



NG-CDF KATHIANI

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT
FUND KATHIANI CONSTITUENCY
DCC'S BUILDING
KATHIANI TOWN
P.O BOX 144-9010KATHIANI. TEL: 0722628554

KATHIANI

IEBC NUMBER 079

NATIONAL GOVERNMENT - CONSTITUENCY DEVELOPMENT FUND

PROJECT PROPOSAL

FINANCIAL YEAR

2022/2023

SUBMITTED

JANUARY 2023

NG- CDFC MEETING HELD ON 10TH JANUARY 2023 AT THE NG - CDF OFFICE.

Members Present

Members Present

1. Agnes N Muasya	Chairperson
2. Peter M Munyenze	Secretary
3. Paul Musyoki Mulangi	Member
4. Christine Syombua	Member
5. Stellamarris Mutindi	Member
6. Richard Mutua	Member
7. Nicholas Usang'a	Member
8. John Muli Muunyao	Member
9. Mary Kamau	D CC
10. Aurelia M. Nyika	Fund Account Manager

Agenda

1. Preliminary
2. Opening remarks
3. Reading and Confirmation of the previous Minutes
4. Matters arising from the previous Minutes
5. Priority projects per ward
6. Project proposals for the financial year 2022/2023
7. Staff Salaries and Administration expenses
8. Any other business

MIN 1/10/01/2023: PRELIMINARIES.

The chairperson called the meeting to order at 11:30 am and Nicholas Usang'a led the opening prayer.

MIN 2: /10/01/2023: OPENING REMARKS.

- a. Chairperson opening remarks

The chairperson thanked everyone for their continued support and being there whenever called. She urged members to work in collaboration with each other for better and successful work. She then invited the fund manager to make her statement.

b. Fund Manager Remarks.

The Funds Manager once again thanked members for attending to the day's meeting, she thanked them for participating in the Public BARAZAS Meetings held within the month of January 2023. She mentioned that the public appreciated a lot for their involvement in matters development and the need to have such meetings to educate the community on the role of NG-CDF. She went ahead and said the Fund was creating a lot of impact to the needy and the under privileged in the society especially the Education sector through bursaries, construction and renovation of existing facilities and encouraged the committee to allocate more resources to the sector. She also proposed to the committee to distribute the funds equally per ward.

In conclusion the Fund manager advised that it was mandatory to include the stalled/ ongoing projects that had been funded in the previous financial year and to further align the projects as indicated in the strategic plan.

MIN 3/10/01/2023: READING AND CONFIRMATION OF THE PREVIOUS MINUTES

The minutes of the previous minutes were read by the secretary, confirmed by *Stellamarris Mutindi* and seconded by *Richard Mutua* as true records of what was deliberated.

MIN 4/10/01/2023: MATTERS ARISING FROM THE PREVIOUS MINUTES

There were no matters arising from the previous minutes.

MIN 5 /10/01/2023: PRIORITY PROJECTS PER WARD FINANCIAL YEAR 2022/2023

The Chairperson thanked the members for mobilizing the community to attend the public participation BARAZAS that were held from 4th to 9th January and invited the secretary to read the ward report and the priority projects as summarized below.

1. Upper Kaewa - 8 Projects and 3 security projects
2. Lower Kaewa – 7 Projects and 3 security projects
3. Kathiani – 8 Projects and 2 security projects
4. Miraboni – 3 Projects and 2 security projects

The members agreed to include the projects above in the project proposal for FY 2022/2023.

MIN 6 /10/01/2023: PROJECT PROPOSALS FOR THE FINANCIAL YEAR 2022/2023

The chairperson requested each member to have an open mind as they went through ward report as it was put forward by the Fund Manager. She also urged members to consider equity in the allocation of funds, he also mentioned the need to allocate funds to the stalled projects that had been allocated funds in the previous financial year. She concluded by pointing out that there was a general concern on the current rains and the effects of the rains especially on pit latrines in schools, after a lengthy discussion the committee proposed the following projects for the approval by the NG- CDF Board.

Office Administration / Recurrent.

