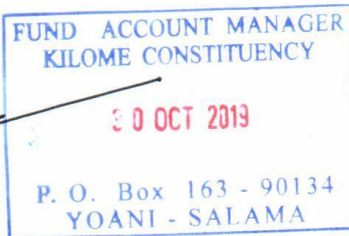


MINUTES OF THE NG-CDFC KILOME MEETING HELD
ON
THURSDAY 17TH OCTOBER, 2019 AT THE
NG-CDF KILOME OFFICE BOARDROOM
Mukaa District Head Quarters

17/10/2019

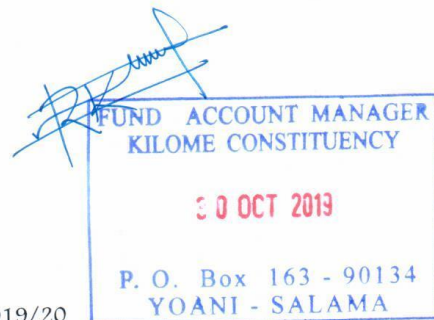
NG-CDFC KILOME



**MINUTES OF NG-CDFC KILOME MEETING HELD ON THURSDAY, 17TH OCTOBER, 2019 AT
THE KILOME NG-CDFC BOARDROOM**

Members present

- | | |
|---------------------------|----------------------|
| 1. Raphael Kongu Kamayu | NG-CDFC Chairman |
| 2. Simon Muthiani Tama | NG-CDFC Secretary |
| 3. Mr. Robert M. Kioko | Fund Account Manager |
| 4. Hussein H. Alasow | D.C.C |
| 5. Augustine Mwikya Mutua | Member |
| 6. George Ngamwa Muange | Member |
| 7. Margaret Kitumbi Maweu | Member |
| 8. Salma Jaruf | Member |
| 9. Jennifer Mueni Nzinga | Member |



Agenda

1. Adoption of Wards Report for Project proposal preparation 2019/20
2. Projects Allocation criteria FY 2019-2020
3. Approval of Projects Proposal for FY 2019-2020
4. A.O.B

The meeting started at 8:30am with a word of prayer from Jennifer Nzinga. The Chairman thanked members for observing time and purposing to attend the Meeting. He officially welcomed everyone to the meeting.

MIN 01/17/10/2019: ADOPTION OF PROJECT PROPOSAL REPORT 2019/20

- Report on forums held at Ward and subward levels for public development agenda containing proposed projects for FY 2019/20 was read by the NG-CDFC Secretary. The report was unanimously adopted as read.

MIN 02/17/10/2019: PROJECTS ALLOCATION CRITERIA FY 2019-2020

- The Fund Account Manager who is the official representative of the NG-CDF Board took members through the Board Circular Reference NG-CDFB/CEO/BOARD CIRCULARS Vol.II (014) Dated 24TH September, 2019 and enlightened members on the following critical concerns, as pertains preparation and submission of the Proposal document;

i). Compliance to the NG-CDF Act 2015 (National Government Constituency Development Fund)

- Unlike the previous CDF Act 2013, the New NG-CDF 2015 Act entails funding of Education and Security projects only which are purely National Government functions. All proposals involving other functions i.e. Water and Roads were nullified automatically and forwarded to the County Office for consideration.

ii) Equal Distribution at Ward Levels

- Kilome Constituency has got 3 Wards namely:
 - a. Kasikeu/Mumela Ward
 - b. Mukaa/Kitaingo Ward
 - c. Kiimakiu/Kalanzoni Ward

- Various public participation forums were held at the Sub ward level and proposal reports were presented as per the prioritized interests and needs of residents.

- All wards shall be considered equally in both education and security projects.

iii) Ongoing projects to take precedence

- NG-CDFC Members are advised to give priority of allocation to all ongoing projects at the constituency, if any. This is to ensure all projects funded through the NG-CDF Kitty doesn't stall at all, and thus benefit the Constituents as purposed.

MIN 03/17/10/2019: APPROVAL OF PROJECTS FUNDS FY 2019-2020

- After lengthy deliberations, the meeting approved the following projects for funding. The Projects costs and designs were obtained from the Sub county Public Works Officer who oversees all public construction works at the Sub county and county levels.

