



MAKUENI

IEBC NUMBER 086

NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND

PROJECT PROPOSAL

2021/2022 FINANCIAL YEAR

SUBMITTED

SEPTEMBER 2021

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FUND ACCOUNTS MANAGER
NG-CONSTITUENCY DEV. FUND
MAKUENI
13 OCT 2021
P. O. Box 409-90300,
MAKUENI

MINUTES OF NG-CDFC MEETING HELD ON 31ST AUGUST 2021 AT KELVIAN HOTEL

Members present

1. Titus K. Munve - Chairman
2. Daniel M. Maluki - Fund Account Manager
3. Justina M. Katiku - Member
4. Bernard M. Tivu - Member
5. Alphonse Wambua - Member
6. Stella M Mutuku - Member
7. Winfred knox - Member
8. Benedict Muange -member
9. Esther Nzula - member

Preliminaries

The chairman called the meeting to order at 11.20 am after a word of prayer from Stella Mutuku. The secretary read the minutes of the previous meeting which were proposed and seconded by Justina Katiku and Winfred Knox as the true copy of the previous meeting.

Matters arising

Members noted that some schools were not issuing receipts for bursary beneficiaries. To solve this, the committee resolved to be distributing the cheques and forward the receipts and acknowledgement letters to the NG-CDF office for filing.

The chairman tabled the meeting agenda as follows:

1. NG-CDF projects tender procedure
2. Sports equipment FY 2021/2022
3. Bursary
4. Project resubmission
5. Project proposal collection FY 2021/2022
6. A.O.B

Min1/31/8/2021: NG-CDF Projects tender procedure

The committee agreed to be forming ad hoc committees for procurement of projects together with school management members. The composition of the tender committee shall be;

1. Five members appointed by the FAM
2. Representatives of the funded project

Min2/31/8/2021: Sports equipment FY 2021/2022

The FAM reported that the funds available for sports were Ksh. 2,700,000. The committee agreed and authorized the FAM and chairman to advertise for the supply of sports equipment from pre-qualified suppliers and contractors.

Min3/31/8/2021: Bursary

The committee agreed to issue bursaries to needy students hence resolved to call for bursary applications through the area chiefs and assistant chiefs. Applications are to be allowed for a period of one month starting 11th August, 2021. The committee also set aside Ksh 1,000,000 for form 1 students joining secondary schools.

Min 4/31/8/2021: Project resubmission

Athiani Primary School project (*grading of road between Athiani and Mwanja Primary School*) had been declined by the board. Consequently, the committee resolved to re-submit Athiani Primary school project to **Manzani Primary School** for renovation of 2 Classrooms-Roofing, plastering, flooring and painting.

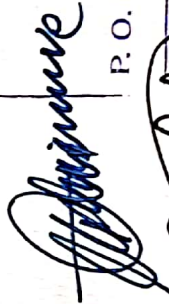

Min 5/31/8/2021: Project proposals FY 2021-2022

As confirmed in the board circular dated 26th August, 2021 the total allocation for the constituency is Ksh.137, 088,879. The FAM outlined the statutory ceiling guidelines which resulted to the following budget:

#	Name of Project	(%)	Amount Allocated
1.	Administration/Recurrent	6	8,225,332.74
2.	Monitoring and Evaluation/Capacity Building	3	4,112,666.37
3.	Emergency reserve	5	7,192,207.00
4.	Sports Activities	2	2,741,777.58
5.	Environmental Projects	2	2,741,777.58
6.	Education Bursary..		34,272,219.73
7.	Social Security program		13,146,000.00
8.	Other Projects		64,656,898
	Total		137,088,879

Ksh. 64,656,898 was distributed equally among the 7 wards such that each got Ksh....approximately 9.2 million.