Project Code	Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
2110201	Employees' Salaries	2,376,000	-	Payment of staff salaries for seven	2,376,000	New
2110301	House Allowance	336,000	-	Payment of staff House allowances for seven	336,000	New
2110314	Transport Allowance	252,000	-	Payment of staff Transport allowances for seven	252,000	New
2110320	Leave Allowance	35,000	-	Payment of staff Leave allowances for seven	35,000	New
2710102	Gratuity	736,560	-	Payment of Gratuity for seven staff members	736,560	New
2110202	Casual Labour/Internship	90,000	-	Payment of staff basic wages	90,000	New
2120201	NSSF	90,720		Employer Contribution to NSSF	90,720	New
2210811	NGCDFC Allowances	1,128,000		Payment of Committee allowances	1,128,000	New

Goods and Services

2210101	Electricity	60,000	-	Payment of electricity charges	60,000	New
2210102	Water and	60,000	-	Payment of water and	60,000	New

Project Code	Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
	sewerage			sewerage Services		
2211204	Other Fuels (Cooking gas)	60,000	-	Payment of cooking gas expenses	60,000	New
2210201	Telephone , Telex, Facsimile and Mobile Phone Services	264,000	-	Payment of Telephone expenses	264,000	New
2210202	Courier and Postal Services	10,000	-	Payment of Courier and Postal Services	10,000	New
2210303	Daily Subsistence allowance	130,000	-	Payment of Daily Subsistence allowance	130,000	New
2210502	Publishing and Printing Services	300,000	-	Payment of Publishing and printing Services	300,000	New
2210604	Hire of	190,000	-	Payment of Hire of	190,000	New

Project Code	Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
	transport			transport		
2210801	Catering Services (receptions), Accommodation, Gifts, Food and drinks	240,000		Payment of Catering services	240,000	New
2211101	General office Supplies (papers, pencils, forms, Small office equipment)	350,000	-	Purchase of general Office supplies (papers, pencils, forms, small office equipment)	350,000	New
2211103	Sanitary and Cleaning materials, supplies and services	60,622	-	Purchase of Sanitary and Cleaning materials	60,622	New

Project Code	Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
211201	Refined Fuels and Lubricants	60,000	-	-Purchase of lubricants and Fuels	60,000	New
210201	Maintenance of Motor Vehicle	220,000	-	-Payment of maintenance expenses of NGCDF motor vehicle	220,000	New
211102	Payment of supplies and accessories for computers and printers	770,000	-	-Purchase of; - 2 Brand new Lenovo 4GB Ram 500GB HDD and Corei3 laptops, Kshs.120,000, - 1 Metallic Office lockable cabinet, Kshs.60,000 - 65" UHD Samsung smart Tv, Kshs. 150,000 - Power Generator Maybach MBS8000DS 8KVA, Kshs.300,000 - Medium LG Refrigerator, Kshs. 60,000 - 4 Foam fire extinguishers,	770,000	New

Project Code	Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
				Kshs.40,000		
				- 6x4 White board, Kshs.40,000		
2210202	Internet Connectio ns	295,999.98	-	- WIFI Connection, Kshs. 145,999.98	295,999.98	New
				- 3 IP Phone		
				- Connection, Kshs.150,000		
2210802	Other Committee expenses (Tender committee allowance s)	178,000	-	Payment of tender committee allowances	178,000	New
Sub-Total					8,292,901.98	

MONITORING AND EVALUATION

Project Code	Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
Goods and Services						

Project Code	Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
210502	Printing and publishing	290,000	-	Payment of printing and publishing (bursary forms, magazine, service charter etc)	290,000	New
210504	Advertising, awareness and Publicity campaigns	110,000	-	Payment for review of service charter and others	110,000	New
211201	Refined Fuels and lubricants	140,000.99	-	Payment for refined fuels and lubricants	140,000.99	New
210904	Maintenance of Motor vehicle	100,000	-	Payment of Motor vehicle insurance	100,000	New
210304	Sundry Items(taxis)	6,450	-	Payment of Taxi Hire	6,450	New
210811	Committee expenses	2,000,000	-	Payment of Committee allowances, Transport, conferences, hire of tents and chairs and public address	2,000,000	New

