

TA CONSTITUENCY MINUTES OF THE CDFC MEETING HELD ON 25TH AUGUST, 2020

PRESENT.

- | | |
|---------------------------|------------|
| 1. Samuel Mwalali Makasi | -Chairman |
| 2. Miriam Mbithe Mwanisi | -Secretary |
| 3. Timothy Ndeleva Kivuva | -Member |
| 4. Eunice Nthenya Mwanzia | -Member |
| 5. Meshack Mumo Kamwana | -Member |
| 6. Theresia Syokau Ngila | -Member |
| 7. Alexander Mwini | -Member |
| 8. Samuel Muisyo Mutune | -Member |

IN ATTENDANCE

- | | |
|-------------------------|--------------------------------------|
| 1. Lorna Njoroge | -Fund Account Manager |
| 2. Benjamin Makau | -Sub-County Accountant |
| 3. Hon. Charles Kilonzo | -Yatta Member of National Assembly |
| 4. Rita Makena | -Assistant County Commissioner-Matuu |

AGENDA

1. Prayers
2. Confirmation of previous minutes.
3. Matters arising
4. Monitoring and evaluation
5. Proposal for financial year 2020/2021
6. A.O.B.
 - Projects opening
 - Purchase of school masks
 - Re-allocations
7. Approval of payments

MIN 1/25/08/2020: PRAYERS

The meeting started with word of prayers by Theresia Ngila.

MIN 2/25/08/2020: CONFIRMATION OF PREVIOUS MINUTES;

The previous minutes were read by the secretary, Eunice Mwanzia and confirmed by all members to be a true copy.

MIN 3/25/08/2020: MATTERS ARISING

The Fund Account Manager informed members that we had received a circular dated 18th August 2020 Ref:NG-CDF BOARD/FS GEN/VOL. 2(022) on signing of 2020/2021 performance contract and review of Financial Statements scheduled to be at Mombasa starting on 9th September to 12th September 2020. She also informed them that the NGCDFC chairman and the Sub-County Accountant will be attending for the above mentioned activity. The members therefore agreed the 3 members to attend the seminar to be paid night outs according to their job groups and chairman's approved allowance rate for days of attendance and days of travel.

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MIN 4/25/08/2020: MONITORING & EVALUATION

The members after deliberation agreed to do monitoring and evaluation for 5 days for the projects financial years 2018/2019, 2019/2020 and the proposed projects financial year 2020/2021 as per below schedule.

The Fund Account Manager also informed members that the Member of National Assembly Hon. Charles Kilonzo was to join them during the exercise so as to oversee the project implementation.

NDALANI WARD {Monday 26/08/2020}

S/N	Name of the project	Activity	Financial year	amount
1.	Kithuiani primary school	Construction of 1NO: Classroom	2019/20	850,000
2.	Kaloleni secondary school	construction of 1no: classroom	2018/19	800,000
3.	Kaloleni secondary school	Proposed construction of science laboratory	2020/2021-proposed	2,000,000
4.	Ndalani primary school	Renovation of 4NO: Classrooms /Completion of 2NO: Classrooms	2018/19	1,400,000
5.	Goliba primary	Proposed renovation of 4NO: CLASSROOMS	2020/2021-proposed	1,200,000
6.	Kangemi primary school	Proposed renovation of 3NO: CLASSROOMS	2020/2021-proposed	900,000

KATANGI WARD (Monday 31/08/2020)

s/n	Name of the project	Activity	Financial year	amount
1.	Kimuuni primary school	Renovation of 4no. classrooms	2020/2021 (proposed)	1,200,000.00
2.	Ting'ang'a primary school	Renovation of 4no. classrooms	2020/2021 (proposed)	1,200,000.00
3.	Katangi township primary school	Renovation of 3no. classrooms	2020/2021 (proposed)	900,000.00
4.	Mbuini primary school	Renovation of 3no. classrooms	2020/2021 (proposed)	1,200,000.00
5.	Yumbuni primary school	Renovation of 2no. classrooms	2020/2021 (proposed)	600,000.00
6.	Syokisinga primary school	Renovation of 3no. classrooms	2020/2021 (proposed)	900,000.00
7.	Kiamani primary school	Renovation of 3no. classrooms	2020/2021 (proposed)	900,000.00
8.	Kaliani primary school	Renovation of 3no. classrooms	2020/2021 (proposed)	900,000.00
9.	Kiuukuni primary school	Renovation of 3no. classrooms	2020/2021 (proposed)	900,000.00

