



National Government Constituencies Development Fund
Mathira Constituency
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OUR REF: *NGCDFMATHIRA/2023/Vol.03/06*

March 6, 2023

The Chief Executive Officer,
National Government Constituencies Development Fund Board,
P.O. Box 46682-00100,
NAIROBI.

Dear Sir,

RE: FORWARDING OF MATHIRA PROJECT PROPOSAL DOCUMENTS FOR FY 2022-2023

Following the successful completion of the Mathira NG-CDF Project proposal for FY 2022-2023, I would like to forward the same for your reference and further action.

Attached, please find the necessary documentation.

Yours faithfully,

Eleanor Muthoni
Fund Account Manager,
MATHIRA CONSTITUENCY



Encls.

Vision: Equitable socio-economic development countrywide



MATHIRA NG-CDF WARD REPORT
FINANCIAL YEAR 2022/2023

SUBMITTED
JANUARY, 2023

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1.0 INTRODUCTION

The NG-Constituency Development Act 2015 stipulates in part 5 section 27 subsection 1 and 2 that the chairperson of the NG-CDFC shall, within the first year of the commencement of a new Parliament and at least once every two years thereafter, convene open forum public meetings in every ward in the constituency to deliberate on development matters in the ward and in the constituency.

The NG-CDFC shall then deliberate on project proposals from all the wards in the constituency and any other projects which the Constituency Committee considers beneficial to the constituency, including joint projects with other constituencies, consider the national development plans and policies and the constituency strategic development plan, and identify a list of priority projects, both immediate and long term, out of which the list of projects to be submitted in accordance with the Act shall be drawn from.

Citizen participation in project planning, management and implementation planning requires the involvement of concerned stakeholders, this includes identifying public concerns and values and developing a broad consensus on planned initiatives. It is also about utilizing the vast amount of information and knowledge that stake holders hold to find workable, efficient and sustainable solutions

Public participation encompasses a range of procedures and methods designed to consult, involve, and inform the public to allow those that would be potentially affected by a decision or policy to have input into the process. Community participation motivates the stakeholders to work together, recognize the benefits of their involvement and own the projects in their localities.

Stakeholders play a central role in setting up priorities and objectives of development Initiatives in order to ensure relevance and appropriateness. It is important that all stakeholders are involved in the development of projects and not just direct beneficiaries of an initiative.

1.1 ABOUT NG-CDF

The Constituencies Development Fund (CDF) was established under the Constituencies Development Fund (CDF) Act, 2003, amended in 2007 and repealed by the CDF Act of 2013. In 2015, the CDF Act of 2013 was declared unconstitutional and a new Act was enacted in 2015, being the National Government Constituencies Development Fund Act, NG-CDF Act, 2015. The National Government Constituencies Development Fund (NG-CDF) is under the Ministry of Devolution and Planning.

The Constituency Development Fund (CDF) was introduced in Kenya in 2003 with the passage of the CDF Act 2003 by the 9th Parliament of Kenya which was repealed in 2013 by the CDF Act 2013. The CDF Act provides that the government set aside at least 2.5% of its ordinary revenue for disbursement under the CDF program.

The fund was designed to support constituency-level, grass-root development projects. It was aimed to achieve equitable distribution of development resources across regions and to control imbalances

in regional development brought about by partisan politics. It targeted all constituency-level development projects, particularly those aiming to combat poverty at the grassroots and entrench equitable distribution of development.

The objective of the Fund is to provide mechanisms for supplementing implementation of the National Government Development Agenda at the constituency level.

The CDF program has facilitated the putting up of new water systems, health and education facilities in all parts of the country, including remote areas that were usually overlooked during funds allocation in national budgets.

1.2 ABOUT MATHIRA NG-CDF

Mathira constituency is one of the constituencies in Nyeri County. The constituency covers an area of 389Km². The Constituency borders Kieni Constituency to the west, Mount Kenya forest to the north, Ndia constituency to the east and Mukurweini constituency to the south.

The constituency comprises two Sub-counties namely Mathira East and Mathira West and 6 wards namely Kirimukuyu, Konyu, Iriani, Karatina, Magutu and Ruguru.

Vision

To transform Mathira constituency into a middle income constituency by providing a high quality life for the constituents by the year 2030.

Mission

To excel in the provision, promotion, regulation and coordination of the services and activities geared towards the reduction of poverty in the constituency by 20% within five years through prudent management, effective and efficient utilization of NG-CDF and other funds allocated to the constituency.

Core Values

Accountability; Transparency; Integrity; Honesty; Equality and Equity.

1.2.1 OVERVIEW OF FUNDABLE PROJECTS UNDER NG-CDF BY MATHIRA CONSTITUENCY

Eligible Projects Fundable by Mathira NG-CDF

The eligible projects fundable by NG-CDF as stipulated in section 24 of the NG-CDF (Amendment) Act, 2016 as those that are in:

- Respect of works and services falling within the functions of the National Government under the constitution
- Must be community based to ensure that the prospective benefits are available to a widespread cross-section of the inhabitants of a particular area.

The ineligible projects include:

- Projects supporting religious bodies or religious activities

- Projects supporting political bodies or political activities
- Recurrent costs of a completed projects
- Personal awards
- Projects targeting a specific club or group of people to the exclusion of others
- Projects addressing devolved functions as outlined in the fourth schedule of the constitution of Kenya.

2.0 DOCUMENTATION OF THE WARD REPORTS

The documents used during the ward meetings can be traced in the NG-CDFC file namely Mathira NG-CDF 2022/2023 public projects identification and proposals forum.

3.0 WARD MEETINGS

The exercise was carried out covering all the six wards in the constituency namely Karatina, Iriaini, Magutu, Kirimukuyu, Konyu, and Ruguru wards.

3.1 NOTICE OF THE MEETINGS

PUBLIC NOTICE

WARD PUBLIC PARTICIPATION FORUMS ON NG-CDF PROJECTS FOR THE FINANCIAL YEAR 2022-2023.

Members of the public from Mathira Constituency are hereby invited to take part in ward public participation forums in identifying the FY 2022-2023 projects as mandated by the National Government Constituencies Development (NG-CDF) Act.

The venues of the events and time are as follows:

WARD	VENUE	DATE	TIME
IRIAINI	a) Ihwagi Chief's Camp	5 th January 2023	9.00 am-12.00 noon
	b) Kahuru Chief's Camp	5 th January 2023	2.00 pm- 5.00 pm
MAGUTU	a) Giakaibei Chief's Camp	5 th January 2023	9.00 am-12.00 noon
	b) Gakuyu Chief's Camp	5 th January 2023	2.00 pm- 5.00 pm
KARATINA	a) Muthua Chief's Camp	6 th January 2023	9.00 am-12.00 noon
	b) Kiawarigi chief's camp	6 th January 2023	2.00 pm- 5.00 pm
KONYU	a) Kiamabara chief's camp	6 th January 2023	9.00 am-12.00 noon
	b) Ndimaini chief's camp	6 th January 2023	2.00 pm- 5.00 pm
RUGURU	a) Ngorano chief's camp	7 th January 2023	9.00 am-12.00 noon
	b) Kiamariga chief's camp	7 th January 2023	2.00 pm- 5.00 pm
KIRIMUKUYU	a) Ruthagati Chiefs Camp	7 th January 2023	9.00 am-12.00 noon
	b) Kiangoma Chief's Camp	7 th January 2023	2.00 pm- 5.00 pm

Note: Head-Teachers/Principals, BOM Members, Chiefs, and Assistant Chiefs are advised to attend.

3.2 WARD I: IRIA-INI WARD

The meeting took place on 5th January 2023 at Ihwagi chief's camp and Kahuru chief's camp at 9.00 am and 2.00 pm respectively.

3.2.1 Members Present

- NG-CDF Chairman
- NG-CDF Committee
- Fund Account Manager
- Personal assistant to area MP
- Area Chiefs
- Ward representatives
- Area Elders
- Secondary Schools Heads Representative
- Primary Schools Heads Representative
- Invited Stakeholders/Members of the public

3.2.2 Preliminaries

The meeting was opened with a word of prayer.

3.2.3 Comments by the Area Chief

Ihwagi location chief welcomed the public and the NG-CDF committee team and thanked them for attending the meeting. The NG-CDF Committee team was introduced and the purpose of the meeting was elaborated.

3.2.4 Comments by the NG-CDF Chairman

The chairman's highlighted the core mandate of the NG-CDF. He also informed the meeting that they were free to air other issues beside education and security as the MP would follow them with the national government.

On bursary, all the deserving needy children will be awarded equally across the board adding that MET fund was no longer sustainable. He insisted that funding would be comprehensive for projects undertaken and not a piece meal.

