**NG-CDF KINANGOP CDFC MEETING HELD ON 08th NOVEMBER 2018 AT THE CDF BOARDROOM IN ENGINEER TOWN.**

**PRESENT**

1. George Karanja Chairman
2. Daniel Njamba Member
3. Peter Karanja Member
4. Martha Nyokabi Secretary
5. Monicah Wangui Member
6. Phillip Mundia Member
7. Michael Kimani Member
8. Janet Mwihaki Member
9. Simon Mbuthia Member
10. Caroline Kariuki Fam

**AGENDAS**

1. Confirmation of previous minutes
2. Proposal for FY 2018/19 Ksh 109,040,875.52
3. AOB

**MIN /NG-KCDFC/03/08/11/18/001 CONFIRMATION OF PREVIOUS MINUTES**

The meeting started with a word of prayer led by Daniel Njamba. The Chairman welcomed members to the meeting and asked the secretary to read minutes of the previous meeting and Janet Mwihaki confirmed the minutes as a true deliberation of the previous meeting and this was seconded by Michael Kimani.

**MIN /NG-KCDFC/03/08/11/18/002 PROPOSAL FY 2018/19 Ksh 109,040,875.52**

The chairman told members that the allocation table was out and Ksh 109,040,875.52 was allocated to each constituency. The committee agreed to allocate the funds as follows;

