



NG-CDF MASINGA

NATIONAL GOVERNMENT CONSTITUENCIES  
DEVELOPMENT FUND  
MASINGA CONSTITUENCY  
NG-CDF BUILDING  
MASINGA TOWN  
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**NG- CDFC MEETING HELD ON 24<sup>TH</sup> SEPTEMBER 2020 AT THE NG - CDF OFFICE.**

**Members Present**

- |                           |                      |
|---------------------------|----------------------|
| 1. Stephen Mutuku Ndeto   | Chairman             |
| 2. Ruth Syombua Munguti   | Secretary            |
| 3. David Mbith Kikungu    | Member               |
| 4. Elizabeth Muthue Muoka | Member               |
| 5. Richard Mutua Mukumu   | Member               |
| 6. Patricia Mbenya Peter  | Member               |
| 7. Winfred Wanzila Nthale | Member               |
| 8. John Ayienda           | D.C.C                |
| 9. Aurelia M. Nyika       | Fund Account Manager |

**Agenda**

1. Preliminary
2. Opening remarks
3. Reading and Confirmation of the previous Minutes
4. Matters arising from the previous Minutes
5. Allocation of AIE B104642 Kshs 28Million
6. NG-CDF Vehicle
7. Project proposals for the financial year 2020/2021
8. Staff Salaries and Administration expenses
9. Any other business

**MIN 1/24/09/2020: PRELIMINARIES.**

The chairman called the meeting to order at 11:30 am and Elizabeth Muthue led the opening prayer.

**MIN 2:/24/09/2020: OPENING REMARKS.**

**a. Chairman opening remarks**

The chairman thanked everyone for their continued support and being there whenever called. He urged members to work in collaboration with each other for better and successful work. He then invited the fund manager to make her statement.

**b. Fund Manager Remarks.**

The Funds Manager once again thanked members for attending to the day's meeting, she thanked them for participating in the Public BARAZAS Meetings held within the month of October 2019. She mentioned that the public appreciated a lot for their involvement in matters development and the need to have such meetings to educate them on NG-Codfishes went ahead and said the Fund was creating a lot of impact to the needy and the under privileged in the society especially the Education sector through bursaries, construction and renovation of existing facilities and encouraged the committee to allocate more resources to the sector. She also proposed to the committee to distribute the funds equally per ward.



In conclusion the Fund manager advised that it was mandatory to include the stalled/ongoing projects that had been funded in the previous financial year and to further align the projects as indicated in the strategic plan.

**MIN 3/24/09/2020: READING AND CONFIRMATION OF THE PREVIOUS MINUTES**

The minutes of the previous minutes were read by the secretary, confirmed by *David Kikungu* and seconded by *Patricia Mbenyaas* true records of what was deliberated.

**MIN 4/24/09/2020: MATTERS ARISING FROM THE PREVIOUS MINUTES**

There were no matters arising from the previous minutes.

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**MIN 5 /24/09/2020: ALLOCATION OF AIE B104642 KSHS 28MILLION**

The chairman informed the members that the NG-CDF account had received Kshs 28 Million for FY 2019/2020.

The committee deliberated on the matter and approved allocation of the funds as follows:



- NG-CDF Vehicle – Kshs 1,200,000
- Sports – Kshs 2603,389.64
- Kathukini Primary School- Kshs 700,000
- Mathengeta Primary School- Kshs 2,150,000
- Kavilila Primary School- Kshs 750,000
- Iuuma Primary School- Kshs 750,000
- Kivaa Secondary School- Kshs 2,000,000
- Acc's Office Ekalakala – Kshs 500,000
- Asst,Chief Kangonde –KShs 1,400,000
- Kituneni Secondary School- Kshs 850,000
- Matema Primary School- Kshs 1,050,000
- Kyeeteni Secondary School- Kshs 1,600,000
- Wamboo Secondary School- Kshs 1,600,000
- Kivaa Primary School- Kshs 1,621,520
- Kangonde Secondary School – 1,600,000
- Muthesya Primary School- Kshs 600,000
- Kaonyweni Seondary School- Kshs 2,000,000
- Kiatineni Secondary School – Kshs 1,000,000
- Kaseve Secondary School- Kshs 2,500,000
- Kaseve Primary School- Kshs 600,000
- Ndithini Primary School- Kshs 40,000
- Milaani Primary School – Kshs 80,000
- Kikule Secondary School- Kshs 400,000
- Kitangani Primary School- Kshs 400,000
- Environment – Kshs 5,090.36