Iria-ini Ward

- | |
|--|
| <p>i. Miiri secondary school</p> <ul style="list-style-type: none">• Tiling of bathrooms, floor tiles• Dormitory-Plumbing works, floor tiles, wall tiles• Construction of a septic tank• Purchase of a bus |
| <p>ii. Kangocho secondary school</p> <ul style="list-style-type: none">• Painting of one classroom• Tiling of bathroom and toilets• Special class-tiling, painting |
| <p>i. Gatundu Primary School</p> |

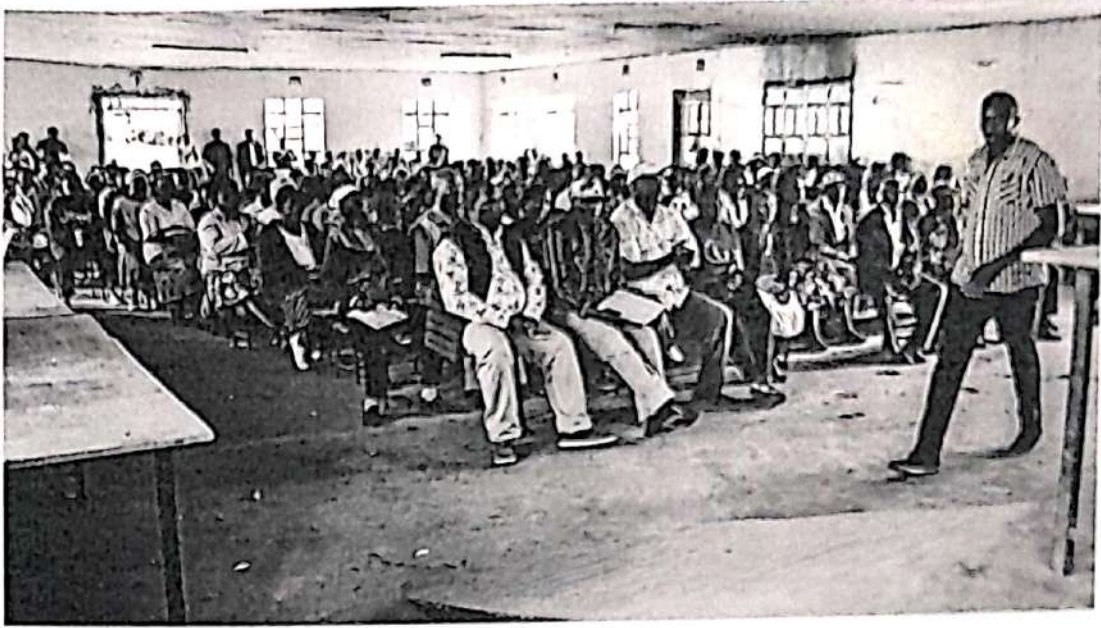
<ul style="list-style-type: none"> • Painting • Changing of 5 doors • Painting
<ul style="list-style-type: none"> ii. Gatura secondary school <ul style="list-style-type: none"> • Renovation of the school hall iii. Miiri primary school <ul style="list-style-type: none"> • Tiling of 3 classrooms and staffroom
<ul style="list-style-type: none"> iv. Gikororo primary school <ul style="list-style-type: none"> • Painting of the library-roof and walls • Installation of electricity and wiring works v. Kiamwangi secondary school <ul style="list-style-type: none"> • Tiling of the hall and computer room • Roofing of 4 classes • Toilets for girls and boys • Purchase of a bus vi. Itundu secondary school <ul style="list-style-type: none"> • Construction of a hall • Construction of a science lab • Computer lab • Construction of buys ablution block • Purchase of a bus vii. Ihwagi secondary school <ul style="list-style-type: none"> • Completion of a hall • Renovation of admin block • Renovation of the school • Computer lab viii. Kahuru primary school <ul style="list-style-type: none"> • Fencing of the school ix. Gatundu secondary school <ul style="list-style-type: none"> • Construction of a hall • Renovation of admin block • Staff toilets • Purchase of a bus
<p>Security</p> <ul style="list-style-type: none"> • Construction of gathaiti chief's camp • Construction of an ablution block at chehe chief's camp • Completion of itundu police post and electricity installation • Miiri chiefs office-landscapping, ceiling, and toilets • Gatundu chief's office-toilets <p>Others</p> <ul style="list-style-type: none"> • Installation of irrigation water and water for domestic use

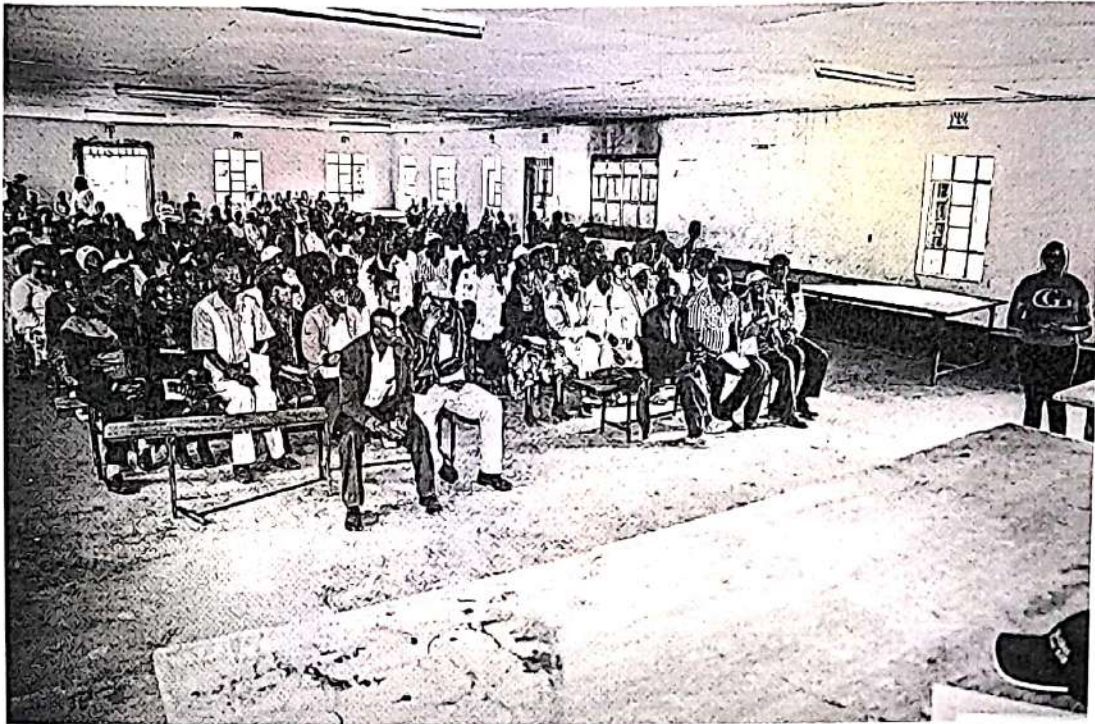
- Gikororo –Miiri road need murrum and culvert
- Kaguyu-Kienja-ini irrigation water project i.e. assist in completing the design work to include all areas
- Kiawaiguru self- water project i.e. renovate the intake, provide and install pipes to distribute water
- Establishment of a driving school and a polytechnic in the area

3.2.5 Way Forward

The youths should be considered and engaged during implementation of projects.







3.3 WARD II: MAGUTU

The meeting took place on 5th January 2023 at Giakaibei chief's camp and Gaikuyu chiefs camp at 9.00 am and 2.00 pm respectively.

3.3.1 Members Present

- NG-CDF Chairman
- NG-CDF Committee
- Fund Account Manager
- Personal assistant to area MP
- Ward representatives
- Area Chiefs
- Area Elders
- Secondary Schools Heads Representative
- Primary Schools Heads Representative
- Invited Stakeholders/Members of the public

3.3.2 Preliminaries / Comments by the Area Chief

The area chief of Magutu Location welcomed members to the meeting after an opening prayer. He thanked the people present for attending the important development forum. He introduced the ward development committee and appreciated their efforts towards development on the area.

3.3.3 Introduction

The NG-CDF committee and PA were introduced into the meeting by NG-CDF Chairman.

3.3.4 Comments by the Fund Account Manager

FAM enlightened the members about the eligible projects fundable by NG-CDF mostly on security and education and ineligible projects which are fundable by devolved systems like murruming of feeder roads and dispensaries.

3.3.5 Comments by the NG-CDFC Chairman

The chairman outlined the mandate of the NG-CDF and re-assured the public of the commitment of the NG-CDF committee and MP to serve the public.

Magutu Ward

- **Kiamucheru primary school**
- Piping works
- Administration block-ceiling
- Furnishing of administration block

- **Karura primary school**
- Painting of the toilets

- **Gitunduti primary school**
- Veranda tiles
- Renovation of 1 classroom

- **Gikumbo primary school**
- Tiling of the administration block
- Staff toilets *urgent

- **Kiamigwi primary school**
- Renovation of school hall
- Renovation of 1 classroom

- **Magutu primary school**
- Renovation of the school hall

- **Gitunduti secondary school**
- Library
- Laboratory
- Addition of more classrooms

- **Gitunduti secondary school**
- Library
- Laboratory
- Addition of more classrooms

- **Giakaibei primary school**
- Fixing of 1 classroom door

- Painting of hall and 3 classrooms
 - Roof and painting of admin block

 - **Gathehu primary school**
 - Completion of toilets
 - Painting of veranda
 - Guttering

 - **Gathirathiru primary school**
 - Completion of administration block
 - Completion of the drainage system

 - **Muthea secondary school**
 - School bus
 - Renovation of classrooms
 - Renovation of laboratory

 - **Gathehu secondary school**
 - Completion of admin block
 - Construction of kitchen and dining hall
 - Renovation of classrooms

 - **Kiangengi primary school**
 - Construction of a hall
 - Construction of administration block