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|  | **PROJECT** | **ACTIVITY** | **AMOUNT** |
| 1. | Employees Salaries | Payment of staff salaries and gratuity  | 3,200,000.00 |
| 2. | Goods and Services | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea | 2,000,000.00 |
| 3. | NSSF | Payment of NSSF Deductions | 50,000.00 |
| 4. | NHIF | Payment of NHIF Deductions | 80,000.00 |
| 5. | Committee Expenses | Payment of Committee sitting allowances, transport, conferences | 1,212,452.00 |
| 6. | Goods and Services | Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence | 500,000.00 |
| 7. | Committee Expenses | Payment of Committee sitting allowances, transport, conferences | 771,226.00 |
| 8. | CDFC/PMC Capacity Building | Undertake Training of the PMCs/CDFCs on CDF Related issues | 2,000,000.00 |
| 9. | Emergency | To cater for any unforeseen occurrences in the constituency during the financial year  | 5,738,993.45 |
| 10. | Sports | Purchase of 3 table tennis kits. | 300,000.00 |
| 11. | Sports | Purchase of 600 pairs sport boots for the following teams in the constituency:-Murungaru, Engineer, North Kinangop, Magumu, Njabini, Nyakio, Githabai, Gathara wards. | 1,880,817.00 |
| 12. | Environment | Purchase of water tanks (10,000 litres) for the following schools in the constituency; Kio pry, Ndothua pry,Kaugi pry, Nyakio pry, Mbogani pry,Kahuho pry,Mucibau pry, Kimuri pry,Kahuru sec,Bara inya pry,Kihunguru pry,Kamirangi pry,Mukiri pry,Muruaki pry and Hianyu Primary.Purchase of water tanks (10,000 litres) for the following schools in the constituency; Kio pry, Ndothua pry,Kaugi pry, Nyakio pry, Mbogani pry,Kahuho pry,Mucibau pry, Kimuri pry,Kahuru sec,Bara inya pry,Kihunguru pry,Kamirangi pry,Mukiri pry,Muruaki pry and Hianyu Primary. | 2,180,817.00 |
| 13. | Bursary Secondary Schools | Payment of bursary to needy student | 17,266,570.07 |
| 14. | Bursary Tertiary Schools | Payment of bursary to needy student | 8,000,000.00 |
| 15. | Bursary special schools | Payment of bursary to children living with disability in primary school. | 2,000,000.00 |
| 16. | Baraka Primary School | Construction of two Classroom | 1,500,000.00 |
| 17. | Githinji Primary School | Renovation of 5 classrooms (flooring and plastering) | 600,000.00 |
| 18. | St Marys Primary School | Renovation of 7 classes (plastering and flooring) | 700,000.00 |
| 19. | Mutonyora Primary School | Construction of one Classroom | 800,000.00 |
| 20. | St Christopher Primary School | Renovation of 7 classes (plastering and flooring) | 700,000.00 |
| 21. | Kahuho Primary School | Construction of two classrooms. | 1,500,000.00 |
| 22. | Kenyatta road Primary School | Purchase of two 10,000 ltrs water tanks. | 200,000.00 |
| 23. | Mbogani Primary School | Construction of one Classroom. | 800,000.00 |
| 24. | Mukiri Primary School | Construction of two classrooms. | 1,500,000.00 |
| 25. | Kihunguru Primary School | Construction of one Classroom. | 800,000.00 |
| 26. | Ragia Primary School | Renovation of 7 classrooms (plastering, and flooring). | 800,000.00 |
| 27. | Rwanyambo Primary School | Renovation of 12 classes (door and roof painting) | 800,000.00 |
| 28. | Njabini Primary School | Renovation of 2 classes (From lintel level, plastering, flooring, windows and doors) | 700,000.00 |
| 29. | Kioneki Primary School | Construction of one Classroom. | 800,000.00 |
| 30. | Mucibau Primary School | Construction of two classrooms. | 1,500,000.00 |
| 31. | Chania Primary School | Renovation of 8 classes (Plastering and flooring) roof painting for 21 classes | 1,300,000.00 |
| 32. | Hianyu Primary School | Construction of two classrooms. | 1,500,000.00 |
| 33. | Gacharage Primary School | Construction of two classrooms. | 1,500,000.00 |
| 34. | Kamirangi Primary School | Construction of two classrooms. | 1,500,000.00 |
| 35. | Kimuri Primary School | Construction of two classrooms. | 1,500,000.00 |
| 36. | Mwiruti Primary School | Construction of one classroom. | 800,000.00 |
| 37. | Aberdare Primary School | Construction of one classroom. | 800,000.00 |
| 38. | Gitite Primary School | Construction of two classrooms. | 1,500,000.00 |
| 39. | Kiandege Primary School | Construction of one classroom. | 800,000.00 |
| 40. | Muhuti Primary School | Roof repair and painting for 12 classes. | 300,000.00 |
| 41. | Mbirithi Primary School | Construction of two classrooms. | 1,500,000.00 |
| 42. | Tulaga Primary School | Renovation of 10 classrooms (flooring, plastering and roof painting) | 1,100,000.00 |
| 43. | Mwihoko Primary School | Construction of one classroom. | 800,000.00 |
| 44. | Raitha Primary School | Renovation of 8 classes (flooring and plastering) | 800,000.00 |
| 45. | Kiriahu Primary School | Construction of one classroom. | 800,000.00 |
| 46. | Kanamba Primary School | Completion of one class (roofing, flooring, windows, door and plastering) | 300,000.00 |
| 47. | Muhuti Primary School | Roof replacement for 6 classes | 500,000.00 |
| 48. | St Marys Secondary School  | Construction of one Classroom | 800,000.00 |
| 49. | Githinji secondary school  | Construction of one Classroom | 800,000.00 |
| 50. | Koinange mixed secondary school  | Construction of one Classroom. | 800,000.00 |
| 51. | Kiyo secondary school  | Construction of one Classroom | 800,000.00 |
| 52. | St Michael Faru secondary school  | Completion of four classes (roofing, plastering and flooring) | 1,200,000.00 |
| 53. | Kahuru Secondary School  | Construction of one classroom | 800,000.00 |
| 54. | Thindi high star Secondary School  | Construction of 8 door toilets | 500,000.00 |
| 55. | Muthomi Secondary School  | Construction of one classroom | 800,000.00 |
| 56. | Gathara Secondary School  | Purchase of 1 acre piece of Land | 1,000,000.00 |
| 57. | Mwiteithia Secondary School  | Construction of one classroom | 800,000.00 |
| 58. | Kenton Secondary School  | Completion of admin block (Roofing) | 1,000,000.00 |
| 59. | Kambata Secondary School  | Completion of dining hall (roofing) | 1,000,000.00 |
| 60. | Nandarasi Secondary School  | Completion of Laboratory (Roofing, windows and doors) | 1,000,000.00 |
| 61. | Kageraini Secondary School  | Completion of Admin block (plastering, painting, plumbing and wiring) | 1,000,000.00 |
| 62. | Kinangop technical and Vocational college  | Completion of fencing 300m with chain link. The other half (300) was done in FY 2017/18 | 1,500,000.00 |
| 63. | Kinangop technical and Vocational college  | Purchase of 25 sewing machines for tailoring. | 3,800,000.00 |
| 64. | Kinangop technical and Vocational college  | Purchase of machines for department of hospitality | 3,700,000.00 |
| 65. | Nyakio chief’s office. | Renovation of 3 office rooms (plastering and painting) | 200,000.00 |
| 66. | Nyakio AP Post | Renovation of 5 staff house rooms (plastering, flooring and painting) | 500,000.00 |
| 67. | Kinamba Assistant chief’s office. | Construction of chiefs office | 500,000.00 |
| 68. | Karandi AP post 3 staff house | Completion of 3 AP houses (Painting,windows and kitchen finishes) | 300,000.00 |
| 69. | Olmagogo assistant chiefs office | Construction of assistant chiefs office | 500,000.00 |
| 70. | Engineer chief’s office. | Extension of one unit for assistant chief | 500,000.00 |
| 71. | Murungaru ACC’s office. | Completion of acc’s office (plastering and painting) | 500,000.00 |
| 72. | Kahuroko Aberdare road | Heavy grading and gravel patching | 2,500,000.00 |
| 73. | Aberdare Tulaga road | Heavy grading and gravel patching | 2,500,000.00 |
| 74. | NG-Cdf Office | Completion of perimeter wall (plastering and coping) | 700,000.00 |
| 75. | NG-Cdf Office Furniture/Equipment | Purchase of 4 50’’ flat screen smart TV’S  | 460,000.00 |
| 76. | NG-Cdf Office Furniture/Equipment | Curtain/ vertical blind fixing for CDF office  | 400,000.00 |
|  | **TOTALS** |  |  **109,040,875.52**  |

