



**MINUTES OF KANGUNDO NG-CDF MEETING HELD ON THURSDAY 3RD OCTOBER 2019 IN
THE NG-CDF BOARDROOM AT 2:00PM**

Members Present

1. BelitaM.Mutie - Chairperson
2. Catherine Mary Ngila -Secretary
3. Stephen Mutua - Member
4. Cosmas KinguyuKalavi -Member
5. John Nzuki - Member
6. Cecilia Ndunge -Member
7. Stephen Mutunga -Member
8. James KilonzoKivondo -Member
9. Purity W.Wanjiru - Fund Account Manager
10. HadyaS.Abdallah -ACC 1

The chairperson welcomed all members for the day's meeting and request madam Catherine Mary Ngila to open with a word prayer.

AGENDA

1. Confirmation of previous Minutes.
2. Matters Arising.
3. Projects Proposal 2019/20.
4. Ongoing Projects
5. A.O.B

KANG-CDFC MIN 01:03/10/2019: CONFIRMATION OF PREVIOUS MINUTES

The secretary read the previous minutes to the Members and the same was proposed Stephen Mutunga and seconded by Cosmas Kalavi.

KANG-CDFC MIN 02:03/10/2019: MATTERS ARISING

There were no matters arising from the previous minutes.

KANG-CDFC MIN 03:03/10/2019: PROJECT PROPOSALS 2019/2020

The Fund Account Manager informed members that the constituency had been allocated a total of Ksh. 137,367,724.14 in the financial year 2019/2020 the constituency have been asked

to allocate 5% emergency is **Ksh. 7,198,241.38**. The committee prioritized and approved the funding of the Following 2019/2020 projects as tabulated below:-


PROJECT NAME	CURRENT PROJECT ACTIVITY	AMOUNT ALLOCATED
OFFICE ADMINISTRATION & RECURRENT		
Employees' salaries	Payment of staff salaries and gratuity	3,821,739.00
Goods and services	Purchase of Fuel, office/Vehicle repairs and maintenance, printing, stationery, Airtime and office tea	2,000,000.00
NSSF	Payment of NSSF Deductions	200,000.00
NHIF	Payment of NHIF Deductions	120,000.00
Committee Allowances	Payment of NG-CDF Committee members Expenses: Allowances, transport, conferences	2,100,324.45
	TOTAL	8,242,063.45
EMERGENCY RESERVE		
Emergency	Fund emergencies within the constituency	7,198,241.38
MONITORING AND EVALUATION /CAPACITY BULDING		
Goods and services	Purchase of Fuel, repairs and maintenance, printing, stationery, Airtime and refreshments	100,000.00
Committee Allowances	Payment of Committee members Expenses: Monitoring & Evaluation Allowances, transports, conferences	2,721,031.72
NG/CDF /PMC Capacity Building	Undertaking training of the PMCs/NG CDFs/NG-CDF Staff on NG CDF related issues, bench marking and other trainings.	1,300,000.00
	TOTAL	4,121,031.72
SPORTS		
Sports Funds	Organizing constituency sports tournaments, where the participating and Winning teams will be awarded with trophies, Uniforms and balls.	2,747,354.48
Environment		
St. Michael Unyuani Secondary School	Purchase and installation of 10,000 litres water tank, masonry base construction and water gutters and pipes and other fittings for four classrooms.	343,419.31
St. Francis Misyani Primary School	Purchase and installation of 10,000 litres water tank, masonry base construction and water gutters and pipes and other fittings for four classrooms.	343,419.31

Kitwii Girls Primary School,		Purchase and installation of 10,000 litres water tank, masonry base construction and water gutters and pipes and other fittings for four classrooms.	343,419.31
Mukunike A.I.C Primary School		Purchase and installation of 10,000 litres water tank, masonry base construction and water gutters and pipes and other fittings for four classrooms.	343,419.31
Kitongi Primary School		Purchase and installation of 10,000 litres water tank, masonry base construction and water gutters and pipes and other fittings for four classrooms.	343,419.31
Kwakathule Primary School		Purchase and installation of 10,000 litres water tank, masonry base construction and water gutters and pipes and other fittings for four classrooms.	343,419.31
Kinyungu Primary School		Purchase and installation of 10,000 litres water tank, masonry base construction and water gutters and pipes and other fittings for four classrooms.	343,419.31
Kangundo DEB Primary School		Purchase and installation of 10,000 litres water tank, masonry base construction and water gutters and pipes and other fittings for four classrooms.	343,419.31
		TOTAL	2,747,354.48
BURSARY			
Bursary Secondary Schools		To award bursary for needy in the constituency	33,000,000.00
Bursary Tertiary Schools		To award bursary for needy in the constituency	15,078,703.45
		TOTAL	48,078,703.45
EDUCATION-PRIMARY SCHOOLS			
1.	Kathithyamaa Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand)	195,000.00
2.	Kilalani Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand)	195,000.00
3.	Kanzokea H.G.M Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand)	195,000.00
4.	Matetani A.I.C Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand)	195,000.00
5.	Kyai Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand)	195,000.00
6.	Kyaaka Primary	Purchase of 30 desks @6500 –(3 seater	195,000.00



