



NG-CDF KITUI CENTRAL
CONSTITUENCY

**Kitui Central National Government Constituencies Development
Fund**

Offices Near District Commissioners offices
Off KwaNgindu Road,
Opposite Kitui Sports Club
P.O Box 732-90200
Kitui, Kenya
| Cell: 0734909303

Email: ngcdfkituicentral@ngcdf.go.ke / info@cdf.go.ke |

Website: www.ngcdf.go.ke

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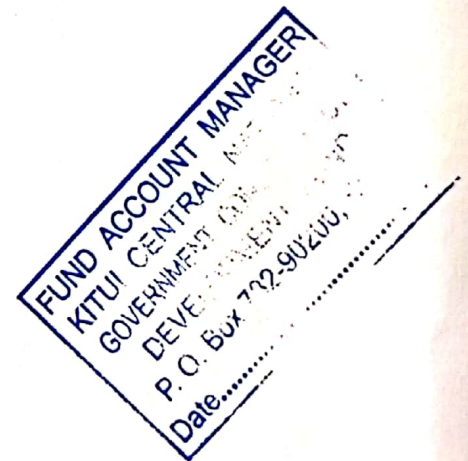
**MINUTES OF THE KITUI CENTRAL NG-CDFC MEETING HELD ON
17TH NOVEMBER, 2020 AT THE CDF BOARDROOM**

MEMBERS PRESENT

- | | | |
|------------------------|---|-----------|
| 1) Bonny Kithita | - | Chairman |
| 2) Rose Mbula | - | Secretary |
| 3) Josephine Mutua | - | FAM |
| 4) Nicholus Mutui | - | member |
| 5) Sarah Owen Mbithuka | - | member |
| 6) Eliz Muthui | - | member |
| 7) Collins Munyoki | - | member |
| 8) Joshua Malombe | - | member |
| 9) Virginia Musyoka | - | member |
| 10) Josephine Kihara | - | member |

AGENDA

- 1) Preamble
- 2) Chairperson remarks
- 3) Reading and confirmation of previous minutes
- 4) Matters Arising
- 5) Project Implementation Status
- 6) Monitoring and evaluation report
- 7) Project Re-submission Financial Year 2020-2021
- 8) Conflict of interest



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MIN 01/017/011/2020 : PREAMBLE

The meeting was called to order by the Chairman Mr Bonny Kithita at 11.00 am and requested Ms Elizabeth Muthui to lead with a word of prayer.

MIN 02/017/011/2020: CHAIRMAN'S REMARKS

The chairman welcomed the members to the meeting and requested them to be proactive and focussed on the members to be deliberated on.

MIN 03/017/011/2020: READING AND CONFIRMATION OF PREVIOUS MINUTES

The Secretary Ms Rose Mbula read the previous day's minutes which were confirmed to be the true deliberations by Sarah Owen seconded by Collins Munyoki

MIN 04/017/011/2020: MATTERS ARISING

Project Handing Over-Members agreed to continue handing over the projects as they adhere to the ministry of health guidelines on Covid 19 especially now that the teachers and some students /pupils are back to school.

MIN 05/017/011/2020 PROJECTS IMPLEMENTATION STATUS

S/NO.	PROJECT NAME	ACTIVITY	STATUS
1	Kanzau primary	Rehabilitation of school (5 classrooms) roofing shutters, plastering, painting of classrooms and flooring.	Complete
2	Central Primary	Rehabilitation of school (7 classrooms and store) roofing shutters, painting of classrooms and flooring.	Complete
3	Katyethoka Primary	Rehabilitation of school roofing 4 classrooms, shutters, painting of 9 classrooms and flooring 9 classrooms.	Complete
4	Kangundo Primary	Rehabilitation of school (6 classrooms) roofing shutters, painting of classrooms and flooring.	Complete
5	Kathungu Primary	Rehabilitation of school (6 classrooms) roofing shutters, painting of classrooms and flooring.	complete
6	Kikumini Primary	Rehabilitation of school (7classrooms) roofing shutters, painting of classrooms and flooring.	Complete
7	Wanzua Primary	Rehabilitation of school (7classrooms) roofing shutters, painting of classrooms and flooring.	Complete
8	Mutulukuni secondary	Construction of a 50 students capacity dormitory to completion	Complete
9	Kisyoka Primary	Rehabilitation of school (7classrooms) roofing, shutters, painting of classrooms and flooring.	90% Complete

B. Kithita

10	Kaliakakya primary	Rehabilitation of school (5 classrooms) roofing shutters, plastering, painting of classrooms and flooring.	Complete
11	Ithookwe Primary	Rehabilitation of school (7classrooms) roofing shutters, painting of classrooms and flooring.	Complete
12	Vinda Primary	Rehabilitation of school (7classrooms) roofing shutters, plastering, painting of classrooms and flooring.	Complete
13	Mutendea Primary	Rehabilitation of school (4 classrooms) roofing shutters, painting of classrooms and flooring.	Complete
14	Mutukya Primary	Rehabilitation of school (7 classrooms) roofing shutters, plastering, painting of classrooms and flooring.	Complete
15	Kamandio Primary	Rehabilitation of school (7 classrooms) roofing shutters, plastering, painting of classrooms and flooring.	Complete
16	Museve Primary	Rehabilitation of school (7 classrooms) roofing shutters, plastering, painting of classrooms and flooring.	Complete
17.	Mwatuni Primary school	Rehabilitation of school (6classrooms) roofing shutters, plastering, painting of classrooms and flooring.	Complete
18	Mulango Primary school	Rehabilitation of school (6classrooms) roofing shutters, plastering, painting of classrooms and flooring.	Complete
19.	Ngungi Primary school	Construction of One Classroom	95% Complete

MIN 06/017/011/2020:Monitoring and Evaluation

The FAM presented before the members the monitoring and evaluation report of September 2020 which was as below.

