

MINUTES OF KIENI NG-CDF COMMITTEE MEETING HELD ON 12TH JANUARY, 2023 AT THE DCC OFFICE BOARDROOM, NARUMORU.

Members Present.

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| 1. Samson Mbugu | - Chairman |
| 2. Okaka Etyang | - Deputy County Commissioner (DCC), Kieni East |
| 3. Agnes Karoki Shadrack | - Deputy County Commissioner (DCC), Kieni West |
| 4. Nancy Waruguru | - Secretary |
| 5. Stanley Mbugua | - Member |
| 6. Geoffrey Wanjau | - Member |
| 7. Grace Mukami | - Member |
| 8. Naomi wanjiru | - Member |
| 9. Joseph Mburu | - Member |
| 10. Catherine Wakonyu | - Member |
| 11. Jessi Mathu | - Fund Account Manager (FAM) |

Agenda

1. Opening remarks
2. Reading and confirmation of previous minutes
3. On-going projects
4. Projects distribution per ward
5. 2022/2023 financial years Project proposals
6. A.O.B.
7. Closing



NG-CDFC MIN: 1/JANUARY/ 23: OPENING REMARKS.

The chairman called the meeting to order at .00 p.m. and opening prayer was led by Stanley. The chairman welcomed the members to the meeting.

NG-CDFC MIN: 2/JANUARY/ 23: READING AND CONFIRMATION OF PREVIOUS MINUTES.

Minutes of the previous meeting were read to the members and was approved as the true record of the previous minutes meeting deliberations as confirmed by Naomi seconded by Catherine

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NG-CDFC MIN: 3/JANUARY/ 23: ON GOING PROJECTS REPORT

Members were taken through the following projects that were ongoing that requires further funding the current financial year

Financial Year when the project was first funded	Project Name	Approved Activities	Pending Activities	Contract Sum (Kshs.)	Amount Received from the Board (Kshs.)	Balance to complete the project (Kshs.) (Contract sum less cumulative allocation)	Implementation Status/Level of implementation	Remarks
2018-2019	Chaka police station	Construction of an office block to completion	Plastering, flooring and finishes, and storm water control	4,001,590	3,000,000	1,100,000	superstructure complete, finishing in progress	Work in progress, though the project was allocated funds in 2018/2019, it was implemented in 2021/2022 fy due to delays in the land surveying and fixing bacons
2020-2021	Kiaragana Primary school	Construction of three classrooms	part payment for contractors' retention after defect liability period elapses	3,299,115	3,200,000	100,000.00	completed	the disbursement and implementation was done in 2021/2022 fy

It was agreed that the ongoing projects are to be given priority during projects allocations. In addition, Chaka police station to be allocated more funding to do fencing and construct staff houses as per the recommendation of the Sub County Police Commander



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AG-CDFC MIN: 5/JANUARY/ 23: PROJECT PROPOSALS ALLOCATION PER WARD

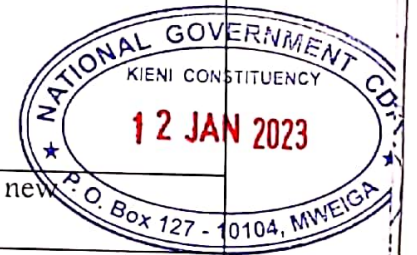
WARD	PROJECT NAME	SECTOR	ACTIVITY	AMOUNT ALLOCATED	
Endarasha mwiyo	Endarasha chiefs office	Environment	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 50,000 and fixing gutters at Kshs.150,000 for office block	300,000	New
Endarasha mwiyo	Labura Assitant chiefs office	Environment	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 50,000 and fixing gutters at Kshs.150,000 for office block	300,000	New
Endarasha mwiyo	Muthu-ini Assistant Chiefs Office	Environment	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 50,000 and fixing gutters at Kshs.150,000 for office block	300,000	New
Endarasha mwiyo	Wasonyiro Assistant Chiefs Office	Environment	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 50,000 and fixing gutters at Kshs.150,000 for office block	300,000	New
Endarasha mwiyo	Endarasha primary school	Education - primary school	Renovation to completion of two classrooms: Roof repairs, plastering, flooring and painting.	1,000,000	new
Endarasha mwiyo	Mwihoko primary school	Education - primary school	Construction to completion of one classroom	1,500,000	new
Endarasha mwiyo	Talau primary school	Education - primary school	Construction to completion of one classroom	1,500,000	new
Endarasha mwiyo	Endarasha police station	Security	Construction to completion of four door toilet block with one chamber for PLWD	900,000	New

