##### REPUBLIC OF KENYA

KITUI CENTRAL NATIONAL GOVERNMENT

CONSTITUENCY DEVELOPMENT FUND

****

**Huduma Bora Ni Haki Yako**

**Next to the DC’s Office**

**P.O. Box 732-90200, Kitui**

**Off Kwa Ngindu Road**

**Opposite Kitui Sports Club**

**KITUI Email Address: kituicentralngcdf@ngcdf.go.ke**

MINUTES OF THE KITUI CENTRAL NG-CDFC MEETING HELD ON 12TH

JANUARY 2018 AT THE CDF BOARDROOM

MEMBERS PRESENT

1. Jacob Odidi - Deputy county commissioner
2. Ms. Rose Mbula - Secretary
3. Ms Josephine Mutua - FAM
4. Mr Nicholas Mutui - Member
5. Mr. Collins Munyoki - Member
6. Ms. Virginia Musyoka - Member
7. Ms. Eliz Muthui - Member
8. Mr. Bonny Kithita - Chairman
9. Ms. Sarah Owen - Member

**AGENDA**

1. Prayers
2. Preamble
3. Reading and confirmation of previous minutes.
4. Matters arising
5. Project allocation FY 2017/18
6. AOB

**MIN 01/12/01/2018: PRAYERS**

The chairperson called the meeting to order at 12.40pm. The meeting was officially opened with a word of prayer by Rose Mbula.

**MIN 02/12/01/2018: PREAMBLE**

 The chairperson welcomed the members to the meeting and thanked them for their punctuality

**MIN 03/12/01/2018: READING AND CONFIRMATION OF PREVIOUS MINUTES**

The Secretary Ms. Rose Mbula read the previous day’s minutes and were confirmed to be the true deliberations of the previous day’s meeting by Bonny Kithita and seconded by Sarah Owen.

**MIN 04/12/01/2018MATTERS ARISING**

-Monitoring and Evaluation of Projects-Members discussed at length about the field visit of previously funded and complete projects and Commissioning of all the non-commissioned projects.

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**MIN 05/12/01/2018 PROJECT ALLOCATION FINANCIAL YEAR 2017-18**

A list of the projects presented by the community during ward level meetings held before was presented by the FAM before the members and after a thorough scrutiny of the list and deliberations the projects were prioritized as below depending with the budget allocation for this financial year which was also presented before the members by the FAM.

The Constituency allocation was Kshs 86,810,344.82 The FAM had worked statutory ceilings and presented them as:

|  |  |  |  |
| --- | --- | --- | --- |
| Total allocation |   |   | 86,810,344.82 |
| Emergency |   |   |  4,568,965.52  |
| Adminstration |   | 6% |  5,208,620.69  |
| M&E |   | 3% |  2,604,310.34  |
| Enviroment |   | 2% |  1,736,206.90  |
| Sports |   | 2% |  1,736,206.90  |
| Total Statutories |   |   |  15,854,310.35  |
| Balance |   |   | 70,956,034.47 |

Members also noted that bursary has a ceiling of 35% but decided to allocate ksh 29,156,034, distributed as:

1. Secondary Schools ksh 24,000,000
2. Tertiary Institutions ksh 5,000,000

After taking into consideration the above figures, ksh 41,800,000 was left for projects. Members went through project list that was received from ward meetings, ward by ward picking projects and allocating funds. Education was the one that had many requests and therefore took the largest share of the allocation.

 The list of the projects which CDFC approved is as follows:

|  |  |  |
| --- | --- | --- |
| **NAME OF PROJECT** | **ACTIVITY** | **AMOUNT** |
| MOTOR VEHICLE | purchase of motor vehicle |  5,500,000.00  |
| REVIEW OF STRATEGIC PLAN | review of previous years SP |  500,000.00  |
| STRATEGIC PLAN(2017-2022 | preparation of SP |  2,500,000.00  |
| Kwa ukungu Primary School | Renovation of school |  1,500,000.00  |
| kwa Ngindu Primary School | Renovation of school |  1,500,000.00  |
| Mulundi Primary School | Renovation of school |  1,000,000.00  |
| Kalawa Primary School | Renovation of school |  1,000,000.00  |
| Makutano Primary School | Renovation of school |  1,000,000.00  |
| Kilungu Primary School | Renovation of school |  1,000,000.00  |
| kaumba Primary School | Renovation of school |  1,200,000.00  |
| Wii Primary School | Renovation of school |  1,000,000.00  |
| Yakalia Primary School | Renovation of school |  1,200,000.00  |
| Ilooi Primary School | Renovation of school |  1,200,000.00  |
| Unyaa Primary School | Renovation of school |  1,200,000.00  |
| Kwa Kunuvwa Primary School | Renovation of school |  1,000,000.00  |
| Tiva Primary School | construction of two dormitories |  2,500,000.00  |
| Ithimani Primary School | Renovation of school |  1,200,000.00  |
| Kwa Ikolania Primary School | Renovation of school |  1,000,000.00  |
| Maangina Primary School | Renovation of school |  1,000,000.00  |
| Katisaa Primary School | Renovation of school |  1,000,000.00  |
| Kavuti Primary School | Renovation of school |  750,000.00  |
| Kaveta Primary School | Renovation of school |  1,000,000.00  |
| Manyenyoni Primary School | Renovation of school |  1,500,000.00  |
| St Pauls Mutula Sec School | construction of a science lab |  2,000,000.00  |
| Kasyala Sec School | construction of a science lab |  2,000,000.00  |
| Mutula Ass Chief Office | construction of ass chiefs office |  600,000.00  |
| Kwa Mutheke Ass Chief Office | construction of ass chiefs office |  600,000.00  |
| Kathumulani Pri School | Renovation of school |  750,000.00  |
| Matunguni primary school | Construction of classrooms |  1,600,000.00  |
| Nduumoni primary school | Renovation of school |  1,000,000.00  |
| Kamandio Girls Sec School | completion of two classrooms |  500,000.00  |

Environment-Planting trees at Ulonzo and Kavonge Hills and a Sand dam at Mwongelani

**MIN 06/12/01/2018AOB**

-Chair congratulated the members for their proactiveness during the meeting

-Chair thanked the members for their dedication during the ward meetings.

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Signed: Confirmed:

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 **SECRETARY CHAIRPERSON**

Date:.................................................... Date:..................................................................