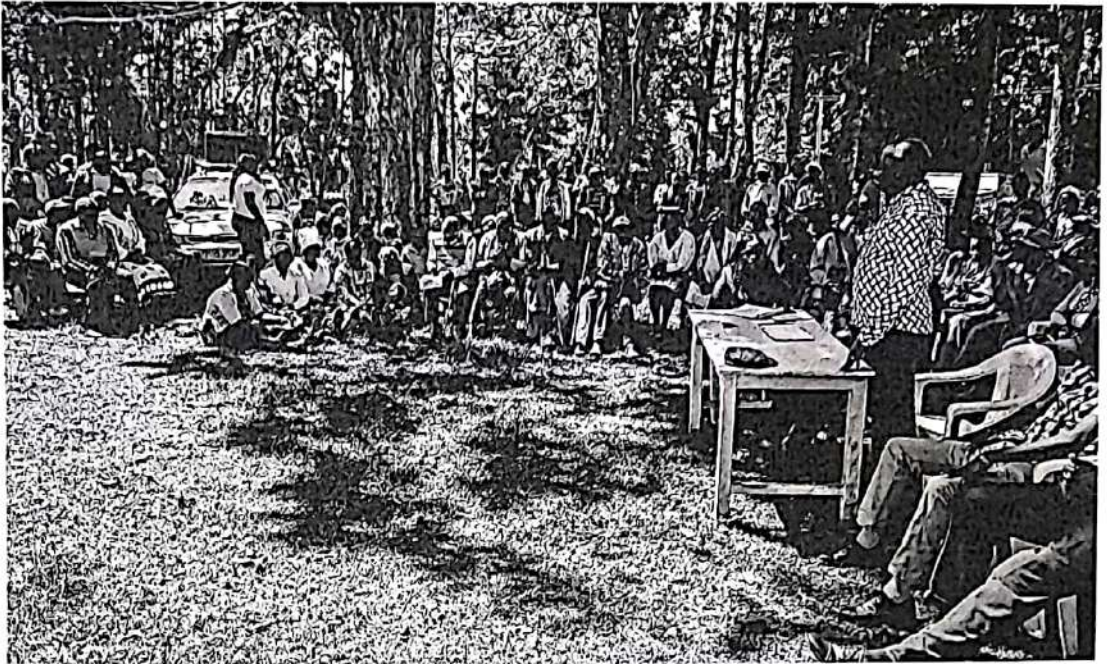
 - **Kanjuri primary school**
 - Construction of a hall

 - **Kanjuri chief's camp**
 - Construction of a chief's office
- Others**
- Helping disabled children and parents through their disability group INDIGA Mathira
 - Consideration and recognition of the mentally handicapped
 - Supporting durability sports like football and volleyball
 - Financing teams and coaches by providing uniforms, ball nets etc.
 - Renovation of existing tanks and buying a new one for Magutu west water project
 - Agriculture
 - Giving resident first priority during area developments'
 - Dairy collecting center rehabilitation

3.3.6 Way Forward

The public insisted on tarmacking the road from the castle to Gaikuyu.





3.4 WARD III: KARATINA

The meetings took place on 6th January 2023 at Muthua Chiefs Camp at 9.00 am and Kiawarigi Chiefs Camp at 2.00 pm respectively.

3.4.1 Members Present

- NG-CDF Chairman
- NG-CDF Committee
- Fund Account Manager
- Personal assistant to area MP
- Area Chiefs
- Area Elders
- Secondary Schools Heads Representative
- Primary Schools Heads Representative
- Invited Stakeholders/ Members of the public

3.4.2 Preliminaries

Meeting started with a word of prayers by one of the member's present

3.4.3 Introduction

Chairman introduced the CDF committee and his team to the meeting. He also outlined the core mandate of the CDF i.e. education, security and environment to a lesser extent. The members also introduced themselves and appreciated the forum for getting the chance to air and project their noble ideas and projects for their area

3.4.4 Comments by the NG-CDF Chairman

The chairman made his opening remarks about the importance of the forum where he stressed on the need and commitment of the CDF to work and deliver in an accountable and free manner. He also informed on the areas of mandate which are education and security. He also emphasized on the criteria of awarding bursary for the needy children that they will only be done by the public. On the MET fund issue, he said it was being addressed and it will be discussed in public forums since as much as it was a noble idea it was not sustainable. However, all the qualified students will be awarded equally.

The report of the MP objective to do two stadia in the constituency was also addressed. On school funding, piece meal will not be an option for the committee but will be done to schools in a manner that will show positive and impactful change. Parents will also be involved to provide unskilled labor.

Karatina Ward

i. Youth talents/issues

- The public suggested the young people with talents should be empowered and if need be MP should consider providing a Talent Academy
- Bursaries should be given in free and fair manner
- Youth should get more chances to join National Youth Service (NYS)

- Mobilization of youths to form Community Based Organizations (CBOs) should be done
- Seminars for the youths should be organized
- Sporting activities through provision of uniforms and balls should be considered.

ii. **Duplication in award of bursaries**

The area residents from market area complained of denied chances to get bursaries since outsiders are given priority over them

iii. The public noted with concern that there has been a major challenge of security where some youths stationed themselves outside the market and steal from market traders that needed immediate action.

a) **Kirigu Primary School**

- Construction of boys toilets
- Construction of girls toilets
- Cabros
- Construction of a storey building

b) **Mathaithi day mixed secondary school**

- Construction of a storey building

c) **Ragati secondary school**

- Completion of a lab
- Construction of a an administration block
- Construction of a library

d) **Kianjeneni primary school**

- Construction of staff toilets

e) **Kihuro primary school**

Renovations of classrooms
Completion of a hall

f) **Ragati primary school**

Construction of a perimeter wall along the road and construction of a gate

g) **Karatina DEB primary school**

Construction of a perimeter wall
Construction of a storey building

x. **Security**

- Renovation of Muthua chief's office i.e. plastering, painting and furniture
- Renovation of AP post residence i.e. plastering, painting, partitioning.
- Construction of Gathumbi chief's office and social hall
- Construction of Githima chief's office

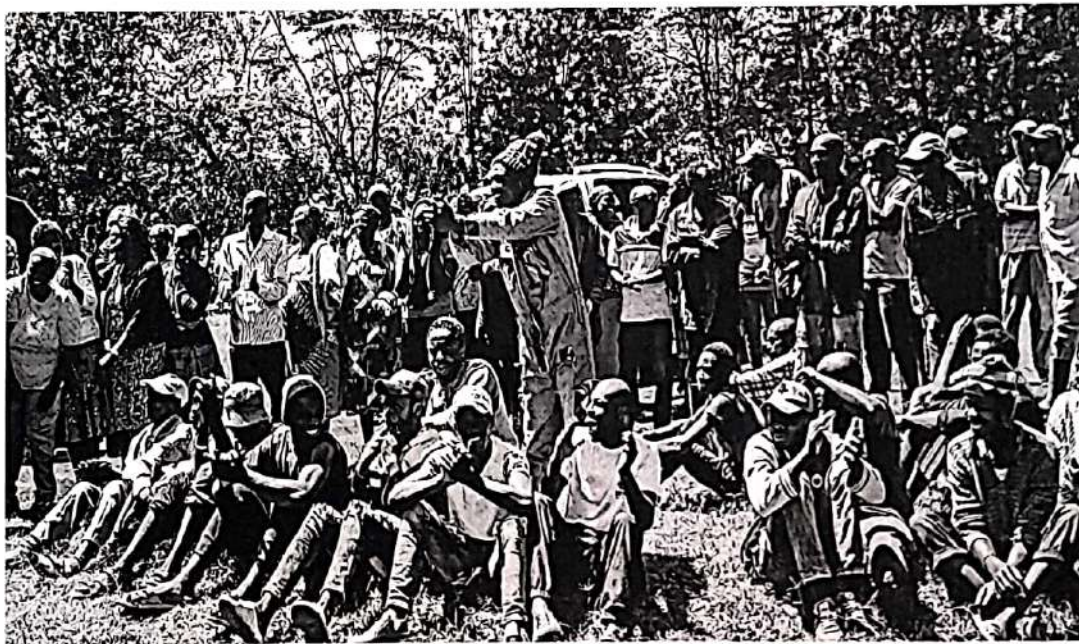
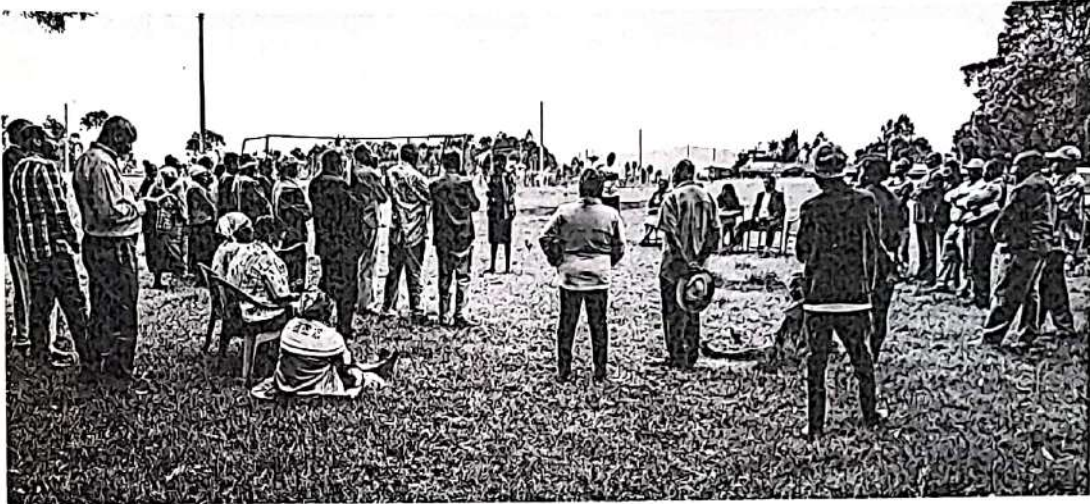
xi. **Education**