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Endarasha mwiyo	Endarasha police station	Security	Fencing of the compound of one acre with concrete posts	1,000,000	New
Endarasha mwiyo	Endarasha police station	Security	Purchase of furniture (6 office desks @30,000(Kshs180,000) 6 office chairs @10,000(Kshs 60,000) and 12 visitor chairs @ 5000 (Kshs. 60,000)	300,000	New
SUB TOTAL					7,400,000
Gakawa	Gathiuru Assitant chiefs office	Environment	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 50,000 and fixing gutters at Kshs.150,000 for office block	300,000	New
Gakawa	Airstrip primary school	Education - primary school	Construction to completion of one classroom	1,500,000	new
Gakawa	Gatuanyaga primary school	Education - primary school	Construction to completion of one classroom	1,500,000	new
Gakawa	Katheri Primary school	Education - primary school	Construction to completion of one classroom	1,500,000	new
Gakawa	Macharia primary school	Education - primary school	Construction to completion of one classroom	1,500,000	new
Gakawa	Muriru primary school	Education - primary school	construction to completion of two classrooms	3,000,000	new
SUB TOTAL					9,300,000
Gatarakwa	Kimunyuru Assitant chiefs office	Environment	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 50,000 and fixing gutters at Kshs.150,000 for office block	300,000	New
Gatarakwa	Kiaragana Secondary school	Secondary schools	Construction to completion of two classrooms	3,000,000	new
Gatarakwa	Observation hill Mixed day secondary school	Secondary schools	Completion by Roofing of 300 capacity dining hall and fixing of windows and doors	800,000	new (project initiated by parents up to walling level

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Gatarakwa	Charity primary school	Education - primary school	Construction to completion of one classroom	1,500,000	new
Gatarakwa	Kiahuria primary school	Education - primary school	Completion of two classrooms: Walling, roofing and windows and doors fixing.	1,500,000	new (project initiated by parents up to floor slab
Gatarakwa	Kiaragana primary school	Education - primary school	Additional funds for Construction to completion of three classrooms	100,000	On going
Gatarakwa	Ndunyugwathi primary school	Education - primary school	Construction to completion of one classroom	1,500,000	new
	SUB TOTAL				8,700,000
Kabaru	Kirima Assistant chiefs office	Environment	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 50,000 and fixing gutters at Kshs.150,000 for office block	300,000	New
Kabaru	Huhoini primary school	Education - primary school	Part payment for purchase of 3 acres of land for proposed new primary school	6,000,000	new
Kabaru	Kabaru primary school	Education - primary school	Renovation to completion of 2 classroom: Roof repairs, plastering, flooring and painting.	1,000,000	new
Kabaru	Mapema primary school	Education - primary school	Construction to completion of one classroom.	1,500,000	new
Kabaru	Warazo Jet primary school	Education - primary school	Renovation to completion of 3 classroom: Roof repairs, plastering, painting and flooring.	1,500,000	new
Kabaru	Ndathi police station	Security	Purchase of furniture (6 office desks @30,000(Kshs180,000) 6 office chairs @10,000(Kshs 60,000) and 12 visitor chairs @ 5000 (Kshs. 60,000)	300,000	New
	SUB TOTAL				10,600,000



Mugunda	Ruirii Assitant chiefs office	Environment	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 50,000 and fixing gutters at Kshs.150,000 for office block	300,000	New
Mugunda	Igathu primary school	Education - primary school	Construction to completion of one classroom.	1,500,000	new
Mugunda	Kiahuko primary school	Education - primary school	Construction to completion of two classroom	3,000,000	new
Mugunda	Ngarinyiro primary school	Education - primary school	Construction to completion of one classroom	1,500,000	new
Mugunda	Ruai primary school	Education - primary school	Construction to completion of one classroom	1,500,000	new
Mugunda	Rurichu primary school	Education - primary school	construction to completion of two classroom:	3,000,000	new
Mugunda	Tanyai primary school	Education - primary school	Construction to completion of one classroom	1,500,000	new
	SUB TOTAL				12,300,000
Mweiga	Bondeni Assitant chiefs office	Environment	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 50,000 and fixing gutters at Kshs.150,000 for office block	300,000	New
Mweiga	Njengu Assitant chiefs office	Environment	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 50,000 and fixing gutters at Kshs.150,000 for office block	300,000	New
Mweiga	Amboni primary school	Education - primary school	Renovation to completion of 3 classroom: Roof repairs, plastering, painting and flooring.	1,500,000	new
Mweiga	Ikumari primary school	Education - primary school	Renovation to completion of 3 classroom: Roof repairs, plastering, painting and flooring.	1,500,000	new