**MIN 6 /24/09/2020: NG –CDF VEHICLE**

The committee approved payment of Kshs 1,200,000 to Toyota Kenya

**MIN 7 /24/09/2020: PROJECT PROPOSALS FOR THE FINANCIAL YEAR 2020/2021.**

The chairman requested each member to have an open mind as they went through ward report as it was put forward by the fund's manager. He also urged members to consider equity in the

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allocation of funds; he also mentioned the need to allocate funds to the stalled projects that had been allocated funds in the previous financial year. He concluded by pointing out that there was a general concern on the current rains and the effects of the rains especially on pit latrines in schools, after a lengthy discussion the committee proposed the following projects for the approval by the NG- CDF Board.

### **Project cost discrepancy**

The NGCDFC members noted that sizes of the classrooms within the constituency differed which ultimately resulted to disparity in the allocation of cost for renovation of the classrooms. Moreover, some classrooms were in a more dilapidated condition than the others for example in the re-roofing projects some of the classrooms required new timber while in other classrooms the timber was still in a usable state. The terrain in the constituency also resulted to the different allocations; some of the schools are located in inaccessible areas which makes the cost of materials to be higher

<b>Project Name</b>	<b>Original Cost</b>	<b>Cumulative Cost</b>	<b>Project Activity</b>	<b>Amount Allocated</b>	<b>Status</b>
Employees' Salaries	2,572,440	-	Payment of staff salaries Kshs.2,100,000 and gratuity Kshs.472,440	2,572,440	New
Goods and Services	2,731,652.76	-	Purchase of fuel, repairs and maintenance, networking of computers/maintenance printing, stationery, telephone, Airtime, travel and subsistence, office tea, motor vehicle insurance, transport, conferences	2,730,853.55	New
Purchase of Projector, electric screen/pointer	455,000	-	Purchase of (i) Projector - Epson 3600 lumens @Kshs.130,000 (ii) Epson Electric screen- Kshs.250,000	455,000	New

Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
and white board			(iii)Electric pointer kshs.25,000 (iv)White Board-Kshs.50,000		
Purchase of a fridge	110,000	-	Purchase of a Samsung 2 door Fridge	110,000	New
NSSF	90,720	-	Payment of NSSF Deductions	90,720	New
NHIF	67,800	-	Payment of NSSF Deductions	67,800	New
Committee Expenses	2,200,000	-	Payment of Committee sitting allowances	2,200,000	New
<b>Sub Total</b>				<b>8,227,612.76</b>	
<b>Monitoring, Evaluation And Capacity Building</b>					
Goods and services	713,806.38	-	Purchase of fuel , repairs and Maintenance, printing, stationary, Airtime, travel and subsistence	713,806.38	New
Committee expenses	2,100,000	-	Payment of Committee allowances, Transport, conferences	2,900,000	New
NG-CDFC/Staff/PMC Capacity Building	1,300,000	-	Undertake Training of PMCs/NG-CDFCs/staff on Related issues	500,000	New
<b>Sub Total</b>				<b>4,113,806.38</b>	
<b>Emergency</b>					

Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
Emergency	7,192,206.90	-	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,206.90	New
<b>Sub total</b>				<b>7,192,206.90</b>	
<b>SPORTS</b>					
Constituency Sports Tournament	2,608,200	-	Carry out Constituency Sports tournament and the winning teams/schools to be awarded with trophies, balls, and games kits	2,608,200	New
<b>Sub total</b>				<b>2,608,200</b>	
<b>Environment</b>					
Environment	991,800.00	-	To purchase 57 hand washing 50 liter washing tanks with metallic stands @Kshs.17,400 per piece)  To be distributed to 28 secondary schools each receiving 2 hand washing tanks; Masinga Girls, Kitangani Secondary, Kikumini Secondary, Kaewa Secondary, Iiani Secondary, Thatha Secondary, Kithyoko Secondary, Ngukaimwe	991,800.00	New

Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
			Secondary, Ekalakala Secondary, Nzukini Secondary, Mathauta Secondary, Ikatini Secondary, Mukusu Secondary, Miangeni Secondary, Musingini Secondary, Ndithini Secondary, Kiatineni Secondary, Milaani Secondary, Kasuvilo Secondary, Mananja Secondary, Kaseve Secondary, Kikule Secondary, Kathukini Secondary, Kangonde Secondary, Mikuyuni Secondary, Kivaa Secondary, Musumaa Secondary and Masinga Boys to receive 3 hand washing tanks		
<b>Sub total</b>				991,800.00	
<b>Bursary</b>					
Bursary Secondary Schools	20,000,000	-	Payment of bursary to needy students in Secondary School	22,000,000	New

Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
Bursary Tertiary Institutions	17,776,063	-	Payment of bursary to needy students in Tertiary Institutions	15,776,063	New
Social Security program	3,360,000	-	To cater for the Social security Program through payment of NHIF for the vulnerable and the elderly in the constituency 560 beneficiaries a year at Kshs.500 a month per person.	3,360,000	New
<b>Sub total</b>				<b>41,136,063.79</b>	
<b>Primary Schools Projects</b>					
Mathengeta Primary School	1,050,000	-	1)Construction of one Classroom to completion @ 1,000,000 per class (capacity of 40 students)  2) Equipping 20 wooden desks @50,000 (2 students per desk)	1,050,000	New
Kituneni Kivaa primary School	2,100,000	-	1)Construction of two Classrooms to completion @ 1,000,000 per class of (capacity of 40 students)  2) Equipping 20 wooden desks per class (2 students per desk) @50,000 per class	2,100,000	New



Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
Mikuyuni Primary school	1,500,000	-	Renovation of two classrooms to completion; re-roofing, plastering, flooring, painting, construction of veranda and installation of new windows and doors to completion (to benefit 40 pupils' per class)	1,500,000	New
Kiageni Primary school	2,000,000	700,000	Completion of Renovation of three classrooms, re-roofing, plastering, flooring, painting, construction of veranda and installation of new windows and doors (to benefit 40 pupils' per class)	1,300,000	Ongoing
Musingini primary school	1,400,000	400,000	Completion of Roofing of 8 classrooms final phase (to benefit 40 pupils per class)	1,000,000	Ongoing
Kitangani primary school	1,400,000	400,000	Completion of Roofing of 8 classrooms (to benefit 40 pupils per class)	1,000,000	Ongoing
Mutwamwaki primary school	1,240,730	400,000	Completion of Roofing of 8 classrooms (to benefit 40 pupils per class)	840,730	Ongoing
Kikumini Primary school	1,418,114	<b>400,000</b>	Completion of Roofing of 8 classrooms (to benefit 40 pupils per class)	1,018,114	Ongoing

Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
Kangonde primary school	1,500,000	400,000	Completion of Roofing of 8 classrooms (to benefit 40 pupils per class)	1,100,000	Ongoing
Eendei primary school	728,346	250,000	Completion of Roofing of 5 classrooms (to benefit 40 pupils per class)	478,346	Ongoing
Kithyoko primary school	763,925	250,000	Completion of Roofing of 5 classrooms(to benefit 40 pupils per class)	513,925	Ongoing
Thatha primary school	1,600,000	<b>500,000</b>	Completion of Roofing of 10 classrooms(to benefit 40 pupils per class)	1,100,000	Ongoing
Kwakatuta primary school	1,400,000	400,000	Completion of Roofing of 8 classrooms (to benefit 40 pupils per class)	1,000,000	Ongoing
Kwakalunde Primary School	3,360,000	1,860,000	Completion of Renovation of six classrooms; roofing, plastering, flooring, painting, construction of veranda and adding new windows and doors (to benefit 40 pupils' per class)	1,500,000	Ongoing
Kwakalunde Primary School	1,200,000	300,000	Purchase of land 2 acres final phase including legal and valuation fees.	900,000	ongoing

Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
Kituneni Kivaa Primary School	800,000	500,000	Purchase of an acre of land final phase including legal and valuation fees. Phase 1 was approved as a reallocation for FY 2017/2018	300,000	Ongoing
Kivaa Primary School	3,121,520	<b>1,621,520</b>	Completion of Renovation of six classrooms; re-roofing, plastering, flooring, painting, veranda and installation of new windows and doors (to benefit 40 pupils' per class)	1,500,000	Ongoing
Muthesya primary School	1,235,000	<b>600,000</b>	Completion of Renovation of two classrooms re-roofing, plastering, flooring, painting, construction of veranda and installation of new windows and doors (to benefit 40 pupils' per class)	635,000	Ongoing
Kaseve Primary School	983,449	<b>600,000</b>	Completion of Renovation of two classrooms Re-roofing, plastering, flooring, painting, veranda and installation of new windows and doors(to benefit 40 pupils' per class)	383,449	Ongoing
Masaku Primary School	500,000	--	Roofing of 3 classrooms to completion (to benefit 40 pupils' per class)	500,000	New

<b>Project Name</b>	<b>Original Cost</b>	<b>Cumulative Cost</b>	<b>Project Activity</b>	<b>Amount Allocated</b>	<b>Status</b>
Twamakaa Primary School	500,000	--	Roofing of 3 classrooms to completion (to benefit 40 pupils' per class)	500,000	New
Makongeni Primary School	500,000	--	Roofing of 3 classrooms to completion(to benefit 40 pupils' per class)	500,000	New
Makila Primary School	500,000	--	Roofing of 3 classroomsto completion (to benefit 40 pupils' per class)	500,000	New
Mukusu Primary School	500,000	--	Roofing of 3 classrooms to completion (to benefit 40 pupils' per class)	500,000	New
Kavwea Primary School	500,000	--	Roofing of 3 classrooms to completion (to benefit 40 pupils' per class)	500,000	New
Ngomola Primary School	500,000	--	Roofing of 3 classrooms to completion (to benefit 40 pupils' per class)	500,000	New
Kaonyweni Primary School	500,000	--	Roofing of 3 classrooms to completion (to benefit 40 pupils' per class)	500,000	New
Tana Ranch Primary School	500,000	--	Roofing of 3 classrooms to completion (to benefit 40 pupils' per class)	500,000	New

<b>Project Name</b>	<b>Original Cost</b>	<b>Cumulative Cost</b>	<b>Project Activity</b>	<b>Amount Allocated</b>	<b>Status</b>
Kwamboo Primary School	500,000	--	Roofing of 3 classrooms to completion (to benefit 40 pupils' per class)	500,000	New
Milaani Primary School	500,000	--	Roofing of 3 classrooms to completion (to benefit 40 pupils' per class)	500,000	New
Mavia Maiyu Primary School	500,000	--	Roofing of 3 classrooms to completion (to benefit 40 pupils' per class)	500,000	New
Mikameni Primary School	500,000	--	Roofing of 3 classrooms to completion (to benefit 40 pupils' per class)	500,000	New
Ulutya Primary School	500,000	--	Roofing of 3 classrooms to completion (to benefit 40 pupils' per class)	500,000	New
Ndovoini Primary School	500,000	--	Roofing of 3 classrooms to completion (to benefit 40 pupils' per class)	500,000	New
Tulimyumbu primary school	980,625.48	-	Construction of 3 blocks of two door pit latrines for boys, girls and teachers and support staff to completion (to benefit 15 Adults and 300 pupils)	980,625.48	New
Masinga Primary School	750,000	-	Construction of a four door pit latrine to completion (to benefit 200 pupils)	750,000	New

Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
Katothya Primary School	975,000	-	Construction of 3 blocks of two door pit latrines @325,000 each for boys ,girls and teachers to completion (to benefit 200 pupils and 18 teachers)	975,000	New
Kyaani Primary School – Kangonde	650,000	-	Construction of 2 blocks of two door pit latrines @325,000 each for girls and teachers to completion (to benefit 200 pupils and 16 teachers)	650,000	New
Milaani Primary School	200,000	<b>80,000</b>	Additional funds for purchase of 80 wooden desks @Kshs.2,500 – final phase to benefit 160 pupils  The funds allocated earlier were not sufficient to purchase the desks thus additional funds allocated to complete the purchase.	120,000	Ongoing
Ndithini Primary School	100,000	<b>40,000</b>	Additional funds for purchase of 40 wooden desks @Kshs.2,500 – final phase to benefit 80 pupils  The funds allocated earlier were not sufficient to purchase the desks thus	60,000	Ongoing

Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
			additional funds allocated to complete the purchase.		
Misewani Primary school	600,000	-	Renovation of two classrooms to completion; Expansion of the wall separating the two classrooms, roofing, plastering, painting, putting windows and doors	600,000	New
Manguli Primary school	1,050,000	-	1)Construction of one Classrooms to completion @ 1,000,000 per class of (capacity of 40 students) 2) Equipping 20 wooden desks (2 students per desk) @Kshs.50,000	1,050,000	New
Nunguni Primary School	1,525,000	-	Completion of 4 classrooms started by the school; Filling up the walls, plastering, painting, floor, windows and doors .(to benefit 40 students per class	1,525,000	New
<b>Secondary Schools Projects</b>					
Kivaa Secondary School	7,560,000	4,210,000	Completion of Dining Hall with a capacity of 500 students (Plastering, painting, fixing doors and windows	3,350,000	Ongoing

<b>Project Name</b>	<b>Original Cost</b>	<b>Cumulative Cost</b>	<b>Project Activity</b>	<b>Amount Allocated</b>	<b>Status</b>
			electrical works and floor tiles) Final phase		
Kamunyu Secondary school	<b>3,049,000</b>	<b>1,440,000</b>	Completion of Administration Block with 4 roomed offices to accommodate 20 teachers (plastering, painting, ceiling, fixing doors and windows and branding, electrical works ) final phase	<b>1,609,000</b>	<b>Ongoing</b>
Kaonyweni Secondary school	<b>4,500,000</b>	<b>2,500,000</b>	Completion of Administration Block with four roomed offices to accommodate 20 teachers) plastering, flooring, painting, fixing doors and windows, tiles and ceiling and branding – final phase	<b>2,000,000</b>	<b>Ongoing</b>
Kiatineni Secondary School	<b>3,800,000</b>	<b>1,800,000</b>	Completion of Administration Block with four roomed offices to accommodate 20 teachers; plastering, flooring, painting, fixing doors and windows, tiles and ceiling and branding – phase 3	<b>1,000,000</b>	<b>Ongoing</b>
Kaseve Secondary School	<b>6,200,000</b>	<b>2,500,000</b>	Completion of a girls Dormitory with a capacity of 120 students (final phase) fixing doors, windows,	<b>3,700,000</b>	<b>Ongoing</b>



<b>Project Name</b>	<b>Original Cost</b>	<b>Cumulative Cost</b>	<b>Project Activity</b>	<b>Amount Allocated</b>	<b>Status</b>
			plastering, plumbing, electrical works, bathrooms		
Kwawanzilu Secondary School	<b>9,890,000</b>	<b>4,900,000</b>	Completion of a girls Dormitory (final phase) fixing doors with a capacity of 250 students; windows, plastering, plumbing, electrical works, bathrooms	<b>4,990,000</b>	<b>Ongoing</b>
Kwawanzilu Secondary School	<b>7,200,000</b>	<b>6,400,000</b>	Purchase of a 51 seater school bus final balance (to benefit the students and members of staff)  The cost of the bus is one off and is within the circular from the board. The supplier has already began body works and has been paid a deposit.	<b>800,000</b>	<b>Ongoing</b>
Wamboo Secondary School	<b>3,000,000</b>	<b>1,600,000</b>	Completion of a girls Dormitory (Phase 2 final) with a capacity of 50 students; roofing, plastering, painting, flooring, plumbing and electrical works	<b>1,400,000</b>	<b>Ongoing</b>
Kyeeteni Secondary School	<b>3,000,000</b>	<b>1,600,000</b>	Completion of a girls Dormitory with a capacity of 50 students (Phase 2 final); roofing, plastering, painting,	<b>1,400,000</b>	<b>Ongoing</b>