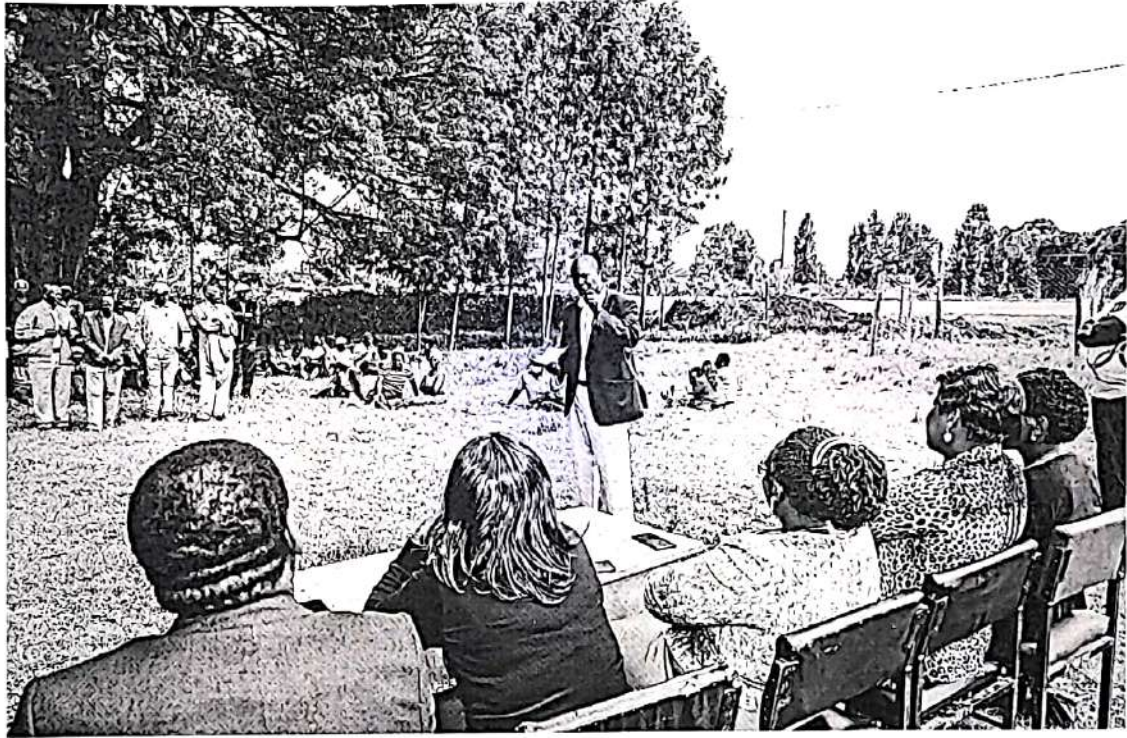
- Bursaries awards to the needy children

- Plastering and painting of classes
- Establishment of community library
- Civil education needed

3.4.5 Way Forward

It was noted by the chair that MP has total commitment for the youths and that the NG-CDF office wish to consider contracts for youths CBOs.





3.5 WARD IV: KONYU WARD

The meeting took place on 6th January 2023 at Kiamabara chief's camp and Ndimaini chief's camp at 9.00 am and 2.00 pm respectively

3.5.1 Members Present

- NG-CDF Chairman
- NG-CDF Committee
- Fund Accounts Manager
- Personal assistant to area MP
- Area Chiefs
- Area Elders
- Secondary Schools Heads Representative
- Primary Schools Heads Representative
- Invited Stakeholders/Members of the public

3.5.2 Preliminaries

The meeting was called to order by the one of CDF Committee member and it was opened by a word of prayer by one of the members' present.

3.5.3 Introduction

The meeting was introduced by acting chairperson who brought the main agenda on board i.e. education and security.

Other agendas were also welcomed.

3.5.4 Comments by the Area Chief

The area chief welcomed and appreciated people for attendance.

3.5.5 Comments by the NG-CDFC Chairman

Chairman briefed the people on CDF mandate i.e. on education and security. Piece meal funding will no longer be done and funding will be done to a tune that will show impact. Accountability and transparency will be the norm in managing the CDF.

Konyu ward-

- | |
|---|
| <ul style="list-style-type: none">• Gakuyu secondary school• Purchase of a school bus• Tiling of 6 classes• St. Augustine kieni secondary school• Purchase of a school bus• Construction of a lab• Construction of toilets for boys, girls, and staff
• Ndimaini chief's office• Construction of a social hall• Construction of police staff quarters
• Ndimaini secondary school• Construction of a lab and equipping• Tiling of 6 classes |
|---|

- **Kiamabara secondary school**
- Renovation of classes
- Construction of a dining hall
- Lab extension

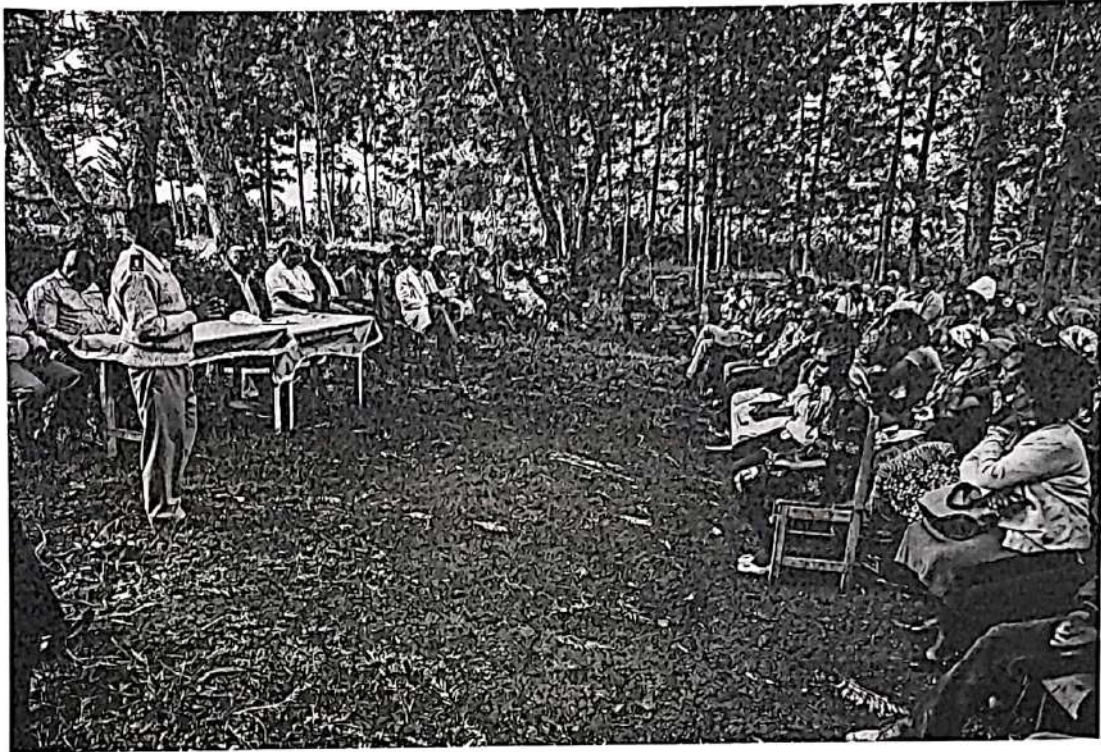
- **Gaturiri secondary school**
- Completion of a dining hall
- Tiling and overhaul of the school-renovation

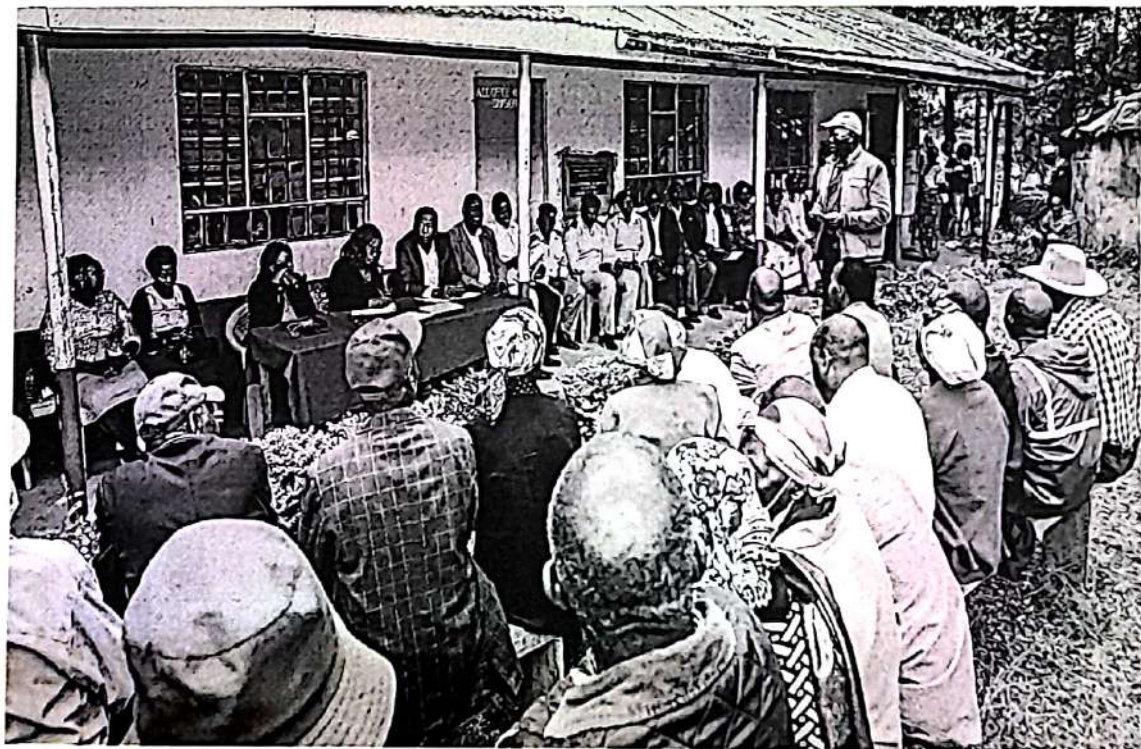
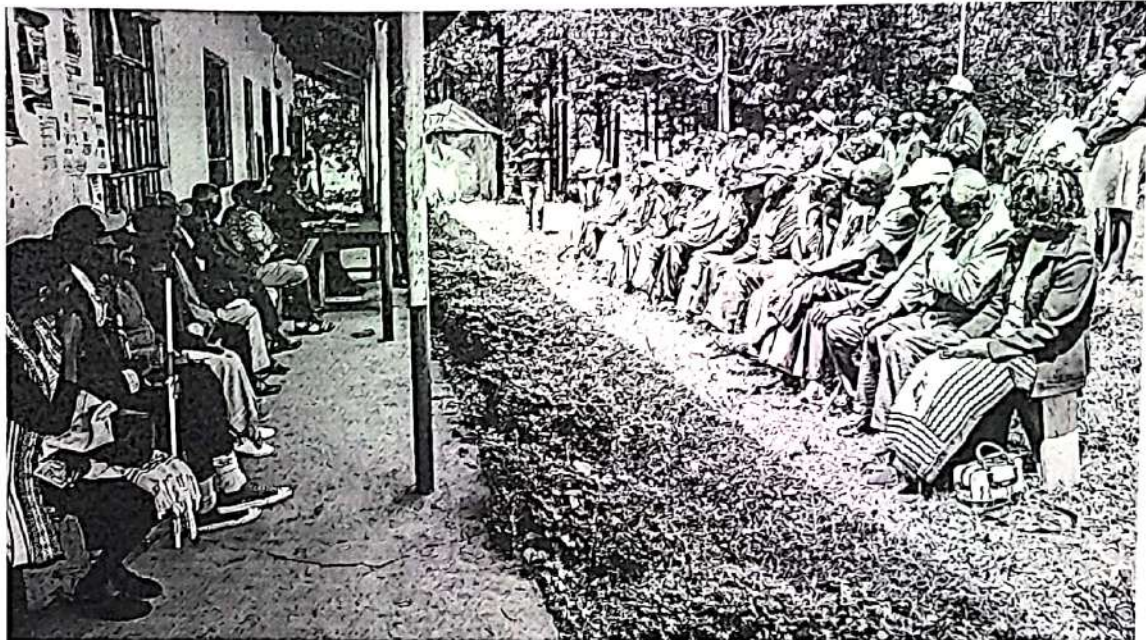
- **Kahara primary school**
- Construction of toilets for both boys and girls
- **Kieni primary school**
- Construction of toilets for both boys and girls
- **Kiamabara primary school**
- Construction of girl's toilets
- **Kiamabara chief's office**
- Construction of a chief's office and social hall
- **Gatina primary school**
- Construction of toilets for both girls and boys
- **Ihiga primary school**
- Landscaping and drainage system