Mweiga	Kiguru Primary school	education - Primary school	Construction to completion of 8 door toilets block with 2 chamber for PLWD and an urinal for boys	1,000,000	new
Mweiga	Mweiga primary school	Education - primary school	Renovation to completion of six classrooms: Re-roofing, plastering, flooring and painting.	3,000,000	new
Mweiga	Njengu Primary school	Education - primary school	Construction to completion of 8 door toilets block with 2 chamber for PLWD and an urinal for boys	1,200,000	new
SUB TOTAL					8,800,000
Narumoro Kiamathaga	Gitinga primary school	Education - primary school	Construction to completion of one classroom	1,500,000	new
Narumoro Kiamathaga	Kandara Arimi primary school	Education - primary school	Construction to completion of 5 door toilets with one chamber for PLWD and an urinal for boys (Kshs.750,000) and 6 door toilets with one chamber for PLWD for girls (Kshs. 750,000)	1,500,000	new
Narumoro Kiamathaga	Kandara Arimi primary school	Education - primary school	Purchase of half an acre of land for school expansion	2,000,000	New
Narumoro Kiamathaga	Karichuta Primary school	Education - primary school	Construction to completion of one classroom.	1,500,000	new
Narumoro Kiamathaga	Kimbo primary school	Education - primary school	Construction to completion of one classroom	1,500,000	new
Narumoro Kiamathaga	Manyatta primary school	Education - primary school	Construction to completion of one classroom.	1,500,000	new
Narumoro Kiamathaga	Narumoru Township primary school	Education - primary school	Renovation to completion of six classrooms: Roof repairs, plastering, flooring and painting.	3,000,000	new
SUB TOTAL					12,500,000
Thegu river	Lusoi chiefs office block	Environment	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 50,000 and fixing gutters at Kshs.150,000 for office block	300,000	New



Thegu river	Narumoru Girls secondary school		Completion by Roofing of 200 capacity dormitory and fixing of doors and windows.	2,000,000	new (project initiated by parents up to walling level)
Thegu river	Chaka primary school	Secondary schools	Renovation to completion of 4 classroom: Roof repairs, plastering, painting and flooring.	2,000,000	new
Thegu river	Karicheni primary school	Education - primary school	Construction to completion of one classroom	1,500,000	new
Thegu river	Chaka Police station	Security	Additional funds for construction to completion of office block (plastering, painting, external finishes and storm water control)	1,000,000	On going
Thegu river	Chaka Police station	Security	Fencing compound with concrete posts, chain link and installation of metallic gate for 3 acres of land	3,000,000	New
Thegu river	Chaka Police station	Security	Construction to completion of 6 1-roomed staff houses	2,900,000	New
Thegu river	Chaka Police station	Security	purchase of furniture (6 office desks @30,000(Kshs180,000) 6 office chairs @10,000(Kshs 60,000) and 12 visitor chairs @ 5000 (Kshs. 60,000)	300,000	New
	SUB TOTAL				13,000,000

NG-CDFC MIN: 5/JANUARY/ 23: PROJECT PROPOSALS

Members were taken through the circular from the NG-CDF Board (ref: NG-CDFB/CEO/NG—CDF CIRCULAR/VOL II (33) dated 15th December, 2022 on preparation and submission of constituencies project proposals for 2022/2023 financial year. In addition, report on the ward public forum conducted in the eight wards. After deliberation the members allocated the amount for the constituency as follows:



PROJECT PROPOSALS FOR KIENI NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND

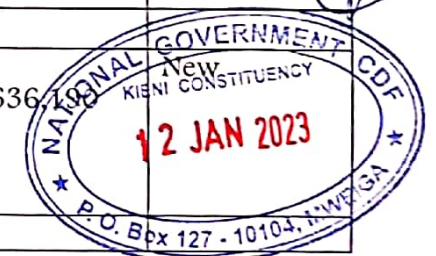
FINANCIAL YEAR 2022/2023						
Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
ADMINISTRATION AND RECURRENT EXPENDITURE (6%) – Annex 1						
4-019-095-2210504-100-2022-2023-1	Advertising, Awareness and Publicity Campaigns	Payment of Advertising, Awareness and Publicity Campaigns	100,000	-	100,000	New
4-019-095-2211301-100-2022-2023-2	Bank service commission and charges	Payment of Bank service commission and charges	50,000	-	50,000	New
4-019-095-2110202-100-2022-2023-3	Casual labour and Internship	Payment of staff Basic Wages to 5 staff (Annex 1)	150,000	-	150,000	New
4-019-095-2110201-100-2022-2023-4	Contractual employees	Payment of staff Basic salaries to 14 staff members (Annex 1)	3,906,000	-	3,906,000	New
4-019-095-2210801-100-2022-2023-5	Catering Services (receptions), Accommodation, Gifts, Food and Drinks	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	300,000	-	300,000	New
4-019-095-2210203-100-2022-2023-6	Courier and Postal Services	Payment of Courier and Postal Services	15,000	-	15,000	New
4-019-095-2210101-100-2022-2023-7	Electricity	Payment of Electricity charges	240,000	-	240,000	New
4-019-095-2211101-100-2022-2023-8	General Office Supplies (papers, pencils, forms, small office equipment etc)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	480,000	-	480,000	New
4-019-095-2710102-100-2022-2023-9	Gratuity-contractual employees	Payment of gratuity to 14 NGCDFC staff (Annex 1)	1,210,860	-	1,210,860	New
4-019-095-2110301-100-2022-2023-10	House allowance	Payment of House allowances to 14 NGCDFC staff (Annex 1)	573,600	-	573,600	New
4-010-048-2110314-100-2022-2023-11	Transport allowance	Payment of Transport allowances to 14 NGCDFC staff (Annex 1)	672,000	-	672,000	New