Handwritten mark or signature in blue ink.

	School	wooden bench fitted with a metallic stand	
7.	Kangundo AIC Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
8.	Ngulini A.I.C Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
9.	Kambai Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
10.	Mbondoni Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
11.	Kwamwilile Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
12.	St Francis Misyani Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
13.	Ituusya Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
14.	Mbilini Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
15.	Masewani Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
16.	Kitwii Girls Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
17.	Kwambalu Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
18.	Kawauni Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
19.	Kangundo DEB Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
20.	Mikoikoni Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
21.	Kivuluni Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
22.	Kwandi Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00

23.	Kamutonga DEB Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
24.	Kanzalu Hill Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
25.	Kikambuani Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
26.	Matungulu A.I.C Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
27.	Kyelendu Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
28.	Kitwii Boys primary school	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
29.	Unywani Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
30.	Mulingana Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
31.	Kikondeni Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
32.	Syanamu Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
33.	Mbusyani Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
34.	Kikalu Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
35.	Kawethei HGM Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
36.	Kitongi Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
37.	Kathaana Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
38.	Syanthi S.A Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
39.	Kwandeto Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic	195,000.00




Moby

		stand	
40.	Kawethei SA Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
41.	Mukunike A.I.C Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
42.	Kathome Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
43.	Kyevaluki Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
44.	Kilindiloni Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
45.	Kiomo Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
46.	Kwakathule Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
47.	Kathiini SA Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
48.	Kwamwenze Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
49.	Kamwanyani Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
50.	Kakutha Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
51.	Kakuyuni Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
52.	Kithunthi S.A Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
53.	Kavilinguni Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
54.	Kithini DEB Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
55.	Kivi DEB Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
56.	Kamanzi SA Primary	Purchase of 30 desks @6500 –(3 seater	195,000.00

	School	wooden bench fitted with a metallic stand	
57.	Manyatta Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
58.	Matithini Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
59.	Mususye Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
60.	Ngomani Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
61.	Kinyungu Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
62.	Miu ABC Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
63.	Kithuiani Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
64.	Malatani Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
65.	Iialtune Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
66.	Mukuyuni S.A Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
67.	Kivaani Township Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
68.	ABC Katatha Maweu Primary School	Purchase of 30 desks @6500 –(3 seater wooden bench fitted with a metallic stand	195,000.00
		TOTAL	13,260,000.00
1.	Kwandi Primary School	Construction of an Administration Block to completion	2,500,000.00
2.	Ituusya Primary School	Completion of 4No. classrooms- Truss repair, Roof Coverings, Plaster, Flooring (Red oxide), Window Panes, Paint Work and Electrical Works, Verandah floor and paint work	2,800,000.00
3.	Kikambuani Primary School	Construction of 3NO. Classrooms to completion	3,600,000.00