Project Code	Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
210701	Remuneration of instructors	1,500,000	-	Payment of instructors and contract based training services	1,500,000	New
	Sub Total				4,146,450.99	

CONSTITUENCY OVERSIGHT COMMITTEE

Project Code	Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
21030	Oversight Committee	1,382,150.33	-	Payment of CoC allowances.	1,382,150.33	New
	Sub total				1,382,150.33	

Emergency Funds

Project Code	Project Name	Original Cost Kshs	Cumulative Cost	Project Activity	Amount Allocated	Status
2640204	Emergency	7,636,190.00	-	To cater for any unforeseen occurrences in the constituency during	7,636,190.00	New

				the financial year		
	Sub total				7,636,190.00	

SPORTS

Project Code	Project Name	Original Cost	Cummulative Cost	Project Activity	Amount Allocated	Status
2640509	Constituency Sports Tournament	-	-	Carry out Constituency Sports tournament and the winning teams/ schools to be awarded with balls, and sports uniform	2,764,300.66	New
	Sub total				2,764,300.66	

ENVIRONMENT

Project Code	Project Name	Original Cost	Cummulative Cost	Project Activity	Amount Allocated	Status
2640510	Isyukoni Primary	1,000,000	-	Leveling of school play ground 80m by 100m area.	1,000,000	New

Project Code	Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
26405101	Kwanzimbi Primary	1,764,300.66		Leveling of school play ground 200m by 100m area.	1,764,300.66	New
Sub total					2,764,300.66	

BURSARY

Project Code	Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
2640101	Bursary Secondary Schools	24,000,000	-	Payment of bursary to needy students in Secondary School	24,000,000	New
2640102	Bursary Tertiary Institutions	17,464,509.90	-	Payment of bursary to needy students in Tertiary Institutions	17,464,509.90	New
Sub total					41,464,509.90	

PRIMARY EDUCATION PROJECTS

Project Code	Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
263020 3-1	Ikoleni Primary School	1,000,000	-	Renovation of 11 classrooms, Kshs. Flooring with tiles to completion	1,000,000	New
263020 3-2	Isooni Primary School	2,500,000. 00	-	1.Block 1- Renovation of 2 classrooms with a capacity of 40 pupils per class to completion: Re -roofing, plastering inside and outside walls, construction of a veranda, fixing metallic doors and windows with window panes ,painting inside and outside, raising the walls to normal height , fixing tiles and branding @ Kshs 800,000 2 Block 2 - Renovation of 2 classrooms with a capacity of 40 pupils to	2,5000,000	New

Project Code	Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
263020	Isyukoni	5,900,000	3,700,000	completion : 1)Construction of a verandah and tiling and replacing 1 metallic door to completion @Kshs 300,000		
3-3	Primary school		0	Block 3:-Tiling of 8 Classrooms to completion, 3 small offices and a store with a capacity of 40 pupils per classroom.@Kshs 900,000 Block 4- Renovation of 3 classrooms to completion :Plastering of the walls,painting and tiling@Kshs 500,000.with a capacity of 40 pupils		
				Completion of one storey Administration block with a capacity of 5 offices (2 offices, staff room, store, reception and ICT room); Fixing of doors and windows, rain water collection, internal and external finishes, blustering rails on the staircase and front side of the building and fixing ceiling and electrical	2,200,000	Ongoing

Project Code	Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
263020	Kailuni primary school	1,000,000		works. Renovation to completion of 8 classrooms; flooring with tiles	1,000,000	New
263020	Kalunga Primary school	1,064,228.48		Renovation to completion of 14 classrooms; flooring with tiles	1,064,228.48	New
263020	Kasioti Primary school	1,200,000		Construction to completion one classroom with tiles.	1,200,000	New
263020	Kathalani primary school	4,000,000		1. Construction to completion of an Administration Block with a capacity of 4 offices with an entrance canopy, Kshs. 3,000,000, 2. Renovation to completion :fixing floor tiles for 9 classrooms @ Kshs. 1,000,000	4,000,000	New
263020	Katulya Primary	1,100,000		1. Renovation to completion of 9	1,100,000	New