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4-019-095-2210904-100-2022-2023-12	Motor Vehicle Insurance	Payment of Motor Vehicle Insurance	170,000	-	170,000	New
4-019-095-2210811-100-2022-2023-13	NGCDFC allowance	Payment of 11 NGCDFC allowance charges (Annex1)	1,248,000	-	1,248,000	New
4-019-095-2120201-100-2022-2023-14	NSSF	Employer contribution to NSSF (annex 1)	181,440	-	181,440	New
4-019-095-2210502-100-2022-2023-15	Publishing and Printing Services	Payment of Publishing and Printing Services	280,000	-	280,000	New
4-019-095-2211103-100-2022-2023-16	Sanitary and Cleaning Materials, Supplies and Services	Purchase of Sanitary and Cleaning Materials, Supplies and Services	171,819	-	171,819	New
4-019-095-2210301-100-2022-2023-15	Travel Costs (airlines, bus, railway, mileage allowances, etc.)	Payment of Transport Expenses	25,000		25,000	New
4-019-095-2210302-100-2022-2023-18	Accommodation - Domestic Travel	Payment of accommodation on domestic travel	33,600		33,600	New
4-019-095-2210303-100-2022-2023-19	Daily Subsistence Allowance	Payment of Daily Subsistence Allowance	75,000		75,000	New
4-019-095-2210102-100-2022-2023-20	Water & sewerage charges	Payment of Water & sewerage charges	60,000	-	60,000	New
MONITORING, EVALUATION AND CAPACITY BUILDING (3%) (Annex 2)						
4-019-095-2210303-111-2022-2023-1	Daily Subsistence Allowance	Payment of Daily Subsistence Allowance	950,000	-	950,000	New
4-010-048-2210701-111-2022-2023-2	Travel Allowance on training	Payment of Travel Allowance of NGCDFC, National Government officers and PMC (capacity building)	100,000	-	100,000	New
4-019-095-2210702-111-2022-2023-3	Remuneration of Instructors and Contract Based Training Services	Payment of Instructors and Contract Based Training Services -capacity building	100,000	-	100,000	New
4-019-095-2210710-111-2022-2023-4	Accommodation Allowance	Payment of Accommodation Allowance of NGCDFC, National Government officers and PM (capacity building)	500,000	-	500,000	New



4-019-095-2210801-111-2022-2023-5	Catering Services (receptions), Accommodation, Gifts, Food and Drinks	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	400,000	-	400,000	New
4-019-095-2210802-111-2022-2023-6	Other committee expenses	Payment of Other committee expenses	600,000	-	600,000	New
4-019-095-2210811-111-2022-2023-7	NGCDFC allowance	Payment of 11 NGCDFC allowance (Annex 2)	1,248,000	-	1,248,000	New
4-019-095-2211201-111-2022-2023-8	Refined Fuels and Lubricants for Transport	Purchase of Refined Fuels and Lubricants for Transport of GK vehicles	500,000	-	500,000	New
4-019-095-2220101-111-2022-2023-9	Maintenance Expenses - Motor Vehicles	Payment of Maintenance Expenses - NGCDFC Motor Vehicles	573,159	-	573,159	New
CONSTITUENCY OVERSIGHT COMMITTEE EXPENSES (1%) – Annex 3						
4-019-095-2210301-108-2022-2023-1	Travel Costs (airlines, bus, railway, mileage allowances, etc.)	Payment of Transport Expenses	150000		150,000	New
4-019-095-2210302-108-2022-2023-2	Accommodation - Domestic Travel	Payment of accommodation on domestic travel	300000		300,000	New
4-019-095-2211101-108-2022-2023-3	General Office Supplies (papers, pencils, forms, small office equipment etc)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	150000		150,000	New
4-019-095-2211201-108-2022-2023-4	Refined Fuels and Lubricants for Transport	Purchase of Refined Fuels and Lubricants for Transport of GK vehicles	457053		457,053	New
4-019-095-2210802-108-2022-2023-5	COC allowance	Payment of COC allowance	600000		600,000	New
EMERGENCY RESERVE						
4-019-095-2640200-101-2022-2023-1	Emergency Reserve	To cater for any unforeseen occurrences in the constituency during the financial year	7,636,190	-	7,636,190	New
ENVIRONMENTAL PROJECTS (2%)						