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IKOMBE WARD {Wednesday 01/09/2020}

S/N	Name of the project	Activity	Financial year	amount
1.	Kiimani primary school	Renovation of 3no. classrooms	2020/2021 (proposed)	900,000.00
2.	Kionyweni primary school	Renovation of 4no. classrooms	2020/2021 (proposed)	1,200,000.00
3.	Kitololo primary school	Renovation of 4no. classrooms	2020/2021 (proposed)	1,200,000.00
4.	Kangoko primary school	Renovation of 8no. classrooms	2020/2021 (proposed)	2,400,000.00
5.	AIC Kasooni primary	Renovation of 2no. classrooms	2020/2021 (proposed)	600,000.00

KITHIMANI WARD {Friday 04/09/2020}

S/N	Name of the project	Activity	Financial year	amount
1.	Makutano ABC primary school	Renovation of 3no. classrooms	2020/2021 (proposed)	900,000.00
2.	Kamweani primary school	Renovation of 3no. classrooms	2020/2021 (proposed)	900,000.00
3.	Kithendu primary school	Renovation of 4no. classrooms	2020/2021 (proposed)	1,200,000.00
4.	Sofia primary school	Renovation of 4no. classrooms	2020/2021 (proposed)	1,200,000.00

MATUUWARD {Monday 07/09/2020}

S/N	Name of the project	Activity	Financial year	amount
1.	Kaonyweni primary school	Renovation of 5no. classrooms	2020/2021 (proposed)	1,500,000.00
2.	Masewani primary school	Renovation of 4no. classrooms	2020/2021 (proposed)	1,200,000.00
3.	Mbingoni primary school	Renovation of 3no. classrooms	2020/2021 (proposed)	900,000.00
4.	kwosau primary school	Renovation of 4no. classrooms	2020/2021 (proposed)	900,000.00

MIN 5/25/08/2020: PROJECT PROPOSAL FOR 2020/2021 FINANCIAL YEAR

The NG-CDFC chairman explained to the committee that the allocation of this financial year 2020/2021 was kshs137,088,879.31 and today the committees responsibility was to forward the various projects that required funding, all over the constituency consistent to the ward reports prepared 2019/2020 financial year, the constituency's strategic plan and in line with the big four agenda.

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The chairman also, asked members to identify ongoing projects in their individual wards if any as priority for funding.

The Member of National Assembly-Yatta constituency Hon Charles Kilonzo was keen to take the members through the strategic plan, BIG 4 Agenda and Vision 2030 and noted the key target areas to be incorporated into the project proposal to achieve set goals.

The members agreed on the following issues,

- That the allocation for construction of one classroom will be allocated kshs850,000.00 and due to COVID 19 pandemic members agreed the installation of hand washing points be incorporated in the Bill of Quantities prepared by the technical officer so as to enable prevention against the spread of the disease in adherence to the guidelines given by the ministry of education on every school having hand washing points and provision of thermo guns as stipulated by the ministry of health.
- The members agreed to distribute funds within the ward in respect to the number of institutions in the respective wards so that the wards with more institution are funded relatively.
- Members also agreed to prioritize the unfinished projects which included,
 - i. KMTC Matuu-dining hall-completion activity being Putting wall tiles, paving slab 112Sm, terrazzo floor 320Sm, fascia and verge Board 100Lm and rainwater goods-gutters 58 Lm for dining hall and 62Lm for administration block as follows; 100*75mm box gutters, block ends with 75mm dia outlet, 75mm down pipe, swaron neck bends and house shoe bends to completion and amount allocated was kshs1,200,000.00.
 - ii. KMTC Matuu-tuition block being completion of the KMTC tuition block consisting of 4no.classrooms in ground floor and 4no.classrooms in the first floor through putting Paving slabs 113Sm, terrazzo paving 684Sm, plastering and painting soffits of suspended slab 352Sm and rain water goods-gutters (77Lm) as follows; 100*75mm box gutters, block ends with 75mm dia outlet, 75mm down pipe, swaron neck bends and house shoe bends to completion and amount allocated was kshs2,000,000.00.
 - iii. KMTC Matuu -the activity being Completion of Fencing 5 acre land with concrete posts, barbed wire and chain link on the sides and back and perimeter wall fencing at the front phase and installation of a gate to completion and the amount allocated was kshs2,100,000.00.
 - iv. Katangi Technical Training Institute- the members agreed to do additional funds of kshs500,000.00 for construction of 100persons septic tank and ablution block consisting of 6door and 1 urinal and associated mechanical works to completion after which kshs2,500,000.00 was allocated through a re-allocation.

