

# NG CDF TETU IEBC NUMBER 094

# NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND

PROJECT PROPOSAL

2018/2019 FINANCIAL YEAR

**SUBMITTED** 

NOVEMBER 2018



TETU CONSTITUENCY

Wamagana Deputy County Commissioner's Compound P.O Box 12132-10100

> Nyeri, Kenya **Cell:** 0716047883

Email: cdftetu@cdf.go.ke | Website: www.ngcdf.go.ke

# MINUTES OF TETU NG-CDFC MEETING HELD ON FRIDAY 23<sup>RD</sup> NOVEMBER 2018 AT NG-CDFC BOADROOM OFFICE AT 10:30AM

#### MEMBERS PRESENT

1. JOHN WAHOME NDERITU **CHAIRMAN** 2. PETER KAMAU WAGEREKA FAM 3. ODDILLIAH NDETI **DCC** 4. LEAH WANGECHI **SECRETARY** 5. PAUL GITHINJI NDEGWA **MEMBER** 6. DAMARIS NJERI MWANGI **MEMBER** 7. ANASTACIA WANGUI MWANGI **MEMBER** 8. JAMES GICHUKI NDUNGU **MEMBER** 9. JOSEPH WAIGWA **MEMBER** 10. ANN WANJIRU KIBOI **MEMBER** 

#### IN ATTENDANCE

11. FREDRICK MURIITHI DISTRICT ACCOUNTANT

#### **AGENDA**

- 1. PREAMBLE
- 2. CONFIRMATION OF THE PREVIOUS MINUTES
- 3. MATTERS ARISING
- 4. PROJECT PROPOSALS
- 5. A.O.B

ITEM NO	DESCRIPTION	ACTION BY
100.00.11.0010		
120.23.11.2018	<u>PREAMBLE</u>	CDFC
	The chairman called the meeting to order at 10.30am upon which Damaris Njeri opened with a word of prayer.	
121.23.11.2018	READING AND CONFIRMATION OF THE PREVIOUS MINUTES	
	The secretary read through the minutes of the previous meeting held on 30/09/2018 which were subsequently proposed by Mr. Paul Githinji and seconded by Mr. Waigwa, adopted and was subject to minor corrections, as a true record of the proceedings of the previous meeting.	CDFC
122.23.11.2018	MATTERS ARISING	
01	Benchmarking	
	Members appreciated the visit they had in Malindi and Kilifi constituencies. They said it was of much value to them. The CDFC members also resolved that they should be able to have constituency visits and trainings at least twice annually.	CDFC
<u>02</u>	NG-CDFC OFFICE PROGRESS	
	The chairman informed the committee that the NG-CDFC Office was progressing well. The advertisement was done as agreed on the previous meeting and opening of the tender documents was completed earlier this week. He informed the committee one more paramount stage was remaining i.e. Evaluation, which will be done later after a consultation with the sub-county procurement officer and the public works officer.	CDFC
100 00 11 0010	PROJECT PROPOSAL PRIOTIZATION	apra.
123.23.11.2018	Members agreed unanimously that it was important first to complete all ongoing projects before considering new projects. The following projects were prioritized;	CDFC

Administration &Recurrent	The allocation is to cater for CDFC Allowances, staff salaries and other administrative activities.	Ongoing	Kshs.6,542,452.53
M & E	To cater for Monitoring and Evaluation of CDF projects, capacity building of CDFC and PMCs in the constituency.	New	Kshs.3,271,226.27
Emergency	To cater for any unforeseen occurrences in the constituency during the financial year.	Ongoing	Kshs.5,738,993.45
Sports	To carry out constituency sports tournaments. Marathon and the winning teams to be awarded with trophies, balls, uniforms and games kits.	Ongoing	Kshs.2,180,817.51
Environment	To purchase and install gutters and buy tanks for public schools.	Ongoing	Kshs.2,180,817.51
Bursary	Payment of bursary to needy students. 25%	Ongoing	Kshs.27,260,218.88
High mast security lights	Installation of Eight (8) High mast Security Lights 20 meters in the following trading centers at a cost of Kshs. 2,500,000.00; in Gachatha, Mutathiini, Mungaria, Gthaithi, Ndugamano, Githakwa, Kigogoini, Ihururu.	New	Kshs.20,000,000.00
Modern NG CDF Office	Construction of a modern Office (second phase i.e. paintings, installation of electricity, flooring and installation of doors and windows).	Ongoing	Kshs.15,000,000.00
Mutathi –ini Secondary	Completion of dining hall (paintings, installation of electricity, flooring and	Ongoing	Kshs. 1,000,000.00

