

**KITUI SOUTH NG-CONSTITUENCY DEVELOPMENT FUND**

**P.O BOX 155-90201**

**MUTOMO**

**MINUTES FOR KITUI SOUTH NG-CDFC MEETING HELD AT NG-CDF OFFICE-MUTOMO ON 5TH JANUARY 2024 AT 2.00PM**

**PRESENT**

1. Florence Martin- Chair person
2. George Juma- FAM
3. Kenneth Kitonyo- Secretary
4. Mary N. Mulwa- Member
5. Jonathan Muthangya- Member
6. Christopher Ngumbi- Member
7. Mbiti Mwangangi - Member
8. Eunice Kasuma- Member
9. Evelyn Mutua- Member

INATTENDANCE

* + - 1. Joel K. Mutiso- Sub-County Director of Education

**ITEMS OF AGENDA**

1. Preliminaries
2. Reading of Previous minutes
3. Matters arising
4. Presentation of the Budget on Administration/Recurrent and Monitoring/Evaluation Expenditure
5. Consideration for Junior Secondary Schools Matching funds with the Ministry of Education
6. Ongoing Projects
7. Approval of Project Proposal for F/Y 2023-2024
8. AOB

**NG-CDFC KS/MIN 01/05/01/2024 PRELIMINARIES**

The meeting was called to order by the chairperson at 2.18pm and Jonathan Muthangya was requested to make opening Prayer.

The Chairperson gave her introductory remarks and asked members to embrace active Participation in the meeting and give ideas which can spear head realization of development in the constituency. The Fund Account Manager then made his remarks and gave the items of agenda for the day.

**NG-CDFC KS/MIN 02/05/01/2024 READING OF PREVIOUS MEETING MINUTES**

The secretary, read the minutes of the Previous minutes and they all confirmed them as a true record. They were Proposed by Jonathan Muthanya and seconded by Evelyn Mutua as a true record.

**NG-CDFC KS/MIN 03/05/01/2024 MATTERS ARISING**

There was no matter arising.

**NG-CDFC KS/MIN 04/05/01/2024 PRESENTATION OF THE BUDGET ON ADMINSTRATION/RECURRENT AND MONITORING/EVALUATION EXPENDITURE**

The FAM read a circular on Project Proposal Preparation from the NG-CDF Board which outlined guidelines. The FAM reported that the constituency allocation was Kshs. 184,283,901 and that emergency was a constant figure allocated Kshs. 9,691,047. The manager informed members of the various statutory ceilings as provided for in the act and guided by the NG-CDF Board.

Members agreed on statutory figures as follows:

|  |  |  |
| --- | --- | --- |
| **STATUTORIES** | **CEILINGS** | **AMOUNTS** |
| Administration | 6% | 11,057,094 |
| Emergency | 5% | 9,691,047 |
| M&E | 3% | 5,528,517 |
| Bursary | 40% | 42,907,243 |

