



National Government Constituencies Development Fund
Matungulu Constituency
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NG- CDF MEETING-FINANCIAL YEAR 2018/2019

**MINUTES OF MATUNGULU NG-CDF HELD ON A MONDAY 12TH NOVEMBER 2018 AT THE
MATUNGULU NG-CDF OFFICE COMMENCING 3.00.P.M.**

MEMBERS PRESENT

- | | |
|--------------------------|---------------------------|
| 1. Mr David Kilonzo | -Chairman |
| 2. Mr. Edwin Karani | -Fund Account Manager |
| 3. Ms. Florence M Muia | -Secretary |
| 4. Mr. Mohammed Abbas | -DCC Matungulu Sub-County |
| 5. Mr. Pius Wambua | -Member |
| 6. Ms Alexa Wayua Nzioki | -Member |
| 7. Mr Thomas Kivindyo | -Member |
| 8. Ms. Ruth Nduku Muswii | -Member |
| 9. Rev. Stanely Mativo | -Member |
| 10. Mr. Jimmy Musyoka | -Member |

PREAMBLE

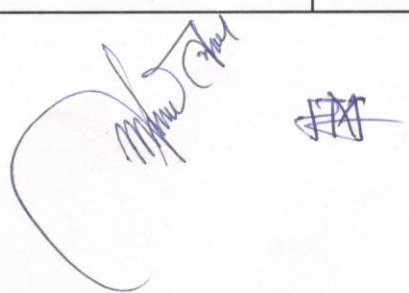
The Chairman welcomed all members for the day's meeting and requested Rev. Stanley Mativo to open with a word of prayer.

AGENDA

1. Reading and confirmation of minutes.
2. Matters arising from minutes.
3. Project Proposals for F/Y 2018/19.
4. Report for Incomplete projects.
5. Bursary.
6. Public Works Officer.
7. Accounts Assistant and QS.
8. A.O.B.

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11	MBUNI SECONDARY SCHOOL	CONSTRUCTION OF ADMINISTRATION BLOCK TO COMPLETION	1,850,000.00
12	SYUMBUNI SECONDARY SCHOOL	CONSTRUCTION OF 4 CLASSROOMS AND ADMINISTRATION BLOCK TO COMPLETION	5,500,000.00
13	KIKAATINI PRIMARY SCHOOL	CONSTRUCTION OF 2 CLASSROOMS TO COMPLETION	1,850,000.00
14	KALANDINI PRIMARY SCHOOL	RENOVATIONS 4 CLASSROOMS (Roofing, flooring, plastering, painting, windows and doors)	2,450,000.00
15	SENGANI GIRLS SECONDARY SCHOOL	CONSTRUCTION OF 6 CLASSROOMS' STOREY BUILDING	3,050,000.00
16	MATUNGULU GIRLS SECONDARY SCHOOL	CONSTRUCTION OF 6 CLASSROOMS' STOREY BUILDING	3,050,000.00
17	6 % ADMINISTRATION AND RECURRENT	ADMINISTRATION AND RECURRENT	6,542,452.53
18	3% MONITORING AND EVALUATION	MONITORING AND EVALUATION	3,271,226.27
19	2% SPORTS	SPORTS EQUIPMENTS AND ACTIVITIES	1,000,000.00
20	25% BURSARY	BURSARY	27,260,218.88
21	2% ENVIROMENT	ENVIROMENT	200,000.00
22	5% EMERGENCY	EMERGENCY	5,738,993.45
23	MATHEINI SECONDARY SCHOOL	CONSTRUCTION OF ADMINISTRATION BLOCK TO COMPLETION	1,850,000.00
24	MUUSINI PRIMARY SCHOOL	RENOVATIONS OF 3 CLASSROOMS (Roofing, flooring, plastering, painting, windows and doors)	1,850,000.00
25	KISUKIONI PRIMARY SCHOOL	RENOVATIONS OF 3 CLASSROOMS (Roofing, flooring, plastering, painting, windows and doors)	1,850,000.00
26	KALANDINI SECONDARY SCHOOL	RENOVATIONS OF 2 CLASSROOMS (Roofing, flooring, plastering, painting, windows and doors)	1,240,000.00



