

**MINUTES OF KIENI NG-CDF COMMITTEE MEETING HELD ON 4<sup>TH</sup> OCTOBER, 2021 AT THE NG-CDF OFFICE,**

**MWEIGA.**

**Members Present.**

- |                             |   |
|-----------------------------|---|
| 1. James Maina Munene       | - Chairman                                    |
| 2. Okaka Etyng              | - Deputy County Commissioner (DCC) Kieni East |
| 3. Mercy Gatobu             | - Deputy County Commissioner (DCC) Kieni West |
| 4. Dickson Ndirangu         | - Secretary                                   |
| 5. Annah Wanjira Kinga      | - Member                                      |
| 6. Purity Waithera Muchemi  | - Member                                      |
| 7. Paul Kiama Kingori       | - Member                                      |
| 8. Joseph Gathegea Ngunjiri | - Member                                      |
| 9. James Gichuru            | - Member                                      |
| 10. Grace Wambui Karimi     | - Member                                      |
| 11. Jessi Mathu             | - Fund Account Manager(FAM)                   |

**Agenda**

1. Opening Remarks
2. Reading and confirmation of previous minutes.
3. 2021/2022 financial year project proposal
4. A.O.B
5. Closing

**NG-CDFC MIN: 33/ OCTOBER / 21: OPENING REMARKS.**

The chairman called the meeting to order at 10 p.m. and opening prayers led by Annah.

**NG-CDFC MIN: 34/ OCTOBER / 21: READING AND CONFIRMATION OF PREVIOUS MINUTES.**

Members were read the minutes of the previous meeting and were confirmed as true deliberation of the previous meeting as proposed by Purity seconded by Kiama

**NG-CDFC MIN: 35/ OCTOBER /21: 2021/2022 FINANCIAL YEAR PROJECT PROPOSALS**

Members went through the reports from the wards public participation meetings and report of the ongoing projects. It was noted that several projects which had their disbursement done in August 2021, their activities will not have been completed with the amount allocated. The following were the un completed projects:

Project name	Proposed activities	Uncompleted works
Maragima secondary school	Construction of 400 capacity dining hall	Plastering, flooring, painting and external finishes
Mwiyogo Secondary School	Completion of office administration block	Fixing of ceiling and electrification and external finishes of office block
Narumoru girls secondary school	Construction of 4 staff houses	Plastering, painting, plumbing works and construction of septic tank
Burguret Police station	Construction of the office block	Painting and external finishes

It was agreed that they be considered in the proposals. After deliberation the members agreed to allocate the funds as follow:

	PROJECT NAME	PROJECT NUMBER	PROJECT ACTIVITY	AMOUNT (KSHS.)	STAT US
	Office administration and recurrent expenditure				
1	Employees' salaries	4-019-095-2110000-100-2021/2022-001	Payment to 8 staff salaries (Kshs. 2,800,000) and gratuity (Kshs.800,000)	3,600,000	New
2	Goods and services	4-019-095-2210000-100-2021/22-002	Purchase of fuel, stationary, repairs and maintenances, Airtime, travel and subsistence, office tea and cleaning services	2,775,333	New
3	NSSF	4-019-095-2120101-100-2021/2022-003	Payment of NSSF deductions	200,000	New
4	NHIF	4-019-095-2120201-100-2021/2022-004	Payment of NHIF deductions	50,000	New
5	Committee Expenses	4-019-095-2210802-100-2021/2022-005	Payment of committee sitting allowances, transport and conferences	1,600,000	New
	Sub total			8,225,333	
	Monitoring and evaluation/capacity building				
1	Goods and services	4-019-095-2210000-111-2021/2022-001	Purchase of fuel, stationery, repairs and maintenance, Airtime, travel and subsistence, catering and cleaning services	1,612,666	New
2	Committee Expenses	4-019-095-2210802-111-2021/2022-002	Payment of committee allowances, transport and conferences	1,000,000	New
3	NG-CDFC/PMC/staff capacity Building	4-019-095-2210700-111-2020/2021-003	Undertake training of the PMCs, NGCDFs and staff on NGCDF related issues	1,500,000	New
	Sub total			4,112,666	
	Emergency				
1	Emergency	4-019-095-2640200-101-2021/2022-001	To cater for any unseen occurrences in the constituency during the financial year	7,192,207	New
	Sub total			7,192,207	
	Sports				
1	Constituency sports tournament	4-019-095-2640509-112-2021/2022-001	To carry out Constituency sports tournament and the winning teams supported with trophies balls and uniform, (facilitating the tournament at Kshs. 700,000 and purchase of equipment at Kshs. 2,041,777.	2,741,777	New
	Sub total			2,741,777	