4-0019-095-2640510-110-2022-2023-1	Bondeni Assistant chiefs office	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 50,000 and fixing gutters at Kshs.150,000 for office block	300,000	-	300,000	New
4-0019-095-2640510-110-2022-2023-2	Endarasha chiefs office	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 50,000 and fixing gutters at Kshs.150,000 for office block	300,000	-	300,000	New
4-0019-095-2640510-110-2022-2023-3	Gathiuru Assistant chiefs office	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 50,000 and fixing gutters at Kshs.150,000 for office block	300,000	-	300,000	New
4-0019-095-2640510-110-2022-2023-4	Kimunyuru Assistant chiefs office	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 50,000 and fixing gutters at Kshs.150,000 for office block	300,000	-	300,000	New
4-0019-095-2640510-110-2022-2023-5	Kirima Assistant chiefs office	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 50,000 and fixing gutters at Kshs.150,000 for office block	300,000	-	300,000	New
4-0019-095-2640510-110-2022-2023-6	Labura Assitant chiefs office	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 50,000 and fixing gutters at Kshs.150,000 for office block	300,000	-	300,000	New

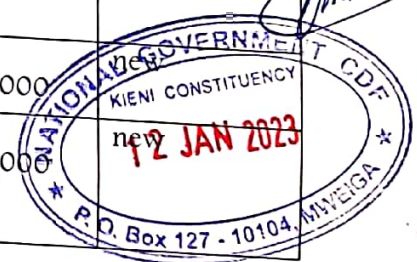


4-0019-095-2640510-110-2022-2023-7	Lusoi chiefs office block	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 50,000 and fixing gutters at Kshs.150,000 for office block	300,000	-	300,000	New
4-0019-095-2640510-110-2022-2023-8	Muthu-ini Assistant Chiefs Office	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 50,000 and fixing gutters at Kshs.150,000 for office block	300,000	-	300,000	New
4-0019-095-2640510-110-2022-2023-8	Njengu Assitant chiefs office	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 50,000 and fixing gutters at Kshs.150,000 for office block	300,000	-	300,000	New
4-0019-095-2640510-110-2022-2023-9	Ruirii Assitant chiefs office	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 50,000 and fixing gutters at Kshs.150,000 for office block	300,000	-	300,000	New
4-0019-095-2640510-110-2022-2023-10	Wasonyiro Assistant Chiefs Office	Water harvesting and storage by purchasing of 10,000 liters' water tank at Kshs. 100,000, construction of concrete water tank base at Kshs. 50,000 and fixing gutters at Kshs.150,000 for office block	300,000	-	300,000	New
SPORT PROJECT (2%)						



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4-013-061-2640509-112-2022-2023-1	Sports activities	Carry out Constituency Football Sports tournament 2,500,000, and the winning teams/Schools to be awarded with trophies, balls, goal nets and games kits (Kshs. 500,000)	3,000,000	-	3,000,000	New
4-013-061-2640509-112-2022-2023-2	Regional sports tournament	Facilitation of regional sports tournament in partnership with other constituencies within the region.	300,000		300,000	
EDUCATION BURSARY AND SOCIAL SECURITY PROGRAMS						
4-019-095-2640101-103-2022/2023-1	Bursary Secondary Schools	Payment of bursary to needy students in secondary schools	30,000,000	-	30,000,000	New
4-019-095-2640102-103-2022/2023-2	Bursary Tertiary Institutions	Payment of bursary to needy students in tertiary institutions	19,000,000	-	19,000,000	New
4-019-095-2640106-103-2021-2022-3	Bursary Special Institutions	Payment of bursary to needy students in special Institutions	1,000,000	-	1,000,000	New
SECONDARY SCHOOLS PROJECTS						
4-0019-095-2630210-104-2022-2023-1	Kiaragana Secondary school	Construction to completion of two classrooms	3,000,000	-	3,000,000	new
4-0019-095-2630210-104-2022-2023-2	Narumoru Girls secondary school	Completion by Roofing of 200 capacity dormitory <i>initiated by parents</i> and fixing of doors and windows.	2,000,000	-	2,000,000	new (project initiated by parents up to walling level)
4-0019-095-2630210-104-2022-2023-3	Observation hill Mixed day secondary school	Completion by Roofing of 300 capacity dining hall <i>initiated by parents</i> and fixing of windows and doors	800,000	-	800,000	new (project initiated by parents up to walling level)
PRIMARY SCHOOLS PROJECTS						
4-0019-095-2630209-104-2022-2023-1	Airstrip primary school	Construction to completion of one classroom	1,500,000	-	1,500,000	
4-0019-095-2630209-104-2022-2023-2	Amboni primary school	Renovation to completion of 3 classroom: Roof repairs, plastering, painting and flooring.	1,500,000	-	1,500,000	