Project Code	Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
9-8	school			classrooms, Kshs. 900,000; flooring with tiles, 2. Construction to completion of a staircase joining the upper and lower block, Kshs.100,000 and 3. grilling of the upper block and the front of administration block and both sides of stare case, Kshs.100,000		
263020 9-9	Kaiti primary school	3,500,000		Construction of a New Administration block with a capacity of 4 offices with an entrance canopy and tiles, Kshs. 3,000,000, fencing of an 1 1/2 acres of school	3,500,000	New

Project Code	Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
263020	Kaviani primary school	2,400,000		Construction to completion of 2 classrooms with tiles	2,400,000	New
263020	Kikata primary school	1,400,000		Renovation to completion of 12 classrooms, Kshs. 1,400,000 Fixing floor tiles for the 12 classrooms	1,400,000	New
263020	Kyuluni Primary School	1,200,000		1. Renovation of three classrooms : re-roofing(new iron sheets,timber to be reused)with a capacity of 40 pupils per class.@Kshs 300,000 Tiling of 9 classrooms - with a capacity of 40 pupils @100,000 per class=Kshs 900,000	1,200,000	New

Project Code	Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
263020	Lumbwa Primary School	1,000,000		Renovation to completion of 11 classrooms, Kshs. 1,000,000; Flooring with tiles	1,000,000	New
263020	Maanzoni Primary School	1,700,000		1. Block 1 - Renovation of 7 classrooms with a capacity of 40 pupils to completion :Plastering of rear walls,@200,000 2. Block 1 - Tiling of 7 classrooms with a capacity of 40 pupils@100,000 =700,000 3. Block 2 ;Tiling of 6 classrooms with a capacity of 40 pupils@100,000 =600,000 4. Admin Block ;3 rooms tiling with a capacity of 4 teachers each room@200,000	1,700,000	New
263020	Mathunya primary	1,000,000		Renovation to completion of 11 classrooms, Kshs.	1,000,000	New

Project Code	Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
	School			1,000,000; flooring with tiles		
263020 9-16	Mukanyi Primary School	3,500,000		<p>1. Block 1: Renovation of 2 classrooms with a capacity of 40 pupils per class: Re-roofing, plastering inside and outside walls, construction of a veranda, fixing metallic doors and windows with window panes, painting inside and outside, raising the walls to normal height, fixing tiles and branding @ Kshs 800,000</p> <p>2. Block 2: Renovation of 2 classrooms; plastering of external rear walling, painting, fixing of window panes, fixing of fascia board and painting the iron sheets @Kshs 600,000</p> <p>2. Construction of double retainer wall 110m by 1.8m high on the front side of classrooms @Kshs 1,300,000 to completion</p> <p>4. Tiling of 8 classrooms with a capacity of 40 pupils @Kshs 100,000 per</p>	3,500,000	New

Project Code	Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
				class = KShs 800,000 to completion		
263020	Wandathe Primary School	2,500,000		Construction to completion of one storey classroom with tiles and fixing blustering rails on two classrooms.	2,500,000	New
	Sub-total				32,264,228.48	

SECONDARY PROJECTS

Project Code	Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
26302	General Mulinge Secondary School	1,250,000	0	1. Block 1 - Renovation of 3 classrooms with a capacity of 40 pupils :re-roofing(replacing some of the timber and fixing new iron sheets) @ 300,000 2. Block 2 - Renovation of 5 classrooms with a capacity of 40 pupils :re-roofing- replacing iron sheets and some timber@ 500,000 3. Fixing tiles for Verandas for Block 1 and 2 @200,000 Fixing tiles for Admin Block with 5 small offices @250,000	1,250,000	New

