01st February, 2018

**FY 2017-2018 PROPOSAL MEETING-FINANCIAL YEAR 2017/2018**

**MINUTES OF KANGUNDO NG- CDF MEETING HELD ON FRIDAY 15TH JANUARY 2017 IN THE NG-CDF BOARDROOM AT 10.00 A.M.**

**MEMBERS PRESENT**

1. Justine Nelima -DCC
2. Wesley K. Ngeno- FAM
3. Stephen Mutua- Member
4. Cosmas Kinguyu- Member
5. Belita Mutie- Chairperson
6. John Nzuki- Member
7. Cecilia Ndunge- Member
8. Mary Ngila - Secretary
9. Stephen Mutunga- Member
10. -
11. James Kilonzo Kivondo

**In-Attendance.**

1. Cyrus Njau District Accountant
2. Augustine Kanyi Sub county Works Officer
3. Mr. Kamande Sub county Procurement officer
4. yrus Njau District Accountant
5. Cyrus Njau District Accountant **PREAMBLE**

The Chairman welcomed all members for the day’s meeting and requested John Nzuki to open with a word of prayer.

**AGENDA**

1. Confirmation of previous Minutes.
2. Matters arising.
3. Projects Proposals 2017/18.
4. A.O.B

**MIN 01/15/01/2018 CONFIRMATION OF PREVIOUS MINUTES**

The Secretary read the previous minutes to the Members and the same was proposed Stephen Mutunga and seconded by Stephen Mutua

**MIN 02/15/05/2018 MATTERS ARISING.**

There were no matters arising from the previous minutes.

**MIN 03/15/01/2018 PROJECTS PROPOSALS 2017/18**

The Fund Account Manager informed members that the constituency had been allocated a total of Kshs.86, 810,344.82 in the financial year 2017/18 the Constituency have also been asked to identify 4NO: Innovation hubs projects site and set aside Kshs 4,677,027.20. Further the 5% emergency is Kshs 4,568,965.52 and 2017\_2022 Strategic plan at Kshs 3,500,000. The committee prioritized and approved the funding of the following 2017/18 projects as tabulated below:-