The administration and recurrent expenditure budget was tabled by the manager and upon deliberations having considered the constituency allocation and the committee members approved them as below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **BUDGET FOR ADMINISTRATION AND RECURRENT EXPENDITURE** |  |  |  |  |
| **PROJECT NAME** | **PROJECT ACTIVITIES** | **ORIGINAL COST ALLOCATION** | **CUMMULATIVE ALLOCATION** | **AMOUNT ALLOCATED** | **STATUS** |
| Contractual Employees’ Salaries | Payment of staff basic salaries for 12 NG-CDFC contractual employees | 2,890,620 |  | 2,890,620 | New |
|  House Allowance  | Payment of house allowances for 12 NG-CDFC contractual employees | 225,600 |  | 225,600 | New |
|  Transport Allowance  | Payment of transport allowances for 12 NG-CDFC contractual employees | 276,000 |  | 276,000 | New |
| Housing Levy | Employer contribution to house levy for 12 NG-CDFC contractual employees. | 55,500 |  | 55,500 | New |
|  NSSF  | Employer contribution to NSSF for 12 NG-CDFC contractual employees | 155,520 |  | 155,520 | New |
|  Leave Allowance  | Payment of Leave allowances for 12 NG-CDFC contractual employees | 41,000 |  | 41,000 | New |
| Gratuity-Contractual Employees  | Payment of gratuity for 12 NG-CDFC contractual employees | 564,936 |  | 564,936 | New |
| **TOTAL 4,209,176** | **4,209,176** |  |
| **Goods and Services** |   |  |  |   |
| Electricity | Payment of Electricity charges | 36,000 |  | 36,000 | New |
| Water & Sewerage Charges | Payment of Water & Sewerage Charges | 24,000 |  | 24,000 | New |
| Telephone, Telex, Facsimile and Mobile Phone Service | Payment of Telephone Expenses | 60,000 |  | 60,000 | New |
| Courier and Postal Services | Payment of Courier and Postal Services | 15,000 |  | 15,000 | New |
| Publishing and Printing Services | Payment of Publishing and Printing Services | 275,000 |  | 275,000 | New |
| Subscriptions to Newspapers, Magazines and Periodicals | Payment of Subscriptions to Newspapers, Magazines and Periodicals | 20,000 |  | 20,000 | New |
| Advertising, Awareness and Publicity Campaigns | Payment of Advertising, Awareness and Publicity Campaigns | 151,000 |  | 151,000 | New |
| Catering Services (Receptions), Accommodation, Gifts, Food and Drinks | Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks | 270,000 |  | 270,000 | New |
| **TOTAL** | **851,000**  |  | **851,000** |  |
| **Travelling and Accommodation Expenses** |  |  |  |  |
| Travel Costs (Airlines, Bus, Railway, Mileage Allowances, etc.) | Payment of Travel Costs9 Persons by Kshs. 5,000=Kshs. 45,0006 visits Annually=Kshs. 270,000 | 270,000 |  | 270,000 | New |
| Accommodation - Domestic Travel | Payment of Accommodation - Domestic Travel7 Persons by Kshs. 15,000= Kshs. 105,0003 domestic travels annually= Kshs. 315,000 | 315,000 |  | 315,000 | New |
| Daily Subsistence Allowance | Payment of Daily Subsistence Allowance10 Persons at Kshs. 29,500= Kshs. 295,000 | 295,000 |  | 295,000 | New |
| Hire of Transport | Payment of Hire of Transport  | 200,000 |  | 200,000 | New |
| **TOTAL** | **1,080,000** |  | **1,080,000** |  |
| **Committee Expenses** |  |  |  |  |
| Other Committee Expenses  | Payment of Other committee expenses | 1,432,000 |  | 1,432,000 | New |
| NG-CDFC Allowance | Payment of NG-CDFC allowances Chairman, Kshs.7,000= 168,000Members (8), Kshs.5,000=960,000 | 1,128,000 |  | 1,128,000 | New |
| **TOTAL** | **2,560,000** |  | **2,560,000** |  |
| **Other Expenses** |  |  |  |  |
| General Office Supplies (Papers, Pencils, Forms, Small Office Equipment  | Purchase of General Office Supplies (papers, pencils, forms, small office equipment) | 950,000 |  | 950,000 | New |
