



National Government Constituencies Development Fund
Othaya Constituency
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**MINUTES OF NG- CDF OTHAYA MEETING HELD ON MONDAY 9TH JANUARY 2023
IN THE NG-CDF BOARDROOM AT 2.00 PM**

MEMBERS PRESENT

1. Mr. Joseph Gachihi Ngugi	Chairman
2. Mrs. Margaret Wahito Mukunya	Secretary
3. Mr. Michael Tallam	Deputy County Commissioner
4. Mr. Mburu Ngugi	Fund Account Manager
5. Mr. John Wanjohi Waweru	Member
6. Mrs. Jane Gachambi Munyua	Member
7. Mrs. Miriam Wangui Gichuki	Member
8. Mrs. Jenerica Muthoni Wangechi	Member
9. Mr. David Gicheru Waweru	Member
10. Mr. Isaac Ngugi Murage	Member

PREAMBLE

The Chairman welcomed all members for the day's meeting and requested Miriam Wangui to open with a word of prayer.

AGENDA

1. Confirmation of the previous minutes.
2. Matters arising.
3. Reports from the Fund Account Manager
4. Ongoing Projects
5. Appropriation in Aid (A.I.A)
6. Project proposals 2021/2022
7. Approval Payments

Chairman JOSEPH GACHHIH NGUGI Signature [Signature]

Secretary MARGARET W. MUKUNYA Signature [Signature]

8. A.O.B.

01/09/01/2023 CONFIRMATION OF PREVIOUS MINUTES

The Secretary read the previous minutes to the Members and the same was proposed Mr. John Wanjohi and seconded by Mrs. Miriam Wangui.

02/09/01/2023 MATTERS ARISING.

There were no matters arising from the previous minutes.

03/09/01/2023 REPORTS FROM THE FUND ACCOUNT MANAGER

The fund manager tabled financial reports to the committee.

04/09/01/2023 ONGOING PROJECTS

The Fund Account Manager informed members that the constituency that all ongoing projects as per the Project Implementation Status report need to be prioritised over new projects. The members were informed that some of the ongoing projects had been funded through reallocation of unutilized 2021/2022 emergency funds approved vide letter reference no NG-CDF BOARD/OTHAYA/VOL 3/38 dated 18th November 2022 as tabulated below.

No	Project Name	Project activity	Amount Allocated
1	Kagonye Primary School	Completion of a 300 persons capacity dining hall-roofing, installation of doors and windows, internal and external finishes.	3,000,000
2	Witima Secondary School	Completion of administration block comprising of 3 roomed offices and 1 staffroom- internal and external finishes to completion.	3,500,000
3	Kiahagu Secondary School	Completion of a 50 students capacity school library; tiling and painting-Ksh 700,000, purchase of furniture 50 Chairs-300,000 7 8 ways stations-200,000 12 Shelves -300,000	1,500,000
4	Kagonye Secondary School	additional funds are for Purchase of 20Kva complete automatic Turn over generator- supply, delivering, installation, connection to the existing power lines, testing and commissioning	1,000,000

The members approved all other ongoing projects be funded in the current financial year 2022/2023.

Chairman JOSEPH GAETHI NGATI Signature 

Secretary MARGARET W. MUKUNYA Signature 

05/09/01/2023 APPROPRIATION IN AID (A.I.A)

The committee allocate the Appropriation In Aid (A.I.A) funds of Ksh 33,000 to maintenance of NG-CDF Office under administration expenditure.

06/09/01/2023 PROJECTS PROPOSALS 2022/2023

The Fund Account Manager informed members that the constituency had been allocated a total of Kshs. 138,248,033 in the financial year 2022/23. The committee prioritized and approved the funding of the following 2022/2023 projects as tabulated below:-

Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
ADMINISTRATION AND RECURRENT EXPENDITURE					
Accommodation - Domestic Travel	150,000.00	0.00	Payment of accommodation on domestic travel	150,000.00	New
Advertising, Awareness and Publicity Campaigns	180,000.00	0.00	Payment of Advertising, Awareness and Publicity Campaigns	180,000.00	New
Bank service commission and charges	100,000.00	0.00	Payment of Bank service commission and charges	100,000.00	New
Casual labour and Internship	180,000.00	0.00	Payment of three Interns Wages	180,000.00	New
Contractual employees	2,294,040.00	0.00	Payment of six staff Basic salaries (<i>Annex 1</i>)	2,294,040.00	New
Catering Services (receptions), Accommodation, Gifts, Food and Drinks	250,000.00	0.00	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	250,000.00	New
Courier and Postal Services	100,000.00	0.00	Payment of Courier and Postal Services	100,000.00	New
Electricity	250,000.00	0.00	Payment of Electricity charges	250,000.00	New
General Office Supplies (papers, pencils, forms, small office equipment etc)	300,000.00	0.00	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	300,000.00	New

Chairman JOSEPH GAETHI NGUGI Signature [Signature]


Secretary MARGARET W. MUKUNYA Signature [Signature]

Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Gratuity-contractual employees	510,272.00	0.00	Payment of gratuity to NG CDFC staff (Annex I)	510,272.00	New
Internet Connections	100,000.00	0.00	Payment of Internet Connections	100,000.00	New
Maintenance Expenses - Motor Vehicles	250,000.00	0.00	Payment of Maintenance Expenses – NG CDFC Motor Vehicles Toyota Hilux Double Cabin & Yamaha Motorcycle	250,000.00	New
Maintenance of Office Furniture and Equipment	100,000.00	0.00	Payment of Maintenance of Office Furniture and Equipment	100,000.00	New
Maintenance of NG-CDF Office	33,000.00	0.00	Payment of Maintenance of Buildings and Stations - Non-Residential (A.I.A)	33,000.00	New
Motor Vehicle Insurance	200,000.00	0.00	Payment of Motor Vehicle Insurance Toyota Hilux Double Cabin & Yamaha Motorcycle	200,000.00	New
Other committee expenses	312,000.00	0.00	Payment of Other committee expenses	312,000.00	New
NG CDFC allowance	1,872,000.00	0.00	Payment of NGCDFC allowance charges (Annex I)	1,872,000.00	New
NSSF	77,760.00	0.00	Employer contribution to NSSF	77,760.00	New
Refined Fuels and Lubricants for Transport	400,000.00	0.00	Purchase of Refined Fuels and Lubricants for Transport of GK vehicles	400,000.00	New
Sanitary and Cleaning Materials, Supplies and Services	200,000.00	0.00	Purchase of Sanitary and Cleaning Materials, Supplies and Services	200,000.00	New
Supplies and Accessories for Computers and Printers	120,000.00	0.00	Purchase of Supplies and Accessories for Computers and Printers	120,000.00	New
Telephone, Telex, Facsimile and Mobile Phone Service	120,000.00	0.00	Payment of Telephone expenses	120,000.00	New

Chairman .. JOSEPH GACHIH NGUGI Signature .. [Signature]

Secretary .. MARGARET W. MUKUNYA Signature .. [Signature]

Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Water & Sewerage charges	193,830.00	0.00	Payment of Water & sewerage charges	193,830.00	New
MONITORING AND EVALUATION					
NG CDFC allowance	1,596,000.00	0.00	Payment of NGCDFC allowance charges (<i>Annex 2</i>)	1,596,000.00	New
Other committee expenses	520,000.00	0.00	Payment of Other committee expenses	520,000.00	New
Accommodation Allowance	650,000.00	0.00	Payment of Accommodation Allowance of NG-CDFC, National Government officers and PMC (PMCs/NG-CDFCs/NG-CDF Staff Training)	650,000.00	New
Hire of Training Facilities and Equipment	500,000.00	0.00	Hire of Training Facilities and Equipment PMCs/NG-CDFCs/NG-CDF Staff Training	500,000.00	New
Catering Services (receptions), Accommodation, Gifts, Food and Drinks	250,000.00	0.00	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	250,000.00	New
Travel Allowance on training	200,000.00	0.00	Payment of Travel Allowance	200,000.00	New
Refined Fuels and Lubricants for Transport	200,000.00	0.00	Purchase of Refined Fuels and Lubricants for Transport of GK vehicles	200,000.00	New
Sanitary and Cleaning Materials, Supplies and Services	50,000.00	0.00	Purchase of Sanitary and Cleaning Materials, Supplies and Services	50,000.00	New
Supplies and Accessories for Computers and Printers	100,000.00	0.00	Purchase of Supplies and Accessories for Computers and Printers	100,000.00	New
General Office Supplies (papers, pencils, forms, small office equipment etc)	80,451.00	0.00	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	80,451.00	New
EMERGENCY					