	installation of doors and windows).		
Gachatha Secondary	Completion of an Administration Block – Roofing, plastering, and painting, piping water and electricity installation.	Ongoing	Kshs.1,000,000.00
Njogu~ini Secondary	Completion of multi-purpose hall (Paintings, roofing, electricity installation, windows and doors, water installations). Ksh. 1,000,000.00) and completion of 6 door Ablution Block (Paintings, water and electricity installations and doors) Ksh. 700,000.00)	Ongoing	Kshs.1,700,000.00
Ft. Nyammo Secondary	Completion of a dormitory (paintings, installation of electricity, flooring and installation of doors and windows).	Ongoing	Kshs.1,000,000.00
Kaigonde primary school	Renovation of eight (8) classrooms (flooring, roofing, plastering, paintings, fixing of doors and windows.	New	Kshs.1,000,000.00
Kiaraho Primary School	Administration Block Construction	New	Kshs. 1,500,000.00
Gichira AP Line house	Renovations works of 8 houses (Roofing, paintings, electricity installations, flooring Ksh.1, 366,349.37) and Construction of 2 doors Ablution Block Kshs. 500,000.00.	Ongoing	Kshs.1,866,349.37
St Joseph Wamagana Secondary	Construction of 4 door ablution block of toilet.	New	Kshs.1,000,000.00
Mathakwa-ini Secondary	Completion of an Administration Block i.e. Paintings, installation of electricity, flooring and	Ongoing	Kshs.1,000,000.00

CDFC

	installation of doors and windows).			
Kiriti Primary	Completion of an Administration Block (Roofing, plastering, flooring, painting, wiring and installation of electricity).	Ongoing	Kshs.800,000.00	CD
Kiriti Secondary	Completion of 3 classrooms i.e. paintings, electricity installation, flooring, walling and partitioning.	Ongoing	Kshs.2,000,000.00	
Ithekahuno Secondary School	Dining Hall Completion ( Roofing, installation of electricity, windows and doors, paintings and water installation)	Ongoing	1,000,000.00	
Gichira Secondary School	Dining Hall Completion ( Roofing, installation of electricity, windows and doors, paintings and water installation)	Ongoing	Kshs. 2,000,000.00	
Githakwa Secondary School	Computer Lab Construction	New	Kshs. 2,000,000.00	
Kagwathi Technical Training Institute	Purchasing of office furniture to the institutions offices and classes ie executive office desks and chairs for the Principals and deputy's offices, Secretaries desk and chair, three computers and three printers, four tables and chairs for four classes.	New	Kshs.2,000,000.00	
Wamagana AP Line	Construction of 3 AP residential houses	Ongoing	Kshs.1,000,000.00	
Githakwa AP Line	Construction of 3 AP residential houses	Ongoing	Kshs.1,000,000.00	
Gathathi –ini Secondary	Construction of a dormitory to accommodate 60 students.	Ongoing	Kshs.2,000,000.00	

	Kiandu Secondary	Construction of three(3) classrooms	New	Kshs.2,000,000.00	
124.23.11.2018					CDFC
	A.O.B  There being no of Anastacia Mwang	ther business, the meeting was adjo gi at 2.20Pm.	ourned with	a word of prayer by	
	Minutes compiled Ann Kiboi	l by;			
	Sign	1/2018			
	Confirmed by;				
	Chairman Sign	J. wahana			
	Date	_23/11/2018			