| Supplies and Accessories for Computers and Printers | Payment of Supplies and Accessories for Computers and Printers | 260,000 |  | 260,000 | New |
| Sanitary and Cleaning Materials, Supplies and Services | Payment of Sanitary and Cleaning Materials, Supplies and Services | 250,000 |  | 250,000 | New |
| Refined Fuels and Lubricants for Transport | Purchase of Refined Fuels and Lubricants for Transport for GK Vehicles | 250,000 |  | 250,000 | New |
| Bank Service Commission and Charges | Payment of Bank service commission and charges | 70,000 |  | 70,000 | New |
| Maintenance Expenses - Motor Vehicles | Payment of Motor Vehicle Maintenance, GKC 795A | 200,000 |  | 200,000 | New |
| Maintenance of Office Furniture and Equipment | Payment of Maintenance of Office Furniture and Equipment | 276,918 |  | 276,918 | New |
| Motor Vehicle Insurance | Payment for Motor Vehicle Insurance, GKC 795A | 100,000 |  | 100,000 | New  |
| **TOTAL** | **2,356,918** |  | **2,356,918** |  |
| **BUDGET FOR MONITORING AND EVALUATION** |  |  |  |  |
| Telephone, Telex, Facsimile and Mobile Phone Service | Payment of Telephone Expenses | 50,000 |  | 50,000 | New |
| Travel Costs (Airlines, Bus, Railway, Mileage Allowances, etc.) | Payment of Travel Costs 5 members, Kshs. 4,000 rate (5 visits annually) Kshs. 20,000 by 5= Kshs. 100,000 | 100,000 |  | 100,000 | New |
| Accommodation - Domestic Travel | Payment of Accommodation - Domestic TravelMembers5 members, Kshs. 4,000 rate (5 visits annually) Kshs. 20,000 by 5= Kshs. 100,000 | 100,000 |  | 100,000 | New |
| Daily Subsistence Allowance | Payment of Daily Subsistence Allowance | 100,000 |  | 100,000 | New |
| Advertising, Awareness and Publicity Campaigns | Payment of advertising, awareness and publicity Campaigns | 50,000 |  | 50,000 | New |
| Travel Allowance | Payment of Travel Allowance for NG-CDFC, National Government officers and PMCs5 members, Kshs. 4,000 rate (5 travels annually) =Kshs. 100,000Pmc members: 25 by Kshs. 6,000 rate, 2 travels annually= Kshs. 300,000 | 400,000 |  | 400,000 | New |
| Remuneration of Instructors and Contract Based Training Services | Remuneration of Instructors and Contract Based Training Services during NG-CDF Staff, NG-CDFC and PMCs T raining on NG-CDF related issues | 300,000 |  | 300,000 | New |
| Production and Printing of Training Materials | Payment of Production and Printing of Training Materials | 330,517 |  | 330,517 | New |
| Hire of Training Facilities and Equipment | Payment of Hire of Training Facilities and Equipment | 300,000 |  | 300,000 | New |
| Accommodation Allowance | Payment of Accommodation Allowance for 12 NG-CDF Staff & 10 NG-CDFCs | 300,000 |  | 300,000 | New |
| Catering Services (Receptions), Accommodation, Gifts, Food and Drinks | Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks | 400,000 |  | 400,000 | New |
| Other Committee Expenses  | Payment of Other committee expenses  | 920,000 |  | 920,000 | New |
| NG-CDFC Allowance | Payment of NG-CDFC allowances Members:Chairman: Kshs. 14,000 by 12 mths=168,000Members (8): Kshs. 10,000 by 12 mths=960,000 | 1,128,000 |  | 1,128,000 | New |
| General Office Supplies (Papers, Pencils, Forms, Small Office Equipment etc.) | Purchase of General Office Supplies (Papers, Pencils, forms, small office equipment) | 900,000 |  | 900,000 | New |
| Refined Fuels and Lubricants for Transport | Purchase of Refined Fuels and Lubricants for Transport | 150,000 |  | 150,000 | New |
| **TOTAL** | **5,528,517** |  | **5,528,517** |  |