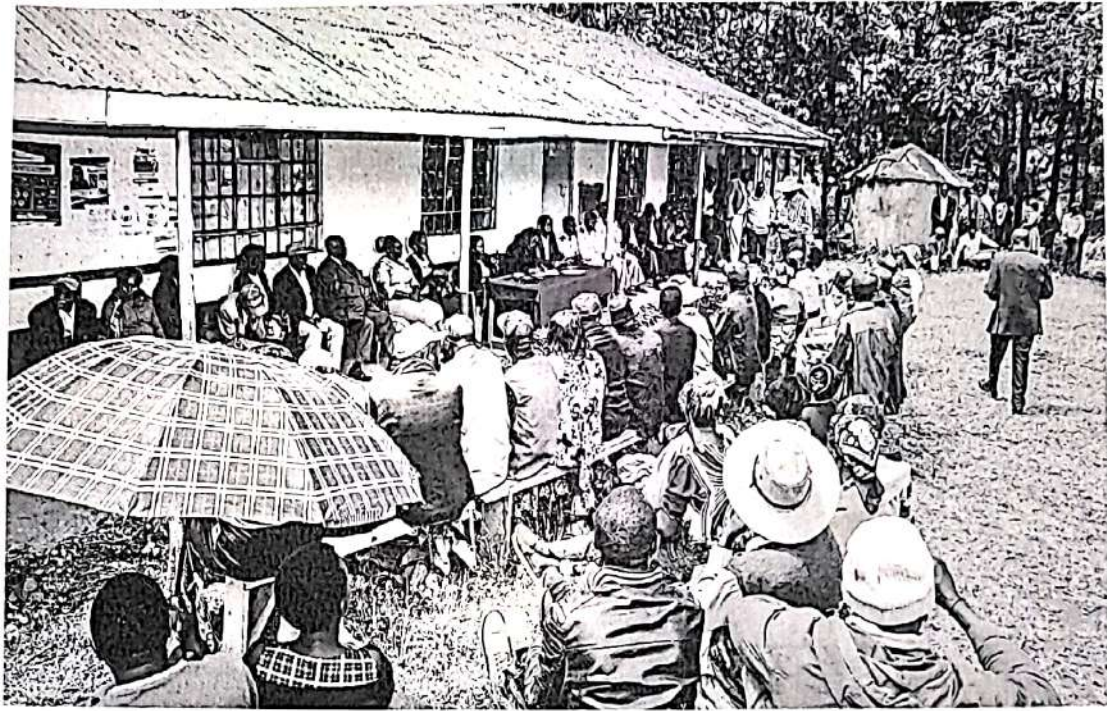
- **Others**
- Constructing a market and public ablution toilets
- Grading and leveling of roads i.e. Kajiwe 4Kms and Hospital road 2 1/2 Kms
- Leveling and grading of playing fields for sporting activities
- Provision of a transformer
- Provision of Youth sporting activities with uniforms and balls
- Initiation of ICT Hubs
- Bureaucracy in allocation of Youth Fund
- Karembu bridge reconstruction
- Kirigu bridge (MatirainigwaGicina)
- Registration of land for Kahara water project with a balance of Kshs 7,500
- Vetting of those who will be involved in bursary awarding.
- Construction of tarmac road
- Uwezo fund disbursement
- Youth empowerment and talents
- Establishment of Polytechnic
- Dispensary upgrade
- Ndimini- Kirinyaga road construction
- Clearing of bushy roads to enhance security
- Grading and leveling of the road leading to Kirimara high school
- Establishment of police post at Thuthwa
- Establishment of chief's office at Kieni
- Recognition of People with Disability (PWDs)
- Construction of social hall for income generation and social activities
- Bursaries for the bright needy children

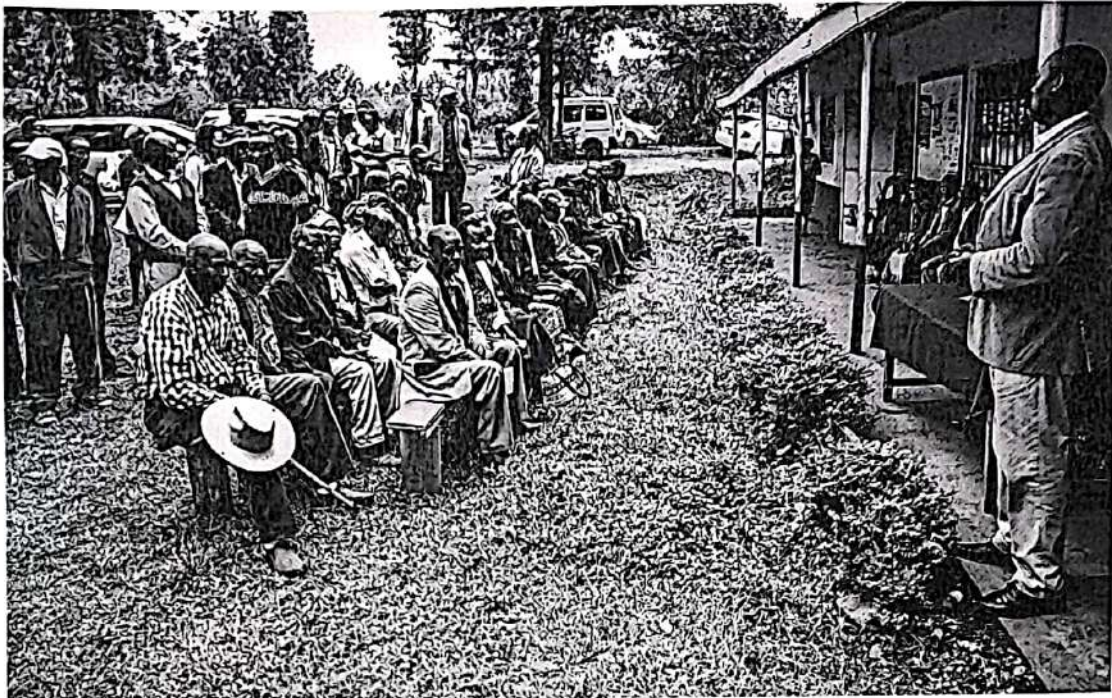
3.5.6 Way Forward

The chairman pledged to use youth CBOs for labour contracts and later supply contracts.









3.6 WARD V: RUGURU WARD

The meeting took place on 7th January 2023 at Ngorano chief's camp and Kiamariga chief's camp at 9.00 am and 2.00 pm respectively.

3.6.1 Preliminaries/Comments by the Area Chiefs

The meeting was called to order by area chief who appreciated people for their attendance and opened with a word of prayer by one of the members present.