Members short-listed the projects as forwarded from the public participation exercise. Allocation for similar renovation activities may vary according to the extent of damage of the classroom or office. Allocation for construction of classrooms and pit latrines may also vary based on the topography of the site. Disparity in allocation for sand dams is because the cost is estimated based on the size of sand dam and the relative width of the stream on which the dam is built. After lengthy discussion, the committee agreed to fund the following projects in all the seven wards of the constituency;



FUND ACCOUNT MANAGER
NG-CONSTITUENCY DEV. FUND
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MAKUENI

Project Name	Estimated cost	Cumulative Cost	Activity	Amount Allocated	Status
ADMINISTRATION & RECURRENT COST					
Employee Salaries	3,010,800	Nil	Payment of staff salaries for 8 employees	3,010,800	New
Employee Gratuity	840,348	Nil	Payment of staff gratuity for 7 employees	840,348	New
Goods and Services	3,051,784.74	Nil	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea	3,051,784.74	New
NSSF	38,400	Nil	Payment of NG-CDF staff NSSF Deductions for 8 employees	38,400	New
NHIF	84,000	Nil	Payment of NG-CDF staff NHIF Deductions for 8 employees	84,000	New
Committee Expenses	1,200,000	Nil	Payment of Committee sitting allowances, transport, conferences	1,200,000	New
SUB-TOTAL					
MONITORING, EVALUATION & CAPACITY BUILDING					
Goods and Services	1,312,666.37	Nil	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence	1,312,666.37	New
SUB-TOTAL					
8,225,332.74					

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Committee Expenses	1,000,000	Nil	Payment of Committee sitting allowances, transport, conferences	1,000,000	New
NG-CDFC/PMC Capacity Building	1,800,000	Nil	Undertake Training of the PMCs/NG-CDFCs on NG-CDF Related issues	1,800,000	New
SUB-TOTAL				4,112,666.37	
EMERGENCY					
Emergency	7,192,207	Nil	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,207	New
SUB-TOTAL				7,192,207	
SPORTS					
Constituency Sports Tournament	2,741,777.58	Nil	Carry out Constituency Sports tournaments for Kshs 2,041,777.58 and purchase of 4 balls @ 2,500 and 2 pairs of branded sports uniforms @ 3,000 for 15 players for Katithi football club, Wote football club, Kaliini football club, Mwanja Mighty tigers football club, Kiliani football team, Mandoi football clubs & Star Football club @ Kshs 100,000 each club	2,741,777.58	New

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			flooring, plastering and painting <i>(BOM started the project for Ksh 1.7M)</i>		
Kaluluini Primary School	600,000	Nil	Renovation of 2 classrooms; re-roofing, flooring, installation of doors, windows, and painting	600,000	New
Kanyonga Primary School	1,160,000	Nil	Renovation of 4 classrooms; re-roofing, flooring, installation of doors, windows and painting	1,160,000	New
Kanzokeani Primary School	600,000	Nil	Renovation of 2 classrooms; re-roofing, flooring, installation of doors, windows and painting	600,000	New
Kasuvi Primary School	600,000	Nil	Renovation of 2 classrooms; re-roofing, flooring, installation of windows, doors and painting	600,000	New
Katheka Primary School	1,500,000	900,000 <i>2019/20-Ksh 0.9M</i>	Completion of 3 roomed administration block; roofing, doors, windows, plastering, flooring and painting	600,000	Ongoing
Kavuthu Primary School	600,000	Nil	Renovation of 2 classrooms; roofing, flooring, installation of windows, doors and painting	600,000	New
Kiangini Primary School	4,000,000	Nil	Construction of a 200 student capacity dining hall started by school Board of Management; walling	1,000,000	New
Kikome Primary School	900,000	Nil	Renovation of 3 classrooms; re-roofing, flooring, installation of doors, windows and painting	900,000	New

SUB-TOTAL				2,741,777.58	
ENVIRONMENT					
Muleu Sand Dam	344,277.58	Nil	Construction of 20 cubic meters sand dam to control floods	344,277.58	New
Kwa Kitavi Sand Dam	685,000	Nil	Construction of 50 cubic meters sand dam to control floods	685,000	New
Kwa Makau Makolongo Sand Dam	342,500	Nil	Construction of 18 cubic meters sand dam to control floods	342,500	New
Kwa Maswii Sand Dam	342,500	Nil	Construction of 18.5 cubic meters sand dam to control floods	342,500	New
Kwa Musau Sand Dam	685,000	Nil	Construction of 50 cubic meters sand dam to control floods	685,000	New
Masong'eni Sand Dam	342,500	Nil	Construction of 18 cubic meters sand dam to control floods	342,500	New
SUB-TOTAL				2,741,777.58	
BURSARY AND SOCIAL SECURITY PROGRAMS					
Bursary secondary schools	25,000,000	Nil	Payment of bursary to needy students in Secondary Schools	25,000,000	On-going
Bursary Tertiary Schools	9,272,219.73	Nil	Payment of bursary to needy students in Tertiary Institutions	9,272,219.73	On-going
NHIF Social Security Programme	13,146,000	Nil	Towards provision of medical insurance cover for vulnerable families including Orphans and	13,146,000	New