#### No. 30

# THIRD SCHEDULE CONSTITUENCY PROJECTS SUBMISSION FORM

(s. 15)

Constituency No 094 Constituency Name TETU Financial Year 2018/2019

Serial	Name of Project	Amount Allocated
094/2630206	Tertiary Institutions	2,000,000.00
094/AP1	Administration/Recurrent	6,542,452.53
094/AP2	Monitoring and Evaluation/Capacity Building	3,271,226.27
094/2640100	Bursary	27,260,218.88
094/2630204	Primary School Projects	3,300,000.00
094/2630205	Secondary School Projects	17,700,000.00
094/2640507	Security Projects	23,866,349.37
094/2640509	Sports Activities	2,180,817.51
094/2640510	Environmental Activities	2,180,817.51
094/2640200	Emergency Reserve	5,738,993.45
094/3110202	NG CDF Office	15,000,000.00
	TOTALS	109,040,875.50

	Chairman NG- CDF Committee JOHN WAHOME NDERITU Signature
Fund Account ManagerPeter Wagerega Signature	Fund Account ManagerPeter Wagerega Signature

#### FOURTH SCHEDULE (s. 16)

Constituency No: <b>094</b> (	Constituency Name <b>TETU</b> Cour	ity <b>NYEKI</b>	
Project Number 094/A	.P1		
Project Title <b>6% Admin</b>	istration/Recurrent		
Sector Administration			
Status of projects (tick	one) New Exter	nsionOn-going $$	
Rehabilitation	•••••		
Brief statement on proj	ect status at time of submission	1	
The allocation is to cat	er for CDFC Allowance, staff sa	laries, vehicle expenses and other adm	inistrative
Financial year <b>2018 1</b> s	t July To 30th June <b>2019</b>	· -	
Original Čost estimates	s, in Kshs. 6,542,452.53 <b>dated</b> .		
Amount allocated last	financial year <b>5,208,620.69</b>		
Amount allocated this	financial year <b>6,542,452.53</b>		
Duoiset Name	Dugioof Number	Activity	Amount

Project Name	Project Number	Activity	Amount
Employees' Salaries	4~019~094~2110000~	Payment of staff salaries and	1,542,452.53
	100~2018/2019~001	gratuity	
Goods and Services	4~019~094~2210000~	Purchase of fuel, repairs and	960,000.00
	100-2018/2019-002	maintenance, printing, stationery,	
		telephone, travel and subsistence,	
		office tea	
NSSF	4-019-094-2120101-	Payment of NSSF Deductions	20,000.00
	100-2018/2019-005		·
NHIF	4-019-094-2120201-	Payment of NHIF Deductions	20,000.00
	100-2018/2019-006		·
Committee Expenses	4~019~094~2210802~	Payment of Committee sitting	4,000,000.00
	100~2018/2019~007	allowances, transport, conferences	
TOTAL			6,542,452.53

Person completing form: Name	Peter Wagereka	Position Fund Account Manager
o de la como		
Signature	Date23/11/2018	

# FOURTH SCHEDULE (s. 16)

Constituency No: 094 Constituency Name TETU County NYERI
Project Number 094/AP2
Project Title 3% Monitoring & Evaluation/Capacity Building
Sector Monitoring & Evaluation
Status of projects (tick one) New Extension On-going
Rehabilitation
Brief statement on project status at time of submission
To cater for Monitoring and Evaluation of CDF projects and capacity building of CDFC and PMCs in the
constituency
Financial year <b>2018</b> 1st July To 30th June <b>2019</b>
Original Cost estimates, in Kshs. <b>3, 271,226.27</b> dated
Amount allocated last financial year <b>2,604,310.34</b>
Amount allocated this financial year 3,271,226.27

Project Name	Project Number	Activity	Amount
Goods and Services	4~019~094~2210000~	Purchase of fuel, repairs and	271,226.27
	111-2018/2019-001	maintenance, printing, stationery,	·
		Airtime, travel and subsistence	
Committee Expenses	4~019~094~2210802~	Payment of Committee sitting	1,000,000.00
	111-2018/2019-002	allowances, transport, conferences	
CDFC/PMC Capacity	4~019~094~2210700~	Undertake Training of the	2,000,000.00
Building	111-2018/2019-003	PMCs/CDFCs on CDF Related	
		issues	
TOTAL			3,271,226.27