Project Code	Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
				All the above will be done to completion.		
26302 10-1	Mitaboni Boys High School	3,800,000	2,800,000	Completion of Administration block comprising of Boardroom, staffroom, 3 offices, Bursar's office, reception area, store and 2 toilets for staff and principal; Fixing of doors and windows, internal and external finishes, electrical works and plumbing works	950,179.00	Ongoing
26302 10-2	Kaiani Secondary school	8,595,667	6,500,000	Completion of a storey Administration Block comprising of 7 offices; Fixing of doors and windows, internal and external finishes, electrical and plumbing works	2,095,667	Ongoing
26302 10-3	Kikombi Secondary school	4,600,000	3,500,000	Completion of Administration Block comprising of 7 offices, Kshs. 1,000,000; Fixing of gutters, internal and external finishes, plumbing works, Purchase of a plastic water tank of 2,500 liters, Kshs. 20,000 and installation of metallic stand, Kshs.80,0000.;	1,100,000	Ongoing
26302 10-3	Kikombi Secondary School	8,000,000		Purchase of a 46 Seater School Bus Isuzu	8,000,000	New
26302 10-4	Kithungui mi	7,300,000	4,000,000	Completion of a 2 storey blocks of staff houses (fixing of doors and windows,	3,300,000	Ongoing

Project Code	Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
	Secondary School			internal and external finishes, blustering and railing, electrical and mechanical works (septic tank with a capacity of 15,000litres)		
26302	Kitite Secondary School	8,000,00		Purchase of a 46 seater Isuzu School bus - invoice attached.	8,000,000	New
10-5	Secondary School	0				
26302	Kituvu Secondary School	3,880,04	3,000,000	Completion of 2 storey classrooms; fixing of windows and doors, internal and external plastering and painting.	800,000	Ongoing
10-6	Secondary School	3-4				
26302	Lumbwa Secondary School	4,700,00		Construction of a multipurpose hall with a capacity of 80 students.	4,700,000	New
10-7	Secondary School	0				
	Sub Total				30,195,846	

SECURITY PROJECTS

Project Code	Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
264050	Mitaboni assistant chiefs office	1,000,000		Purchase of office furniture, Kshs. 100,000; 1 mid back office chair, Kshs. 20,000, 2 visitors chairs, Kshs. 20,000, office, office desk with drawers, Kshs.	1,000,000	New

Project Code	Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	S
				24,000, 2 Wooden reception area benches, Kshs. 40,000 and one wooden cabinet, Kshs. 16,000		
	Kithia assistant chiefs office			Purchase of office furniture, Kshs. 100,000:1 mid back office chair, Kshs. 20,000, 2 visitors chairs, Kshs. 20,000, office, office desk with drawers, Kshs. 24,000, 2 Wooden reception area benches, Kshs. 40,000 and one wooden cabinet, Kshs. 16,000		
	Iveti assistant chiefs office			Purchase of office furniture, Kshs. 100,000:1 mid back office chair, Kshs. 20,000, 2 visitors chairs, Kshs. 20,000, office, office desk with drawers, Kshs. 24,000, 2 Wooden reception area benches, Kshs. 40,000 and one wooden cabinet, Kshs. 16,000		

Project Code	Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	\$
	Kaani assistant chiefs office			Purchase of office furniture, Kshs. 100,000:1 mid back office chair, Kshs. 20,000, 2 visitors chairs, Kshs. 20,000, office, office desk with drawers, Kshs. 24,000, 2 Wooden reception area benches, Kshs. 40,000 and one wooden cabinet, Kshs. 16,000		
	Kalunga assistant chiefs office			Purchase of office furniture, Kshs. 100,000:1 mid back office chair, Kshs. 20,000, 2 visitors chairs, Kshs. 20,000, office, office desk with drawers, Kshs. 24,000, 2 Wooden reception area benches, Kshs. 40,000 and one wooden cabinet, Kshs. 16,000		
	Lira assistant chiefs office			Purchase of office furniture, Kshs. 100,000:1 mid back office chair, Kshs. 20,000, 2 visitors chairs, Kshs. 20,000, office, office desk with drawers, Kshs. 24,000, 2 Wooden reception area benches, Kshs. 40,000 and one wooden cabinet, Kshs. 16,000		
	Kaewa assistant chiefs office			Purchase of office furniture, Kshs. 100,000:1 mid back office chair, Kshs. 20,000, 2 visitors chairs, Kshs. 20,000, office, office desk with drawers, Kshs.		