Chairman JOSEPH GAETHI NGUTI Signature 


Secretary MARGARET W. MUKUNYA Signature 

Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Emergency	7,636,190.00	0.00	To cater for any unforeseen occurrences in the constituency during the financial year	7,636,190.00	New
BURSARY					
Bursary Secondary Schools	33,000,000.00	0.00	Payment of bursary to needy students in Secondary Schools	33,000,000.00	New
Bursary Tertiary Institutions	12,375,000.00	0.00	Payment of bursary to needy students in Tertiary Institutions	12,375,000.00	New
NG-CDFC Social Security Programmes	3,000,000.00	0.00	Provision of annual medical insurance cover for 500 vulnerable families @ 6,000/= including Orphans and Vulnerable Children (OVCs), poor older persons, Persons with Disabilities (PWDs) and destitute families in partnership with NHIF as shall be identified within the Constituency.	3,000,000.00	New
SPORTS					
Sports	2,464,300.66	0.00	Facilitate of sports tournament at the ward level and constituency level for football,volleyball,indoor games, payment of referees, preparation of fields-Ksh500,000 and purchase of balls, uniforms and sports kits for the participating teams-Ksh 1,164,300.66 Training of 40 people on Referee football course - Ksh 400,00 Training of 40 people on Coaching football Course-Ksh 400,000.	2,464,300.66	New
Regional Sports Tournament	300,000.00	0.00	Facilitation of regional sports tournament in partnership with other	300,000.00	New

Chairman .. JOSEPH GACHITHI NENGI .. Signature .. [Signature] ..

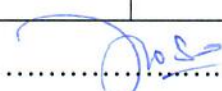
Secretary .. MARGARET W. MUKUNYA .. Signature .. [Signature] ..

Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
			constituencies within the region.		
CONSTITUENCY STRATEGIC PLAN					
Othaya NG-CDF Strategic Plan	2,000,000.00	0.00	Preparation of 5 constituency strategic plan	2,000,000.00	New
CONSTITUENCY OVERSIGHT COMMITTEE					
Other committee expenses	250,000.00	0.00	Payment of Other committee expenses	250,000.00	New
COC Members Allowance	600,000.00	0.00	Payment of COC Members allowances (<i>Annex 3</i>)	600,000.00	New
Travel Allowance on training	50,000.00	0.00	Payment of Travel Allowance	50,000.00	New
Hire of Training Facilities and Equipment	150,000.00	0.00	Hire of Training Facilities and Equipment COC Staff Training	150,000.00	New
Accommodation Allowance	332,150.00	0.00	Payment of Accommodation Allowance of COC, National Government officers and COC Training	332,150.00	New
ENVIRONMENT PROJECTS					
Gichami Primary School	197,450.05	0.00	Purchase of one - 10,000 litres plastic tank- Kshs.100,000, construction of 1 tank bases Kshs.50,000 and installation of gutters to 3 classrooms Kshs.47,450.05	197,450.05	New
Karuthi Primary School	197,450.05	0.00	Purchase of one - 10,000 litres plastic tank- Kshs.100,000, construction of 1 tank bases Kshs.50,000 and installation of gutters to 3 classrooms Kshs.47,450.05	197,450.05	New
Mumbu-Ini Primary School	197,450.05	0.00	Purchase of one 10,000 litres plastic tank- Kshs.100,000, construction of 1 tank bases Kshs.50,000 and installation of gutters to	197,450.05	New

Chairman .. JOSEPH GACHHI NEGEI Signature .. 

Secretary .. MARGARET W. MUKUNYA Signature .. 

Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
			3 classrooms Kshs.47,450.05		
Gathumbi Primary School	197,450.05	0.00	Purchase of one 10,000 litres plastic tank- Kshs.100,000, construction of 1 tank bases Kshs.50,000 and installation of gutters to 3 classrooms Kshs.47,450.05	197,450.05	New
Gatuyaini Primary School	197,450.05	0.00	Purchase of one 10,000 litres plastic tank- Kshs.100,000, construction of 1 tank bases Kshs.50,000 and installation of gutters to 3 classrooms Kshs.47,450.05	197,450.05	New
Gikurwe Primary School	197,450.05	0.00	Purchase of one 10,000 litres plastic tank- Kshs.100,000, construction of 1 tank bases Kshs.50,000 and installation of gutters to 3 classrooms Kshs.47,450.05	197,450.05	New
Ihuririo Primary School	197,450.05	0.00	Purchase of one 10,000 litres plastic tank- Kshs.100,000, construction of 1 tank bases Kshs.50,000 and installation of gutters to 3 classrooms Kshs.47,450.05	197,450.05	New
Gura Primary School	197,450.05	0.00	Purchase of one 10,000 litres plastic tank- Kshs.100,000, construction of 1 tank bases Kshs.50,000 and installation of gutters to 3 classrooms Kshs.47,450.05	197,450.05	New
Kairia Primary School	197,450.05	0.00	Purchase of one 10,000 litres plastic tank- Kshs.100,000, construction of 1 tank bases Kshs.50,000 and installation of gutters to 3 classrooms Kshs.47,450.05	197,450.05	New
Karima Primary School	197,450.05	0.00	Purchase of one 10,000 litres plastic tank-	197,450.05	New

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Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
			Kshs.100,000, construction of 1 tank bases Kshs.50,000 and installation of gutters to 3 classrooms Kshs.47,450.05		
Gaturuturu Primary School	197,450.05	0.00	Purchase of one 10,000 litres plastic tank- Kshs.100,000, construction of 1 tank bases Kshs.50,000 and installation of gutters to 3 classrooms Kshs.47,450.05	197,450.05	New
Miirini Primary School	197,450.05	0.00	Purchase of one 10,000 litres plastic tank- Kshs.100,000, construction of 1 tank bases Kshs.50,000 and installation of gutters to 3 classrooms Kshs.47,450.05	197,450.05	New
Njigari Primary School	197,450.05	0.00	Purchase of one 10,000 litres plastic tank- Kshs.100,000, construction of 1 tank bases Kshs.50,000 and installation of gutters to 3 classrooms Kshs.47,450.05	197,450.05	New
Konyu Primary School	197,450.05	0.00	Purchase of one 10,000 litres plastic tank- Kshs.100,000, construction of 1 tank bases Kshs.50,000 and installation of gutters to 3 classrooms Kshs.47,450.05	197,450.05	New
PRIMARY SCHOOLS					
Gathanji Pr. ary School	3,550,000.00	3,000,000.00	Completion of administration block, Purchase of furniture- 2executive desk- Kshs.100,000, 2 executive chairs- Kshs.60,000, 20 conference chairs- Kshs.110,000, 2 Filling cabinets-Kshs.70,000, 1 office desk- Kshs.30,000, 6 two-way staffroom desks- Kshs.180,000	550,000.00	Ongoing

Chairman JOSPH GAHITHI NGUGI Signature [Signature]


Secretary MARGARET W. MUKUNYA Signature [Signature]

Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Gathanji Primary School	89,250.00	89,250.00	Purchase of 17 Lockers and Chairs	89,250.00	New
Birithia Primary School	1,410,000.00	0.00	Renovation to completion of 3 classrooms: Roofing, flooring, tiling, doors, windows repairs, plastering and painting- Kshs.1,200,000 and Purchase of 40 Lockers and Chairs Kshs.210,000	1,410,000.00	New
Gathumbi Primary School	1,278,750.00	0.00	Renovation to completion of 3 classrooms: Roofing, flooring, tiling, doors, windows repairs, plastering and painting- Kshs.1,200,000 and Purchase of 15 Lockers and Chairs Kshs.78,750	1,278,750.00	New
Gatugi Primary School	262,500.00	0.00	Purchase of 50 Lockers and Chairs	262,500.00	New
Gaturuturu Primary School	236,250.00	0.00	Purchase of 45 Lockers and Chairs	236,250.00	New
Gatuyaini Primary School	147,000.00	0.00	Purchase of 28 Lockers and Chairs	147,000.00	New
Gichami Primary School	1,315,000.00	0.00	Renovation to completion of 3 classrooms: Tiling, plastering, painting of the structure internally and externally and fixing of broken windows. Kshs.1,200,000 Purchase of 22 Lockers and Chairs Kshs.115,500	1,315,000.00	New
Gichiche Primary School	194,250.00	0.00	Purchase of 37 Lockers and Chairs	194,250.00	New
Gikurwe Primary School	2,419,730.30	0.00	Renovation to completion of 3 classrooms: Roofing, flooring, tiling, doors, windows repairs, plastering and painting Kshs.1,200,000 and	2,419,730.30	New