Also, members agreed to fund new projects for tertiary as follows,

- i. KMTC-Matuu-the activity being Construction of cabro paving- machinery and mobilization, preliminaries, sub base and compaction, paving blocks laying 1200sm and guard house at kshs3,800,000.00.
- ii. Katangi Technical Training Institute-kshs5,000,000.00 was funded for Construction of cabro paving-preliminaries, machinery and mobilization levelling, sub base and compaction, paving blocks laying 1600Sm and guard house.

The total amount therefore the committee agreed to allocate funds for tertiary was kshs14,600,000.00

- NG_CDF yatta received 52 laptops from the ministry of ICT, Innovation and Youth Affairs to be distributed to the ICT Hubs procured in the financial year 2017/2018 being 13 laptops per hub to offer growth and entrepreneurship among the unemployed youth. The committee realized this was not possible since schools installed with the hubs did not have free working space and also not assessable to the general public thus the objective may not be achieved. Therefore, it was proposed that the laptops be set up at different sites from the institutions with ICT Hubs which were proposed to be Yatta NGCDF office, Katangi Constituency office and

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Kithimani Youth Empowerment centre to enable achievement of objective to fast growth and entrepreneurship among the unemployed youth. Therefore Yatta NG-CDF office was allocated kshs 663,656.59, Katangi Constituency Office with kshs239,400.00 and Kithimani Youth Empowerment Center with kshs239,400.00. Therefore the total amount of kshs2,442,456.59 was to be funded in the proposal 2020/2021.

Members therefore agreed to equip those stations with desks, window grills, door grills, laptop cable locks, IT chairs, mini trunk, twin socket outlets, cables and extensions for centers to be operational.

The committee also agreed to provide internet connectivity to those centers at kshs150,000.00 per station and the recurrent expenditure to be provided by host station as agreed with them

- Members agreed not to do sporting activities but instead equip gym at Kithimani Youth Empowerment Center owned by the ministry of ICT, Innovation and Youth Affairs and where the sub-county youth officer is in charge of the day to day running of the center therefore the equipment to be provided will safe and used for the intended purpose by the youth of the constituency. The member therefore agreed to do an allocation of kshs850,000.00 for the equipment and request letters from the Youth Officer in charge of kithimani youth empowerment center and constituency manager to accept to meet recurrent expenditure.
- Members also agreed to equip all laboratories funded in financial year 2019/2020.

The NG-CDFC chairman tabled all the projects one by one as derived from the list of priority projects at the ward level. All members were of the opinion that the list comply with what emanated from the wards and unanimously endorsed the projects to be forwarded to the NG-CDF as follows:-

PROJECT NAME	ORIGINAL COST	CUMMULATIVE ALLOCATION	PROJECT ACTIVITY	AMOUNT	CURRENT STATUS
ADMINISTRATION					
Employees' salaries	3,188,760.00	-	Payment of staff salaries	3,188,760.00	New
Gratuity	782,464.80	-	Staff gratuity	782,464.80	New
Committee Allowances	855,000.00	-	Payment of Committee sitting allowances	855,000.00	New
Goods & Services	3,192,587.96	-	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea and PA System.	3,192,587.96	New
P.A.Y.E	43,920.00	-	Payment of PAYE deductions	43,920.00	New
N.S.S.F	57,600.00	-	Payment of NSSF Deductions	57,600.00	New
N.H.I.F	105,000.00	-	Payment of NHIF deduction	105,000.00	New
SUB-TOTAL				8,225,332.76	
MONITORING & EVALUATION					
Committee Allowances	700,000.00	-	Payment of Committee sitting allowances	700,000.00	New




