

**MINUTES OF KIENI NG-CDFC MEETING HELD ON 28<sup>TH</sup> OCTOBER, 2019 AT THE NG-CDF OFFICE BOARD ROOM, MWEIGA.**

**Members Present.**

- |                            |                                                     |
|----------------------------|-----------------------------------------------------|
| 1. James Maina Munene      | - Chairman                                          |
| 2. Dickson Ndirangu        | - Secretary                                         |
| 3. Annah Wanjira Kinga     | - Member                                            |
| 4. Purity Waithera Muchemi | - Member                                            |
| 5. Paul Kiama Kingori      | - Member                                            |
| 6. Joseph Gathegea Ngujiri | - Member                                            |
| 7. Grace Wambui Karimi     | - Member                                            |
| 8. James Gichuru Kiama     | - Member                                            |
| 9. Jessi Mathu             | - Fund Account Manager(FAM)                         |
| 10. Samuel Kariuki         | - Assistant County Commissioner (ACC 1) –Kieni West |
| 11. Evans Gicharu          | - Deputy County Commissioner (DCC) – Kieni East     |

**Agenda**

1. Opening Remarks
2. Reading and confirmation of previous minutes
3. Matters arising
4. 2019/2020 Projects proposals
5. Closing

**NG-CDFC MIN: 44/OCTOBER/19: OPENING REMARKS.**

The Chairman called the meeting to order at 10.30 am, with opening prayers led by Grace Wambui. Chairman informed the members the purpose of the meeting was to deliberate prioritize and allocate projects for 2019/2020 financial year

**NG-CDFC MIN: 45/OCTOBER / 19: READING AND CONFIRMATION OF PREVIOUS MINUTES.**

Members were read the minutes of the previous meeting and were confirmed as true deliberation of the previous meeting as proposed by Annah seconded by Gathegea

**NG-CDFC MIN: 46/OCTOBER /19 MATTERS ARISING**

**Ex Min: 38/ SEPTEMBER/ 19**

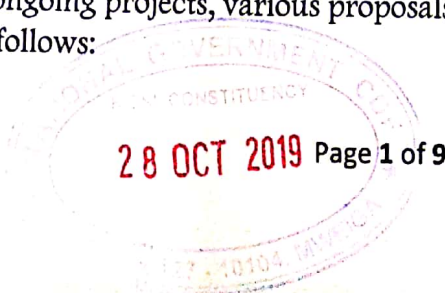
Members noted that there is need to visit the projects that had their funds disbursed to the project accounts. This will assist to verify the proposed activities, status of the projects, and then deliberate on the way forward. In addition the NGCDFC intended to brief the PMCs on the project implementation process before they are invited for a capacity building in order to carry out the preliminary activities which include: establishment of implementing committee and project opening of the Bank account

In addition it was noted that the ward public forum meeting exercise costs had not been paid. It was agreed that the FAM combine the cost of the monthly monitoring and evaluation and visits to the new projects cost to be also be facilitated. A budget of Kshs. 1,530,000 was approved.

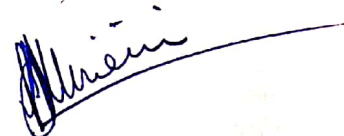
**NG-CDFC MIN: 47/ OCTOBER /19: 2019/2020 FINANCIAL YEAR PROJECT PROPOSAL**

Member were went through the report of ward public forums and NGCDFB/ Circulars Vol II (008) on preparation and submission of constituency project proposal for the 2019/2020 financial year having Kieni constituency being allocated Kshs. 137,367,724.14 (One Hundred and Thirty Seven Million Three Hundred Sixty Seven Thousand ,Seven Hundred Twenty Four and Fourteen Cents Only).

After deliberation on the ongoing projects, various proposals from the wards, and the NG-CDF Board circular they allocated projects as follows:



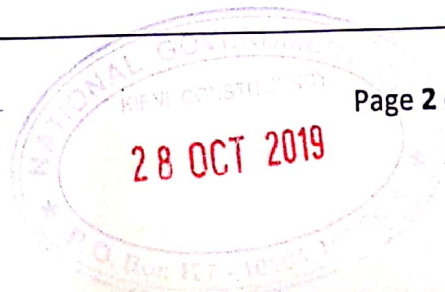
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**N.G.C.D.F. KIENI CONSTITUENCY 2019-2020 FINANCIAL YEAR ALLOCATION**