|  |  |  |
| --- | --- | --- |
| **PROJECT NAME** | **CURRENT PROJECT ACTIVITY** | **AMOUNT ALLOCATED** |
| Employees Salaries | Payment of staff salaries and gratuity | 1,500,000.00 |
| Goods and Services | Purchase of fuel, Office/Vehicle repairs and maintenance, printing, stationery, telephone, Electricity, travel and subsistence, office tea, etc. | 1,212,737.00 |
| NSSF | Payment of NSSF Deductions | 35,000.00 |
| NHIF | Payment of NHIF Deductions | 60,000.00 |
| Committee Allowances | Payment of NG-CDF Committee members sitting allowances | 1,800,000.00 |
| Emergency | Fund emergencies within the constituency | 4,568,965.52 |
| Goods and Services | Purchase of fuel, repairs and maintenance, printing, stationery, Airtime and refreshments | 92,482.71 |
| Committee Allowances | Payment of Committee monitoring & evaluation allowances | 1,211,385.29 |
| CDFC/PMC Capacity Building | Undertake Training of the PMCs/CDFCs on CDF Related issues | 1,000,000.00 |
| Sports | Organizing constituency sports tournaments, where the Winning teams will be awarded Trophies, Uniforms & Balls. | 1,535,912.57 |
| Bursary Secondary Schools | To award bursary for needy students in the constituency | 5,500,000.00 |
| Bursary Tertiary Schools | To award bursary for needy students in the constituency | 21,200,000.00 |
| Kathithyamaa Primary School | I Block -8 door Toilet, Branded Metal Gate With column &Compound fencing with Treated pole & Barbed wire | 1,500,000.00 |
| Kithunthi Primary School | I Block -8 door Toilet-Kes 550,000, Branded Metal Gate With column &Compound fencing with Treated pole & Barbed wire-Kes 850,000 | 1,500,000.00 |
| Kavilinguni Primary School | I Block -8 door Toilet-Kes 550,000, Branded Metal Gate With column &Compound fencing with Treated pole & Barbed wire-Kes 850,000 | 1,500,000.00 |
| Kyevaluki Primary school | I Block -8 door Toilet-Kes 550,000, Branded Metal Gate With column &Compound fencing with Treated pole & Barbed wire-Kes 850,000 | 1,500,000.00 |
| Kiomo Primary school | I Block -8 door Toilet, Branded Metal Gate With column &Compound fencing with Treated pole & Barbed wire | 1,500,000.00 |
| Kathome Primary school | I Block -8 door Toilet-Kes 550,000, Branded Metal Gate With column &Compound fencing with Treated pole & Barbed wire-Kes 850,000 | 1,500,000.00 |
| Kawethei S.A. Primary school | I Block -8 door Toilet-Kes 550,000, Branded Metal Gate With column &Compound fencing with Treated pole & Barbed wire-Kes 850,000 | 1,500,000.00 |
| Iietune Primary school | I Block -8 door Toilet-Kes 550,000, Branded Metal Gate With column &Compound fencing with Treated pole & Barbed wire-Kes 850,000 | 1,500,000.00 |
| Kikambuani Primary school | I Block -8 door Toilet-Kes 550,000, Branded Metal Gate With column &Compound fencing with Treated pole & Barbed wire-Kes 850,000 | 1,500,000.00 |
| Mukuyuni Primary school | I Block -8 door Toilet-Kes 550,000, Branded Metal Gate With column &Compound fencing with Treated pole & Barbed wire-Kes 850,000 | 1,500,000.00 |
| Syanthi S.A. Primary school | I Block -8 door Toilet-Kes 550,000, Branded Metal Gate With column &Compound fencing with Treated pole & Barbed wire-Kes 850,000 | 1,500,000.00 |
| Kitwii Boys Primary school | I Block -8 door Toilet-Kes 550,000, Branded Metal Gate With column &Compound fencing with Treated pole & Barbed wire-Kes 850,000 | 1,500,000.00 |
| Kwamwilile Primary school | I Block -8 door Toilet-Kes 550,000, Branded Metal Gate With column &Compound fencing with Treated pole & Barbed wire-Kes 850,000 | 1,500,000.00 |
| Mususye Primary school | I Block -8 door Toilet-Kes 550,000, Branded Metal Gate With column &Compound fencing with Treated pole & Barbed wire-Kes 850,000 | 1,500,000.00 |
| Kivuluni Primary school | I Block -8 door Toilet-Kes 550,000, Branded Metal Gate With column &Compound fencing with Treated pole & Barbed wire-Kes 850,000 | 1,500,000.00 |
| Miu ABC Primary School | I Block -8 door Toilet-Kes 550,000, Branded Metal Gate With column &Compound fencing with Treated pole & Barbed wire-Kes 850,000 | 1,500,000.00 |
| Kamutonga Primary school | I Block -8 door Toilet-Kes 550,000, Branded Metal Gate With column &Compound fencing with Treated pole & Barbed wire-Kes 850,000 | 1,500,000.00 |
| Kangundo AIC Primary school | I Block -8 door Toilet-Kes 550,000, Branded Metal Gate With column &Compound fencing with Treated pole & Barbed wire-Kes 850,000 | 1,500,000.00 |
| Matetani Primary school | I Block -8 door Toilet-Kes 550,000, Branded Metal Gate With column &Compound fencing with Treated pole & Barbed wire-Kes 850,000 | 1,500,000.00 |
| Mbusyani Primary School | Purchase of 1 acre of land for school infrastructure expansion | 1,500,000.00 |
| Kitwii Chief Office | Purchase of 1 acre land for Ast. Chief & Chief’s office | 1,500,000.00 |
| Kangundo NG CDF Office | Construction of Office Stone Perimeter wall and Double Steel Metal gate | 3,900,000.00 |
| Kangundo NG CDF Office | NG CDF Office Landscaping, stone pitching, Beautification and paving slabs | 1,535,912.57 |
| Kangundo NG CDF Office | Staff Desks & tables, Metal & Wooden File cabinets, Boardroom desk & Tables, Receptions Seats, tables & Secretary Desk. | 1,500,000.00 |
| Kangundo NG CDF Office | Purchase, Installation & Commissioning of LAN (Voice and Data), PABX, Communication Equipment | 480,921.96 |
| Constituency Strategic Plan | Consultative, Validation forums, Consultancy fee, Fact sheet data collection, printing &launching of 5 years Strategic plan for Kangundo NG CDF. 2018-2022 | 3,500,000.00 |
| Constituency Innovation Hubs Project | Implementation of 4 Constituency Innovation Hubs - In NG CDF Office, Matungulu Boys, Kivaani Primary School, Kakuyuni Primary School –each Ksh 1,169,256.80 | 4,677,027.20 |
| **TOTAL** |  | **86,810.344.82** |

**MIN 04/15/01/2018 A.O.B**

There being no other business the meeting ended at 1.00 p.m with a word of prayer from John Nzuki.

**Minutes Compiled By**,

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MARY CATHERINE NGILA, SECRETARY Dated: -----------------------------------

**Minutes Approved By,**

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BERITA MUTIE MUTHIKE,