27	ITHEUNI PRIMARY SCHOOL	CONSTRUCTION OF 2 CLASSROOMS TO COMPLETION	1,850,000.00
28	WENDANO PRIMARY SCHOOL	CONSTRUCTION OF 2 CLASSROOMS TO COMPLETION	1,850,000.00
29	MATUU ESTATE PRIMARY SCHOOL	CONSTRUCTION OF 2 CLASSROOMS TO COMPLETION	1,850,000.00
30	KATINE HGM PRIMARY SCHOOL	CONSTRUCTION OF ADMINISTRATION BLOCK TO COMPLETION	1,850,000.00
31	KINYUI GIRLS SECONDARY SCHOOL	COMPLETION OF LIBRARY (Painting, floor works, windows and doors, luggage shelf, electricity connection, librarian counter)	1,500,000.00
32	KASIONI PRIMARY SCHOOL	CONSTRUCTION OF 2 CLASSROOMS TO COMPLETION	1,850,000.00
33	KIATINENI PRIMARY SCHOOL	CONSTRUCTION OF ONE CLASSROOM TO COMPLETION	930,000.00
34	ST. PHILLIP KAYATTA PRIMARY SCHOOL	RENOVATION OF ONE CLASSROOM (Roofing, flooring, plastering, painting, windows and doors)	430,000.00
35	NZAMBANI CHIEFS CAMP	CONSTRUCTION OF CHIEFS CAMP	1,540,000.00
36	MATHEINI CHIEF'S OFFICE	CONSTRUCTION OF CHIEF'S OFFICE	1,540,000.00
37	MATUU MARKET CHIEF'S OFFICE	CONSTRUCTION OF CHIEF'S OFFICE	1,540,000.00
38	KITHUANI SECONDARY SCHOOL	CONSTRUCTION OF LABORATORY (Water installation and piping, gas installation, bench tops)	517,120.00
39	MATUNGULU DEB	CONSTRUCTION OF 2 CLASSROOMS TO COMPLETION	1,850,000.00
40	KWALE PRIMARY SCHOOL	Completion of classroom (Roofing, painting, windows and doors)	800,000.00
41	KITAMBAASYE PRIMARY SCHOOL	CONSTRUCTION OF 2 NEW CLASSROOMS	1,850,000.00
42	KITULUNI PRIMARY SCHOOL	RENOVATION OF 3 CLASSROOMS (Roofing, flooring, plastering, painting, windows and doors)	1,850,000.00
43	MUUMONI PRIMARY SCHOOL	CONSTRUCTION OF 2 NEW CLASSROOMS TO COMPLETION	1,850,000.00




44	PURCHASE OF MATUNGULU NG-CDF OFFICE COMPUTERS	Purchase of 3 computers for the Matungulu NG-CDF office.	300,000.00
45	NG-CDF WIFI CONNECTIVITY	INSTALLATION OF WIFI CONNECTION	150,000.00
46	KANTAFU PRIMARY SCHOOL	RENOVATION OF 2 CLASSROOMS (Roofing, flooring, plastering, painting, windows and doors)	1,240,000.00
47	NGULUNI TOWNSHIP PRIMARY SCHOOL	RENOVATION OF 4 CLASSROOMS (Roofing, flooring, plastering, painting, windows and doors)	1,620,864.39
48	MATUNGULU NGCDF OFFICE FURNITURE	Purchase of office furniture (2 office desks, 3 office chairs, 1 cabinet)	400,000.00
49	KYELENI PRIMARY SCHOOL	RENOVATION OF 2 CLASSROOMS (Roofing, flooring, plastering, painting, windows & doors)	1,250,000.00
		TOTAL	109,040,875.52

MIN: 04/12/11/2018: REPORT FOR INCOMPLETE PROJECTS

The members were informed that the project of Tala police post will not be given additional funding since at the moment the CDF office is still looking for land at a good location. Once the CDF gets the piece of land required and land valuation of land is done additional funding will be sourced as per the valuation report.

In the case of Kivani primary school, the FAM had identified that there was Kshs 200,000.00 in the account of the school for the previous contract. The contractor had abandoned the site for a long while and the Matungulu NG-CDF was taking steps of terminating the contract and issuing a new contract to another contractor. As per the analysis made by the committee no additional funding was required for the project as at the moment.

As for Kyeleni Police post and Nguluni aP camp, the magnitude of the projects is quite huge. The FAM noted that after site visitation, a number of parameters had been omitted in the bills of quantities therefore the contract signed would not be a true reflection of the works remaining. After discussion, the members agreed to first exhaust the current funding then an analysis of the remaining works can be undertaken by the public works officer to ascertain the additional funding required.

MIN: 05/12/11/2018 BURSARY

The Committee agreed that an announcement on collection of bursary students to be done through Churches, Sub County Offices, DOS Office, Chiefs Office, Assistant Chiefs Office, Education Office and any other relevant body to be done by early December 2018 to avoid January rush. The Committee further agreed that the following categories to be given 1st priority:-

- a) Orphans
- b) Partial Orphans
- c) Special Students
- d) Needy Students

e) Bright Students

MIN: 06/12/11/2018 PUBLIC WORKS OFFICER

The Committee noted that the current Sub County Public Works Officer Matungulu Sub-county had a conflict of interest in the works and there was poor supervision of works in her previous work and resolved unanimously that the Kangundo Sub-county public Works Officer should be used in the monitoring and supervision of Ng-Cdf works.

MIN: 07/12/11/2018 ACCOUNTS ASSISTANT AND QS

The Committee were informed of the vacant positions of the Accounts Assistant and QS after the QS resigned and they resolved to advertise on the said positions.

MIN: 08/12/11/2018 A.O.B

There being no other business the meeting ended at 5.30 p.m with a word of prayer from Reverend Mativo next meeting to be communicated.

Minutes Compiled By,



Florence Mukonyo Muia,

Secretary

Dated:

12/11/2018

Minutes Approved By,



David Kilonzo Mbuvi,

Chairman

Dated:

12/11/2018