	Environment				
1	Kieni East Sub county offices	4-019-095-2640510-110-2021/2022-001	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 150,000 and fixing gutters at Kshs. 50,000 for the office block with office rooms	300,000	New
2	Mweiga NGCDF office	4-019-095-2640510-110-2021/2022-002	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 150,000 and fixing gutters at Kshs. 50,000 for office block with 11 offices	300,000	New
3	Njengu secondary school	4-019-095-2640510-110-2021/2022-003	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 150,000 and fixing gutters at Kshs. 50,000 for administration office block with 9 offices	300,000	New
4	Talau primary school	4-019-095-2640510-110-2021/2022-004	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 150,000 and fixing gutters at Kshs. 50,000 for 8 classrooms	300,000	New
5	Labura Primary school	4-019-095-2640510-110-2021/2022-005	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 150,000 and fixing gutters at Kshs. 50,000 for 8 classrooms	300,000	New
6	Kairi Assistant chiefs office	4-019-095-2640510-110-2021/2022-006	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 150,000 and fixing gutters at Kshs. 50,000 for office block with 4 offices and waiting bay	300,000	New
7	Tigithi assistant chiefs office	4-019-095-2640510-110-2021/2022-007	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 150,000 and fixing gutters at Kshs. 50,000 for office block with 4 offices and waiting bay	300,000	New
8	Thungari Assistant Chiefs Office	4-019-095-2640510-110-2021/2022-008	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 150,000 and fixing gutters at Kshs. 50,000 for office block with 4 offices and waiting bay	300,000	New
	Sub total			2,400,000	



	<b>Bursary</b>				
1	Bursary secondary schools	4-019-095-2640101-103-2021/2022-001	Payment to needy secondary school students	24,500,000	New
2	Bursary tertiary schools	4-019-095-2640102-103-2021/2022-002	Payment to needy tertiary institution students	14,500,000	New
3	Bursary Special schools	4-019-095-2640105-103-2021/2022-003	Payment to needy special school students	716,896	New
	<b>Sub total</b>			<b>39,716,896</b>	
	<b>NGCDF office</b>				
1	Mweiga NG-CDF office,	4-019-095-3110202-108-2021/2022-001	Landscaping of the compound by control of storm water drainage system and digging trenches fixing of cabros (100x40)	500,000	New
	<b>Sub total</b>			<b>500,000</b>	
	<b>Primary school's projects</b>				
1	Bondeni Primary School	4-019-095-2630204-104-2021/2022-001	Construction of office Administration block consisting of 4 offices and waiting bay to completion	2,000,000	New
2	Charity Primary School	4-019-095-2630204-104-2021/2022-002	Construction of 2 door staff toilets to completion with one unit for PWD	500,000	New
3	Igathu Primary School	4-019-095-2630204-104-2021/2022-003	Construction of 1 classrooms to completion	1,500,000	New
4	Ikumari Primary School	4-019-095-2630204-104-2021/2022-004	Renovation of 5 classrooms; plastering flooring and painting to completion	1,000,000	New
5	Kiahuria Primary School	4-019-095-2630204-104-2021/2022-005	Renovation of 2 classrooms; plastering , flooring and painting to completion	500,000	New
6	Kimahuri primary School	4-019-095-2630204-104-2021/2022-006	Renovation of 3 classrooms; plastering , flooring and painting to completion	700,000	New
7	Macharia Primary School	4-019-095-2630204-104-2021/2022-007	construction of one classroom to completion	1,500,000	New
8	Mapema Primary School	4-019-095-2630204-104-2021/2022-008	Construction of 2 classrooms to completion	2,500,000	New
9	Mugunda Primary School	4-019-095-2630204-104-2021/2022-009	Construction of 8 door Toilets to completion with 2 door for pwd	1,000,000	New
10	Mwichwiri Primary School	4-019-095-2630204-104-2021/2022-010	Construction of 8 door toilets to completion with one door for PWD	1,000,000	New
11	Mwihoko Primary School	4-019-095-2630204-104-2021/2022-011	Construction of 2 classrooms to completion	2,500,000	New