Goods And Services	912,666.38	-	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence.	912,666.38	New
NGCDFC/PMC Capacity Building	2,500,000.00	-	Undertake Training of the PMCs/NG-CDFCs/ staff on NG-CDF Related issues	2,500,000.00	New
SUB-TOTAL				4,112,666.38	
NG-CDF OFFICE					
NG-CDF Office-Matuu	150,000.00	-	Internet connectivity at NG-CDF office-matuu	150,000.00	New
NG-CDF Office-Matuu	663,656.59	-	Installation of I.T items in I.T room; 15 IT room desks @Kshs.330,000, window grills @Kshs.10,000, door grills @Kshs.5,656.59, 15 laptop cable locks @Kshs.75,000, 15 cyber chairs @Kshs.90,000, mini trunk 70 meters @Kshs.70,000, 15 twin socket outlets @Kshs.15,000, cables 50 meters @Kshs.50,000 and 15 extensions @Kshs.18,000	663,656.59	New
Katangi constituency office	150,000.00	-	Internet connectivity at Katangi constituency office	150,000.00	New
Katangi constituency office	239,400.00	-	Installation of I.T items in I.T room; 7 IT room desks @Kshs.154,000 7 laptop cable locks @Kshs.35,000 7 IT room chairs @Kshs.42,000 7 extensions @Kshs.8,400	239,400.00	New
SUB-TOTAL				1,203,056.59	
EMERGENCY					
Emergency	7,192,206.90	-	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,206.90	New
SUB-TOTAL				7,192,206.90	
BURSARY					
Bursary secondary Schools	22,848,146.56	-	Payment Of Bursary To Needy Students IN SECONDARY SCHOOLS	22,848,146.56	New
Bursary tertiary institutions	11,424,073.27	-	Payment Of Bursary To Needy Students IN	11,424,073.27	New

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				TERTIARY INSTITUTIONS		
SUB-TOTAL					34,272,219.83	
TERTIARY						
Kenya Medical Training College Matuu-dining hall	6,600,000.00	5,400,000	Completion of KMTC dining hall capacity of 200students (Putting wall tiles, paving slab 112Sm, terrazzo floor 320Sm, fascia and verge Board 100Lm and rainwater goods-gutters 58 Lm for dining hall and 62Lm for administration block as follows; 100*75mm box gutters, block ends with 75mm dia outlet, 75mm down pipe, swaron neck bends and house shoe bends) to completion.	1,200,000.00	ongoing	
Kenya Medical Training College Matuu-tuition block	14,100,000.00	12,100,000	Completion of the KMTC tuition block consisting of 4no.classrooms in ground floor and 4no.classrooms in the first flour. (Paving slabs 113Sm, terrazzo paving 684Sm, plastering and painting soffits of suspended slab 352Sm and rain water goods-gutters (77Lm) as follows; 100*75mm box gutters, block ends with 75mm dia outlet, 75mm down pipe, swaron neck bends and house shoe bends to completion.	2,000,000.00	ongoing	
Kenya Medical Training College Matuu	3,100,000.00	1,000,000	Completion of Fencing 5 acre land with concrete posts, barbed wireand chain link on the sides and back and perimeter wall fencing at the front phase and installation of a gate to completion. (see appendix 2)	2,100,000.00	ongoing	
Kenya Medical Training College Matuu	3,800,000.00	-	Construction of cabro paving- machinery and mobilization, preliminaries, sub base and compaction, paving blocks laying 1200sm and guard	3,800,000.00	New	