Person completing form: Name	Peter Wagereka	Position Fund Account Manager
Signature	Date23/1	1/2018

# FOURTH SCHEDULE (s. 16)

Constituency No: **094** Constituency Name **TETU** County **NYERI** 

On-going√  Constituency  oject Activity	Amount
Constituency	Amount
Constituency	Amount
·	Amount
·	Amount
·	Amount
voient Activity	Amount
voient Activity	Amount
voient Activity	Amount
vaject Activity	Amount
poiect Activity	Amount
oject Activity	Allocated
o cater for any inforeseen courrences in the instituency during e financial year	5,738,993.45
	5,738,993.45
osition <b>Fund Account N</b>	<b>l</b> anager
21	currences in the instituency during e financial year

#### FOURTH SCHEDULE (s. 16)

#### PROJECT DESCRIPTION FORM

Constituency No: 094	Constituency Name TETU County N	NYERI	
Project Number 094/2	2640509		
Project Title 2% Sports	s Activities		
Sector Sports			
Status of projects (tick	cone) New Extension	nOn~going√	• • • • •
Rehabilitation			
Brief statement on pro	oject status at time of submission		
Purchase of uniform &	& balls for constituency teams		
Financial year 2018 1	st July To 30th June <b>2019</b>		
Original Cost estimate	es, in Kshs. <b>2,180,817.51</b> dated		
Amount allocated last	financial year <b>1,637,931.00</b>		
Amount allocated this	financial year <b>2,180,817.51</b>		
Project Name	Project Code	Project Activity	Amount Allocated
Sports	4-019-094-2640509-112- 2018/2019-001	Carry out Constituency Sports tournaments, Marathon and the winning teams/Schools to be awarded with trophies, balls, uniforms and games kits.	2,180,817.51
Total			2,180,817.51
Person completing for	rm: Name Peter Wagereka	Position <b>Fund Ac</b>	count Manager

#### FOURTH SCHEDULE (s. 16)

# PROJECT DESCRIPTION FORM

Constituency No: 094 Constituency Name TETU County NYERI
Project Number <b>094/2640509</b>
Project Title 2% Environment Activities
Sector Environment
Status of projects (tick one) New Extension On-going $$
Rehabilitation
Brief statement on project status at time of submission
Purchase and planting of tree seedling for schools in the constituency
Financial year 2018 1st July To 30th June 2019
Original Cost estimates, in Kshs. 2,180,817.51 dated
Amount allocated last financial year 1,637,931.00
Amount allocated this financial year 2,180,817.51

Project Name	Project Code	Project Activity	Amount Allocated
Environment	4-019-094-2640510-110-2018/2019-001	Water harvesting in public School ie putting of gutters and buying two (2) water tanks of 10,000 litres per school. The Schools are 1) Mirichu Primary School Kshs. 270,000.00 2) Kaiguri Sec. Sch.Kshs.250,000.00 3) Gatumbiro Primary Sch.Kshs. 250,000.00 4) Thageini Pry. Sch.Kshs. 250,000.00 5) Nyaithe Pry. Sch.Kshs. 250,000.00 6) Mathakwaini Pry. Sch.Kshs. 250,000.00 7) Muhoya Sec. Sch.Kshs. 140,817.51. 8) Ithekahuno Sec. Sch.Kshs. 270,000.00 9) Kiawaithanji Pry. Sch. Ksh 250,000.00	2,180,817.51
Total			2,180,817.51

Person completing form: Name ..... Peter Wagereka ...... Position Fund Account Manager

Signature
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# FOURTH SCHEDULE (s. 16)