Project Code	Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	S
				24,000, 2 Wooden reception area benches, Kshs. 40,000 and one wooden cabinet, Kshs. 16,000		
	Kauti assistant chiefs office			Purchase of office furniture, Kshs. 100,000:1 mid back office chair, Kshs. 20,000, 2 visitors chairs, Kshs. 20,000, office, office desk with drawers, Kshs. 24,000, 2 Wooden reception area benches, Kshs. 40,000 and one wooden cabinet, Kshs. 16,000		
	Mathunya assistant chiefs office			Purchase of office furniture, Kshs. 100,000:1 mid back office chair, Kshs. 20,000, 2 visitors chairs, Kshs. 20,000, office, office desk with drawers, Kshs. 24,000, 2 Wooden reception area benches, Kshs. 40,000 and one wooden cabinet, Kshs. 16,000		
	Sub total				1,000,000	

NG-CDF OFFICE

Project Code	Project Name	Original Cost	Cumulative Cost	Project Activity	Amount Allocated	Status
3110202	NG -CDF	2,800,000		Landscaping of office	2,800,000	New

Office			<p>compound and construction of Cabro pavements in front of the office 40mby50m squared, Kshs. 1,100,000, Fencing of a 400m office compound with chain-link and concrete poles, Kshs. 250,000, construction to completion of a metallic gate, Kshs. 300,000, construction of a sentry box (security house 3m by 3m), Kshs. 500,000, Construction of a car park to accommodate 4 vehicles, Kshs. 600,000 and fixing of a</p>	
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2	NG-CDF Motor cycle	604,154		notice board, Kshs. 50,000	604,154	New
	Sub total				3,394,874.03	

KATHIANI STRATEGIC PLAN

Project Code	Project Name	Original Cost Kshs	Cumulative Cost	Project Activity	Amount Allocated	Status
2211310	Kathiani NG-CDF Strategic plan 2023-2027	3,000,000	-	Kathiani NG-CDF strategic plan 2023-2027 to cater for Refreshments and Facilitation for Stakeholders consultations, Technical and support team Facilitation & Logistics, Consultancy Fee, Refreshments and Facilitation Stakeholders Validation Forums, Fact Sheet Data Collection, Printing of Final Document and Launching	3,000,000	New

Sub total						3,000,000.00	
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Annex 1. Constituency Oversight Committee

2210301	Committee allowances				942,150.00	
2210302	Accommodation - Domestic Travel				150,000.00	
2210303	Daily Subsistence Allowance				72,000.00	
2210502	Publishing and Printing Services				20,000.00	
2210504	Advertising, Awareness and Publicity Campaigns				50,000.00	
2210201	Telephone, Telex, Facsimile and Mobile Phone Service				48,000.00	
2211201	Refined Fuels and Lubricants for Transport				100,000.00	
	TOTAL				1,382,150.00	

Annex:2 Kathiani NG--CDF Strategic Plan

1	ITEM	NO OF Persons	NO OF WARDS/FREQ	RATE (KSHS)	TOTAL
2	Refreshments and Facilitation for Stakeholders consultations	50	4	500	200,000
3	Technical and support team Facilitation & Logistics				200,000
4	Consultancy Fee				1,840,000
5	Refreshments and Facilitation Stakeholders Validation	40	4	1000	260,000

	Forums				
6	Fact Sheet Data Collection				0
7	Printing of Final Document				200,000
8	Launching				300,000
	TOTAL				3,000,000

Annex3: Sports

	ITEM				TOTAL
1	Purchase of sports Equipments				1,756,477
3.	Cost of Organizing Tournaments				450,000
4.	Sports PMC cost				198,301
5.	Refreshments and Facilitation Stakeholders				160,000
6.	Facilitations of Referees and sports managers				177,000
	TOTAL				2,741,777.58

Annex 4 :Admin and Recurrent Expenditure

Item	Description	Scale	Number	Rate	Total Amount	Total Amount
	Contractual Employees					
	Accounts Assistant	CSG 11	1	33,000.00	33,000.00	396,000.00
	Clerk of Works	CSG 11	1	35,000.00	35,000.00	420,000.00
	Records Officer	CSG 12	1	33,000.00	33,000.00	396,000.00
	Field Officer	CSG 12	1	28,000.00	28,000.00	336,000.00
	Receptionist	CSG 12	1	28,000.00	28,000.00	336,000.00
	Driver	CSG 13	1	23,000.00	23,000.00	276,000.00