Analysis of ongoing projects that were not funded were as follows;

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|  | **PROJECT NAME** | **PROJECT ACTIVITY** | **REASON FOR NOT FUNDING** |
| 1. | Mwiteithia Secondary | Construction of science lab | The parents are in the process of completing the lab and therefore CDF decided to construct a class. |
| 2. | Mutamaiyu Secondary | Construction of science lab | The parents are in the process of completing the lab since it was a partnership. |
| 3. | Murungaru Secondary | Construction of dining hall | The project was a partnership with the parents and it’s ongoing at the moment. |
| 4. | Mt Kinangop Girls | Construction of a science lab | It was funded with 11m additional grant and it is ongoing. |
| 5. | Rugongo Secondary | Construction of science lab | Was funded in FY 2017/18 and works are ongoing. |
| 6. | Gathara Secondary | Construction of science lab | The school is in the process of completing the lab while CDF will purchase for them 1 acre piece of land since the school does not have sufficient land even for playground. |
| 7. | Kamunyaka Secondary school | Construction of science lab | The project was funded in the last FY and they have just been given their allocation hence the works are ongoing. |

After deliberations the committee agreed that the suggested projects will go a long way to ensure that the CDFC achieve their desired 5 year goals.

**MIN/NG-KCDFC/03/08/11/18/003 AOB**

There being no other business the meeting ended with a word of prayer from Janet Mwihaki.

**Minutes Compiled By; ….Martha Ngaruiya….Sign……………………………..Date Secretary**

**Confirmed By;…George Karanja…….Sign……………………………………Date**

**Chairman**