



**Kangundo National Government Constituency Development Fund**  
Behind Kangundo Sub County Offices  
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**NG-CDF KANGUNDO**

**MINUTES OF KANGUNDO NG-CDF COMMITTEE MEETING HELD ON 11<sup>th</sup> SEPTEMBER 2020 AT THE NGCDFC BOARDROOM**

**Members Present:**


1. John Nzuki Kituku- Chairperson
2. Catherine Mary Ngila- Secretary
3. Willis Mwenda- Fund account manager
4. Cosmas Kinguyu Kalavi- Member
5. Belita M. Mutie - Member
6. Cecilia Nduge- Member
7. Stephen Mutunga- Member
8. James Kilonzo Kivondo- Member
9. Stephen Mutua- Member
10. Daniel Kivulu- ACC 2

**Agenda**

1. Confirmation of previous minutes
2. Transfer of Funds
3. Proposal 2020-2021
4. Payment of Office Project Contractor
5. AOB

**KANG- CDFC MIN 01:11/09/2020 CONFIRMATION OF PREVIOUS MINUTES**

The Chairperson called the meeting to order at 11.30am and invited a word of prayer from Catherine Ngila. The FAM then read the minutes of the previous meeting which were confirmed as a true copy. Stephen Mutunga proposed and he was seconded by Cecilia Nduge.

**KANG-CDFC MIN 02: 11/09/2020 TRANSFER OF FUNDS**



**NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND KANGUNDO**  
**PROJECT PROPOSAL 2020/2021 FINANCIAL YEAR**

**CODELIST**

Project Name	G.F.S CODE	Original Cost/ Contract sum	Cumulative allocation	Current Project activity	Amount Allocated	Current Status
Employees' Salaries and gratuity	Administration 4-016-077-					
	2110000-100-2020/21-001	4,143,886.01	0	Payment of staff salaries(Kshs 2,581,200) and gratuity(Kshs 1,562,686.01)	4,143,886.01	New
Goods and Services	4-016-077-					
	2110000-100-2020/21-002	1,979,746.75	0	Purchase of Fuel, Office/Vehicle repairs and maintenance, printing, stationery, telephone, electricity, travel and subsistence, office tea	1,979,746.75	New
NSSF	4-016-077-					
	2120101-100-2019/20-003	103,680.00	0	Payment of NSSF Deductions	103,680.00	New
Committee expenses	4-016-077-					
	2210802-100-2019/20-005	2,000,000.00	0	Payment of NG-CDF Committee members Expenses: Allowances, transport, conferences	2,000,000.00	New
				<b>TOTAL</b>	<b>8,227,312.76</b>	

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Project Name	G.F.S CODE	Original Cost/Contract sum	Cumulative allocation	Current Project activity	Amount Allocated	Current Status
Emergency	Emergency Reserve 4-016-077-2640200-101-2020/21-001	7,192,206.90	0	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,206.90	New
Goods and Services	Monitoring and Evaluation 4-016-077-2210000-111-2020/21-001	100,000.00	0	Purchase of Fuel, Office/Vehicle repairs and maintenance, printing, stationery, telephone, travel and subsistence	100,000.00	New
Committee expenses	4-016-077-2210802-111-2020/21-002	2,713,656.38	0	Payment of NG-CDF Committee members Expenses: Allowances, transport, conferences	2,713,656.38	New
CDFC/PMC Capacity Building	4-016-077-2210700-111-2020/21-003	1,300,000.00	0	Undertaking Training of the PMCs/ NG CDCFs on NG CDF Related issues, benchmarking and other trainings	1,300,000.00	New
				<b>TOTAL</b>	<b>4,113,656.38</b>	
Sports	Sports 4-016-077-2640509-112-2020/21-001	2,742,437.59	0	Organizing constituency sports tournaments, where the participating and Winning teams will be awarded with trophies, Uniforms and balls.	2,742,437.59	New