Proposed Projects Financial Year 2019/2020

Project Name	Project activity	Amount Allocated	Current Status
ADMINISTRATION			
Employees' Salaries	Payment of staff salaries and PAYE.	1,800,000.00	Ongoing
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, Telephone, travel and subsistence, Office Newspapers, Office Tea.	3,180,000.00	Ongoing
NSSF	Payment of NSSF Deductions	100,000.00	Ongoing
NHIF	Payment of NHIF Deductions	70,000.00	Ongoing
Committee Expenses	Payment of Committee allowances, transport, conferences fees.	3,092,063.45	Ongoing
	<i>SubTotal</i>	8,242,063.45	
Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	7,198,241.38	Ongoing
M & E			
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence.	1,000,000.00	Ongoing
Committee Expenses	Payment of Committee allowances, transport, conferences fees.	1,900,000.00	Ongoing
NG-CDFC/PMC Capacity Building	Undertake Training of the PMCs/NG-CDFC on NG-CDF/PMC/Staff Related issues.	1,221,031.72	Ongoing
	<i>SubTotal</i>	4,121,031.72	
BURSARY			
Bursary Secondary Schools	Payment of bursary to needy students in Secondary Schools.	30,000,000.00	Ongoing
Bursary Tertiary Institutions	Payment of bursary to needy students in Tertiary Institutions.	15,078,703.63	Ongoing
Bursary Special Schools	Payment of bursary to needy students with special needs, in special Schools.	3,000,000.00	Ongoing
	<i>SubTotal</i>	48,078,703.63	
SPORTS			


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 30 OCT 2019

Project Name	Project activity	Amount Allocated	Current Status
Sports	Carry out Constituency sports activities and tournaments and reward participating teams with trophies, balls and game kits	2,747,354.48	New
ENVIROMENT			
Kwamenya River	Erection of Water Gabions for earth retention, erosion control and soil stabilization at Kwamenya River near Kavulutini.	950,000.00	New
Muvai River	Erection of Water Gabions for earth retention, erosion control and soil stabilization at Muvai River near Kwakatia Pr. School.	950,000.00	New
Kwakyai River	Erection of Water Gabions for earth retention, erosion control and soil stabilization at Kwakyai River near Kathemboni ECD.	847,354.48	New
	Sub Total Ksh.	2,747,354.48	
Purchase of office furniture and general Office equipment	Purchase Office furniture/Printer as follows; 4 Office Chairs @ 85,000 = 340,000.00 1 Printer Model HP M1132 (3 in one)-42,975.00	382,975.00	New
Secondary Schools			
ABC Kayata Girls Secondary School	Completion of a Girls Dormitory – Roofing, Fitting of Doors/Windows, Flooring, Plastering, Painting and General finishing.	3,000,000.00	Ongoing
Kasikeu Boys Secondary School	Construction of a modern dormitory to completion (Complete With Washrooms and Matron Room).	3,000,000.00	New
Mbiini Secondary School	Purchase of a School Bus – 51 Seater capacity	6,000,000.00	New
Mukaa Boys Secondary School	Construction of a modern dormitory to completion (Complete With Washrooms and Matron Room).	3,000,000.00	New
Mukaa Girls Secondary School	Construction of a modern Girls dormitory to completion (Complete With Washrooms and Matron Room).	3,000,000.00	New
Uthini Girls Secondary School	Completion of a Girls Dormitory – Flooring, Plastering, Painting and General finishing (CO-Funding with BOM/PTA).	500,000.00	New
Kitaingo Secondary School	Construction of a septic Tank to completion.	500,000.00	New
Kwothithu Secondary School	Construction of a septic Tank to completion-500,000.00, Electrical and Plumbing works – 500,000.00 (For newly constructed Dormitory)	1,000,000.00	New
Muani Secondary School	Construction of a septic Tank to completion-500,000.00, Electrical and Plumbing works – 500,000.00 (For newly constructed Dormitory).	1,000,000.00	New
Kiongwani Girls Secondary School	Construction of a Staff House to completion-Single Unit complete with washroom.	1,000,000.00	New
Kiongwani Boys Secondary School	Construction of a septic Tank to completion-500,000.00, Electrical and Plumbing works – 500,000.00 (For newly constructed Dormitory).	1,000,000.00	New
Masokani Secondary School	Renovation of 4 classrooms - Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	1,000,000.00	New
ABC Maiani Boys Secondary School	Completion of a Dining Hall - Plastering, Flooring, Painting and General finishing (CO-Funding with BOM/PTA).	1,000,000.00	New
S.A Maiani Girls Secondary School	Renovation of 2 classrooms - Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	500,000.00	New
Kiimakiu Secondary School	Completion of a Dormitory – Roofing, Fitting of Doors/Windows, Plastering, Flooring, Painting and General finishing (Project started by BOM/PTA).	2,000,000.00	New