**NG-CDFC KS/MIN 05/04/01/2024 CONSIDERATION OF JUNIOR SECONDARY MATCHING FUNDS WITH THE MINISTRY OF EDUCATION**

The Manager presented to members the Boards circular dated 16th October, 2023 on the match funding with the Ministry of Education on infrastructure development of junior secondary schools. Members were informed that the Ministry allocated Kitui South Constituency Kshs. 19,467,133 and the committee is required to match the allocation a shilling for a shilling. In consultation with the Sub-county education officer members proposed that the funding be channelled towards below tabled projects:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Project Name** | **Project Activity**  | **Original Cost**  |  **Cumulative Allocation**  |  **Amount Allocated**  | **Current Status**  |
| **JSS FUNDING BY NG-CDF COMMITTEE** |
| Ikandani Primary School | Construction to completion of1 no. classroom  | 1,200,000.00 | -  | 1,200,000.00 | New |
| Kalamba Primary School | Construction to completion of 1 no. classroom | 1,200,000.00 | -  | 1,200,000.00 | New |
| Katulu Primary School | Construction to completion of 1 no. classroom  | 1,200,000.00 | -  | 1,200,000.00 | New |
| Kiati Primary School | Construction to completion of 1 no. classroom | 1,200,000.00 | -  | 1,200,000.00 | New |
| Kituti Primary School  | Construction to completion of 1 no. classroom  | 1,200,000.00 | -  | 1,200,000.00 | New |
| Kituvwi Primary School | Construction to completion of 1No. Classroom. | 1,200,000.00 | -  | 1,200,000.00 | New |
| Kivandeni Primary School | Construction to completion of 1No. Classroom. | 1,200,000.00 | -  | 1,200,000.00 | New |
| Kwa Song’e Primary School  | Construction to completion of 1No. Classroom. | 1,200,000.00 | - | 1,200,000.00 |  New |
| Kyoani Primary School | Construction to completion of 1No. Classroom. | 1,200,000.00 | - | 1,200,000.00 |  New |
| Kyuasini Primary School | Construction to completion of 1No. Classroom. | 1,200,000.00 | - | 1,200,000.00 |  New |
| Makekee Primary School | Construction to completion of 1No. Classroom. | 1,200,000.00 | - | 1,200,000.00 |  New |
| Mesilya Primary School | Construction to completion of 1No. Classroom | 1,200,000.00 | - | 1,200,000.00 | New |
| Mwala Primary School | Construction to completion of 1No. Classroom | 1,200,000.00 | - | 1,200,000.00 | New |
| Ngali Primary School | Construction to completion of 1No. Classroom | 1,200,000.00 | - | 1,200,000.00 | New |
| St. James Kasambuya Primary School | Construction to completion of 1No. Classroom | 1,200,000.00 | - | 1,200,000.00 | New |
| Syunguni Primary School | Construction to completion of 1No. Classroom @ kshs.1,200,000 and supply of 77 desks @ kshs.6,071 kshs.467,133 | 1,467,133.00 | - | 1,467,133.00 | New |
|  | **19,467,133** |  | **19,467,133** |  |
| **JSS FUNDING BY THE MINISTRY OF EDUCATION**  |
| Ikandani Primary School | Construction to completion of1 no. classroom  | 1,200,000.00 | -  | 1,200,000.00 | New |
| Kalamba Primary School | Construction to completion of 1 no. classroom | 1,200,000.00 | -  | 1,200,000.00 | New |
| Katulu Primary School | Construction to completion of 1 no. classroom  | 1,200,000.00 | -  | 1,200,000.00 | New |
| Kiati Primary School | Construction to completion of 1 no. classroom | 1,200,000.00 | -  | 1,200,000.00 | New |
| Kituti Primary School  | Construction to completion of 1 no. classroom  | 1,200,000.00 | -  | 1,200,000.00 | New |
| Kituvwi Primary School | Construction to completion of 1No. Classroom. | 1,200,000.00 | -  | 1,200,000.00 | New |
| Kivandeni Primary School | Construction to completion of 1No. Classroom. | 1,200,000.00 | -  | 1,200,000.00 | New |
| Kwa Song’e Primary School  | Construction to completion of 1No. Classroom. | 1,200,000.00 | - | 1,200,000.00 |  New |
| Kyoani Primary School | Construction to completion of 1No. Classroom. | 1,200,000.00 | - | 1,200,000.00 |  New |
| Kyuasini Primary School | Construction to completion of 1No. Classroom. | 1,200,000.00 | - | 1,200,000.00 |  New |
| Makekee Primary School | Construction to completion of 1No. Classroom. | 1,200,000.00 | - | 1,200,000.00 |  New |
| Mesilya Primary School | Construction to completion of 1No. Classroom | 1,200,000.00 | - | 1,200,000.00 | New |
| Mwala Primary School | Construction to completion of 1No. Classroom | 1,200,000.00 | - | 1,200,000.00 | New |
| Ngali Primary School | Construction to completion of 1No. Classroom | 1,200,000.00 | - | 1,200,000.00 | New |
| St. James Kasambuya Primary School | Construction to completion of 1No. Classroom | 1,200,000.00 | - | 1,200,000.00 | New |
| Syunguni Primary School | Construction to completion of 1No. Classroom @ kshs.1,200,000 and supply of 77 desks @ kshs.6,071 kshs.467,133 | 1,467,133.00 | - | 1,467,133.00 | New |
|  | **TOTAL** | **19,467,133** |  | **19,467,133** |  |

**NG-CDFC KS/MIN 06/04/01/2024 ONGOING PROJECTS**

There is no ongoing Project.