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Katangi Technical Training Institute	3,000,000.00	2,500,000	house(kshs3,800,000.00) Additional funds for Construction of 100 person's septic tank and ablution block (6door and 1 urinal) and associated mechanical works to completion. kshs.2,500,000.00 was allocated through a re-allocation.	500,000.00	Ongoing
Katangi Technical Training Institute	5,000,000.00	-	Construction of cabro paving-preliminaries, machinery and mobilization levelling, sub base and compaction, paving blocks laying 1600Sm and guard house (kshs.5,000,0000.00)	5,000,000.00	New
SUB-TOTAL				14,600,000.00	
SECONDARY SCHOOLS					
Kwa Mwatu secondary school	2,000,000.00	-	Construction of science laboratory to completion capacity of 50 students without equipping.	2,000,000.00	New
Mukalala secondary school	600,000.00	-	Installation of Science Laboratory fittings (worktops and gas installation) to completion.	600,000.00	New
Iviani secondary school	850,000.00	-	Construction of 1No.classroom to completion	850,000.00	New
Kwakulu secondary school	850,000.00	-	Construction of 1No.classroom to completion	850,000.00	New
St. Charles Uvouni secondary school	600,000.00	-	Installation of science laboratory fittings (worktops and gas installation) to completion.	600,000.00	New
Kaloleni secondary school	2,000,000.00	-	Construction of science laboratory to completion capacity of 50 students	2,000,000.00	New

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			without equipping.		
Kalukuni secondary school	850,000.00		Construction of 1 No. classroom completion	850,000.00	New
Kwa kitema secondary school	648,000.00		Installation of science laboratory (worktops and gas installation) to completion	648,000.00	New
Kavingo secondary school	600,000.00		Construction of an ablution block (4door bathrooms and 2door pit latrines) to completion.	600,000.00	New
Yumbuni secondary school	600,000.00		Construction of an ablution block (4door bathrooms and 2door pit latrines) to completion.	600,000.00	New
Kikuyuni secondary school	600,000.00		Construction of an ablution block (4door bathrooms and 2door pit latrines) to completion.	600,000.00	New
Ngumbulu secondary school	600,000.00		Construction of an ablution block (4door bathrooms and 2door pit latrines) to completion.	600,000.00	New
Malatani secondary school	600,000.00		Installation of science laboratory (worktops and gas installation) to completion	600,000.00	New
Mangweti secondary school	2,000,000.00		Construction of science laboratory to completion capacity of 50 students without equipping.	2,000,000.00	New
Kionyweni secondary school	600,000.00		Installation of science laboratory (worktops and gas installation.) to completion	600,000.00	New
FR. Makewa	1,700,000.00		Construction of 2 No. classrooms	1,700,000.00	New

FR. Makewa



ndary school			completion		
RGC Emmanuel Muusini high school	850,000.00		Construction of 1No.classroom to completion	850,000.00	New
Kithito secondary school	600,000.00		Installation of science laboratory fittings (worktops and gas installation.) to completion	600,000.00	New
SUB-TOTAL				17,148,000.00	
PRIMARY					
Mukalala primary school	900,000.00		Renovation of 3No.classrooms (roofing, plastering, flooring, painting, windows, doors and extension of verandah to the 3no.classrooms) to completion	900,000.00	New
Kaonyweni primary school	1,500,000.00		Renovation of 5No.classrooms (roof covering, plastering, flooring, painting, windows and doors and extension of verandah to the 5no.classrooms) to completion	1,500,000.00	New
Masewani primary school	1,200,000.00		Renovation of 4No.classrooms (roofing, plastering, flooring, painting, windows, doors and extension of verandah to the 4no.classrooms) to completion.	1,200,000.00	New
Kwosau primary school	900,000.00		Renovation of 4No.classrooms (roof covering, repair floor and plaster, painting, fix window panes to the windows and extension of verandah to the 4no.classrooms)to completion. The disparity	900,000.00	New