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1-0019-095-2630209-104-2022-2023-3	Chaka primary school	Renovation to completion of 4 classroom: Roof repairs, plastering, painting and flooring.	2,000,000	-	2,000,000	new
4-0019-095-2630209-104-2022-2023-4	Charity primary school	Construction to completion of one classroom	1,500,000	-	1,500,000	new
4-0019-095-2630209-104-2022-2023-5	Endarasha primary school	Renovation to completion of two classrooms: Roof repairs, plastering, flooring and painting.	1,000,000	-	1,000,000	new
4-0019-095-2630209-104-2022-2023-6	Gatwanyaga primary school	Construction to completion of one classroom	1,500,000	-	1,500,000	new
4-0019-095-2630209-104-2022-2023-7	Gitinga primary school	Construction to completion of one classroom	1,500,000	-	1,500,000	new
4-0019-095-2630209-104-2022-2023-8	Huhoini primary school	Part payment for purchase of 3 acres of land with buildings for proposed new primary school	10,000,000	-	6,000,000	new
4-0019-095-2630209-104-2022-2023-9	Igathu primary school	Construction to completion of one classroom.	1,500,000	-	1,500,000	new
4-0019-095-2630209-104-2022-2023-10	Ikumari primary school	Renovation to completion of 3 classroom: Roof repairs, plastering, painting and flooring.	1,500,000	-	1,500,000	new
4-0019-095-2630209-104-2022-2023-11	Kabaru primary school	Renovation to completion of 2 classroom: Roof repairs, plastering, flooring and painting.	1,000,000	-	1,000,000	new
4-0019-095-2630209-104-2022-2023-12	Kandara Arimi primary school	Construction to completion of 5 door toilets with one chamber for PLWD and an urinal for boys (Kshs.750,000) and 6 door toilets with one chamber for PLWD for girls (Kshs. 750,000)	1,500,000	-	1,500,000	new
4-0019-095-2630209-104-2022-2023-13	Kandara Arimi primary school	Purchase of half an acre of land for school expansion	2,000,000		2,000,000	new
4-0019-095-2630209-104-2022-2023-14	Karicheni primary school	Construction to completion of one classroom	1,500,000	-	1,500,000	new
4-0019-095-2630209-104-2022-2023-15	Karichuta Primary school	Construction to completion of one classroom.	1,500,000	-	1,500,000	new



4-0019-095-2630209-104-2022-2023-16	Katheri Primary school	Construction to completion of one classroom	1,500,000	-	1,500,000	new
4-0019-095-2630209-104-2022-2023-17	Kiahuko primary school	Construction to completion of two classroom	3,000,000	-	3,000,000	new
4-0019-095-2630209-104-2022-2023-18	Kiahuria primary school	Construction to completion of one classroom	1,500,000	-	1,500,000	new
4-0019-095-2630209-104-2022-2023-19	Kiaragana primary school	Additional funds for Construction to completion of three classrooms	3,300,000	3,200,000	100,000	On going
4-0019-095-2630209-104-2022-2023-20	Kiguru Primary school	Construction to completion of 8 door toilets block with 2 chamber for PLWD and an urinal for boys	1,000,000	-	1,000,000	new
4-0019-095-2630209-104-2022-2023-21	Kimbo primary school	Construction to completion of one classroom	1,500,000	-	1,500,000	new
4-0019-095-2630209-104-2022-2023-22	Macharia primary school	Construction to completion of one classroom	1,500,000	-	1,500,000	new
4-0019-095-2630209-104-2022-2023-23	Manyatta primary school	Construction to completion of one classroom.	1,500,000	-	1,500,000	new
4-0019-095-2630209-104-2022-2023-24	Mapema primary school	Construction to completion of one classroom.	1,500,000	-	1,500,000	new
4-0019-095-2630209-104-2022-2023-25	Muriru primary school	construction to completion of two classrooms	3,000,000	-	3,000,000	new
4-0019-095-2630209-104-2022-2023-26	Mweiga primary school	Renovation to completion of six classrooms: Re-roof ing, plastering, flooring and painting.	3,000,000	-	3,000,000	new
4-0019-095-2630209-104-2022-2023-27	Mwihoko primary school	Construction to completion of one classroom	1,500,000	-	1,500,000	new
4-0019-095-2630209-104-2022-2023-28	Narumoru Township primary school	Renovation to completion of six classrooms: Roof repairs, plastering, flooring and painting.	3,000,000	-	3,000,000	new
4-0019-095-2630209-104-2022-2023-29	Ndunyugwathi primary school	Construction to completion of one classroom	1,500,000	-	1,500,000	new
4-0019-095-2630209-104-2022-2023-30	Ngarinyiro primary school	Construction to completion of one classroom	1,500,000	-	1,500,000	new