Kilisa Primary School	600,000	Nil	Renovation of 2 classrooms; re-roofing, flooring, installation of windows, doors and painting	600,000	New
Kithaathaini Primary School	600,000	Nil	Renovation of 2 classrooms; re-roofing, flooring, installation of doors, windows and painting	600,000	New
Kithaayoni Primary School	1,200,000	700,000 <i>2020/21-Ksh 0.7M</i>	Completion of 3 roomed administration block; walling, roofing, plastering, flooring, installation of doors, windows and painting	500,000	Ongoing
Kithembeoni Primary School	600,000	Nil	Renovation of 2 classrooms; re-roofing, flooring, installation of windows, doors and painting	600,000	New
Kithoni Primary School	900,000	Nil	Renovation of 3 classrooms; re-roofing, flooring, installation of windows, doors and painting	900,000	New
Kithumani Primary School	600,000	Nil	Renovation of 2 classrooms; re-roofing, flooring, installation of windows, doors and painting	600,000	New
Kitikyumu Primary School	900,000	Nil	Renovation of 3 classrooms; re-roofing, doors, installation of windows and painting	900,000	New
Kwa Mbata Primary School	600,000	Nil	Renovation of 2 classrooms; re-roofing, flooring, installation of doors, windows and painting	600,000	New
Kwa Waema Primary School	800,000	Nil	Completion of 2 classrooms started by the Board of Management; roofing, flooring, plastering,	800,000	New

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			windows, doors and painting		
Kwanyaa Primary School	900,000	Nil	Renovation of 3 classrooms; re-roofing, flooring, doors, windows and painting	900,000	New
Kwanzula Primary School	600,000	Nil	Renovation of 2 classrooms; re-roofing, flooring, doors, windows and painting	600,000	New
Kyemundu Primary School	500,000	Nil	Renovation of 2 roomed administration block; re-roofing, flooring, doors and windows and painting	500,000	New
Kyuasini Primary School	600,000	Nil	Renovation of 2 roomed administration block; re-roofing, flooring, doors and windows, plastering and painting	600,000	New
Kyumbuni Primary School	600,000	Nil	Renovation of 2 classrooms; re-roofing, flooring, windows, doors and painting	600,000	New
Makutano Primary School	1,200,000	Nil	Renovation of 4 classrooms; re-roofing, flooring, windows, doors and painting	1,200,000	New
Malivani A.I.C Boarding Primary School	1,000,000	Nil	Construction of 10 door pit (2 doors being for PWDs) latrine to completion	1,000,000	New
Maumba Primary School	1,400,000	800,000 <i>2019/20-Ksh 0.8M</i>	Completion of 3 roomed administration block; re-roofing, doors, windows, plastering, flooring and painting	600,000	Ongoing
Mikameni Primary School	600,000	Nil	Renovation of 2 classrooms; re-roofing, flooring, doors, windows and painting	600,000	New

Mithini Primary School	600,000	Nil	Renovation of 3 roomed administration block; re-roofing, flooring, doors and windows and painting	600,000	New
Muambani Primary School	900,000	Nil	Renovation of 3 classrooms: re-roofing, doors, windows and painting	900,000	New
Mulenyu Primary School	600,000	Nil	Renovation of 2 classrooms; re-roofing, windows, doors, flooring and painting	600,000	New
Munathi Primary School	600,000	Nil	Renovation of 2 classrooms; re-roofing, flooring, doors, windows and painting	600,000	New
Mwaani Primary School	900,000	Nil	Renovation of 3 classrooms: re-roofing, doors, windows and painting	900,000	New
Ngangani Primary School	650,000	Nil	Completion of one classroom started by the school Board of Management; part of walling from 5 th course, roofing, windows, doors, plastering, flooring and painting	650,000	New
Ngomano Primary School	700,000	Nil	Completion of 3 roomed administration block started by the school Board of Management; walling, roofing, doors, windows, flooring, plastering and painting	700,000	New
Nzeeni Primary School	600,000	Nil	Renovation of 2 classrooms; re-roofing, flooring, windows and doors and painting	600,000	New