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			in cost is because the renovation works is not more intensive compared to others.		
Kwa mwatu primary school	850,000.00	-	Construction of 1No. classroom to completion	850,000.00	New
Mbingoni primary school	900,000.00	-	Renovation of 3No. classrooms (roofing, plastering, flooring, painting, windows, doors and extension of verandah to the 3no.classrooms) to completion	900,000.00	New
Inyanzaani primary school	850,000.00	-	Construction of 1No.classroom to completion	850,000.00	New
Kaloleni primary school	1,500,000.00	-	Renovation of 6No.classrooms (roof covering, repair of plaster and floor, painting, fixing window panes to the existing windows, doors and extension of verandah to the 6no.classrooms) to completion.	1,500,000.00	New
Kithuiani primary school	1,400,000.00	-	Renovation of 2No.classrooms and 2roomed office capacity of 10 teachers (raise superstructure walling, roofing, plastering, flooring, painting, windows and doors and extension of verandah to the 2no.classrooms) to completion	1,400,000.00	New
Kangemi primary school	1,200,000.00	-	Renovation of 4No.classrooms (roofing, plastering, flooring, painting, fix window panes to the existing	1,200,000.00	New

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			windows, doors and extension of verandah to the 4no.classrooms) to completion		
Ndalani primary school	850,000.00	-	Construction of 1No.classroom to completion	850,000.00	New
Ngoliba primary school	1,200,000.00	-	Renovation of 4No.classrooms (roofing, plastering, flooring, painting, windows and doors and extension of verandah to the 4no.classrooms) to completion	1,200,000.00	New
Kaumoni primary school	600,000.00	-	Renovation of 2No.classrooms (roofing, plastering, flooring, painting, windows and doors and extension of verandah to the 2no.classrooms) to completion	600,000.00	New
Kamweani primary school	900,000.00	-	Renovation of 3No.classrooms (roofing, plastering, flooring, painting, windows and doors) to completion	900,000.00	New
Makutano ABC primary school	900,000.00	-	Renovation of 3No.classrooms (roofing, plastering, flooring, painting, windows and doors) to completion	900,000.00	New
Sofia primary school	1,200,000.00	-	Renovation of 4No.classrooms (roofing, plastering, flooring, painting, windows, doors and extension of verandah to the 4no.classrooms) to completion	1,200,000.00	New

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Kambi ya ndeke primary school	850,000.00	-	Construction of 1No.classroom completion	850,000.00	New
Kithianioni primary school	850,000.00	-	Construction of 1No.classroom completion	850,000.00	New
Ye mwatu primary school	850,000.00	-	Construction of 1No.classroom completion	850,000.00	New
languni primary school	850,000.00	-	Construction of 1No.classroom completion	850,000.00	New
Kauukuni primary school	850,000.00	-	Construction of 1No.classroom completion	850,000.00	New
Kithendu primary school	1,300,000.00	-	Renovation of 4No.classrooms (roofing, plastering, flooring, painting, windows, doors and extension of verandah to the 4no.classrooms) to completion. The disparity in cost is because the renovation works is more intensive compared to others.	1,300,000.00	New
Kaliani primary school	900,000.00	-	Renovation of 3No.classrooms (roofing, plastering, flooring, painting, windows and doors and extension of verandah to the 3no.classrooms) to completion.	900,000.00	New
Syokisinga primary school	900,000.00	-	Renovation of 3No.classrooms (roofing, plastering, flooring, painting, windows and doors and extension of verandah to the 3no.classrooms) to	900,000.00	New

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			completion.		
Katangi township primary school	900,000.00	-	Renovation of 3No.classrooms (roofing, plastering, flooring, painting, windows and doors and extension of verandah to the 3no.classrooms) to completion.	900,000.00	New
Kiuukuni primary school	900,000.00	-	Renovation of 3No.classrooms (roofing, plastering, flooring, painting, windows and doors and extension of verandah to the 3no.classrooms) to completion.	900,000.00	New
Yumbuni primary school	600,000.00	-	Renovation of 2No.classrooms (roofing, plastering, flooring, painting, windows, doors and extension of verandah to the 2no.classrooms) to completion.	600,000.00	New
Katangi special school	850,000.00	-	Construction of 1No.classroom to completion	850,000.00	New
Katangi primary school	850,000.00	-	Construction of 1No.classroom to completion	850,000.00	New
St. Francis Morramuni primary school	850,000.00	-	Construction of 1No.classroom to completion	850,000.00	New
Kwa kisai primary school	850,000.00	-	Construction of 1No.classroom to completion	850,000.00	New
Kiamani primary school	900,000.00	-	Renovation of 3no.classrooms (roofing, doors, windows, plastering, painting,	900,000.00	New