	Office Assistant	CSG 14	1	18,000.00	18,000.00	216,000.00
Sub Total			7			2,376,000.00
	Casual Labour and Internship		3	30,000.00	90,000.00	90,000.00
Sub Total			1			90,000.00
	House Allowance					
	Accounts Assistant	CSG 11	1	4,000.00	4,000.00	48,000.00
	Clerk of Works	CSG 11	1	4,000.00	4,000.00	48,000.00
	Records Officer	CSG 12	1	4,000.00	4,000.00	48,000.00
	Field Officer	CSG 12	1	4,000.00	4,000.00	48,000.00
	Receptionist	CSG 12	1	4,000.00	4,000.00	48,000.00
	Driver	CSG 13	1	4,000.00	4,000.00	48,000.00
	Office Assistant	CSG 14	1	4,000.00	4,000.00	48,000.00
Sub Total			7			336,000.00
	Transport Allowance					
	Accounts Assistant	CSG 11	1	3,000.00	3,000.00	36,000.00
	Clerk of Works	CSG 11	1	3,000.00	3,000.00	36,000.00

Records Officer	CSG 12	1	3,000. 00	3,000. 00	36,000.0 0
Field Officer	CSG 12	1	3,000. 00	3,000. 00	36,000.0 0
Receptionist	CSG 12	1	3,000. 00	3,000. 00	36,000.0 0
Driver	CSG 13	1	3,000. 00	3,000. 00	36,000.0 0
Office Assistant	CSG 14	1	3,000. 00	3,000. 00	36,000.0 0
Sub Total					252,000. 00
Leave Allowance					
Accounts Assistant	CSG 11	1	5,000. 00	5,000. 00	5,000.00
Clerk of Works	CSG 11	1	5,000. 00	5,000. 00	5,000.00
Records Officer	CSG 12	1	5,000. 00	5,000. 00	5,000.00
Field Officer	CSG 12	1	5,000. 00	5,000. 00	5,000.00
Receptionist	CSG 12	1	5,000. 00	5,000. 00	5,000.00
Driver	CSG 13	1	5,000. 00	5,000. 00	5,000.00
Office Assistant	CSG 14	1	5,000. 00	5,000. 00	5,000.00
Sub Total					35,000.0 0
Gratuity-Contractual Employees					

	Accounts Assistant	CSG 11	1	10,23 0.00	10,23 0.00	122,760. 00
	Clerk of Works	CSG 11	1	10,85 0.00	10,85 0.00	130,200. 00
	Records Officer	CSG 12	1	10,23 0.00	10,23 0.00	122,760. 00
	Field Officer	CSG 12	1	8,680. 00	8,680. 00	104,160. 00
	Receptionist	CSG 12	1	8,680. 00	8,680. 00	104,160. 00
	Driver	CSG 13	1	7,130. 00	7,130. 00	85,560.0 0
	Office Assistant	CSG 14	1	5,580. 00	5,580. 00	66,960.0 0
	Sub Total					736,560. 00
	Employer Contribution to NSSF	7		1,080		90,720.0 0
	Sub Total					90,720.0 0
	USE OF GOODS AND SERVICES					
	Utilities, Supplies and Services					
221 010 1	Electricity					60,000.0 0
221 010 2	Water & Sewerage Charges					60,000.0 0
221 010 3	Gas Expenses					60,000.0 0
221 010	Office Rent					-

4									
221									
020									
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020									
2									
221									
020									
3									
221									
030									
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050									
3									
221									
050									
4									
221									
080									
1									
221									
080									
5									
Sub Total									
Committee Expenses									
Other Committee Expenses									