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Project Name	G.F.S CODE	Original Cost/Contract sum	Cumulative allocation	Current Project activity	Amount Allocated	Current Status
Matetani Secondary School	Environment 4-016-077-2640510-108-2020/21-001	342,804.70	0	Purchase and installation of 10,000 litres water tank(Ksh 90,000), masonry base construction(Kshs 150,000) and water gutters and pipes(Kshs 102,804.7) for four classrooms	342,804.70	New
Muisuni Secondary School	4-016-077-2640510-108-2020/21-002	342,804.70	0	Purchase and installation of 10,000 litres water tank(Ksh 90,000), masonry base construction(Kshs 150,000) and water gutters and pipes(Kshs 102,804.7) for four classrooms	342,804.70	New
Mukuyuni S.A Secondary School	4-016-077-2640510-108-2020/21-003	342,804.70	0	Purchase and installation of 10,000 litres water tank(Ksh 90,000), masonry base construction(Kshs 150,000) and water gutters and pipes(Kshs 102,804.7) for four classrooms	342,804.70	New
MIU ABC Kiamba Secondary School	4-016-077-2640510-108-2020/21-004	342,804.70	0	Purchase and installation of 10,000 litres water tank(Ksh 90,000), masonry base construction(Kshs 150,000) and water gutters and pipes(Kshs 102,804.7) for four classrooms	342,804.70	New
Katheini Secondary School	4-016-077-2640510-108-2020/21-005	342,804.70	0	Purchase and installation of 10,000 litres water tank(Ksh 90,000), masonry base	342,804.70	New

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Project Name	G.F.S CODE	Original Cost/Contract sum	Cumulative allocation	Current Project activity	Amount Allocated	Current Status
Kwakathule Secondary School	4-016-077-2640510-108-2019/20-006	342,804.70	0	construction(Kshs 150,000) and water gutters and pipes(Kshs 102,804.7) for four classrooms	342,804.70	New
Kangundo Police Station	4-016-077-2640510-108-2019/20-008	342,804.70	0	Purchase and installation of 10,000 litres water tank(Ksh 90,000), masonry base construction(Kshs 150,000) and water gutters and pipes(Kshs 102,804.7) for four classrooms	342,804.70	New
Kangundo DCC Office	4-016-077-2640510-108-2019/20-009	342,804.70	0	Purchase and installation of 10,000 litres water tank(Ksh 90,000), masonry base construction(Kshs 150,000) and water gutters and pipes(Kshs 102,804.7) for the office	342,804.70	
				<b>TOTAL</b>	<b>2,742,437.6</b>	
<b>BURSARY</b>						
Bursary for Secondary Schools	4-016-077-2640101-103-2020/21-001	25,009,701.87	0	Payment of Bursary to needy students	24,309,701.87	New
Bursary tertiary schools	4-016-077-2640102-103-	10,194,126.2	0	Payment of Bursary to needy	10,194,126.21	New




Project Name	G.F.S CODE	Original Cost/Contract sum	Cumulative allocation	Current Project activity	Amount Allocated	Current Status
	2020/21-002	1		students		
				<b>TOTAL</b>	<b>34,503,828.08</b>	
<b>PRIMARY SCHOOLS</b>						
Matetani primary school	4-016-077-2630204-104-2020/21-001	1,600,000.00	0	Renovation of 4 classrooms to completion; New roof truss, new roof covering, flooring (Red oxide), windows, doors, new verandah, internal and external plaster, internal and external painting, electrical wiring, new lintel and rising of classes height.	1,600,000.00	New
Kyai primary school	4-016-077-2630204-104-2020/21-002	1,600,000.00	0	Renovation of 4 classrooms to completion; new roof truss, new roof covering, flooring (Red oxide), windows, doors, new verandah, internal and external plaster, internal and external painting, electrical wiring, new lintel and rising of classes height.	1,600,000.00	New
Kanzoeka H.G.M primary school	4-016-077-2630204-104-2020/21-003	1,200,000.00	0	Renovation of 3 classrooms to completion; new roof truss, new roof covering, flooring (Red oxide), windows, doors, new lintel, new verandah, internal and external plaster, internal and external painting and electrical	1,200,000.00	New

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Project Name	G.F.S CODE	Original Cost/Contract sum	Cumulative allocation	Current Project activity	Amount Allocated	Current Status
Kanzokea H.G.M primary school	4-016-077-2630204-104-2020/21-004	1,000,000.00	0	wiring) Construction of a Kitchen to completion	1,000,000.00	New
Masewani primary school	4-016-077-2630204-104-2020/21-005	2,400,000.00	0	Construction of 2 classrooms to completion	2,400,000.00	New
Ngulini primary school	4-016-077-2630204-104-2020/21-006	1,600,000.00	0	Renovation of 4 classrooms to completion; new roof truss, new roof covering, flooring (Red oxide), windows, doors, new verandah, internal and external plaster, internal and external painting and electrical wiring)	1,600,000.00	New
Kangundo AIC primary school	4-016-077-2630204-104-2020/21-007	1,600,000.00	0	Renovation of 4 classrooms to completion; new roof truss, new roof covering, flooring (Red oxide), windows, doors, new verandah, internal and external plaster, internal and external painting, electrical wiring, new lintel and rising of classes height.	1,600,000.00	New
Kitongi primary school	4-016-077-2630204-104-2020/21-008	3,600,000.00	0	Construction of 3 classrooms to completion	3,600,000.00	New
Kamwanyani primary School	4-016-077-2630204-104-	1,600,000.00	0	Renovation of 4 classrooms to completion; new roof truss, new roof covering, flooring (Red	1,600,000.00	New