	Project Name	Project Number	Activity	Amount Allocated	Status
<b>I</b>	<b>Administration and recurrent expenditure (6%)</b>				
	Employees' salaries	4-019-095-2110000-100-2019/20-001	Payment to staff salaries and gratuity	3,000,000.00	New
	Goods and services	4-019-095-2110000-100-2019/20-002	Purchase of fuel, stationery, repairs and maintenance, Airtime, travel and subsistence, office tea and cleaning services	3,182,063.45	New
	NHIF	4-019-095-2120201-100-2019/20-003	Payment of NHIF deductions	80,000.00	New
	NSSF	4-019-095-2120101-100-2019/20-004	Payment of NSSF deductions	180,000.00	New
	Committee Expenses	4-019-095-2110802-100-2019/20-005	Payment of committee sitting allowances, transport and conferences	1,800,000.00	New
	<b>Sub Total</b>			<b>8,242,063.45</b>	
<b>II</b>	<b>Monitoring and evaluation/ Capacity building (3%)</b>				
	Goods and services	4-019-095-2210000-111-2019/20-001	Purchase of fuel, stationery, repairs and maintenance, Airtime, travel and subsistence, office tea and cleaning services	1,317,031.72	New
	Committee Expenses	4-019-095-2210802-111-2019/20-002	Payment of committee allowances, transport and conferences	804,000.00	New
	NG-CDFC/PMC/ staff capacity Building	4-019-095-2210700-111-2019/20-003	Undertake training of the PMCs, NGCDFs and staff on NGCDF related issues	2,000,000.00	New
	<b>Sub total</b>			<b>4,121,031.72</b>	
<b>III</b>	<b>Emergency Reserve</b>				
	Emergency	4-019-095-2640200-101-2019/20-001	To cater for any unseen occurrences in the constituency during the financial year	7,198,241.38	New
	<b>Sub total</b>			<b>7,198,241.38</b>	
<b>IV</b>	<b>Sports Activities</b>				
	Constituency sports tournament	4-019-095-2640509-112-2018/19-001	To carry out Constituency sports tournament and the winning teams supported with sports equipment's	2,747,354.48	New
	<b>Sub total</b>			<b>2,747,354.48</b>	



V	Environmental activities				
	Narumoru Police station	4-019-095-2640510-110-2019/2020-001	Water harvesting – Purchase of water tank (10,000 ltrs, Kshs. 85,000), construction of concrete water tank base (Kshs. 150,000) and fixing gutters for the office block (Kshs.30,0000	265,000.00	New
	Enderasha police station	4-019-095-2640510-110-2019/2020-002	Water harvesting – Purchase of water tank (10,000 ltrs, Kshs. 85,000), construction of concrete water tank base (Kshs. 150,000)and fixing gutters for the office block (Kshs.30,0000	265,000.00	New
	Karundas chiefs office	4-019-095-2640510-110-2019/2020-003	Water harvesting – Purchase of water tank (10,000 ltrs, Kshs. 85,000), construction of concrete water tank base (Kshs. 150,000) and fixing gutters for the office block (Kshs.30,0000	265,000.00	New
	Embaringo police station	4-019-095-2640510-110-2019/2020-004	Water harvesting – Purchase of water tank (10,000 ltrs, Kshs. 85,000), construction of concrete water tank base (Kshs. 150,000) and fixing gutters (Kshs.30,0000	265,000.00	New
	Kabendera location administration office	4-019-095-2640510-110-2019/2020-005	Water harvesting – Purchase of water tank (10,000 ltrs, Kshs. 85,000), construction of concrete water tank base (Kshs. 150,000) and fixing gutters for the office block (Kshs.30,0000	265,000.00	New







Ndathi police station	4-019-095-2640510-110-2019/2020-006	Water harvesting – Purchase of water tank (10,000 ltrs, Kshs. 85,000), construction of concrete water tank base (Kshs. 150,000) and fixing gutters for the office block (Kshs.30,0000	265,000.00	New
Burguret Police station	4-019-095-2640510-110-2019/2020-007	Water harvesting – Purchase of water tank (10,000 ltrs, Kshs. 85,000), construction of concrete water tank base (Kshs. 150,000) and fixing gutters for the office block (Kshs.30,0000	265,000.00	New
Amboni police post	4-019-095-2640510-110-2019/2020-008	Water harvesting – Purchase of water tank (10,000 ltrs, Kshs. 85,000), construction of concrete water tank base (Kshs. 150,000) and fixing gutters for the office block (Kshs.30,0000	265,000.00	New
Githima AP post	4-019-095-2640510-110-2019/2020-009	Water harvesting – Purchase of water tank (10,000 ltrs, Kshs. 85,000), construction of concrete water tank base (Kshs. 150,000) and fixing gutters for 3 staff houses (Kshs.30,0000	265,000.00	New
Gatuanyaga assistant chiefs office	4-019-095-2640510-110-2019/2020-010	Water harvesting – Purchase of water tank (10,000 ltrs, Kshs. 85,000), construction of concrete water tank base (Kshs. 150,000) and fixing gutters for the office block (Kshs.30,0000	265,000.00	New
Sub Total			2,650,000.00	