12	Mwiyogo Primary School	4-019-095-2630204-104-2021/2022-012	Construction of 1 classrooms to completion	1,500,000	New
13	Njengu Primary School	4-019-095-2630204-104-2021/2022-013	Renovation of 7 classrooms; plastering, flooring and painting to completion	1,500,000	New
	Sub total			17,700,000	
	Secondary school projects				
1	Gakawa Secondary School	4-019-095-2630205-104-2021/2022-001	Installation of water and gas system, fixing of benches and construction of septic tank for 40 capacity single laboratory.	2,000,000	New
2	Kiaragana Secondary School	4-019-095-2630205-104-2021/2022-002	Construction of an administration office block to completion consisting of 6 offices, waiting bay and a boardroom	3,000,000	New
3	Kinyaiti Secondary School	4-019-095-2630205-104-2021/2022-003	construction of one classroom to completion	1,500,000	New
4	Maragima secondary school	4-019-095-2630205-104-2021/2022-004	Completion of 400 capacity dining hall construction; plastering, flooring, painting and external finishes	1,500,000	On going
5	Mweiga secondary School	4-019-095-2630205-104-2021/2022-005	Construction of 10 door toilets to completion with one unit for People living with disabilities	1,200,000	New
6	Mwiyogo Secondary School	4-019-095-2630205-104-2021/2022-006	Completion of administration block construction; fixing of ceiling and electrification and external finishes of office block with 8 offices	500,000	On going
7	Narumoru girls secondary school	4-019-095-2630205-104-2021/2022-007	Completion of 4 staff houses construction; Plastering, painting, plumbing works and construction of septic tank	1,800,000	On going
8	Ndiriti Aguthi Secondary School	4-019-095-2630205-104-2021/2022-008	Construction of 40 capacity single laboratory to roofing level	2,000,000	New
9	St. Bakhita Gatarakwa Girls Secondary school	4-019-095-2630205-104-2021/2022-009	Installation of water and gas system, fixing of benches and construction of septic tank of 80 capacity twin laboratory.	3,000,000	New
10	St. Joseph Allamano Secondary School	4-019-095-2630205-104-2021/2022-010	Installation of water and gas system, fixing of benches and construction of septic tank of 40 capacity single laboratory.	2,000,000	New
	Sub total			18,500,000	
	Tertiary Institutions Projects				
1	Kieni Campus KMTTC	4-019-095-2630206-104-2021/21-001	Construction of administration office block consisting of 15 offices to roofing level	7,000,000	New



2	Munyu community library	4-019-095-2630206-104-2021/21-002	Renovation of the 40 capacity community library; Plastering, flooring and painting to completion	1,000,000	New
3	Kieni East TSC office	4-019-095-2630206-104-2021/21-003	Construction of administration office block consisting of 4 offices and waiting bay to completion	2,000,000	New
4	Kieni West TSC office	4-019-095-2630206-104-2021/21-004	Construction of administration office block consisting of 4 offices and waiting bay to completion	2,000,000	New
	Sub total			12,000,000	
	Security projects				
1	Amboni Assistant chiefs office	4-019-095-2640507-113-2021/2022-001	Electrification, connection to KPLC, wiring and fittings of the office block consisting of 4 offices	200,000	New
2	Amboni Assistant chiefs office	4-019-095-2640507-113-2021/2022-002	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
3	Bondeni Assistant chiefs office	4-019-095-2640507-113-2021/2022-003	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
4	Burguret Assistant chiefs office	4-019-095-2640507-113-2021/2022-004	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
5	Burguret Police station	4-019-095-2640507-113-2021/2022-005	Completion of the office block comprising of 7 office rooms, reception room, armoury, 3 cells and 4 flush door toilets; painting and external finishes (at Kshs. 500,000), Construction of 2 door toilet block with one unit for pwd with septic tank (at Kshs. 1,000,000) and Fencing of the one acre compound with concrete post and metal gate (at Kshs. 1,000,000)	2,500,000	On going
6	Chaka assistant chiefs office	4-019-095-2640507-113-2021/2022-006	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
7	Chaka chiefs office	4-019-095-2640507-113-2021/2022-007	Completion of office block -Fixing of ceiling, painting, external finishes, connection with KPLC, wiring and fitting of the office block	500,000	New
8	Charity assistant chiefs office	4-019-095-2640507-113-2021/2022-008	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
9	Deputy County Commissioner Kieni east	4-019-095-2640507-113-2021/2022-009	Renovation of DCC residence house; plastering, flooring, painting and roof repairs to completion.	1,000,000	New
10	Endarasha chiefs office	4-019-095-2640507-113-2021/2022-010	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
11	Equator Assistant chiefs office	4-019-095-2640507-113-2021/2022-011	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New