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			flooring and extension of verandah to the 3no.classrooms) to completion		
Mbuini primary school	1,200,000.00	-	Renovation of 3no.classrooms (roofing, doors, windows, plastering, painting, flooring and extension of verandahs to the 3no.classrooms) and completion of 4no.classrooms verandahs to completion. The disparity in allocation of funds is because the renovation works are more intensive compared to others.	1,200,000.00	New
Ting'ang'a primary school	1,200,000.00	-	Renovation of 4No.classrooms (roof covering, repair of internal plaster, cracked floor to the classrooms and extension of verandah to the 4no.classrooms, painting, fixing of the window panes to the existing windows and doors) to completion	1,200,000.00	New
Kimuni primary school	1,200,000.00	-	Renovation of 6No.classrooms (roof covering, plastering, flooring, painting, fixing of the window panes to the existing windows, raise headroom to 3000mm, extension of verandah to the 6no.classrooms and doors) to completion. The disparity in allocation of funds is because the renovation works are not	1,200,000.00	New





			more intensive compared to others.		
Kiimani primary school	900,000.00	-	Renovation of 3No.classrooms (roof covering, plastering, painting, fixing of window panes to the existing windows and extension of verandah to the 3no.classrooms) to completion	900,000.00	New
Kathamani primary school	850,000.00	-	Construction of 1No.classroom to completion	850,000.00	New
Kitololo primary school	1,200,000.00	-	Renovation of 4No.classrooms (roof covering, plastering, flooring, painting, extension of verandah to the 4no.classrooms, fix window panes to the existing windows and doors) to completion	1,200,000.00	New
Kionyweni primary school	1,200,000.00	-	Renovation of 4No.classrooms (roofing, plastering, flooring, painting, windows and doors and extension of verandah to the 4no.classrooms) to completion	1,200,000.00	New
Ndalasyani primary school	850,000.00	-	Construction of 1No.classroom to completion	850,000.00	New
A.I.C Kasooni primary school	600,000.00	-	Renovation of 2No.classrooms (plastering, painting, windows and doors and extension of verandah to the 2no.classrooms) to completion	600,000.00	New

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Kangoko primary school	2,400,000.00	-	Renovation of 8No.classrooms (roofing, plastering, flooring, painting, extension of verandah to the 8no.classrooms, windows and doors and raising headroom to 3000mm) to completion	2,400,000.00	New
Ikombe day & boarding primary school	850,000.00	-	Construction of 1no.classroom to completion	850,000.00	New
Malivini primary school	850,000.00	-	Construction of 1no.classroom to completion	850,000.00	New
Myumbuni primary school	600,000.00	-	Renovation of 2no.classrooms (roofing, plastering, flooring, painting, windows and doors and extension of verandah to the 2no.classrooms)) to completion	600,000.00	New
SUB-TOTAL				44,800,000.00	
SECURITY					
Kaluluini Assistant chief's office	1,218,000.00	-	Construction of a 3 roomed assistant chief's office @ kshs968,000.00capacity of 5 persons each room and 2 door pit latrine at kshs250,000.00 to completion	1,218,000.00	New
Assistant chief's office-kikesa	534,000.00	-	Renovation of 3roomed Assistant chief's office (replacement of 3doors, flooring, roofing and painting) to completion.	534,000.00	New
Katangi police land	2,000,000.00	-	Fencing of 2acre land with chain link reinforced with concrete columns and straining wire phase 1 (not to completion).	1,000,000.00	New

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@Kshs.258,000, 1
Dumbbell
flat/incline/decline bench
@Kshs.40,000, 1 Cross
trainer @Kshs.102,000,
1gym full set workout
bench @Kshs.147,000, 1
Spinning Bike
@Kshs.78,000, 2 Twist
stepper @Kshs.52,000,
10Training mats
@Kshs.10,000, 10
Skipping ropes
@Kshs.4,000, 10 Tummy
trimmer @Kshs.27,000, 3
Chest expander
@Kshs.17,700, 5 Dart
board @Kshs.25,000, 3
Resistance machine
@Kshs.11,700, 2 Que
sticks @Kshs.10,400, 1
pool ball @Kshs.7,200