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VI Bursary					
	Bursary secondary schools	4-019-095-2640101-103-2019/2020-001	Payment to needy secondary school students	20,000,000.00	New
	Bursary tertiary schools	4-019-095-2640101-103-2019/2020-002	Payment to needy tertiary institution students	14,500,000.00	New
	Bursary Special schools	4-019-095-2640101-103-2019/2020-003	Payment to needy special school students	500,000.00	New
	<b>Sub Total</b>			<b>35,000,000.00</b>	
VII Primary schools					
	Manyatta primary school	4-019-095-2630204-104-2019/20-001	One classroom construction to completion	1,200,000.00	New
	Mwichwiri primary School	4-019-095-2630204-104-2019/20-002	One classroom construction to completion	1,200,000.00	New
	Kimbo primary school	4-019-095-2630204-104-2019/20-003	One classroom construction to completion	1,200,000.00	New
	Tigithi primary school	4-019-095-2630204-104-2019/20-004	Electrification of 10 classrooms (wiring and electrical fittings)	500,000.00	New
	Rongai primary school	4-019-095-2630204-104-2019/20-005	renovation of 3 classrooms (flooring and plastering and painting)	700,000.00	New
	Karicheni primary school	4-019-095-2630204-104-2019/20-007	One classroom construction to completion	1,200,000.00	New
	Lachuta primary school	4-019-095-2630204-104-2019/20-008	One classroom construction to completion	1,200,000.00	New
	Ndunyu gwathi primary sch	4-019-095-2630204-104-2019/20-009	One classroom construction to completion	1,200,000.00	New
	Kiahuria primary School	4-019-095-2630204-104-2019/20-010	Completion of one classroom (Roofing, plastering and painting)	400,000.00	On going
	Muthangira primary school	4-019-095-2630204-104-2019/20-011	One classroom construction to completion	1,200,000.00	New
	Nairutia primary school	4-019-095-2630204-104-2019/20-012	Completion of one classroom (walling, Roofing, plastering and painting)	800,000.00	On going

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Biricha primary school	4-019-095-2630204-104-2019/20-013	One classroom construction to completion	1,200,000.00	New
Kimahuri primary school	4-019-095-2630204-104-2019/20-014	One classroom construction to completion	1,200,000.00	New
Munyu primary school	4-019-095-2630204-104-2019/20-015	One classroom construction to completion	1,200,000.00	New
Mbiriri primary school	4-019-095-2630204-104-2019/20-016	One classroom construction to completion	1,200,000.00	New
Kamatongu primary school	4-019-095-2630204-104-2019/20-017	renovation of 5 classrooms (flooring, plastering and painting)	1,000,000.00	New
Ikumari primary school	4-019-095-2630204-104-2019/20-018	renovation of 5 classes (flooring and plastering and painting)	1,000,000.00	New
Mwangaza primary school	4-019-095-2630204-104-2019/20-019	One classroom construction to completion	1,200,000.00	New
Bondeni Primary school	4-019-095-2630204-104-2019/20-020	renovation of 5 classrooms (flooring, plastering and painting)	1,000,000.00	New
CCM nanyuki primary school	4-019-095-2630204-104-2019/20-021	Construct administration block to roofing level ( 4 rooms and waiting bay)	2,000,000.00	New
Katheri primary school	4-019-095-2630204-104-2019/20-022	Two classroom construction to completion	2,200,000.00	New
Airstrip primary school	4-019-095-2630204-104-2019/20-023	One classroom construction to completion	1,200,000.00	New
Guara primary school	4-019-095-2630204-104-2019/20-024	renovation of 5 classrooms (flooring, plastering and painting)	1,000,000.00	New
Mureru primary school	4-019-095-2630204-104-2019/20-025	Three classrooms construction to roofing level	2,809,033.11	New
Kiguru primary school	4-019-095-2630204-104-2019/20-026	Construction of administration block to roofing level ( 4 rooms and waiting bay)	2,000,000.00	New
Mugaka hill primary school	4-019-095-2630204-104-2019/20-027	Construction of administration block to roofing level ( 4 rooms and waiting bay)	2,000,000.00	New