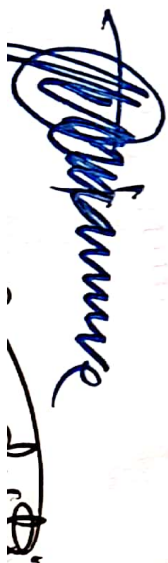
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Senda Primary School	600,000	Nil	Renovation of 2 classrooms; re-roofing, flooring, windows, doors and painting	600,000	New
St Johns Malivani Primary School	600,000	Nil	Renovation of 1 classroom @ Kshs. 300,000; re-roofing, flooring, windows, doors and painting and renovation of 1 roomed administration block @ Kshs300,000; re-roofing, flooring, windows, doors and painting	600,000	New
Unoa Primary School	1,100,000	Nil	Renovation of 4 classrooms: re-roofing, doors, windows and painting	1,100,000	New
Waimu Primary School	1,450,000	500,000 <i>2020/21-Ksh 0.5M</i>	Completion of 3 roomed administration block; roofing, floor tiles, ceiling and verandah	950,000	Ongoing
Yikithuki Day And Boarding Primary School	600,000	Nil	Renovation of 3 roomed administration block; re-roofing, flooring, doors, windows and painting	600,000	New
SUB-TOTAL				32,160,000	
EDUCATION (SECONDARY SCHOOL PROJECTS)					
A.I.C Mavindini Boys Secondary School	1,200,000	0.5M (By the school board of management)	Completion of 70 students capacity laboratory started by the school Board of Management; water and gas supply system electricity, flooring and painting <i>(NG-CDFC allocation was for extension of laboratory and</i>	700,000	Ongoing

			<i>is not part of the current project activities)</i>		
A.I.C Mavindini Girls Secondary School	2,700,000	2,000,000 <i>2019/20-1M 2018/19-1M</i>	Completion of 4 roomed administration block; floor tiles, plaster, painting and ceiling	700,000	Ongoing
A.I.C Muthyoi Secondary School	2,300,000	1,800,000 <i>2019/20-Ksh 0.8M 2018/19-Ksh 1M</i>	Completion of 2 classrooms: roofing, door, windows, plastering, keying and painting <i>(The 1 classroom not yet complete)</i>	500,000	Ongoing
Gigiri Lions Girls Secondary School	4,000,000	Nil	Construction of a 80 student capacity laboratory; foundation and walling	1,100,000	New
Ikaasu Secondary School	4,000,000	Nil	Construction of 100 student capacity dormitory started by the school Board of Management; walling	800,000	New
Kaliini Secondary School	1,200,000	Nil	Construction of 1 classroom to completion	1,200,000	New
Kathonzweni Girls Secondary School	4,000,000	Nil	Construction of 100 student capacity dormitory started by the school Board of Management; walling	900,000	New
Kiteei Secondary School	600,000	Nil	Renovation of 2 classrooms; roofing, flooring, windows and doors and painting	600,000	New

Kithoni Secondary School	2,800,000	2,100,000 <i>2019/20-Ksh 1.6M</i> <i>2020/21-Ksh 0.5M</i>	Completion of 100 students capacity science laboratory fitting doors, flooring, plastering and painting	700,000	Ongoing
Kitonyoni Secondary School	3,500,000	Nil	Construction of 100 students capacity science laboratory-foundation and walling	1,500,000	New
Kwa Kavisi Secondary School	500,000	Nil	Construction of 6 door pit latrine to completion <i>PWD latrines already in place</i>	500,000	New
Kyangwasi Secondary School	1,200,000	Nil	Construction of 1 classroom to completion	1,200,000	New
Makueni Boys High School	900,000	Nil	Renovation of 3 classrooms: re-roofing, doors, windows and painting	900,000	New
Mbeletu Secondary School	3,500,000	3,000,000 <i>2019/20-Ksh 1.4M</i> <i>2018/19-Ksh 1.6M</i>	Completion of 120 students capacity dormitory; fixing of doors, windows, plastering and painting	500,000	Ongoing
Mbuvo Secondary School	5,000,000	Nil	Construction of 300 students capacity dining hall; foundation and walling	1,800,000	New
Ngosini Secondary School	4,500,000	2,000,000 <i>2020/21-Ksh 2M</i>	Completion of a 120 students capacity dormitory; roofing, doors, windows, flooring, plastering and painting	2,500,000	Ongoing

