | 600,000 | | New | |
| Muambani Primary School | Fencing school 500 meters ksh 300,000 with a barbed wire and a gate ksh 200,000 to completion | 500,000 | | New | |
| Mwiwe Primary School | Fencing school 500 meters ksh 300,000 with a barbed wire and a gate ksh 200,000 to completion | 500,000 | | New | |
| Kwa Kutu Pri School | Fencing school 500 meters ksh 300,000 with a barbed wire and a gate ksh 200,000 to completion | 500,000 | | New | |

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| --- | --- | --- | --- |
| Kavisuni Pri Sch | Construction of administration block to completion | 600,000 | New |
| Kasevi Asst Chief Office | Construction of chief's office ,plastering ,flooring to completion | 250,000 | On Going |
| Mavindini Primary School | Raising walls and roofing of 6 classes | 526,570 | On Going |
| Nzambia Primary School | Completion of two classes; plastering, flooring & shuttering | 400,000 | On Going |
| Masimba Pri Sch | Plastering, flooring and shuttering of 3 classes | 400,000 | On Going |
| Kyuasini Pri Sch | Construction of one classroom to completion | 500,000 | New |
| Kangaatu Primary School | Construction of one classroom to completion | 500,000 | New |
| Kisayani Primary School | Plastering & flooring of 5 classes | 500,000 | On Going |
| Makukani Primary School | Construction of one classroom to completion | 500,000 | New |
| Kavumbuni Primary School | Construction of one classroom to completion | 500,000 | New |
| Mwangeni Primary School | Construction of administration block to completion | 500,000 | On Going |
| Iviani Pri Sch | Plastering, shuttering & flooring of 3 classes | 400,000 | On Going |
| Kinyaau Pri Sch | Plastering, flooring &shuttering of 6 classes | 600,000 | On Going |
| Kitooni Primary School | Plastering, flooring and painting of 3 classes | 400,000 | On Going |
| Kilumya Pri Sch | Plastering, flooring & shuttering of 6 classes | 500,000 | On Going |
| Malimbani Pri Sch | Construction of one classroom to completion | 500,000 | New |
| Kanyangi Pri Sch | Fencing school 500 meters ,ksh 300,000 with barbed wire & a gate ksh 200,000 | 500,000 | New |
| Kilisa Pri Sch | Construction of one classroom to completion | 500,000 | New |
| Kavonge Primary School | Construction of one classroom to completion | 500,000 | New |
| It00ma Primary School | Construction of one classroom to completion | 500,000 | New |
| Mbetwani Primary School | Plastering, window shuttering & flooring of 5 classes | 400,000 | On Going |
| Mandalwa Primary School | Construction of one classroom to completion | 500,000 | New |

**SECONDARY SCHOOLS**

|  |  |  |  |
| --- | --- | --- | --- |
| St. Paul's Kwa Vonza Sec School | Construction of science lab to completion | 700,000 | New |
| Tanganyika Mixed Sec School | Completion of one dormitory, flooring, plastering & shuttering | 700,000 | On Going |
| Kathome Mixed Sec School | Completion of multi-purpose hall plastering & flooring | 650,000 | On Going |
| Ilika Mixed Sec School | Completion of classroom ,roofing ,plastering and flooring | 600,000 | On Going |
| Lower Yatta Girls' Sec School | Construction of a classroom to completion | 500,000 | New |
| Masaani Mixed Day Sec School | Construction of one classroom to completion | 500,000 | New |
| Iina Mixed Day Sec School | Construction of one classroom to completion | 500,000 | New |
| Muselele Secondary School | Construction of security fence | 500,000 | New |
| Hon. Charles Mixed -Kasevi | Construction of one classroom to completion | 500,000 | New |
| Mbitini Gilrs Sec School | .Construction of storey classroom to completion | 1,000,000 | New |
| Kanzau Sec School | Completion of science laboratory, roofing, plastering & flooring | 500,000 | On Going |
| Kivuuni Mixed Sec School | Constructi0n of science lab to completion | 700,000 | New |
| Ngangani Sec School | Completion of dormitory, roofing & plastering | 500,000 | On Going |
| Kitungati Mixed Sec School | Construction of dormitory to completion | 1000,000 | New |
| Kamulu Mixed Sec School | Construction of one classroom to completion | 700,000 | New |
| Mosa Sec School | Construction of principal house to completion | 700,000 | New |
| Kalatine Mixed Sec School | Construction of one classrooms to completion | 600,000 | New |
| Nguuni Mixed Sec School | Completion of a dormitory roofing ,plastering | 500,000 | On Going |
| Kilevi Mixed Sec School | Construction of One classroom to completion | 600,000 | New |
| Kisasi Mixed | Completion of a dormitory ,plastering, flooring, shuttering & painting | 500,000 | On Going |
| Mukameni Secondary School | Completion of a dormitory to roofing ,plastering | 500,000 | On Going |
| Ung'aatu Mixed Day Sec School | Construction of science lab to completion | 1000,000 | New |
| Ituki Mixed Sec School | Construction of one classroom to completion | 600,000 | New |
| Sacred Heart Of Jesus Sec School | Completion of kitchen; plastering and flooring | 500,000 | On Going |
| Masimba Mixed Day Sec School | Plastering & flooring of two classes to completion | 500,000 | On Going |
| Mandongoi Mixed Sec School | Completion of lab; roofing & flooring to completion | 500,000 | On Going |
| Ngomoni Mixed Sec School | Construction of one classes to completion | 600,000 | New |
| Kiseuni Mixed Sec School | Completion of dining hall; roofing, plastering & flooring | 500,000 | On going |