3.6.2 Comments by the Fund Account Manager

The Fund Manager introduced the NG-CDF team and later called on the chairman to address the meeting after explaining the mandate of the NG-CDF

3.6.3 Comments by the NG-CDFC Chairman

Chairman outlined the core mandate of the NG-CDF. He reaffirmed that tarmacking of the road has been approved. Bursary allocation was also discussed at length. Comprehensive funding for projects was guaranteed

Ruguru Ward

- i. **Iruri secondary school**
 - Purchase of a school bus
- ii. **Ndundu-ini primary school**
 - Renovation of the school by tiling, roofing
- iii. **Njathe-ini primary school**
 - Renovation of the school hall by roofing
- iv. **Kiamariga Sub-location**
 - Completion of AP post and deployment of police officers
 - Establishment of DOs office
 - Security lights at Kamariga town
 - Construction of social hall
- v. **Kianjau primary school**
 - Fencing of the school compound
 - Purchase of office furniture
- vi. **Ngorano secondary school**
 - Purchase of a bus
 - Renovation of the school hall
 - Renovation of the library

- **Security**
- Construction of toilets
- Establishment of police post between Gatung'ang'a and Kiamariga
- Completion of Chieni dispensary and appointment of new committee members
- Construction of OCS office at Gatung'ang'a police post
- Renovation of social hall at Kiahia chief's office
- Construction of Kiahia asst. chief's office
- Renovation of Gatung'ang'a chief's office by tiling and electrification
- Consideration of youths for manual labour and construction works
- Construction of Chieni AP post and assistant chief's office which can be accommodated at Chieni Primary school
- Issuance of Title deeds and erection of beacons
- Completion of chief's office i.e. construction of toilets, furniture, fencing
- Establishment of police post, deployment of AP officers and construction of Amoury
- **Ngorano Sub-location**
- Fencing at Ngorano health center
- Roofing at the health center
- Provision of Incinerator at the health center
- Construction of Rui Ruiru bridge
- **Hiriga Sub-location**
- Establishment of AP post
- Establishment of assistant chief's office
- Transformers provision

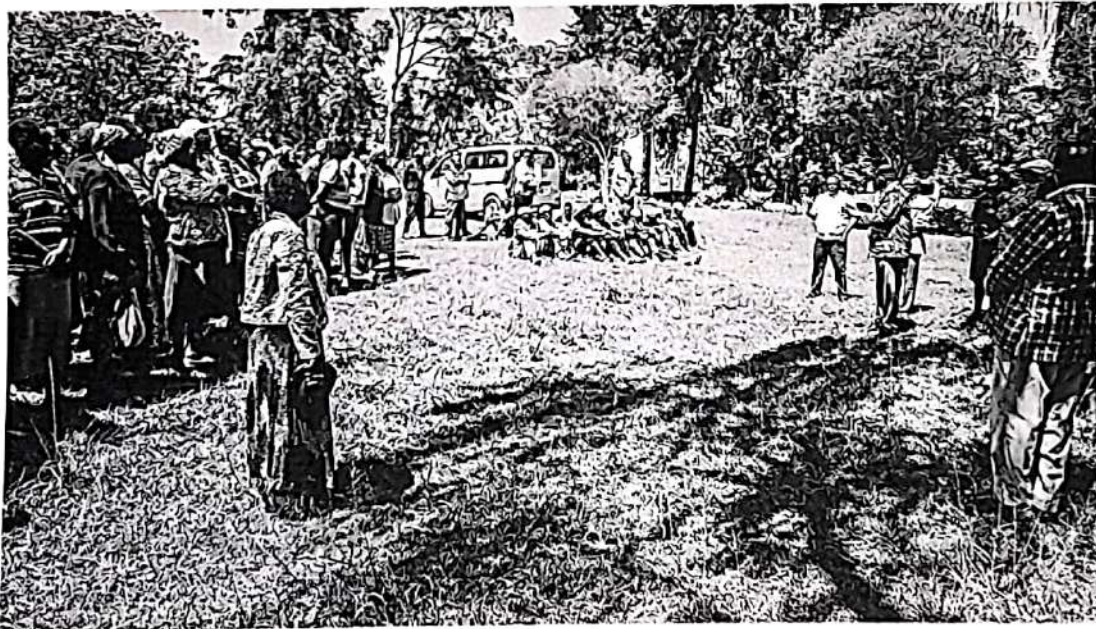
- Renovation of cattle dip
- Proper diversion of waste water which floods the school during rainy season
- Establishment of secondary school in primary school idle classes
- **Ndundu-ini Sub-location**
- Establishment of AP post
- Construction of assistant chiefs' office
- Ndundu-ini polytechnic to be completed
- Reviving Kagati cattle dip

Others

- Women Enterprise fund to help women get access to the funds for their development
- Assistance to the PWDs (People with Disabilities)
- Establishment of special class at Hombe location
- Iruri dispensary should be up graded and establish Diabetes center.
- Electric fence to ensure human security
- Murraming of feeder roads i.e. from Kamaru's -Tip top- Chieni
- Chemicals for Iruri cattle dip
- Electric fence around Gikiriri to arrest wild animals
- Reviving Iruri polytechnic which can be transformed in to a university in future

3.6.4 Way Forward

The public noted that there was need to recognize windows and people living with disabilities (PWDs).







The meeting took place on 7th January 2023 at Ruthagati chief's camp and Kiangoma chief's camp at 9.00 am and 2.00 pm respectively.

3.7 WARD VI: KIRIMUKUYU WARD

3.7.1 Members Present

- NG-CDF Chairman
- NG-CDF Committee
- Fund Account Manager
- Personal assistant to area MP
- Ward representatives
- Area Chiefs
- Area Elders
- Secondary Schools Heads Representative
- Primary Schools Heads Representative
- Invited Stakeholders/Members of the public

3.7.2 Preliminaries

The meeting was called to order and started with a word of prayer.

3.7.3 Comments by the Area Chief

The Chief Kirimukuyu location welcomed the members of the public and thanked them for attending. He also introduced other administration officials and institutional heads present.

3.7.4 Comments by the Fund Account Manager

The FAM introduced the NG-CDF committee and his team to the meeting. He also outlined the core mandate of the NG-CDF i.e. education, security and environment to a lesser extent. The members also introduced themselves and appreciated the forum for getting the chance to air and project their noble ideas and projects for their area.

3.7.5 Comments by the NG-CDFC Chairman

Chairman thanked the members of the public for their continued support and promised total commitment to development. Others issues besides the mandate of the NG-CDF will be followed up by the MP with the national government if raised.

He added that bursaries will be awarded on merit and on to a reasonable amount.

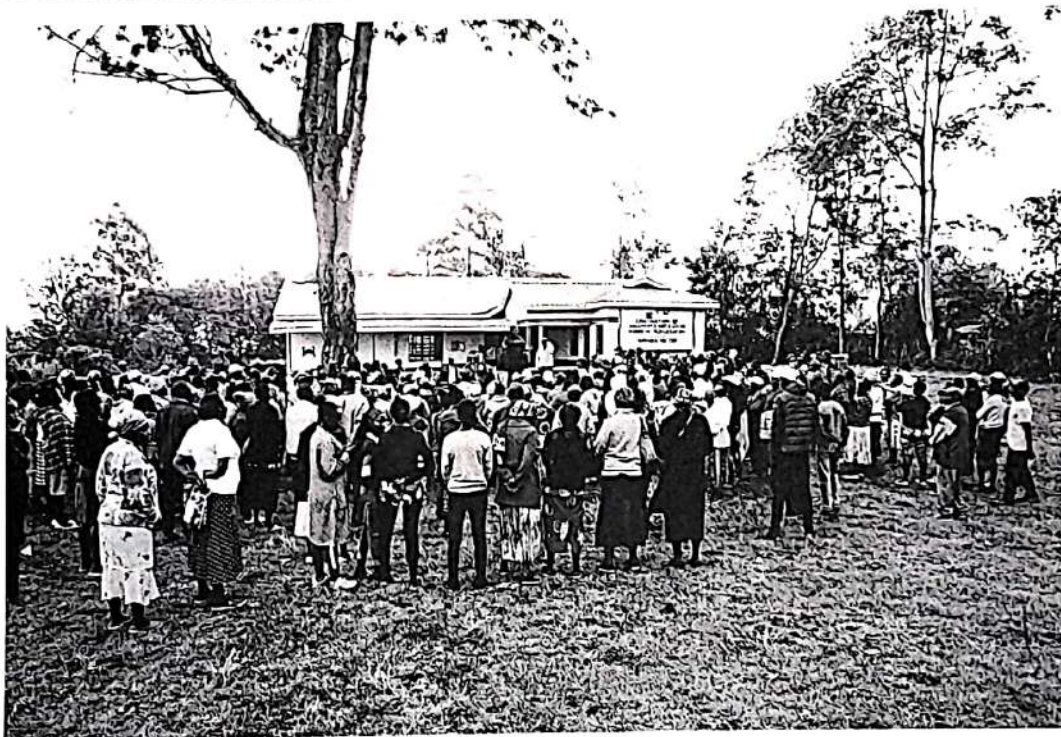
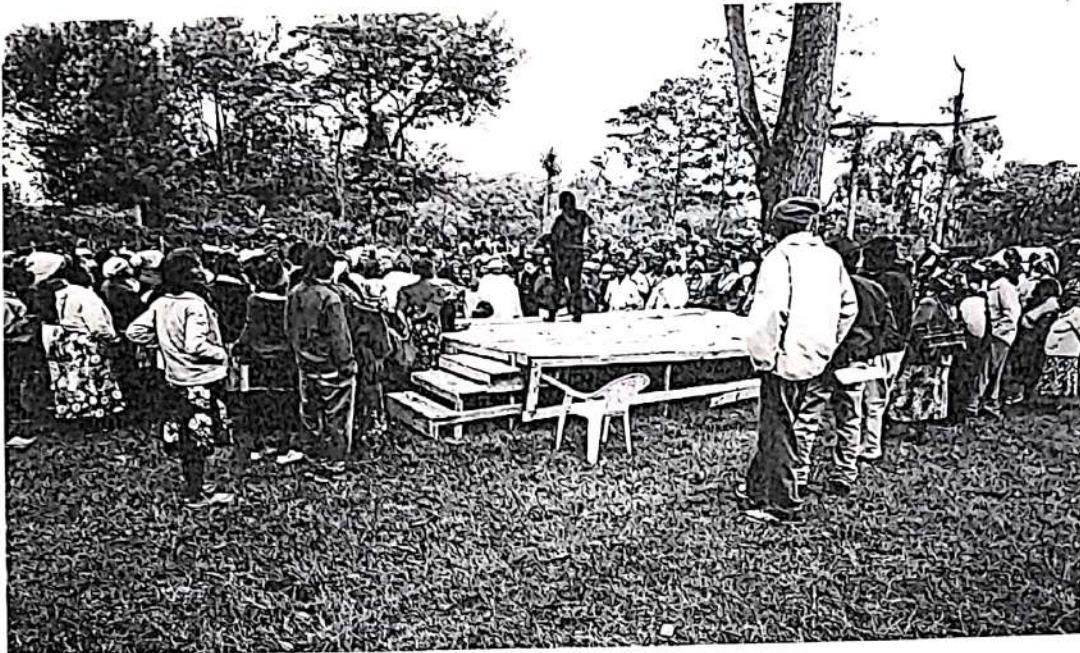
Kirimuyu ward