**NG-CDFC KS/MIN 07/04/01/2024 APPROVAL OF THE PROJECT PROPOSAL FOR THE FINANCIAL YEAR 2023/2024**

The members resolved to fund the following projects:

| **PROJECT NAME** | **PROJECT ACTIVITIES** | **ORIGINAL COST ALLOCATION** | **CUMMULATIVE ALLOCATION** | **AMOUNT ALLOCATED** | **STATUS** |
| --- | --- | --- | --- | --- | --- |
| **ADMNISTRATION AND RECURRENT EXPENDITURE** |
|  Contractual Employees’ Salaries | Payment of staff basic salaries for 12 NG-CDFC contractual employees | 2,890,620 |  | 2,890,620 | New |
|  House Allowance  | Payment of house allowances for 12 NG-CDFC contractual employees | 225,600 |  | 225,600 | New |
|  Transport Allowance  | Payment of transport allowances for 12 NG-CDFC contractual employees | 276,000 |  | 276,000 | New |
| Housing Levy | Employer contribution to house levy for 12 NG-CDFC contractual employees. | 55,500 |  | 55,500 | New |
|  NSSF  | Employer contribution to NSSF for 12 NG-CDFC contractual employees | 155,520 |  | 155,520 | New |
|  Leave Allowance  | Payment of Leave allowances for 12 NG-CDFC contractual employees | 41,000 |  | 41,000 | New |
| Gratuity-Contractual Employees  | Payment of gratuity for 12 NG-CDFC contractual employees | 564,936 |  | 564,936 | New |
| Electricity | Payment of Electricity charges | 36,000 |  | 36,000 | New |
| Water & Sewerage Charges | Payment of Water & Sewerage Charges | 24,000 |  | 24,000 | New |
| Telephone, Telex, Facsimile and Mobile Phone Service | Payment of Telephone Expenses | 60,000 |  | 60,000 | New |
| Courier and Postal Services | Payment of Courier and Postal Services | 15,000 |  | 15,000 | New |
| Publishing and Printing Services | Payment of Publishing and Printing Services | 275,000 |  | 275,000 | New |
| Subscriptions to Newspapers, Magazines and Periodicals | Payment of Subscriptions to Newspapers, Magazines and Periodicals | 20,000 |  | 20,000 | New |
| Advertising, Awareness and Publicity Campaigns | Payment of Advertising, Awareness and Publicity Campaigns | 151,000 |  | 151,000 | New |
|  |  |  |  |  |  |
| Catering Services (Receptions), Accommodation, Gifts, Food and Drinks | Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks | 270,000 |  | 270,000 | New |
| Travel Costs (Airlines, Bus, Railway, Mileage Allowances, etc.) | Payment of Travel Costs: Airlines, Bus and Railways | 270,000 |  | 270,000 | New |
| Accommodation - Domestic Travel | Payment of Accommodation on Domestic Travel | 315,000 |  | 315,000 | New |
| Daily Subsistence Allowance | Payment of Daily Subsistence Allowance | 295,000 |  | 295,000 | New |
| Hire of Transport | Payment of Hire of Transport  | 200,000 |  | 200,000 | New |
| Other Committee Expenses  | Payment of Other committee expenses | 1,432,000 |  | 1,432,000 | New |
| NG-CDFC Allowance | Payment of NG-CDFC allowances  | 1,128,000 |  | 1,128,000 | New |
| General Office Supplies (Papers, Pencils, Forms, Small Office Equipment  | Purchase of General Office Supplies (papers, pencils, forms, small office equipment) | 950,000 |  | 950,000 | New |
| Supplies and Accessories for Computers and Printers | Payment of Supplies and Accessories for Computers and Printers | 260,000 |  | 260,000 | New |
| Sanitary and Cleaning Materials, Supplies and Services | Payment of Sanitary and Cleaning Materials, Supplies and Services | 250,000 |  | 250,000 | New |
| Refined Fuels and Lubricants for Transport | Purchase of Refined Fuels and Lubricants for Transport for GK Vehicles | 250,000 |  | 250,000 | New |
| Bank Service Commission and Charges | Payment of Bank service commission and charges | 70,000 |  | 70,000 | New |
| Maintenance Expenses - Motor Vehicles | Payment of Motor Vehicle Maintenance, GKC 795A | 200,000 |  | 200,000 | New |
| Maintenance of Office Furniture and Equipment | Payment of Maintenance of Office Furniture and Equipment | 276,918 |  | 276,918 | New |
| Motor Vehicle Insurance | Payment for Motor Vehicle Insurance, GKC 795A | 100,000 |  | 100,000 | New  |
| **Sub-Total** | **11,057,094** |  | **11,057,094** |  |
| **MONITORING,EVALUATION AND CAPACITY BUILDING** |
| Telephone, Telex, Facsimile and Mobile Phone Service | Payment of Telephone Expenses | 50,000 |  | 50,000 | New |