Kithimani Youth Empowerment Center	150,000.00	-	Internet connectivity @ kshs150,000.00 at Youth Empowerment Center- kithimani (the center is owned by the Ministry of ICT, Innovation and Youth Affairs. Ownership and sustainability see appendix 4.	150,000.00	New
Kithimani Youth Empowerment Center	239,400.00	-	Installation of I.T items in the I.T room; 7 IT room desks @Kshs.154,000, 7 laptop cable locks @Kshs.35,000, 7 IT room chairs @Kshs.42,000, 7 extensions @Kshs.8,400	239,400.00	New
Kathangathini primary school borehole	1,093,996.85	-	Reviving of Kathangathini primary borehole through installation of the faulty pump (120m dimensions and capacity of 2.5 Cubic Meters per hour) and flushing of the borehole.	1,093,996.85	New
SUB-TOTAL				2,333,396.85	
GRAND TOTAL				137,088,879.31	

MIN 6/25/08/2020:A.O.B

➤ **Projects Opening**

The chairman reported to the committee that KMTC and Katangi Technical Training Institute projects were complete.

The Fund Account Manager was requested to set date for handing over of those projects to the users in which the date was agreed to be towards end of September for KMTC and a date to be confirmed for Katangi TTI.

➤ **Purchase Of Masks**

The members agreed to purchase masks for students/pupils once the schools re-open due to COVID 19 pandemic which exposes threat and danger to the students and the community at large.

They agreed the matter will be taken with emergency.

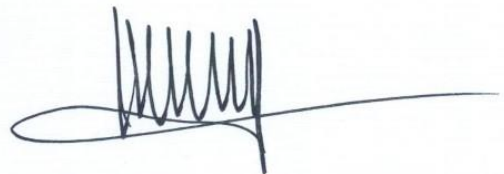
➤ **Re-Allocations**

The Fund Account Manager informed members that the re-allocations for St. Austin Matuu day secondary school, Kithendu secondary school and Katangi Technical Training Institute had already been sent to NGCDF Board only waiting for approval.

The members therefore agreed once approved, the funds will be transferred to the respective accounts immediately and project implementation to start right away.

➤ **Closure of Project Management Committee Accounts-** after deliberation the members agreed the projects which have been successfully complete for financial year 2019/2020 and the facilities handed over to users, their accounts be closed and their balances remitted back to Yatta NG-CDF Main account after which the Fund Account Manager was requested to report back the total amount of the saving so that the committee could request various projects for approval from the NGCDF Board.







MIN 7/25/08/2020: APPROVAL OF PAYMENTS

1. The members approved payment of ksh306, 000.00 for M&E for as summarized below.
 - Kshs 176, 000.00 for allowances for 5days
 - Kshs50, 000.00 for lunches for 5days
 - Kshs50, 000.00 for fuel for 5days.
 - Ksh 30,000 for opening of Katangi T.T.I projects.
2. Kshs150,000.00 as allowances for Fund Account Manager, NGCDF chairman and YAtta Sub-County Accountant for the seminar they will be attending for signing of 2020/2021 performance contract and review of financial statements.
3. Kshs100,000.00 to Sana Sana filling station for fuel.
4. Kshs100,000.00 for office use.
5. Kshs2,027,354.48 to be paid for the supply of sports items balances which had not been supplied for financial year 2019/2020.

There being no any other business the meeting ended at 4.00pm by word of prayer from Rita Makena

Minutes confirmed without amendments.

Chairman Samuel MAKASI SIGN  DATE _____

Secretary EUNICE MWANZIRA SIGN  DATE _____

076/2630205	Secondary School Projects	17,148,000.00
076/2630204	Primary School Projects	44,800,000.00
076/2640507	Security Projects	3,202,000.00
076/2640504	others	2,333,396.85
Total		137,088,879.31

Chairman NG-CDF Committee: Samuel Makasi

Signature:  Date: 30th September, 2020.

Fund Account Manager: Lorna Muthoni

Signature.....Date: 30th September, 2020.