4.	Kwamwilile Primary School	Purchase of Land 0.5 acre for school expansion	1,000,000.00
5.	Mikoikoni Primary School	Construction of 3NO. Classrooms to completion	3,600,000.00
6.	Mulingana Primary School	Renovation of 3No.Classrooms- Internal and External plaster, Flooring, Truss Repair, Roof Coverings, Verandah, Windows, Electrical wiring, Internal and External paint work	1,200,000.00
7.	Kyaaka Primary School	Construction of Kitchen to completion	1,000,000.00
8.	Kambai Primary School	Construction of Administration Block to completion	2,500,000.00
9.	Kilalani Primary School	Renovation of 4 No. classrooms- 2NO Classrooms(Internal and external plaster, floor red oxide, roof coverings, new veranda, Truss repair, doors, windows and paint & electrical works) 2NO. Classrooms-New truss, roof coverings, internal and external plaster, floor red oxide, new veranda, doors, windows, paint work & electrical works	1,600,000.00
10.	ABC Katatha Maweu Primary School	Construction of 2No. classrooms to completion	2,400,000.00
11.	Manyatta Primary School	Completion of Kitchen- (Roofing, internal plaster, external keying, Floor(Red oxide)Window panes, Paint works at Kshs. 800,000.00, Electrical works at Kshs.65,000, Boilers at Kshs. 75,000.00, and Plumbing works at Kshs. 80,000.00	1,100,000.00
12.	Kivaani Township Primary School	Construction of 2No. classrooms to completion	2,400,000.00
13.	Matithini Primary School	Construction of 2No. classrooms to completion	2,400,000.00
14.	Katheini Primary School	Renovation of 4 No. classrooms- New Roof Trusses, New Roof coverings, Flooring (Red Oxide), Windows, Doors, new Verandah, Internal and External Plaster, Internal and External painting, New lintel	1,600,000.00
15.	Kwakathule Primary School	Construction of 2No.classrooms to completion	2,600,000.00
16.	Kwandeto Primary School	Construction of 3No. classrooms to completion	3,600,000.00
17.	Kathaana Primary School	Completion of 2No. classrooms 1 st class - Roof truss, Roof coverings, Door, Windows, Plaster, Keying, Flooring(red oxide),Verandah 2 nd class- Internal Plastering, External	1,000,000.00






		Keying, Windows, Door, Flooring, Verandah, External plaster to gable	
18	Ngomani Primary School	Renovation of 3No. classrooms-(Roof truss, Roof coverings, Internal & External plaster Flooring –Red oxide, New Veranda, doors, windows and paint works and electrical works)	1,386,979.18
		TOTAL	38,286,979.18
EDUCATION –SECONDARY SCHOOLS			
1.	St. Francis Misyani Girls High School	Completion of a dormitory- First floor slab casting, Steel & Steel fixing, Stair case ,Windows, Doors, Internal finish and External finish	5,000,000.00
2.	Mulingana Secondary School	Purchase of Land- 0.5 Acres for school expansion	1,000,000.00
3.			
4.	Matithini Secondary School	Construction of 4NO.Door toilets for teachers to completion	480,000.00
5.	Kakuyuni Secondary School	Construction of 3No. classrooms to completion	3,600,000.00
		TOTAL	10,080,000.00
SECURITY			
1.	Kawauni Assistant Chiefs office	Purchase of Administration Land-0.5 Acres for chief's office construction	500,000.00
2.	Kwakathule Assistant chiefs office	Purchase of Administration Land-0.5 Acres for chief's office construction	1,000,000.00
		TOTAL	1,500,000.00
OTHERS			
1.	KANGUNDO NG-CDF OFFICE	Construction of 2No.door pit Latrine to completion	306,946.00
2.	KANGUNDO NG-CDF OFFICE	Office Repairs (Door locks, Door inches, Security lights, Ceiling repair, Plumbing works, Cisterns and ceramic toilet.	443,000.00
3.	KANGUNDO NG-CDF OFFICE	Installation of water collection System-(10,000 liters plastic water Tank, gutters, Plumbing works)	356,050.00
		TOTAL	1,105,996.00
		GRAND TOTAL	137,367,724.14

Member's resolution:

Members approved the above project proposal for financial year 2019/2020.

Two blue ink signatures are present. The first is a cursive signature, and the second is a more stylized signature. Below the second signature is a small, illegible stamp.

KANG-CDFC MIN 04:03/10/2019: ONGOING PROJECTS

The only ongoing projects from the project proposal 2018/19 was Manyatta Primary School - Completion of Kitchen-(Roofing, internal plaster, external keying, Floor (Red oxide)Window panes, Paint works, Electrical works, Boilers, Plumbing works and fire places). The status of ongoing projects was discussed during the forwarding of projects proposal for 2018/2019 in MIN03/12TH NOV2018.

KANG-CDFC MIN 05:03/10/2019: A.O.B

The chairperson thanked the members for keeping time during the meeting and requested the same spirit to be exercised in future. There being no other business the meeting ended at 4.30P.M after a word of prayer from Madam Cecilia Ndunge.

Minutes compiled by:

MARY CATHERINE NGILA

SECRETARY

Minutes Approved by:

BELITA MUTIE MUTHIKE

CHAIRPERSON

Minutes confirmed by,

PURITY W.WANJIRU

Fund Account Manager

Sign:.....

Dated:3/10/2019.....

Sign:

Dated:3-10-2019.....

Sign:

Dated:3/10/2019.....