| Travel Costs (Airlines, Bus, Railway, Mileage Allowances, etc.) | Payment of Travel Costs: Airlines, Bus and Railways | 100,000 |  | 100,000 | New |
| Accommodation - Domestic Travel | Payment of Accommodation on Domestic TravelMembers | 100,000 |  | 100,000 | New |
| Daily Subsistence Allowance | Payment of Daily Subsistence Allowance | 100,000 |  | 100,000 | New |
| Advertising, Awareness and Publicity Campaigns | Payment of advertising, awareness and publicity Campaigns | 50,000 |  | 50,000 | New |
| Travel Allowance | Payment of Travel Allowance for NG-CDFC, National Government officers and PMCs | 400,000 |  | 400,000 | New |
| Remuneration of Instructors and Contract Based Training Services | Remuneration of Instructors and Contract Based Training Services during NG-CDF Staff, NG-CDFC and PMCs T raining on NG-CDF related issues | 300,000 |  | 300,000 | New |
| Production and Printing of Training Materials | Payment of Production and Printing of Training Materials | 330,517 |  | 330,517 | New |
| Hire of Training Facilities and Equipment | Payment of Hire of Training Facilities and Equipment | 300,000 |  | 300,000 | New |
| Accommodation Allowance | Payment of Accommodation Allowance for 12 NG-CDF Staff & 10 NG-CDFCs | 300,000 |  | 300,000 | New |
| Catering Services (Receptions), Accommodation, Gifts, Food and Drinks | Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks | 400,000 |  | 400,000 | New |
| Other Committee Expenses  | Payment of Other committee expenses  | 920,000 |  | 920,000 | New |
| NGCDFC Allowance | Payment of NGCDFC allowances | 1,128,000 |  | 1,128,000 | New |
| General Office Supplies (Papers, Pencils, Forms, Small Office Equipment etc.) | Purchase of General Office Supplies (Papers, Pencils, forms, small office equipment) | 900,000 |  | 900,000 | New |
| Refined Fuels and Lubricants for Transport | Purchase of Refined Fuels and Lubricants for Transport | 150,000 |  | 150,000 | New |
| **Sub-Total** | **5,528,517** |  | **5,528,517** |  |
| **BURSARY**  |
| Bursary - Secondary Schools | Payment of Bursary to needy students in secondary Schools | 32,064,404 |  | 32,064,404 | New |
| Bursary - Tertiary Institutions | Payment of Bursary to needy students in tertiary institutions | 10,842,839 |  | 10,842,839 | New |
| **Sub-Total** | **42,907,243** |  | **42,907,243** |  |
| **EMERGENCY** |
| Emergency Projects | To cater for any unforeseen occurrences in the constituency during the financial year  | 9,691,047 |  | 9,691,047 | New |
| **Sub-Total** | **9,691,047** |  | **9,691,047** |  |
| **JUNIOR SECONDARY SCHOOL PROJECTS (NG-CDFC FUNDED)** |
| Ikandani Primary School | Construction to completion of 1 classroom  | 1,200,000 |  | 1,200,000 | New |
| Kalamba Primary School | Construction to completion of 1 classroom | 1,200,000 |  | 1,200,000 | New |
| Katulu Primary School | Construction to completion of 1 classroom  | 1,200,000 |  | 1,200,000 | New |
| Kiati Primary School | Construction to completion of 1 classroom | 1,200,000 |  | 1,200,000 | New |
| Kituti Primary School  | Construction to completion of 1 classroom  | 1,200,000 |  | 1,200,000 | New |
| Kituvwi Primary School | Construction to completion of 1 classroom | 1,200,000 |  | 1,200,000 | New |
| Kivandeni Primary School | Construction to completion of 1 classroom | 1,200,000 |  | 1,200,000 | New |
| Kwa Song’e Primary School  | Construction to completion of 1 classroom | 1,200,000 |  | 1,200,000 |  New |
| Kyoani Primary School | Construction to completion of 1 classroom | 1,200,000 |  | 1,200,000 |  New |
| Kyuasini Primary School | Construction to completion of 1 classroom | 1,200,000 |  | 1,200,000 |  New |
| Makekee Primary School | Construction to completion of 1 classroom | 1,200,000 |  | 1,200,000 |  New |
| Mesilya Primary School | Construction to completion of 1 classroom | 1,200,000 |  | 1,200,000 | New |
| Mwala Primary School | Construction to completion of 1 classroom | 1,200,000 |  | 1,200,000 | New |
| Ngali Primary School | Construction to completion of 1 classroom | 1,200,000 |  | 1,200,000 | New |
| St. James Kasambuya Primary School | Construction to completion of 1 classroom | 1,200,000 |  | 1,200,000 | New |