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Project Name	G.F.S CODE	Original Cost/Contract sum	Cumulative allocation	Current Project activity	Amount Allocated	Current Status
Kanzalu Hill primary school	4-016-077-2630204-104-2020/21-015	1,600,000.00	0	Renovation of 4 classrooms to completion; new roof truss, new roof covering, flooring (Red oxide), windows, doors, new verandah, internal and external plaster, internal and external painting, electrical wiring, new lintel and rising of classes height, changing the door classes to face the field.	1,600,000.00	New
Kamutonga primary school	4-016-077-2630204-104-2020/21-016	2,400,000.00	0	Construction of 2No.classrooms to completion	2,400,000.00	New
Kitwii boys primary school	4-016-077-2630204-104-2020/21-017	1,600,000.00	0	Renovation of 4 classrooms to completion; new roof truss, new roof covering, flooring (Red oxide), windows, doors, new verandah, internal and external plaster, internal and external painting and electrical wiring.	1,600,000.00	New
Kitwii boys primary school	4-016-077-2630204-104-2020/21-018	2,000,000.00	0	Drilling and equipping of a borehole for provision of water in the school.	2,000,000.00	New
Kitwii girls primary school	4-016-077-2630204-104-2020/21-019	1,600,000.00	0	Renovation of 4 classrooms to completion; new roof truss, new roof covering, flooring (Red oxide), windows, doors, new verandah, internal and external plaster, Internal and external painting and electrical wiring.)	1,600,000.00	New




Project Name	G.F.S CODE	Original Cost/Contract sum	Cumulative allocation	Current Project activity	Amount Allocated	Current Status
Uyuyuani primary school	4-016-077-2630204-104-2020/21-020	2,000,000.00	0	Drilling and equipping of a borehole for provision of water in the school.	2,000,000.00	New
Kivi DEB primary school	4-016-077-2630204-104-2020/21-021	3,600,000.00	0	Construction of 3 classrooms to completion	3,600,000.00	New
Kithini DEB Primary School	4-016-077-2630204-104-2020/21-022	2,400,000.00	0	Construction of 2 classrooms to completion	2,400,000.00	New
				<b>TOTAL</b>	<b>40,500,000 .00</b>	
<b>SECONDARY SCHOOLS</b>						
Kyevaluki secondary school	4-016-077-2630205-104-2020/21-001	7,300,000.00	0	Purchase of a school bus (49 seater) (The bus is to be bought one off and no 1st insurance nor asset financing will be involved and the price is within the government negotiated range)	7,300,000.00	New
S.A Imilini Mixed day & Boarding Secondary School	4-016-077-2630205-104-2020/21-002	7,300,000.00	0	Purchase of a school bus(49 seater) (The bus is to be bought one off and no 1st insurance nor asset financing will be involved and the price is within the government negotiated range)	7,300,000.00	New
Mukuyuni S.A secondary school	4-016-077-2630205-104-2020/21-003	3,600,000.00	0	Construction of 3No. Classrooms to completion	3,600,000.00	New




Project Name	G.F.S CODE	Original Cost/Contract sum	Cumulative allocation	Current Project activity	Amount Allocated	Current Status
	2020/21-009			oxide), windows, doors, new verandah, internal and external plaster, internal and external painting and electrical wiring)		
Kakutha primary school	4-016-077-2630204-104-2020/21-010	1,600,000.00	0	Renovation of 4 classrooms to completion; new roof truss, new roof covering, flooring (Red oxide), windows, doors, new verandah, internal and external plaster, internal and external painting and electrical wiring)	1,600,000.00	New
Mukunike AIC Primary School	4-016-077-2630204-104-2020/21-011	1,600,000.00	0	Renovation of 4 classrooms to completion; New roof truss, new roof covering, flooring (Red oxide), windows, doors, new verandah, internal and external plaster, internal and external painting and electrical wiring)	1,600,000.00	New
Malatani primary school	4-016-077-2630204-104-2020/21-012	500,000.00	0	Purchase of Land-0.5 Acres for school expansion	500,000.00	New
Kithunthi S.A primary school	4-016-077-2630204-104-2020/21-013	1,000,000.00	0	Purchase of Land-0.75 Acres for school expansion	1,000,000.00	New
Kyelendu primary school	4-016-077-2630204-104-2020/21-014	2,400,000.00	0	Construction of 2No. classrooms to completion	2,400,000.00	New