4-0019-095-2640507-113-2022-2023-7	Endarasha police station	Purchase of furniture (6 office desks @30,000(Kshs180,000) 6 office chairs @10,000(Kshs 60,000) and 12 visitor chairs @ 5000 (Kshs. 60,000)	300,000	-	300,000	New
4-0019-095-2640507-113-2022-2023-8	Ndathi police station	Purchase of furniture (6 office desks @30,000(Kshs180,000) 6 office chairs @10,000(Kshs 60,000) and 12 visitor chairs @ 5000 (Kshs. 60,000)	300,000	-	300,000	New
OTHER PROJECT						
4-019-095-2211310-108-2022/2023-001	Strategic Plan	To facilitate in preparation, facts collection designing, typesetting and printing of Kieni NG-CDF Strategic plan for the period between 2023-2027	2,000,000	-	2,000,000	New
NGCDF office						
4-019-095-3110302-108-2022/2023-001	NG CDF office	Renovation to completion of NG-CDF office mweiga - Reflooring of the office and fixing of 13 windows blinding for 6 offices and board room	2,967,974	-	2,967,974	New
4-019-095-3110302-108-2022/2023-002	NGCDF office Motor Bike	Purchase of two Motor cycles - Yamaha YBR 125 Japan	630,620		630,620	New
	Total				165,705,316	

NG-CDFC MIN: 3/JANUARY/22: CLOSING

There being no other business the meeting ended at 15:00 pm with prayer led by Wainaina.

Minutes Compiled by:

Nancy Muthigani

Nancy Muthigani:

NG-CDFC secretary

Confirmed by

Samson Mbugu

Samson Mbugu

NG-CDFC Chairman.

Kenya
 FUND ACCOUNTS MANAGER
 NG - CDF Kieni CONSTITUENCY
 P. O. Box 12241-104 MWEIGA.
 Date:




JS

ANNEX 1 – ADMINISTRATION AND RECURRENT EXPENDITURE

EXPENDITURE ITEMS						
Item	Description	Scale	No. of persons	Rate	Total Amount pm	Total Amount pa
EMPLOYEES COMPENSATION						
Contractual Employees						
	Account assistant	11	1	30,170	30,170	362,040
	Clerk of works	11	2	30,170	60,340	724,080
	Record Management Officer	12	2	24,580	49,160	589,920
	Clerical Officers	12	2	24,580	49,160	589,920
	Driver	13	1	21,500	21,500	258,000
	Support staff	13	3	21,500	64,500	774,000
	security officers	14	3	16,890	50,670	608,040
	Casual Labour and Internship		5	10,000	50,000	150,000
House Allowance						
	Account assistant	11	1	4,200	4,200	50,400
	Clerk of works	11	2	4,200	8,400	100,800
	Record Management Officer	12	2	3,200	6,400	76,800
	Clerical Officers	12	2	3,200	6,400	76,800
	Driver	13	1	3,200	3,200	38,400
	Support staff	13	3	3,200	9,600	115,200
	security officers	14	3	3,200	9,600	115,200
Commuter Allowance						
	Account assistant	11	1	4,000	4,000	48,000
	Clerk of works	11	2	4,000	8,000	96,000
	Record Management Officer	12	2	4,000	8,000	96,000
	Clerical Officers	12	2	4,000	8,000	96,000
	Driver	13	1	4,000	4,000	48,000
	Support staff	13	3	4,000	12,000	144,000
	security officers	14	3	4,000	12,000	144,000
Sub Total						5,301,600

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 J. S. S. S.
 M. S. S. S.
 M. S. S. S.

	Gratuity-Contractual Employees					
	Account assistant	11	1	9,353	9,353	112,232
	Clerk of works	11	2	9,353	18,705	224,465
	Reord Management Officer	12	2	7,620	15,240	182,875
	Clerical Officers	12	2	7,620	15,240	182,875
	Driver	13	1	6,665	6,665	79,980
	Support staff	13	3	6,665	19,995	239,940
	security officers	14	3	5,236	15,708	188,492
Sub Total						1,210,860
	Employer Contribution to NSSF					
	Account assistant	11	1	1,080	1,080	12,960
	Clerk of works	11	2	1,080	2,160	25,920
	Reord Management Officer	12	2	1,080	2,160	25,920
	Clerical Officers	12	2	1,080	2,160	25,920
	Driver	13	1	1,080	1,080	12,960
	Support staff	13	3	1,080	3,240	38,880
	security officers	14	3	1,080	3,240	38,880
Sub Total						181,440
	USE OF GOODS AND SERVICES					
	Utilities, Supplies and Services					
2210101	Electricity				20000	240,000
2210102	Water & Sewerage Charges				5000	60,000
	Communication, Supplies and Services					
2210203	Courier and Postal Services					15,000
	Domestic Travel and Subsistence & Other Transport Costs					
2210301	Travel Costs (Airlines, Bus, Railway, Mileage Allowances, etc.)				5,000	25,000
2210302	Accommodation - Domestic Travel				11200	33,600
2210303	Daily Subsistence Allowance				10,000	75,000
	Printing, Advertising and Information Supplies & Services					
2210502	Publishing and Printing Services					250,000
2210504	Advertising, Awareness and Publicity Campaigns					100,000