| Syunguni Primary School | Construction to completion of 1 classroom @ Kshs.1,200,000 and supply of 77 desks @ Kshs.6,071 kshs.467,133 | 1,467,133 |  | 1,467,133 | New |
| **Sub-Total** | **19,467,133** |  | **19,467,133** |  |
| **PRIMARY SCHOOL PROJECTS** |
| Ngunini Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Kasoyani Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Ilusya Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Kiangwa Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Ilaani Primary Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Nzalani Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Kilisa Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Kibwea Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Kasayani Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Menzai Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Mutomo Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Kitoo Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Nguswini Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Kilongoni Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Kengo Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Mitaani Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Isaa Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Mutuni Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Yuumbu Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Yaua Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Mavia Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Ngunga Primary School | Construction to completion of an administration block comprising of two rooms and a staffroom Submit drawings and BoQs | 1,300,000 |  | 1,300,000 | New |
| Kisou Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Ngwate Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Kwa mukuku Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Kyanyaa Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Kanziko Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Mwanianga Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Mikoongoni Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Makongo Prmary School | Construction to completion of one classroom  | 1,200,000 |  | 1,200,000 | New |
| Kivui Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows and construction of ring beam | 2,000,000 |  | 2,000,000 | New |
| Kongo Primary School | Renovation to completion of 2 classrooms: Re- flooring, plastering, shuttering and painting. | 600,000 |  | 600,000 | New |
| Kayang'ombe Primary School | Renovation to completion of an administration block comprising of 3 rooms and staff room. | 600,000 |  | 600,000 | New |
| Mang'etheni Primary School | Renovation to completion of 4 classrooms: Re-roofing, fixing of doors and windows, construction of ring beam and painting. | 1,600,000 |  | 1,600,000 | New |
| Tsavo Primary School | Construction to completion of an administration block comprising of two rooms and staff room.Submit drawings and BoQs | 1,300,000 |  | 1,300,000 | New |
| Syangeni Primary School | Renovation to completion of 2 classrooms: Re-flooring, plastering, shuttering and painting. | 600,000 |  | 600,000 | New |
| Kakindu Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows, construction of ring beam and painting. | 2,000,000 |  | 2,000,000 | New |
| Simisi Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows, construction of ring beam and painting. | 2,000,000 |  | 2,000,000 | New |
| Kyatulu Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows, construction of ring beam and painting. | 2,000,000 |  | 2,000,000 | New |
| Mwaathe Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows, construction of ring beam and painting. | 2,000,000 |  | 2,000,000 | New |
| Mukuanima Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows, construction of ring beam and painting. | 2,000,000 |  | 2,000,000 | New |
| Makueni Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows, construction of ring beam and painting. | 2,000,000 |  | 2,000,000 | New |
| Mwambua Primary School | Construction to completion of an administration block comprising of two rooms and staff room.  | 1,300,000 |  | 1,300,000 | New |