1,385,999.98

080	2						702,000.00
221	081		Members	9	10,000.00	90,000.00	630,000.00
1		NGCDFC Allowance	Chair	1	14,000.00	14,000.00	98,000.00
Sub Total							1,430,000.00
Insurance Costs							
221	090						100,000.00
4		Motor Vehicle Insurance					
Specialised Materials and Services							
221	101						
6		Purchase of Uniforms and Clothing - Staff					
Office and General Supplies and Services							
221	110						350,000.00
1		General Office Supplies (Papers, Pencils, Forms, Small Office Equipment etc.)					
221	110						770,000.00
2		Supplies and Accessories for Computers and Printers					
221	110						60,622.00
3		Sanitary and Cleaning Materials, Supplies and Services					
Fuel, Oil & Lubricants							
221	120						60,000.00
1		Refined Fuels and Lubricants for Transport					
221	120						
4		Other Fuels (wood, charcoal, cooking gas etc.)					
Other Operating Expenses							
221	130						
1		Bank Service Commission and Charges					
221	130						
5		Contracted Guards and Cleaning Services					
221		Contracted Professional Services - e.g.					

131	Strategic Plan						
0							
221	ICT Hubs						
131							
1							
	Routine Maintenance - Vehicles and Other Transport Equipment						
222							
010	Maintenance Expenses - Motor Vehicles					220,000.00	
1							
	Routine Maintenance - Other Assets						
222							
020	Maintenance of Office Furniture and Equipment					-	
2							
222							
020	Maintenance of Buildings and Stations - Non-Residential					-	
5							
	Sub Total					1,560,622.00	
TOTAL						8,292,901.98	

Table 5 M&E

EXPENDITURE ITEMS			
MONITORING EVALUATION AND CAPACITY BUILDING			
	Communication, Supplies and Services		
2210201	Telephone, Telex, Facsimile and Mobile Phone Service		
	Domestic Travel and Subsistence & Other Transport Costs		
2210301	Travel Costs (Airlines, Bus, Railway, Mileage Allowances, etc.)		6,450
2210302	Accommodation - Domestic Travel		0
2210303	Daily Subsistence Allowance		0
	Printing, Advertising and Information Supplies & Services		
2210502	Publishing and Printing Services		290,000
2210504	Advertising, Awareness and Publicity Campaigns		110,000
	Training Expenses(PMC)		
2210701	Travel Allowance		100,000.00
2210702	Remuneration of Instructors and Contract Based Training Services		70,000.00
2210703	Production and Printing of Training Materials		0
2210704	Hire of Training Facilities and Equipment		70,000.00

2210710	Accommodation Allowance	50,000.00
	Training Expenses(NGCDFC and Staff)	
2210701	Travel Allowance	400,000.00
2210702	Remuneration of Instructors and Contract Based Training Services	130,000.00
2210703	Production and Printing of Training Materials	0
2210704	Hire of Training Facilities and Equipment	230,000.00
2210710	Accommodation Allowance	450,000.00
	Hospitality Supplies and Services	
	Catering Services (Receptions), Accommodation, Gifts, Food and Drinks	
2210801	Committee Expenses	
2210802	Other Committee Expenses	400,000.00
2210811	NGCDFC Allowance	1,600,000.00
	Office and General Supplies and Services	
2211101	General Office Supplies (Papers, Pencils, Forms, Small Office Equipment etc.)	
2211102	Supplies and Accessories for Computers and Printers	
	Fuel, Oil & Lubricants	
2211201	Refined Fuels and Lubricants for Transport	140,000.99
2220101	Maintenance Expenses- Motor Vehicles	100,000
TOTAL		4,146,450.99

MIN: 7/10/01/2023 STAFF SALARIES AND ADMINISTRATION EXPENSES

The committee approved payment of employee salaries for the month of January 2022 and further approved payment of office expenses as presented by the fund manager relating to Airtime, newspapers, committee allowances, electricity bills, and postal expenses among other expenses incurred during the month of January 2023.

MIN: 8/10/01/2023 ANY OTHER BUSINESS.

There being no matters to be discussed the meeting ended at 3:00pm with a word of prayer led by John Muli

Minutes written by..........Peter M Munyenze

Secretary

Minutes confirmed by..........Agnes N Muasya

Chairperson.