	Hospitality Supplies and Services						
2210801	Catering Services (Receptions), Accommodation, Gifts, Food and Drinks				25000	300,000	
	Insurance Costs						
2210904	Motor Vehicle Insurance					200,000	
	Office and General Supplies and Services						
2211101	General Office Supplies (Papers, Pencils, Forms, Small Office Equipment etc.)				40000	480,000	
2211103	Sanitary and Cleaning Materials, Supplies and Services					171,819	
	Other Operating Expenses						
2211301	Bank Service Commission and Charges					50,000	
Sub Total						2,000,419	
	Committee Expenses						
		Members	9	10,000	90,000	1,080,000	
2210811	NGCDFC Allowance	Chair	1	14,000	14,000	168,000	
Sub Total						1,248,000	
TOTAL						9,942,319	

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MONITORING EVALUATION AND CAPACITY BUILDING

Item	Description	Scale	Number	Rate	Total Amount pm	Total Amount pa
	GOODS AND SERVICES					
	Domestic Travel and Subsistence & Other Transport Costs					
2210301	Travel Costs (Airlines, Bus, Railway, Mileage Allowances, etc.)					250,000
2210302	Accommodation - Domestic Travel					400,000
2210303	Daily Subsistence Allowance					700,000
	Hospitality Supplies and Services					
2210801	Catering Services (Receptions), Accommodation, Gifts, Food and Drinks					200,000
	Fuel, Oil & Lubricants					
2211201	Refined Fuels and Lubricants for Transport					1,000,000
	Routine Maintenance - Vehicles and Other Transport Equipment					
2220101	Maintenance Expenses - Motor Vehicles					473,159
Sub total						3,023,159
	TRAINING EXPENSES					
2210702	Remuneration of Instructors and Contract Based Training Services					100,000
Sub total						100,000
	COMMITTEE EXPENSES					
2210802	Other Committee Expenses				50,000	600,000
		Members	9	10,000	90,000	1,080,000
		Chair	1	14,000	14,000	168,000
2210811	NGCDFC Allowance					1,848,000
Sub total						4,971,159
TOTAL						

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CONSTITUENCY OVERSIGHT COMMITTEE

EXPENDITURE ITEMS						
Item	Description	Scale	Number	Rate	Total Amount pm	Total Amount pa
	Domestic Travel and Subsistence & Other Transport Costs					
2210301	Travel Costs (Airlines, Bus, Railway, Mileage Allowances, etc.)	Members	5	5,000	25,000	300,000
2210302	Accommodation - Domestic Travel	Members	5	5,000	25,000	300,000
Sub Total						600,000
	Fuel , Oil & Lubricants					
2211201	Refined Fuels and Lubricants for Transport					457,053
Sub Total						457,053
	Commitee Expenses					
2210811	COC Members Allowance	Members	5	10,000	50,000	600,000
Sub Total						600,000
TOTAL BUDGET FOR CONSTITUENCY OVERSIGHT COMMITTEE						1,657,053

4-0019-095-2630209-104-2022-2023-31	Njengu Primary school	Construction to completion of 8 door toilets block with 2 chambers for PLWD and an urinal for boys	1,200,000	-	1,200,000	new
4-0019-095-2630209-104-2022-2023-32	Ruai primary school	Construction to completion of one classroom	1,500,000	-	1,500,000	new
4-0019-095-2630209-104-2022-2023-33	Rurichu primary school	construction to completion of two classroom:	3,000,000	-	3,000,000	new
4-0019-095-2630209-104-2022-2023-34	Talau primary school	Construction to completion of one classroom	1,500,000	-	1,500,001	new
4-0019-095-2630209-104-2022-2023-35	Tanyai primary school	Construction to completion of one classroom	1,500,000	-	1,500,000	new
4-0019-095-2630209-104-2022-2023-36	Warazo Jet primary school	Renovation to completion of 3 classroom: Roof repairs, plastering, painting and flooring.	1,500,000	-	1,500,000	new
SECURITY PROJECTS						
4-0019-095-2640507-113-2022-2023-1	Chaka Police station	Additional funds for construction to completion of office block (plastering, painting, external finishes and storm water control)	4,069,500	3,000,000	1,000,000	On going
4-0019-095-2640507-113-2022-2023-2	Chaka Police station	Fencing compound with concrete posts, chain link and installation of metallic gate for 3 acres of land	3,000,000	-	3,000,000	New
4-0019-095-2640507-113-2022-2023-3	Chaka Police station	Construction to completion of 6 1-roomed staff houses	2,900,000	-	2,900,000	New
4-0019-095-2640507-113-2022-2023-4	Chaka Police station	purchase of furniture (6 office desks @30,000(Kshs 180,000) 6 office chairs @10,000(Kshs 60,000) and 12 visitor chairs @ 5000 (Kshs. 60,000)	300,000	-	300,000	New
4-0019-095-2640507-113-2022-2023-5	Endarasha police station	Construction to completion of four door toilet block with one chamber for PLWD	900,000	-	900,000	New
4-0019-095-2640507-113-2022-2023-6	Endarasha police station	Fencing of the compound of one acre with concrete posts	1,000,000	-	1,000,000	New