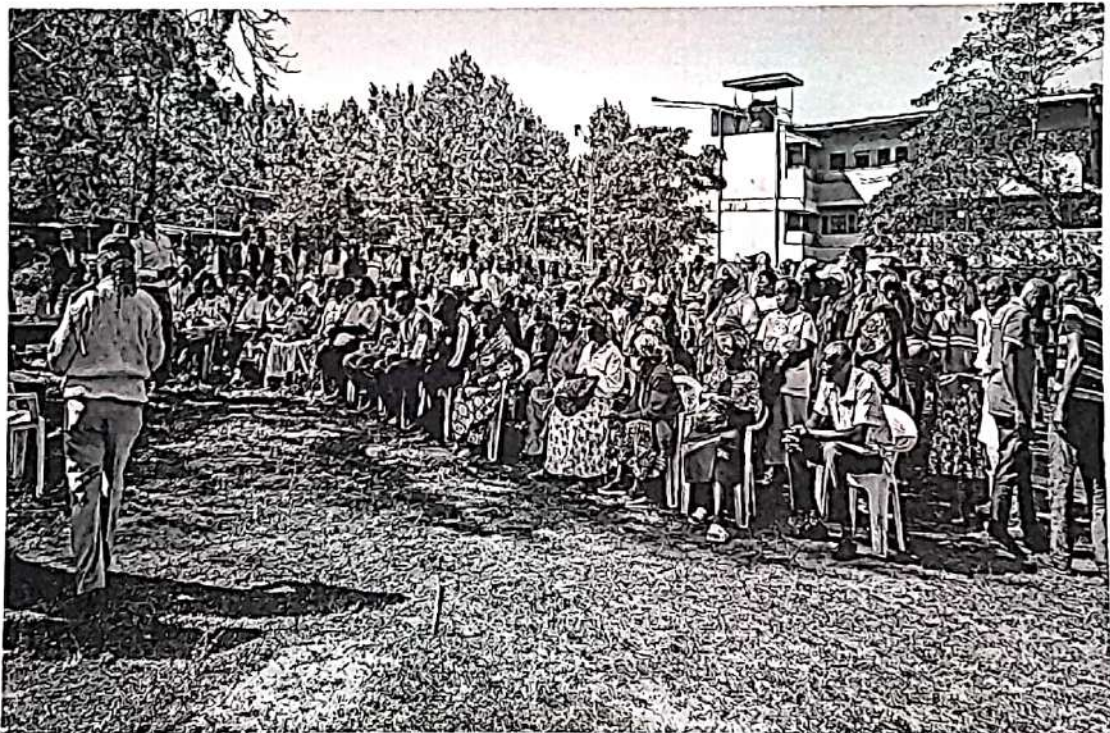
- a) **Kirima assistant chief's office**
 - Construction of an assistant chiefs office
- b) **Ngaini assistan chief's office**
 - renovation works
- c) **Thiu assistant chief's office**
 - Construction of an assistant chief's office
- d) **Giaituu assistant chiefs office**
 - Construction of an office
- e) **Gachuiro assistant chiefs office**
 - Construction of an office
- f) **Ruthagati chief's camp**
 - Renovation works
- g) **Rititi chief's camp**
 - Construction of an office
- h) **Ngandu Chief's camp**
 - Construction of an office
- i) **Tumutumu location chiefs camp**
 - Renovation works
- j) **Matathi-iri Sub-location**
 - Construction of an assistant chief's office
- k) **Thaithi sub-location**

- Construction of an assistant chiefs office
- l) Mathira West Sub-County headquarters**
- Fencing of perimeter wall
- m) Kirimukuyu Division Assistant County Commissioners office**
- Construction of toilets
 - Renovation of the office
- n) Ngaini secondary school**
- Completion of a hall
 - Construction of dormitory
 - Purchase of a bus
- o) Kianjogu secondary school**
- Construction of 2 classrooms
- p) Rititi secondary school**
- Construction of an administration block
 - Purchase of office computers
- q) Kanyama secondary school**
- Construction of a hall
 - Completion of a laboratory and equipping
- r) Ngunguru secondary school**
- Construction of classrooms
 - Completion of a laboratory
 - Purchase of a school bus
 - Construction of a school hall
- s) Tumutumumu mixed secondary school**
- Construction of a dining hall
 - Construction of toilets
 - Renovation of classes
- t) Kianjogu primary school**
- Renovation of 2 classrooms by tiling
- u) Ngurumo primary school**
- Fencing of the school compound
- v) Wakamata primary school**
- Tiling of the veranda and admin block
- w) Tumutumumu school for the deaf**
- Renovation of the whole school
- x) Kiriko primary school**
- construction of toilets for both boys and girls

3.7.6 Way Forward

Public recommended that nursery school teachers should be employed by the County Government. The public also recommended that Ngandu boys' and girls' primary schools should be mixed school and one of them made a secondary school.








4.0 CONCLUSION

- The meetings concluded by conferring the area member of national assembly (MP) with the responsibility of appealing to the NG-CDF Board to release funds to the constituency in time within the financial year to help projects development and bursary allocation to bright but needy students.
- It was also noted that development forums should be held regularly to give the public information concerning the development initiatives being undertaken by the NG-CDF and the various funding agencies.
- There should be a joint forum and consultation between NG-CDF, County Government and other development stakeholders plan together to avoid duplication of projects.
- The meetings resolved that ongoing projects shall be given precedence, to fast track their utilization to enable the beneficiaries get value for money.
- It was also concluded that bursary awards should be of reasonable amount so as to give a more reasonable support to the needy child
- Allocations to projects should also be adequate, to enable completion of project once started, since if completion is delayed the project cost rises due to factors like inflation and wear and tear.

Signed:

<p>Barnabas Kinyua Mpekethi Name</p>	<p>NG-CDF Chairman Designation</p>	<p> Sign.</p>	<p>12/01/2023 Date</p>
<p>Eleanor Muthoni Name</p>	<p>Fund Account Manager Designation</p>	<p> Sign.</p>	<p>12-01-2023 Date</p>
<p>Irene Njoki Maina Name</p>	<p>NG-CDF Secretary Designation</p>	<p> Sign.</p>	<p>12/01/2023 Date</p>



NG-CDF

National Government Constituencies Development Fund
Mathira Constituency
NG-CDF Building
Next to DCC Karatina Office
P.O Box 806-01010, Karatina.
Email: cdfmathira@ngcdf.go.ke

**MINUTES OF NG-CDF MATHIRA COMMITTEE HELD ON 12TH JANUARY 2023
AT THE CONSTITUENCY BOARDROOM STARTING FROM 2:40PM.**

MEMBERS PRESENT

<i>No.</i>	<i>Name</i>	<i>Designation</i>
1	Barnabas Kinyua Mpekethi	NG-CDFC Chairman
2	Irene Njoki Maina	NG-CDFC Secretary
3	Antony Muriithi Kiama	NG-CDFC Member
4	Martha Wanjiru Macharia	NG-CDFC Member
5	Mercy Mumbi Githui	NG-CDFC Member
6	Peter Mwangi Gachau	NG-CDFC Member
7	Irene Nyambura Mwangi	NG-CDFC Member
8	Peter Wanderi Muchoki	Co-opted Member
9	Antony Maina Macharia	Deputy County Commissioner, Mathira West.
10	Eleanor Muthoni	Fund Account Manager (FAM)

PRELIMINARIES

The meeting was started with a word of prayer led by Anthony Kiama. The Chairman appreciated the members for availing themselves for the meeting.

MIN 07/MATHIRA NG-CDFC/12/01/2023: AGENDA

The Chairman introduced the agenda of the day as follows:

- 1) Reading and confirmation of the previous minutes
- 2) Matters arising
- 3) Introduction of the Co-opted member of the NG-CDF Board
- 4) Allocation of Proceeds from Sale of Constituency Vehicle – Appropriation-In-Aid (A-I-A)
- 5) Report of ongoing projects
- 6) NG-CDF projects prioritization per ward
- 7) NG-CDF Projects Proposal for Financial Year 2022/2023
- 8) AOB



The members adopted the list for discussion. The Chair requested the members to declare their interest, and there being no personal interest from the members, the chairman progressed with the agenda of the day.

MIN 08/MATHIRA NG-CDFC/12/01/2023: READING AND CONFIRMATION OF THE PREVIOUS MUNITES.

The NG-CDFC Secretary took the members through the minutes of the previous meeting dated 4th January 2023. Antony Kiama confirmed the minutes, seconded by Irene Nyambura Mwangi as the true record of the proceedings.

MIN 09/MATHIRA NG-CDFC/12/01/2023 MATTERS ARISING.

The following matters were raised from the previous minutes.

1. Allocation of AIE with reference to MIN 02/MATHIRA NG-CDFC/04/01/2023: PREPARATION OF FY 2022-2023 PROJECT PROPOSAL AND WARD FORUMS

- a) Ref no B185175 of FY 2022/2023 of sum total 7,000,000, allocated to bursary and admin each 5,000,000 and 2,000,000 respectively. For smooth running of the daily functions of monitoring and evaluation, the committee resolved to prioritize the funds and allocate 1,000,000 to the M/E vote.

b) Disposal of constituency grader and other obsolete equipment/assets

In addition, the committee proposed that the constituency motor grader Komatsu GD521A-1 should be disposed as it has been grounded for several years. It was also noted that there are other obsolete equipment/assets that are no longer functional and will need to be disposed. Proceeds from this disposal will be additional A-I-A for the constituency.

FAM was therefore tasked with starting the process of asset disposal.