| Kyandula Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows, construction of ring beam and painting. | 2,000,000 |  | 2,000,000 | New |
| Maluma Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows, construction of ring beam and painting. | 2,000,000 |  | 2,000,000 | New |
| Mbooni Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows, construction of ring beam and painting. | 2,000,000 |  | 2,000,000 | New |
| Membau Primary School | Renovation to completion of 5 classrooms: Re-roofing, fixing of doors and windows, construction of ring beam and painting. | 2,000,000 |  | 2,000,000 | New |
| **Sub-Total** | **86,500,000** |  | **86,500,000** |  |
| **SECONDARY SCHOOL PROJECTS** |
| Semea Mixed Secondary School | Construction to completion of one classroom | 1,200,000 |  | 1,200,000 | New |
| Ikutha Girls Secondary School | Construction to completion of a 100-capacity dining hallSubmit drawings and BoQs | 2,000,000 |  | 2,000,000 | New |
| Muamba Secondary School | Construction to completion of one classroom | 1,200,000 |  | 1,200,000 | New |
| **Sub-Total** | **4,400,000** |  | **4,400,000** |  |
|  **SECURITY PROJECTS** |   |
| Mutha Assistant County Commissioner | Construction to completion of one bedroom residential house for the ACC.Submit drawings and BoQs endorsed by the ACC | 1,232,867 |  | 1,232,867 | New |
| Kiimani Assistant Chief’s Office | Construction of a concrete poles fence with chain link for a one acre piece of land | 500,000 |  |  500,000 | New |
| **Sub -Total** | **1,732,867** |  | **1,732,867** |  |
| **OTHERS** |
| KMTC Mutomo Campus | Construction to completion of a 100 capacity male hostels |  3,000,000 |  | 3,000,000 |  New |
| **Sub-Total** | **3,000,000** |  | **3,000,000** |  |
|  **Total Allocation** | **184,283,901** |  | **184,283,901** |   |
| **JUNIOR SECONDARY SCHOOL PROJECTS (MOE FUNDED)** |
| Ikandani Primary School | Construction to completion of 1 classroom  | 1,200,000 |  | 1,200,000 | New |
| Kalamba Primary School | Construction to completion of 1 classroom | 1,200,000 |  | 1,200,000 | New |
| Katulu Primary School | Construction to completion of 1 classroom | 1,200,000 |  | 1,200,000 | New |
| Kiati Primary School | Construction to completion of 1 classroom | 1,200,000 |  | 1,200,000 | New |
| Kituti Primary School  | Construction to completion of 1 classroom | 1,200,000 |  | 1,200,000 | New |
| Kituvwi Primary School | Construction to completion of 1 classroom | 1,200,000 |  | 1,200,000 | New |
| Kivandeni Primary School | Construction to completion of 1 classroom | 1,200,000 |  | 1,200,000 | New |
| Kwa Song’e Primary School  | Construction to completion of 1 classroom | 1,200,000 |  | 1,200,000 |  New |
| Kyoani Primary School | Construction to completion of 1 classroom | 1,200,000 |  | 1,200,000 |  New |
| Kyuasini Primary School | Construction to completion of 1 classroom | 1,200,000 |  | 1,200,000 |  New |
| Makekee Primary School | Construction to completion of 1 classroom | 1,200,000 |  | 1,200,000 |  New |
| Mesilya Primary School | Construction to completion of 1 classroom | 1,200,000 |  | 1,200,000 | New |
| Mwala Primary School | Construction to completion of 1 classroom | 1,200,000 |  | 1,200,000 | New |
| Ngali Primary School | Construction to completion of 1 classroom | 1,200,000 |  | 1,200,000 | New |
| St. James Kasambuya Primary School | Construction to completion of 1 classroom | 1,200,000 |  | 1,200,000 | New |
| Syunguni Primary School | Construction to completion of Construction to completion of 1 classroom @ kshs.1,200,000 and supply of 77 desks @ kshs.6,071 kshs.467,133 | 1,467,133 |  | 1,467,133 | New |
| **Sub-Total** | **19,467,133** |  | **19,467,133** |  |
| **TOTAL ALLOCATION NGCDFB** | **184,283,901** |  |
| **JSS MOE ALLOCATION** | **19,467,133** |  |
| **GRAND ALLOCATION** | **203,751,034** |  |

**NG-CDFC KS/MIN 08/05/01/2024 AOB**

There was no AOB.

**ADJOURNMENT**

There being no other business the meeting ended in a word of Prayer from Mary Mulwa at 5:30Pm.

Minutes Taken By Confirmed by

Kenneth Kitonyo Florence Martin

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_