Constituency No: 094 Constituency Name TETU County NYERI
Project Number <b>094/2630206</b>
Project Title <b>Tertiary Institution</b>
Sector EDUCATION
Status of projects (tick one) New Extension On~going√
Rehabilitation
Brief statement on project status at time of submission
To enhancing better learning conditions in the primary schools institutions by improving the infrastructure
Financial year <b>2018</b> 1st July To 30th June <b>2019</b>
Original Cost estimates, in Kshs. 2,000,000.00 dated
Amount allocated last financial year NIL
Amount allocated this financial year 2,000,000.000
, ,
Amount allocated this financial year 2,000,000.000

Project Name	Project Code	Project Activity	Amount Allocated
Kagwathi Technical Training Institute	4-019-094-2630206-104-2018/2019-001	Purchasing of office furniture to the institutions offices and classes ie executive office desks and chairs for the Principals and deputy's offices, Secretaries desk and chair, three computers and three printers, four tables and chairs for four classes.	2,000,000.00
Total	•		2,000,000.00

Person completing form: Name P	eter Wagereka Position Fund Account Manager
Signature.	Date23/11/2018

#### FOURTH SCHEDULE (s. 16)

Constituency No: 094 Co	onstituency Name <b>TETU</b> County	NYERI	
Project Number 094/264	10100		
Project Title Bursary			
Sector Bursary			
Status of projects (tick or	ne) New Extension	on On-going	√ Rehabilitation
•••••			
Brief statement on project	ct status at time of submission		
Towards Bursary for pay	ment of fees for needy students		
Financial year 2018 1st	July To 30 <sup>th</sup> June <b>2019</b>		
Original Cost estimates,	in Kshs. <b>27,260,218.88</b> dated		
Amount allocated last fir	nancial year <b>28,663,793.00</b>		
Amount allocated this fir	nancial year <b>27,260,218.88</b>		
Project Name	Project Code	Project Activity	Amount Allocated
Bursary Secondary Schools	4-019-094-2640101-103- 2018/2019-001	Payment of bursary to needy student	21,000,000.00
Bursary Tertiary Schools	4-019-094-2640102-103- 2018/2019-002	Payment of bursary to needy student	6,260,218.88
		TOTAL	27,260,218.88
Person completing form:	Name Peter Wagereka  Date23/11/202		d Account Manager

# FOURTH SCHEDULE (s. 16)

Constituency No: <b>094</b> Constituency Name <b>TETU</b> County <b>NYERI</b>	
Project Number <b>094/2630204</b>	
Project Title Primary Education Projects	
Sector Education	
Status of projects (tick one) New Extension On-going V	
Rehabilitation	
Brief statement on project status at time of submission	
To enhancing better learning conditions in the primary schools institutions by improving the infrastructure	
Financial year 2018 1st July To 30th June 2019	
Original Cost estimates, in Kshs. 3,300,000.00 dated	
Amount allocated last financial year <b>4,617,900.00</b>	
Amount allocated this financial year 3,300,000.00	

Project Name	Project Code	Project Activity	Amount Allocated
Kaigonde Primary School	4-019-094-2630204-104-2018/2019- 001	Renovation of eight (8) classrooms (flooring, roofing, plastering, paintings, fixing of doors and windows.	1,000,000.00
Kiriti Primary School	4-019-094-2630204-104-2018/2019- 002	Completion of an Administration Block (Roofing, plastering, flooring, painting, wiring and installation of electricity).	800,000.00
Kiaraho Primary School	4-019-094-2630204-104-2018/2019- 003	Administration Block Construction	1,500,000.00
	TOTALS		3,300,000.00

Person com	pleting form:	Name	. Peter Wagereka	Position <b>F</b>	und Account I	Manager
	10		J			
Signature	The contract of the contract o	Date	.23/11/2018			