2. Staff salary and contract with reference to MIN 04/MATHIRA NG-CDFC/04/01/2023: NG-CDF STAFF APPOINTMENT

After further discussion on the retained staff agenda, the members agreed that the staff should be paid their salaries and their contracts backdated to September 2022 as their earlier contracts ended in August 2022 and they have been working during the transition period. The following is the proposed salary breakdown of the five staff to be retained including their new salary scale and salaries as well the proposed vacant positions:

Name of Officer	Post description	Scale	Basic salary (Kshs)	House allowance (Kshs)	Commuter allowance (Kshs)	Total Salary (Kshs)	Gratuity (Kshs)
James Mutahi Kabiru	Clerk of Works	CSG 11	50,000	7,500	4,000	61,500	15,500
Esther Njoki Nyaguthii	Assistant Accountant	CSG 11	30,170	7,500	4,000	41,670	9,353

Patrick Githinji Kanyuira	Records Management Assistant	CSG 12	30,170	7,500	4,000	41,670	9,353
Esther Wanjiru Maina	Secretary	CSG 12	24,580	4,500	4,000	33,080	7,620
Jane Karendi Julius	Receptionist	CSG 13	21,500	4,500	4,000	30,000	6,665
New recruitment	Driver	CSG 13	21,500	4,500	4,000	30,000	6,665
New recruitment	Projects Clerk	CSG 13	21,500	4,500	4,000	30,000	6,665
New recruitment	Office Assistant	CSG 14	16,890	3,730	3,000	23,620	5,236
Sub-total per month			216,310	44,230	31,000	291,540	67,056
Total per year			2,595,720	530,760	372,000	3,498,480	804,673

In addition, the meeting approved the payment of allowances for three interns who have been assisting in project management in the office as follows:

No.	Name of Intern	Basic allowance (Kshs)	Total allowance (Kshs)
1	Anne Gathoni Mugendi	10,000 (November 2022, December 2022, January 2023)	30,000
2	Veronicah Wanjiku Gichuki	10,000 (January 2023)	10,000
3	Patricia Mutindi Makuva	10,000 (January 2023)	10,000
		Total	50,000

MIN 010/MATHIRA NG-CDFC/12/01/2023: INTRODUCTION OF THE CO-OPTED MEMBER OF THE BOARD

The FAM tabled a correspondence from the NG-CDF Board ref. *NGCDFC/APPOINTMENTS/MATHIRA/2022-Appointment to Mathira National Government Constituency Development Fund Committee dated December 23, 2022* of Mr. Peter Wanderi Muchoki as the Co-opted Member to the Committee. The appointment was to be effective from 13th December, 2022 for a period of two years.

The Chairman welcomed Mr. Muchoki to the meeting and updated him on the current status of activities already undertaken by the NG-CDFC as well as the way forward.

MIN 011/MATHIRA NG-CDFC/12/01/2023: ALLOCATION OF PROCEEDS FROM SALE OF CONSTITUENCY VEHICLE – APPROPRIATION-IN-AID (A-I-A)







The members agreed that the proceeds from sale of the constituency vehicle under registration no **GKA872V** to be allocated to the administration vote.

The allocation of Kshs. 875,000 was proposed to be in the Monitoring and Evaluation vote for Payment of Travel Allowances of NGCDFC, Capacity Building and PMC **(A-I-A)**.

MIN 012/MATHIRA NG-CDFC/12/01/2023: REPORT OF ONGOING PROJECTS

The FAM tabled a list of 25 ongoing projects funded in previous years that had been reviewed and required additional funding to complete them. The meeting discussed the list and agreed to fund the projects amounting to Kshs. 11,971,000, as follows:

REPORT ON MATHIRA NG-CDF ONGOING PROJECTS FY 2022/2023						
No.	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
PRIMARY SCHOOL PROJECTS						
1	Mathaithi Primary School	Additional funds for renovation to completion by Exterior painting of 7 classrooms and tiling of 2 classrooms	1,400,000	1,000,000	301,000	Ongoing
2	Kirigu Primary School	Additional funds for Renovation to completion of perimeter wall by installation of Coping stones & Plastering	2,550,000	2,267,000	200,000	Ongoing
3	Kihuro Primary School	Additional funds for Renovation to completion by Exterior painting and verandah screeding & tiling	1,500,000	1,410,000	300,000	Ongoing
4	Gaturiri primary school	Additional funds for construction to completion of 6 door pit latrine for girls, 4 door and urinal pit latrine for boys, renovation of administration block by, plastering, painting, tilling and electrification.	3,500,000	1,740,000	1,700,000	Ongoing
5	Karindundu primary school	Additional funds for renovation to completion by Screeding & tiling for one classroom	1,500,000	1,160,000	100,000	Ongoing
6	Kiamabara primary school	Additional funds for renovation to completion by Exterior painting of 10 classes and roof painting and tiling of 3 No classrooms	2,400,000	1,800,000	450,000	Ongoing

7	Wakamata primary school	Additional funds for renovation to completion by Exterior painting and skirting of 8 classes office tiling and ceiling installation	3,300,000	2,900,000	250,000	Ongoing
8	Kiangoma Primary School	Additional funds for renovation to completion by Painting of walls, floor screeding and verandah for classes	1,300,000	1,000,000	150,000	Ongoing
9	Ngurumo primary school	Additional funds for Fencing of school compound	2,000,000	1,500,000	200,000	Ongoing
10	Kianjogu primary school	Additional funds for renovation to completion by Floor screeding and exterior painting of 7 No classrooms	1,500,000	1,160,000	200,000	Ongoing
11	Kiamwangi primary school	Additional funds for renovation to completion by Tiling of administration block	2,800,000	2,525,000	150,000	Ongoing
12	Kiamucheru primary	Additional funds for renovation to completion by Blandering, PVC Ceiling for administration block	2,800,000	2,430,000	200,000	Ongoing
13	Karura primary	Additional funds for renovation to completion by Painting of pit latrines	4,000,000	3,638,000	100,000	Ongoing
14	Gitunduti primary	Additional funds for renovation to completion by tiling for verandah of 8 classes	2,300,000	2,000,000	150,000	Ongoing
			Sub Total	4,451,000		
SECONDARY SCHOOL PROJECTS						
15	Ragati Secondary School	Additional funds for Renovation of 90 student's twin laboratory by installation of doors, plastering tiling, painting and mechanical installation	6,010,000	3,010,000	3,010,000	Ongoing
16	Ngunguru secondary school	Additional funds for Plastering, exterior keying floor screeding and tiling of a science laboratory mechanical installation of laboratory	3,000,000	1,500,000	1,200,000	ongoing




17	Miiri secondary school	Additional funds for Mechanical installation & plumbing works of bathrooms and toilets for the dormitory, floor tiling	4,000,000	3,240,000	510,000	Ongoing
18	Hiriga secondary School	Additional funds for perimeter wall & guard house at the gate section	1,600,000	1,030,000	400,000	Ongoing
			Sub Total	5,120,000		
SECURITY PROJECTS						
19	Konyu Chief's Office	Additional funds for Electrical wiring & power connection to the Grid system	1,400,000	1,160,000	300,000	Ongoing
20	Gatina Assistant Chief's Office	Additional funds for Electrical wiring & power connection to the Grid system	1,450,000	1,160,000	300,000	Ongoing
21	Miiri chief office	Additional funds for Blandering, PVC Ceiling Power connection to the grid system, landscaping and construction of 2 door pit latrine	2,700,000	1,700,000	750,000	Ongoing
22	Gatunganga chief's office	Additional funds for floor tiling, Electrical wiring & power connection to the grid system	1,000,000	500,000	300,000	Ongoing
23	Kiahia ass chief office	Additional funds for Electrical wiring, tiling of hall & power connection to the Grid system	2,000,000	1,500,000	300,000	Ongoing
24	Ngorano chief's office	Additional funds for Electrical wiring & power connection to the Grid system	2,100,000	1,700,000	200,000	Ongoing
25	Huruma Assistant Chief	Additional funds for Electrical wiring, & power connection to the Grid system	2,200,000	1,800,000	250,000	Ongoing
			Sub Total	2,400,000		
			TOTAL		11,971,000	

MIN 013/MATHIRA NG-CDFC/12/01/2023: NG-CDF PROJECTS PRIORITIZATION PER WARD

The Secretary took members through the prepared ward report gathered through the public forums from the six wards that ensured that all the needs of the community was captured in

the report. The members were satisfied with the report and the project proposal and unanimously agreed to fund the following projects in each ward:

1. IRIA-INI WARD

- i. **Miiri secondary school**
 - Tiling of bathrooms, floor tiles
 - Dormitory-Plumbing works, floor tiles, wall tiles
 - Construction of a septic tank
 - Purchase of a bus
- ii. **Kangocho secondary school**
 - Painting of one classroom
 - Tiling of bathroom and toilets
 - Special class-tiling, painting
- i. **Gatundu Primary School**
 - Painting
 - Changing of 5 doors
 - Painting
- ii. **Gatura secondary school**
 - Renovation of the school hall
- iii. **Miiri primary school**
 - Tiling of 3 classrooms and staffroom
- iv. **Gikororo primary school**
 - Painting of the library-roof and walls
 - Installation of electricity and wiring works
- v. **Kiamwangi secondary school**
 - Tiling of the hall and computer room
 - Roofing of 4 classes
 - Toilets for girls and boys
 - Purchase of a bus
- vi. **Itundu secondary school**
 - Construction of a hall
 - Construction of a science lab
 - Computer lab
 - Construction of buys ablution block
 - Purchase of a bus
- vii. **Ihwagi secondary school**
 - Completion of a hall
 - Renovation of admin block
 - Renovation of the school
 - Computer lab
- viii. **Kahuru primary school**
 - Fencing of the school
- ix. **Gatundu secondary school**
 - Construction of a hall
 - Renovation of admin block
 - Staff toilets