Ngoto Boys High School	3,500,000	Nil	Construction of 100 students capacity science laboratory; foundation and walling	1,700,000	New
Nthangu Secondary School	900,000	Nil	Renovation of 3 classrooms: re-roofing, fixing of doors, windows and painting	900,000	New
Nziu Secondary School	600,000	Nil	Renovation of 2 classrooms: re-roofing, doors, windows and painting	600,000	New
Serena Williams Wee Secondary School	4,500,000	2,000,000 <i>2020/21-Ksh 2M</i>	Completion of 120 students capacity dormitory; roofing, doors, windows, flooring, plastering and painting	2,500,000	Ongoing
St Francis Manzani Secondary School	796,898	Nil	Construction of a 3-door pit latrine to completion <i>PWD latrines already in place</i> <u>Min 5/31/8/2021</u>	796,898	New
St. Theresa Secondary School-Muuani	5,800,000	3,300,000 <i>2019/20-1.5M 2020/21-1.8M</i>	Completion of 120 capacity dormitory; walling, roofing, doors, windows, flooring, plastering and painting	2,500,000	Ongoing
Thavu Secondary School	3,000,000	Nil	Completion of 40 students capacity laboratory started by the school board of management; Roofing, doors and windows, flooring and painting	800,000	New
Uiini Secondary School	1,200,000	Nil	Construction of 1 classroom to completion	1,200,000	New
Yekanga Secondary School	700,000	Nil	Renovation of 2 classrooms; re-roofing, flooring, doors, windows and painting	700,000	New



SUB-TOTAL				27,796,898	
SECURITY					
Kathonzweni County Commissioners Office	1,000,000	Nil	Construction of a 3 bedroomed residential house to completion	1,000,000	New
Katithi Assistant Chiefs Office	2,000,000	1,500,000 <i>2020/21-Ksh 1.5M</i>	Completion of 3 roomed administration block; floor tiles, painting and ceiling	500,000	Ongoing
Kitonyoni Assistant Chiefs Office	800,000	Nil	Construction of 3 door pit latrine to completion @ Ksh 500,000 and renovation of 1 roomed office-re-roofing, plastering, flooring and painting @ Kshs. 300,000 <i>PWD latrines already done</i>	800,000	New
Kyemundu Chiefs Office	1,600,000	1,300,000 <i>2019/20-1M 2020/21-300,000</i>	Completion of 2 roomed office block: flooring and painting	300,000	Ongoing
Mavindini Assistant Chiefs Office	600,000	Nil	Renovation of 2 roomed office; re-roofing, flooring, doors, windows and painting	600,000	New
Muusini Chiefs Office	1,000,000	Nil	Construction of 2 roomed office block to completion	1,000,000	New
Nziu Police Post	1,000,000	500,000 <i>2019/20-Ksh 500,000</i>	Completion of 3 roomed administration office: roofing, door, windows, plastering, keying and painting	500,000	Ongoing
SUB-TOTAL				4,700,000	
Total				137,088,879	



Min6/31/8/2021: AOB

All completion certificates for projects shall be issued by the public works office upon visiting the completed projects. There being no other business the meeting ended with a word of prayer from Justina Katiku.

Minutes compiled by:

(The secretary)

Signature..... *[Signature]*
Date..... 31 | 8 | 2021

FUND ACCOUNT MANAGER
NG-CONSTITUENCY DEVELOPMENT
MAKUFENI MATHIAS
13 OCT 2021 (The chairman)
Box 409-90300, MAKUENI
Date..... 31 | 8 | 2021

Confirmed by:

(The chairman)

Signature..... *[Signature]*
Date..... 31 | 8 | 2021