#### FOURTH SCHEDULE (s. 16)

#### PROJECT DESCRIPTION FORM

Project Name	Project Code	Project Activity	Amount Allocated
Gathathi –ini Secondary	4-019-094-2630205-104- 2018/2019-001	Construction of a dormitory to accommodate 60 students.	2,000,000.00
Kiandu Secondary	4-019-094-2630205-104- 2018/2019-002	Construction of three(3) classrooms	2,000,000.00
Kiriti Secondary	4-019-094-2630205-104- 2018/2019-003	Completion of 3 classrooms i.e. paintings, electricity installation, flooring, walling and partitioning.	2,000,000.00
Ithekahuno Secondary School	4-019-094-2630205-104- 2018/2019-004	Dining Hall Completion ( Roofing, installation of electricity, windows and doors, paintings and water installation)	1,000,000.00
Gichira Secondary School	4-019-094-2630205-104- 2018/2019-005	Dining Hall Completion ( Roofing, installation of electricity, windows and doors, paintings and water installation)	2,000,000.00

Project Name	Project Code	Project Activity	Amount Allocated
Githakwa Secondary School	4~019~094~2630205~104~ 2018/2019~006	Computer Lab Construction	2,000,000.00
Mutathi –ini Secondary	4-019-094-2630205-104- 2018/2019-004	Completion of dining hall (paintings, installation of electricity, flooring and installation of doors and windows).	1,000,000.00
Gachatha Secondary	4-019-094-2630205-104- 2018/2019-008	Completion of an Administration Block - plastering, and painting, piping water and electricity installation.	1,000,000.00
Njogu~ini Secondary	4-019-094-2630205-104- 2018/2019-008	Completion of multi-purpose hall (Paintings, roofing, electricity installation, windows and doors, water installations). Ksh. 1,000,000.00) and completion of 6 door Ablution Block (Paintings, water and electricity installations and doors) Ksh. 700,000.00)	1,700,000.00
Ft. Nyammo Secondary	4-019-094-2630205-104- 2018/2019-008	Completion of a dormitory (paintings, installation of electricity, flooring and installation of doors and windows).	1,000,000.00
St Joseph Wamagana Secondary	4-019-094-2630205-104- 2018/2019-008	Construction of a 4 door ablution block of toilet.	1,000,000.00
Mathakwa-ini Secondary	4~019~094~2630205~104~ 2018/2019~008	Completion of an Administration Block i.e. Paintings, installation of electricity, flooring and installation of doors and windows).	1,000,000.00
	1	Total	17,700,000.00

Person completing form: Name .	Peter Wagereka Position	on Fund Account Manager

#### FOURTH SCHEDULE (s. 16)

#### PROJECT DESCRIPTION FORM

Project Name	Project Number	Activity	Amount
High Mast Security Lights	4-019-094-2640506-108- 2018/2019-001	Installation of Eight (8) High mast Security Lights 20 meters in the following trading centers at a cost of Kshs. 2,500,000.00 each; in Gachatha, Mutathi-ini,Mungaria, Gthaithi, Ndugamano, Githakwa, Kigogo-ini, Ihururu.	20,000,000.00
Wamagana AP Lines	4-019-094-2640507-113- 2018/2019-002	Construction of three (3) AP Lines residential houses.	1,000,000.00
Githakwa AP Camp	4-019-094-2640507-113- 2018/2019-003	Construction of three (3) AP residential houses.	1,000,000.00

Gichira AP Line house	4-019-094-2640507-113-	Renovations works of 8	
	2018/2019-004	houses (Roofing,	Vales 1 900 940 97
		paintings flooring	Kshs.1,866,349.37
		Ksh.1, 366,349.37) and	
		Construction of a two	
		door Ablution Block	
		Kshs. 500,000.00	
	TOTALS		23,866,349.37

Person completing form: Name Peter Wagereka Position	Fund Account Manager
Signature	

# FOURTH SCHEDULE (s. 16)

Project Name	Project Code	Project Activity	Amount Allocated
NG CDF Office Construction	4~019~094~3110202~108~ 2018/2019~001	Construction of a modern Office (second phase i.e. paintings, installation of electricity, flooring, installation of doors and windows, roofing Landscaping).	15,000,000.00
Total			15,000,000.00

	Total	15,0
F	Person completing form: Name Peter Wagereka Position Fund Account Manag	;er
S	Signature. Date	