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Project Name	G.F.S CODE	Original Cost/Contract sum	Cumulative allocation	Current Project activity	Amount Allocated	Current Status
St.Martin's Kitwii Secondary School	4-016-077-2630205-104-2020/21-004	7,300,000.00	0	Purchase of a school bus(49 seater)(The bus is to be bought one off and no 1st insurance nor asset financing will be involved and the price is within the government negotiated range)	7,300,000.00	New
DEB Kangundo Secondary School	4-016-077-2630205-104-2020/21-005	2,400,000.00	0	Construction of 2 classrooms to completion.	2,400,000.00	New
				<b>TOTAL</b>	<b>27,900,000.00</b>	
<b>SECURITY</b>						
Kakuyuni Police Station	4-016-077-2630507-101-2020/21-001	4,300,000.00	0	Construction of a septic tank(Kshs 1,400,000), 5 One-Bedroomed Staff Houses(Kshs 2,400,000), 2-Door Pit Latrine and 2-Door Bathroom(Kshs 400,000) to completion	4,300,000.00	New
Kitwii Chiefs Office	4-016-077-2630507-101-2020/21-002	250,000.00	0	Purchase of Office Furniture (2 High back chairs(Kshs 46,000), 1 low back chair(Kshs 12,000), 3 desks(Kshs 60,000), 14 board room chairs(Kshs 73,000), board room table(Kshs 40,000), office cabinet(Kshs 19,000)	250,000.00	New
Miu Assistant Chief's Office	4-016-077-2630507-101-2020/21-003	1,650,000.00	0	Construction of office (Two-roomed with a boardroom)& 2door pit latrine to completion	1,650,000.00	New

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Project Name	G.F.S CODE	Original Cost/Contract sum	Cumulative allocation	Current Project activity	Amount Allocated	Current Status
Kikambuani Police Station	4-016-077-2630507-101-2020/21-004	3,000,000.00	0	Purchase of one acre land for proposed construction of a police station	3,000,000.00	New
				<b>TOTAL</b>	<b>9,200,000.00</b>	
					<b>137,121,879.31</b>	

**KANG- CDFC MIN 04:11/09/2020 PAYMENT OF OFFICE PROJECT CONTRACTOR**

The committee approved the following payment for the projects that were ongoing at the NGCDFC office:

1. 2<sup>nd</sup> Payment for NG-CDF office Repairs amounting to Kshs. 199,486.00
2. 2<sup>nd</sup> Payment for construction of 2NO. Door pit latrine at the NG-CDF office amounting to Kshs. 159,685.50
3. 1<sup>st</sup> Payment for the installation of a 10,000.00 litre water tank, masonry base construction, water ridges at the NG-CDF office amounting to Kshs. 319,618.00

**KANG- CDFC MIN 05:11/09/2020 AOB**

The committee approved payment of the following funds:

1. Kshs 62,000 for the allowances of the day's meeting and lunch:
  - 9 members @ Kshs 5,000 each- Kshs 45,000
  - 1 chair @ Kshs 7000- Kshs 7,000
  - Lunch and refreshments for 10 members- Kshs 10,000
2. Kshs 21,000 as airtime for the FAM, chairperson and secretary for the month of September @ Kshs 5,000 each- Kshs 15,000 and fare for the Chairperson and Secretary when they come to sign minutes @ Kshs 3000 each- Kshs 6,000
3. Kshs 100,000 as a regular standing imprest for office expenses.
4. Kshs 100,000 as regular fuel commitment for the office vehicle.

There being no other business, the meeting closed with a word of prayer from James Kilonzo at 2.30pm.





Minutes compiled by:

  
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Catherine Mary Ngila

Secretary

Minutes approved by

  
.....

John Nzuki Kituku

Chairperson

Minutes confirmed by

  
.....

Willis Mwendia Mbabu

Fund Account Manager