After a lengthy deliberation member expressed their satisfaction with the quality of work and also speed of implementation.

-The members agreed on intensive monitoring and evaluation to ensure that implementation is done effectively.

-Members agreed on 4 days monitoring exercise to be done during the month of October and November .All the members were expected to avail themselves, the FAM and the Chairman were to work on the budget.

NAME OF PROJECT	ACTIVITY	COST OF PROJECT	STATUS
Kakuuni Primary school	Construction of toilet	500,000.00	COMPLETE

FUND ACCOUNT MANAGER
KITUI CENTRAL NATIONAL
GOVERNMENT CONSTITUENCY
DEVELOPMENT FUND
P. O. Box 732-90200, KITUI
Date.....

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Kasyala Chiefs Office	Construction of toilet	100,000.00	COMPLETE
Kwa ngindu assistant chiefs office	Construction of toilet	100,000	COMPLETE
Mutulukuni sec school	Construction of a dormitory	1,700,000	COMPLETE
Vinda Primary school	Rehabilitation of school (7 Classrooms) Roofing, Shutters, plastering, painting of classrooms, Flooring)	1,500,000	COMPLETE
DAY 2			
Kisyoka primary school	Rehabilitation of school (7 Classrooms) Roofing, Shutters, plastering, painting of classrooms, Flooring)	1,500,000	AT ROOFING STAGE
Kangundo Primary School	Construction of one classroom to completion Rehabilitation of school (6 Classrooms) Roofing, Shutters, plastering, painting of classrooms, Flooring)	1,200,000	AT FINISHING STAGE
Kaliakakya Primary School	Rehabilitation of school (5Classrooms) Roofing, Shutters, plastering, painting of classrooms, Flooring)	1,500,000	Complete
Ithookwe Primary School	Rehabilitation of school (7 Classrooms) Roofing, Shutters, plastering, painting of classrooms, Flooring)	1,500,000	complete
DAY 3			
Kathungu Primary School	Rehabilitation of school (6 Classrooms) Roofing, Shutters, plastering, painting of classrooms, Flooring)	1,500,000	Complete

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Kikumini Primary School	Rehabilitation of school (7 Classrooms) Roofing, Shutters, plastering, painting of classrooms, Flooring)	1,500,000	Complete
Mwatuni Primary School	Rehabilitation of school (6 Classrooms- Roofing, Shutters, plastering, painting of classrooms, and 9 classrooms Flooring)	1,200,000	Complete
Katyethoka Primary school	Rehabilitation of school (6 Classrooms- Roofing, Shutters, plastering, painting of classrooms, and 9 classrooms Flooring)	1,200,000	complete
DAY 4			
Mulango Primary School	Rehabilitation of school (6 Classrooms) Roofing, Shutters, plastering, painting of classrooms, Flooring)	1,500,000	Complete
Wanzua primary School	Rehabilitation of school (7 Classrooms) Roofing, Shutters, plastering, painting of classrooms, Flooring)	1,500,000	Complete
Kanzau Primary School	Rehabilitation of school (5 Classrooms) Roofing, Shutters, plastering, painting of classrooms, Flooring)	1,500,000	Complete
Central Primary School	Rehabilitation of school (7 Classrooms) Roofing, Shutters, plastering, painting of classrooms, Flooring)	1,500,000	Complete.

FUND ACCOUNT MANAGER
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MIN 07/017/011/2020: PROJECT RE-SUBMISSION FY 2020-2021

The Fund Manager notified the NGCDFC members that the proposed project for review of strategic plan amounting to Kshs 500,000 for financial year 2020-2021 was termed as not viable hence rejected by the NGCDF Board .Therefore they were required to resubmit another project costing the same amount.

After a lengthy deliberation the members agreed to fund Kaluki Ngilu Girls Secondary School for construction of a six door pit latrine to completion amounting to Kshs 500,000

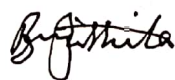
Project Name	Original Cost	Cumulative Allocation	Project Activity	Amount Allocated	Status
Secondary schools					
Kaluki Ngilu Girls Secondary School	500,000	NIL	Construction of a block of six doors pit latrine to completion	500,000	New


MIN 08/017/011/2020: A.O.B.

- Members were happy with projects implementation status.
- The Chair thanked members for their pro-activeness.
- There being no other business the meeting ended through a word of prayer from Rose Mbula at 02.00 hrs.



Minutes signed by:-

Signature : 
Name : Bonny Kithita
Position : Chairperson

Signature : 
Name : Rose Mbula
Position : Secretary

23/11/2020