30 OCT 2019

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Project Name	Project activity	Amount Allocated	Current Status
AIC Sultan Hamud Secondary School	Construction of a Girls dormitory to completion.	3,000,000.00	New
Kilome S.A Secondary School	Renovation of 2 classrooms - Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	500,000.00	New
Nduluni Secondary School	Construction of a Dining Hall to completion.	2,000,000.00	New
ACK Marwa Secondary School	Construction of a Classroom to completion.	1,000,000.00	New
St. Martin Depores Secondary School	Renovation of 4 classrooms - Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	1,000,000.00	New
Mt. Carmel Girls Secondary School	Construction of a Classroom to completion.	1,000,000.00	New
Kwakiketi Secondary School	Renovation of 2 classrooms - Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	500,000.00	New
ACK St. Stephen's Kima Secondary School	Construction of a modern dormitory to completion (Complete With Washrooms and Matron Room).	3,000,000.00	New
Kiu Secondary School	Construction of a Classroom to completion.	1,000,000.00	New
AIC Nyayo Girls Secondary School	Construction of a Classroom to completion.	1,000,000.00	New
	Sub Total Ksh.	41,500,000.00	
Primary Schools			
Kea Primary School	Completion of a Classroom – Roofing, Fitting of Doors and Windows, Plastering, Flooring, Painting and General finishing.	500,000.00	Ongoing
Kilia Primary School	Renovation of 2 classrooms - Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	500,000.00	New
Kiimakiu Primary School	Renovation of 2 classrooms - Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	500,000.00	New
Kwakaseke Primary School	Renovation of 2 classrooms - Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	500,000.00	New
Kwakalelo Primary School	Renovation of 4 classrooms - Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	1,000,000.00	New
Kwakatia Primary School	Renovation of 2 classrooms - Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	500,000.00	New
Kwakiketi Primary School	Renovation of 2 classrooms - Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	500,000.00	New
Kwamalelu Primary School	Renovation of 2 classrooms - Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	500,000.00	New
Kwambeu Primary School	Renovation of 4 classrooms - Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	1,000,000.00	New
Kwamwingio Primary School	Renovation of 2 classrooms - Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	500,000.00	New
Kwangumu Primary School	Renovation of 2 classrooms - Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	500,000.00	New
Kwawala Primary School	Renovation of 2 classrooms - Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	500,000.00	New
Kyunguni Primary School	Renovation of 4 classrooms - Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	1,000,000.00	New

FUND ACCOUNT MANAGER

YOANI SALAMA

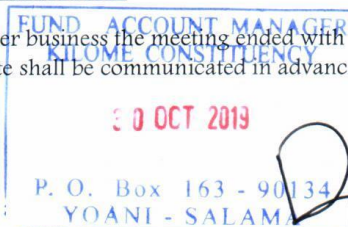
20 OCT 2019

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Project Name	Project activity	Amount Allocated	Current Status
Landu Primary School	Construction of a Classroom to completion.	1,000,000.00	New
Mwanyambevo Primary School	Renovation of 2 classrooms - Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	500,000.00	New
Mwanyani Primary School	Renovation of 2 classrooms - Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	500,000.00	New
Nguuni Primary School	Renovation of 2 classrooms - Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	500,000.00	New
Sultan Hamud Primary School	Construction of a Classroom to completion.	1,000,000.00	New
Tangu Primary School	Renovation of 4 classrooms - Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	1,000,000.00	New
Enzai Primary School	Construction of a Classroom to completion.	1,000,000.00	New
Ulu Primary School	Renovation of 2 classrooms - Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	500,000.00	New
Kwambumbu Primary School	Renovation of 4 classrooms - Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	1,000,000.00	New
Katulyani Primary School	Renovation of 2 classrooms - Re-roofing, Door and window fitting, Flooring, Plastering and Re-painting.	500,000.00	New
Mukaa Primary School	Purchase of 50 Desks @ Ksh. 2,000 – Ksh. 100,000.00. Purchase of 20 Lockers @ Ksh. 2,500 – Ksh. 50,000.00.	150,000.00	New
Kiumoni Primary School	Purchase of a Water Pump to pump water from the Borehole source to the school, for use at the school. <i>Pump Specifications: Dayliff Model 5.5 Horse Power/4 Kilowatts.</i>	200,000.00	New
	Sub Total Ksh.	15,850,000.00	
Tertiary Institutions			
Kilome Technical Training Institute	Purchase land (5 Hectares @ Ksh. 600,000.00) for construction of Kilome Technical Training Institute, a modern T-VET Centre for training of Technical courses.	3,000,000.00	New
Security			
Sultan Hamud Police Post	Renovation of Police Administration Office-Re-roofing, Door and window reinforcement, Flooring, Plastering and Re-painting.	500,000.00	New
Ngaamba Chief's Office	Construction of a Chief's Office-Foundation, Slab and Walling (Phase 1 Funding).	500,000.00	New
Kasikeu Chief's Office	Renovation of the Chief's Office-Re-roofing, Door and window reinforcement, Flooring, Plastering and Re-painting.	500,000.00	New
Malili Police Station	Construction of a modern Police Station Office Units to completion.	2,000,000.00	New
	Sub Total Ksh.	3,500,000.00	
	GRAND TOTAL Ksh.	137,367,724.14	


MIN 04/17/10/2019: A.O.B

Without any other business the meeting ended with a word of prayer from Jennifer Nzinga at 4:30p.m. The next meeting date shall be communicated in advance.



Minutes taken by the NG-CDFC Secretary

SIMON MUTHIANI TAMA

Signature:  Date: 30/10/2019

Minutes Confirmed by the NG-CDFC Chairman

RAPHAEL K. KONGU

Signature:  Date: 30/10/2019



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KILOME CONSTITUENCY
30 OCT 2019
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