**SECURITY**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Kwa Vonza Police Station | Fencing police station 1000 meters | | 500,000 | | New |
| Mbitini Chiefs Camp | Construction of chiefs office to completion | | 600,000 | | New |
| Katwala Chiefs Office | Construction of chiefs office to completion | | 600,000 | | New |
| Mbitini Police Station | Painting of the administration block | | 300,000 | | On going |
| Mbusyani Location | Construction of chiefs office to completion | 600,000 | | New | |
| Kisasi Chiefs Office | Construction of 2 doors pit latrine to completion | 200,000 | | New | |
| Nguuni Asst Chiefs Camp | Completion of chiefs office ,roofing and plastering | 250,000 | | On Going | |
| Nguuni Ap Line | Completion of Nguuni AP ,roofing and plastering | 250,000 | | On Going | |
| Maliku Chiefs Camp | Construction of chiefs office to completion | 600,000 | | New | |
| Kisasi Police Station | Buying of land ,4 acres to construct police station | 1,000,000 | | New | |
| Kanyangi Do's Office | Plastering, flooring & shuttering of do's office | 400,000 | | On Going | |
|  |  |  | |  | |

**MIN. KR 5/26/11/2018: BURSARY 2018/2019**

The bursary vote head has some 30 million that will be divided in 3 sections. Secondary School Bursary, College/Universities Bursaries & Mocks and Cats

18 million for Secondary Schools, 9.5 million for College/Universities, 2.5 million for special needs

Bursary will be issued once per year.

The committee approved bursary wards forums in all 4 wards starting from 20th December to enable members to identify the needy cases for funding. The bursary forms to be issued will be in different colors per ward such as;

Kanyangi white

Kisasi yellow

Mbitini blue

Kwa vonza/yatta green

**MIN.KR 6/26/11/2018: TRAINING FOR PMC**

The PMC training will take place in March 2019 to all schools and security projects that will be funded this year. They will be done in two venues Kwa vonza for kanyangi and Kwa Vonza/ Yatta ward and in Kisasi for the Kisasi and Mbitini wards, the FAM was instructed to set the dates of the training.

**MIN.KR 7/26/11/2018: MONITORING & EVALUATION**

The FAM briefed the members on the projects of F/Y 2016/2017 which include Kwa Kilui Secondary School and Kivunga Primary School in regard to the F/Y 2016/17 audit questions that require a response. Members agreed to visit the two projects. The following members were selected to visit the two projects on 3rd December 2018.

Chairman Muema Munywoki

Secretary Justus Nzila

FAM Paul Mugwe

Member Juma Mutia

Member Mutheu Mutua

The FAM was requested to expedite on the issue.

**MIN.KR 8/26 /11/2018: AOB**

1. The budget of public participation as well as for PMC training will be tabled in next meeting, a camera is needed ASAP for all monitoring and any activity for the NGCDF

2. The NGCDF motor vehicle should be taken for urgent repairs and maintenance to enable it do monthly or periodic monitoring of all ongoing projects.

The meeting adjourned at 2:40 pm with a word of prayer said by Angelina Mutheu Mutua.

Minutes taken by:

………………………………………… Date:………………………………….

JUSTUS NZILA

NG-CDFC SECRETARY

Confirmed by:

………………………………………………… Date:………………………………………

MUEMA MUNYOKI NG-CDFC CHAIRMAN