12	Gatei Assistant Chief's Office	4-019-095-2640507-113-2021/2022-012	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
13	Gathiuru assistant chief's office	4-019-095-2640507-113-2021/2022-013	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
14	Gatuanyaga assistant chief's office	4-019-095-2640507-113-2021/2022-014	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
15	Gikamba Assistant Chief's Office	4-019-095-2640507-113-2021/2022-015	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
16	Gitegi assistant chiefs office	4-019-095-2640507-113-2021/2022-016	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
17	Kaaga assistant chiefs office	4-019-095-2640507-113-2021/2022-017	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
18	Kabaru chiefs office	4-019-095-2640507-113-2021/2022-018	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
19	Kabati assistant chiefs office	4-019-095-2640507-113-2021/2022-019	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
20	Kabendera location administration office	4-019-095-2640507-113-2021/2022-020	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
21	Kairi assistant chiefs office	4-019-095-2640507-113-2021/2022-021	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
22	Kamburaini assistant chiefs office	4-019-095-2640507-113-2021/2022-022	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
23	Karundas chiefs office	4-019-095-2640507-113-2021/2022-023	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
24	Kimunyuru Assistant Chiefs Office	4-019-095-2640507-113-2021/2022-024	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
25	Kimunyuru Assistant Chiefs Office	4-019-095-2640507-113-2021/2022-025	Construction of administration office block consisting 4 rooms and waiting bay to completion.	2,000,000	New
26	Kirima assistant chiefs office	4-019-095-2640507-113-2021/2022-026	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
27	Manyatta assistant chiefs office	4-019-095-2640507-113-2021/2022-027	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
28	Maragima assistant chiefs office	4-019-095-2640507-113-2021/2022-028	Construction of administration office block consisting 4 rooms and waiting bay.	2,000,000	New
29	Maragima assistant chiefs office	4-019-095-2640507-113-2021/2022-029	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New



30	Mbiriri assistant chiefs office	4-019-095-2640507-113-2021/2022-030	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
31	Muthuini assistant chiefs office	4-019-095-2640507-113-2021/2022-031	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
32	Mweiga assistant chiefs office	4-019-095-2640507-113-2021/2022-032	Electrification of the office block(Connection with KPLC, wiring and fittings)	200,000	New
33	Mweiga assistant chiefs office	4-019-095-2640507-113-2021/2022-033	purchase of office furniture; executive chair and table, 4 visitors chairs	100,000	New
34	Mweiga Assistant County Commissioner	4-019-095-2640507-113-2021/2022-034	Purchase of one acre of land for construction of ACC office	3,000,000	New
35	Nairutia police station	4-019-095-2640507-113-2021/2022-035	Construction exhaustible 4 door Toilet block with septic tank with one unit for people living with disabilities	1,500,000	New
36	Narumoru assistant chiefs office	4-019-095-2640507-113-2021/2022-036	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
37	Ndathi Assistant chiefs office	4-019-095-2640507-113-2021/2022-037	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
38	Ndiriti Assistant chiefs office	4-019-095-2640507-113-2021/2022-038	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
39	Njengu assistant chiefs office	4-019-095-2640507-113-2021/2022-039	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
40	Ruirii assistant chiefs office	4-019-095-2640507-113-2021/2022-040	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
41	Thigi assistant chiefs office	4-019-095-2640507-113-2021/2022-041	Construction of administration office block consisting 4 rooms and waiting bay to completion.	2,000,000	New
42	Thigi assistant chiefs office	4-019-095-2640507-113-2021/2022-042	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
43	Thungari assistant chiefs office	4-019-095-2640507-113-2021/2022-043	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
44	Tigithi assistant chiefs	4-019-095-2640507-113-2021/2022-044	Construction of two door and urinal toilet block with one unit for people living with disabilities	500,000	New
45	Tigithi assistant chiefs	4-019-095-2640507-113-2021/2022-045	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
46	Warazo jet assistant chiefs office	4-019-095-2640507-113-2021/2022-046	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
47	Wasanyiro Assistant chiefs office	4-019-095-2640507-113-2021/2022-047	Purchase of office executive chair and table, and 4 visitors chairs	100,000	New
	Sub total			19,000,000	





Other Projects					
1	Kieni KMTC area	4-019-095-2640507-113-2021/2022-048	Purchase and installation of transformer through Rural Electrification Authority (REA) matching fund	1,000,000	New
2	Aguthi - Ha mukurino area	4-019-095-2640507-113-2021/2022-049	Purchase and installation of transformer through Rural Electrification Authority (REA) matching fund	1,000,000	New
3	Kabati Sikai Sana Shopping center	4-019-095-2640507-113-2021/2022-050	Purchase and installation of transformer through Rural Electrification Authority (REA) matching fund	1,000,000	New
4	Lamuria-bishop muthoga area	4-019-095-2640507-113-2021/2022-051	Purchase and installation of transformer through Rural Electrification Authority (REA) matching fund	1,000,000	New
5	Kirinyaga -dishon weru area	4-019-095-2640507-113-2021/2022-052	Purchase and installation of transformer through Rural Electrification Authority (REA) matching fund	1,000,000	New
Sub total				5,000,000	
TOTAL FOR THE CONSTITUENCY				137,088,879	

NGCDFC MIN: 36/ OCTOBER/ 21: CLOSING.

There being no other business the meeting ended at 14.10 pm with prayers by Gathegea.

Minutes Compiled by:

Dickson Ndirangu:  
Secretary.



Confirmed by:

James Maina  
Chairman.