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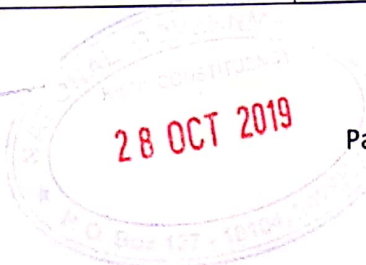
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	Wendiga primary school	4-019-095-2630204-104-2019/20-028	Construction of kitchen to roofing level(2 rooms)	1,000,000.00	New
	Muthuuni primary school	4-019-095-2630204-104-2019/20-029	Construction of administration block to roofing level ( 4 rooms and waiting bay)	2,000,000.00	New
	Aguthi primary school	4-019-095-2630204-104-2019/20-032	Construction of administration block to walling level ( 4 rooms and waiting bay)	1,000,000.00	New
	<b>Sub total</b>			<b>37,009,033.11</b>	
<b>VIII</b>	<b>Secondary schools</b>				
	Narumoru Boys Secondary school	4-019-095-2630205-104-2019/20-001	Dormitory completion - 100 students capacity (plastering, electrification and painting)	1,000,000.00	On going
	Karundas secondary school	4-019-095-2630205-104-2019/20-002	Laboratory construction to roofing level (single lab and preparation room)	2,000,000.00	New
	Narumoru girls sec sch.	4-019-095-2630205-104-2019/20-003	Construction of 4 staff houses to roofing level	2,000,000.00	New
	Mwiyogo secondary school	4-019-095-2630205-104-2019/20-004	7 rooms Office Administration block completion (Plastering, doors, windows, electrification and painting)	1,000,000.00	New
	Embaringo secondary school	4-019-095-2630205-104-2019/20-005	One classroom construction to completion	1,200,000.00	New
	Gakanga secondary school	4-019-095-2630205-104-2019/20-006	One classroom construction to completion	1,200,000.00	New
	St. bakhita Gatarakwa girls sec school	4-019-095-2630205-104-2019/20-007	Laboratory construction to roofing level (single lab and preparation room)	2,000,000.00	New
	Ndathi secondary school	4-019-095-2630205-104-2019/20-008	8 rooms Office Administration block completion (Plastering, doors, windows, electrification and painting)	1,500,000.00	New
	Munyu secondary school	4-019-095-2630205-104-2019/20-009	Construction of administration block to	2,000,000.00	New

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			roofing level (4 rooms a waiting bay)		
	St joseph allamano secondary school	4-019-095-2630205-104-2019/20-010	Laboratory construction to roofing level (single lab and preparation room)	2,000,000.00	New
	<b>Sub Total</b>			<b>15,900,000.00</b>	
<b>IX</b>	<b>Security</b>				
	Narumoru Police station	4-019-095-2640507-113-2019/20-11	Construction of office block to completion (7 office rooms, reception room, armoury,3 cells, and 4 doors flush toilets)	3,900,000.00	New
	Enderasha police station	4-019-095-2640507-113-2019/20-12	Construction of office block to completion (7 office rooms, reception room, armoury,3 cells, and 4 doors flush toilets)	3,900,000.00	New
	embaringo police station	4-019-095-2640507-113-2019/20-13	Construction of office block to completion (7 office rooms, reception room, armoury,3 cells, and 4 doors flush toilets)	3,900,000.00	New
	embaringo police station	4-019-095-2640507-113-2019/20-14	Construction of 5 door ablution block- (3 door exhaustible toilet, 2 door bathrooms and soak pit)	1,000,000.00	New
	Kabendera location administration office	4-019-095-2640507-113-2019/20-1	Construction of office block to roofing level (4 rooms and waiting bay)	2,000,000.00	New
	Ndathi police station	4-019-095-2640507-113-2019/20-2	Construction of office block to completion (7 office rooms, reception room, armoury,3 cells, and 4 doors flush toilets)	3,900,000.00	New
	Burguret Police station	4-019-095-2640507-113-2019/20-3	Construction of office block to completion (7 office rooms, reception room, armoury,3 cells, and 4 doors flush toilets)	3,900,000.00	New





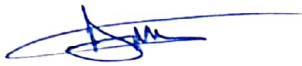
Gatuanyaga assistant chiefs office	4-019-095-2640507-113-2019/20-6	Construction of office block to roofing level (4 rooms and waiting bay)	2,000,000.00	New
Sub total			24,500,000.00	
Total			137,367,724.14	

After allocation members requested the FAM to prepare the schedules and forward to the Board.

**NG-CDFC MIN: 48/OCTOBER/19: CLOSING.**

There being no other business the meeting ended at 12.30 p m with prayers led by Paul Kiama.

Minutes compiled by:



Dickson Ndirangu

**Secretary**



Confirmed by:



James Maina

**Chairman**