<b>Project Name</b>	<b>Original Cost</b>	<b>Cumulative Cost</b>	<b>Project Activity</b>	<b>Amount Allocated</b>	<b>Status</b>
			flooring, plumbing and electrical works		
Iuuma Secondary School	<b>1,952,000</b>	<b>1,390,000</b>	Completion of a science lab with 2 rooms for preparation and gas chamber. plastering, flooring, painting, concrete work tops, plumbing works, electrical works, gas system (to benefit 40 students per session) final phase	<b>562,000</b>	<b>Ongoing</b>
Kituneni Secondary School	<b>3,950,000</b>	<b>2,450,000</b>	Completion of Administration Block comprising of 6 rooms and 1 staffroom to accommodate 20 teachers- plastering, painting, ceiling, fixing doors and windows and branding	<b>1,500,000</b>	<b>Ongoing</b>
Kiseuni Secondary School	<b>3,400,000</b>	<b>1,000,000</b>	Completion of a science lab with 2 rooms for preparation and gas chamber. plastering, flooring, painting, concrete work tops, plumbing works, electrical works, gas system (to benefit 45 students per session)	<b>2,400,000</b>	<b>Ongoing</b>

Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
Kitangani Secondary School	1,500,000	-	Construction of a four door pit latrine for boys and 4 door pit latrine for girls to completion (to benefit 400 students)	1,500,000	New
<b>Security Projects</b>					
Musingini Assistant Chiefs Office	1,400,000	-	Construction of a 2 door latrine to completion @Kshs.325,000 and Fencing of one acre of land with concrete posts and chain link and putting up a metallic gate to completion @Kshs.1,075,000	1,400,000	New
Assistant County Commissioner – Ekalakala Ward	725,000	-	Construction of a two door latrine @Kshs.325,000 to completion, Fixing tiles on the floor of the 4 rooms @Kshs.250,000 to completion and Purchase of furniture (3 office tables each with two chairs for the 3 offices and 2 tables with a capacity 4 chairs each for the 4th office @Kshs.150,000	725,000	New
Assistant County	325,000	-	Construction of a two door pit latrine to completion	325,000	New

Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
Commissioner – Kiatineni					
Kaewa Assistant chiefs office and police post	1,000,000	-	Renovation of office 2 rooms and a cell: Repair of the cracks on the wall and the floor and strengthen the walls with concrete columns and Put up ceiling in the two offices (Chief's office and police post. To benefit the community	1,000,000	New
Kikumini Police Station	9,000,000	-	Construction of a police station with 8 rooms –Exhibit room, search room, records room, radio room, reports room, waiting area, office 1 and office, construction of staff toilets (2 door toilet for men and two door toilet for women), 2 door toilet for men and two door toilet for women in the cells, one armory, 3 cells-(female, male, children) and external works for the toilets (septic tank, soakpit and drainage system) and reinforcement of concrete slab	4,500,000	New

Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
			in the cells, armory and toilets for inmates.  To benefit the community(Phase 1)		
Assistant Chief Kikumini	825,000	-	Construction of a two door pit latrine to completion @Kshs.325,000 and construction of two room office @Kshs.500,000 to completion	825,000	New
Masinga Administration Police	650,000	-	Construction of two blocks of 2 door pit latrines to completion (one at Deputy County Commissioner's Compound and the other block at Masinga Town next to the chief's office	650,000	New
Mikuyuni Assistant Chief	800,000	-	Construction of office 2 rooms to completion @500,000 and Purchase of 2 acres of land @Kshs.300,000	800,000	New
Kivuthi Assistant Chief	300,000	-	Completion of Assistant chiefs office started by the community comprising of two rooms; fisher board, plastering, flooring, painting, installation of glass on the	300,000	New


Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
			windows, and installation of one door on the inside room		
<b>NG-CDF Office</b>					
New NG -CDF Office	2,894,862	1,194,862.00	1) Fencing of office compound 90by90 with chain link and concrete posts and a metallic gate to completion. 2)fixing of 4 grill doors in the office block 3)construction of a parking shade for 3 vehicles 4)toilet for disabled for men in the office to completion	1,700,000	Ongoing
<b>Total</b>				<b>137,126,879.31</b>	

**MIN: 8/24/09/2020 STAFF SALARIES AND ADMINISTRATION EXPENSES**

The committee approved payment of employee salaries for the month of September 2020 and further approved payment of office expenses as presented by the fund manager relating to Airtime, newspapers, committee allowances, electricity bills, and postal expenses among other expenses incurred during the month of September.

**MIN: 9/24/09/2020 ANY OTHER BUSINESS.**

There being no matters to be discussed the meeting ended at 3:00pm with a word of prayer led by David Kikungu

Minutes written by..........Ruth Syombua Munguti

Secretary

Minutes confirmed by.......... Stephen M. Ndeto

Chairman.