Chairman JOSEPH GATHI NGUGI Signature [Signature]

Secretary MARGARET W. MUKUNYA Signature [Signature]

Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
			construction to completion of construction of 12 Door pupils toilets 6 for girls and 6 for boys with 2 Chambers for Persons With Disability Kshs 1,098,980.30 and Purchase of 23 Lockers and Chairs Kshs.120,750		
Gitugi Primary School	3,683,000.00	0.00	Renovation to completion of 8 classrooms: Roofing, flooring, tiling, doors, windows repairs, plastering and painting Kshs.3,200,000 and Purchase of 92 Lockers and Chairs Kshs.483,000	3,683,000.00	New
Gituiga Primary School	1,310,250.00	0.00	Renovation to completion of 3 classrooms: Roofing, flooring, tiling, doors, windows repairs, plastering and painting- Kshs.1,200,000 and Purchase of 21 Lockers and Chairs Kshs.110,250	1,310,250.00	New
Gitundu Primary School	94,500.00	0.00	Purchase of 18 Lockers and Chairs	94,500.00	New
Gura Primary School	1,294,500.00	0.00	Renovation to completion of 3 classrooms: Roofing, flooring, tiling, doors, windows repairs, plastering and painting Kshs.1,200,000 Purchase of 18 Lockers and Chairs Kshs.94,500	1,294,500.00	New
Ihuririo Primary School	194,250.00	0.00	Purchase of 37 Lockers and Chairs	194,250.00	New
Iria-Ini Primary School	3,326,000.00	0.00	Renovation to completion of 8 classrooms: Roofing, flooring, tiling, doors, windows repairs, plastering and painting Kshs.3,200,000 and Purchase of 24 Lockers	3,326,000.00	New

Chairman JOSEPH GACHATHI NGUGI Signature 

Secretary MARGARET W. MIKUNYA Signature 

Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
			and Chairs Kshs.126,000		
Irindi Primary School	1,320,750.00	0.00	Renovation to completion of 3 classrooms: Roofing, flooring, tiling, doors, windows repairs, plastering and painting Kshs.1,200,000 and Purchase of 23 Lockers and Chairs Kshs.120,750	1,320,750.00	New
Kagere Primary School	110,250.00	0.00	Purchase of 21 Lockers and Chairs	110,250.00	New
Kagongo Primary School	147,000.00	0.00	Purchase of 28 Lockers and Chairs	147,000.00	New
Kagonye Primary School	351,750.00	0.00	Purchase of 67 Lockers and Chairs	351,750.00	New
Kagumo Primary School	147,000.00	0.00	Purchase of 28 Lockers and Chairs	147,000.00	New
Kairia Primary School	3,352,250.00	0.00	Renovation to completion of 8 classrooms: Roofing, flooring, tiling, doors, windows repairs, plastering and painting Kshs.3,200,000 and Purchase of 29 Lockers and Chairs Kshs.152,250	3,352,250.00	New
Kairuthi Primary School	2,826,508.38	0.00	Renovation to completion of 3 classrooms: Roofing, flooring, tiling, doors, windows repairs, plastering and painting Kshs.1,200,000 and construction of 16 Door pupils toilets 8 for girls and 8 for boys with 2 Chambers for Persons With Disability Kshs.1,484,758.38 and Purchase of 27 Lockers and Chairs Kshs.141,750	2,826,508.38	New
Kamoko Primary School	94,500.00	0.00	Purchase of 18 Lockers and Chairs	94,500.00	New

Chairman Joseph Gachathi Nguni Signature [Signature]

Secretary MARGARET W. MUKINYA Signature [Signature]

Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Kariko Primary School	189,000.00	0.00	Purchase of 36 Lockers and Chairs	189,000.00	New
Karima Primary School	183,750.00	0.00	Purchase of 35 Lockers and Chairs	183,750.00	New
Karuthi Primary School	94,500.00	0.00	Purchase of 18 Lockers and Chairs	94,500.00	New
Kiagumba Primary School	414,750.00	0.00	Purchase of 79 Lockers and Chairs	414,750.00	New
Kiaguthu Primary School	3,462,500.00	0.00	Renovation to completion of 8 classrooms: Roofing, flooring, tiling, doors, windows repairs, plastering and painting Kshs.3,200,000 and Purchase of 50 Lockers and Chairs Kshs.262,500	3,462,500.00	New
Kiamuya Primary School	68,250.00	0.00	Purchase of 13 Lockers and Chairs	68,250.00	New
Kigumo Primary School	178,500.00	0.00	Purchase of 34 Lockers and Chairs	178,500.00	New
Kihome Primary School	3,404,750.00	0.00	Renovation to completion of 8 classrooms: Roofing, flooring, tiling, doors, windows repairs, plastering and painting Kshs.3,200,000 and Purchase of 39 Lockers and Chairs Kshs.204,750	3,404,750.00	New
Kihugiru Primary School	1,378,500.00	0.00	Renovation to completion of 3 classrooms: Roofing, flooring, tiling, doors, windows repairs, plastering and painting Kshs.1,200,000 and Purchase of 34 Lockers and Chairs Kshs.178,500	1,378,500.00	New
Kihuri Primary School	162,750.00	0.00	Purchase of 31 Lockers and Chairs	162,750.00	New
Kiinu Primary School	194,250.00	0.00	Purchase of 37 Lockers and Chairs	194,250.00	New

Chairman JOSEPH GACHITHI NGUGI Signature [Signature]

Secretary MARGARET W. MUKUNYA Signature [Signature]

Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Kirai Primary School	1,273,500.00	0.00	Renovation of 3 classrooms to completion; roofing, flooring, tiling, doors, windows repairs, plastering and painting- Ksh 1,200,000 and Purchase of 14 Lockers and Chairs -Ksh 73,500	1,273,500.00	New
Kiriini Primary School	183,750.00	0.00	Purchase of 35 Lockers and Chairs	183,750.00	New
Kiyu Primary School	1,289,250.00	0.00	Renovation to completion of 3 classrooms: Roofing, flooring, tiling, doors, windows repairs, plastering and painting Kshs.1,200,000 Purchase of 17 Lockers and Chairs Kshs.89,250	1,289,250.00	New
Konyu Primary School	4,050,000.00	3,500,000.00	Completion of administration block, Purchase of furniture - 2executive desk Kshs.100,000, 2 executive chairs Kshs.60,000, 20 conference chairs Kshs.110,000, 2 Filing cabinets Kshs.70,000, 1 office desk Kshs.30,000, 6 two way staffroom desks Kshs.180,000	1,289,250.00	Ongoing
Konyu Primary School	1,289,250.00	0.00	Renovation to completion of 3 classrooms: Roofing, flooring, tiling, doors, windows repairs, plastering and painting Kshs.1,200,000 Purchase of 17 Lockers and Chairs Kshs.89,250	1,289,250.00	New
Mahiga Primary School	1,273,500.00	0.00	Renovation to completion of 3 classrooms: Roofing, flooring, tiling, doors, windows repairs, plastering and painting Kshs.1,200,000 Purchase of 14 Lockers and Chairs - Kshs.73,500	1,273,500.00	New

Chairman JOSEPH GACHUHI NGIKI Signature [Signature]

Secretary MARGARET W. MUKUNYA Signature [Signature]

Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Muirini Primary School	1,242,000.00	0.00	Renovation to completion of 3 classrooms: Roofing, flooring, tiling, doors, windows repairs, plastering and painting Kshs.1,200,000 and Purchase of 8 Lockers and Chairs Kshs.42,000	1,242,000.00	New
Mucharage Primary School	173,250.00	0.00	Purchase of 33 Lockers and Chairs	173,250.00	New
Muirungi Primary School	194,250.00	0.00	Purchase of 37 Lockers and Chairs	194,250.00	New
Mumbu-Ini Primary School	157,500.00	0.00	Purchase of 30 Lockers and Chairs	157,500.00	New
Mumwe Primary School	105,000.00	0.00	Purchase of 20 Lockers and Chairs	105,000.00	New
Muna-Ini Primary School	729,750.00	0.00	Purchase of 139 Lockers and Chairs	729,750.00	New
Munyange Primary School	68,250.00	0.00	Purchase of 13 Lockers and Chairs	68,250.00	New
Mutitu Primary School	63,000.00	0.00	Purchase of 12 Lockers and Chairs	63,000.00	New
Ngaru Primary School	141,750.00	0.00	Purchase of 27 Lockers and Chairs	141,750.00	New
Njigari Primary School	126,000.00	0.00	Purchase of 24 Lockers and Chairs	126,000.00	New
Rukira Primary School	157,500.00	0.00	Purchase of 30 Lockers and Chairs	157,500.00	New
Ruruguti Primary School	189,000.00	0.00	Purchase of 36 Lockers and Chairs	189,000.00	New
Thunguri Primary School	1,341,750.00	0.00	Renovation to completion of 3 classrooms: Roofing, flooring, tiling, doors, windows repairs, plastering and painting Kshs.1,200,000 Purchase of 27 Lockers and Chairs Kshs.141,750	1,341,750.00	New
Thuti Primary School	1,252,500.00	0.00	Renovation to completion of 3 classrooms:	1,252,500.00	New

Chairman Joseph GACHITHI NENGI Signature [Signature]

Secretary MARGARET W. MUKUNYA Signature [Signature]

Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
			Roofing, flooring, tiling, doors, windows repairs, plastering and painting Kshs.1,200,000 and Purchase of 10 Lockers and Chairs Kshs.52,500		
Wagura Primary School	1,394,250.00	0.00	Renovation to completion of 3 classrooms: roofing, flooring, tiling, doors, windows repairs, plastering and painting Kshs.1,200,000 and Purchase of 37 Lockers and Chairs Kshs.194,250	1,394,250.00	New
Witima Primary School	1,305,000.00	0.00	Renovation to completion of 3 classrooms: Roofing, flooring, tiling, doors, windows repairs, plastering and painting Kshs.1,200,000 and Purchase of 20 Lockers and Chairs Kshs.105,000	1,305,000.00	New
SECONDARY SCHOOLS					
Gakuyu Mahiga Secondary School	7,050,000.00	6,000,000.00	Purchase of dining hall furniture: 60 benches Kshs.450,000, 30 tables Kshs.600,000	1,050,000.00	Ongoing
Kihuri Secondary School	6,200,000.00	5,500,000.00	Completion of administration block Purchase of furniture - 2 executive desk- Kshs.100,000, 4 executive chairs Kshs.120,000, 20 conference chairs Kshs.110,000, 2 Filing cabinets Kshs.70,000, 2 office desk Kshs.60,000, 6 two-way staffroom desks Kshs.180,000, 1 boardroom table Kshs.30,000, 1 waiting bench Kshs.30,000	700,000.00	Ongoing
Gitundu Secondary School	5,400,000.00	4,700,000.00	Completion of administration block Purchase of furniture - 2 executive desk Kshs.100,000, 4 executive chairs	700,000.00	Ongoing

Chairman JOSEPH GAITHI NGUGI Signature [Signature]

Secretary MARGARET W. MUKUNYA Signature [Signature]

Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
			Kshs.120,000, 20 conference chairs Kshs.110,000, 2 Filling cabinets Kshs.70,000, 2 office desk Kshs.60,000, 6 two-way staffroom desks Kshs.180,000, 1 boardroom table- Kshs.30,000, 1 waiting bench Kshs.30,000		
Kabebero Secondary School	6,550,000.00	5,500,000.00	Purchase of dining hall furniture; 60 benches-450,000, 30 tables-600,000	1,050,000.00	Ongoing
Irindi Secondary School	8,900,000.00	8,200,000.00	Completion of administration block Purchase of furniture - 2executive desk-100,000, 4 executive chairs-120,000, 20 conference chairs-110,000, 2 Filling cabinets-70,000, 2 office desk-60,000, 6 two-way staffroom desks-180,000, 1 boardroom table-30,000, 1 waiting bench-30,000	700,000.00	Ongoing
Birithia Secondary School	4,500,000.00	2,000,000.00	Completion of a 40 students capacity science laboratory: ceiling, benches, gas work, Plumbing works and painting to completion	2,500,000.00	Ongoing
Muirungi Secondary School	9,700,000.00	9,000,000.00	Completion of administration block Purchase of furniture - 2executive desk Kshs.100,000, 4 executive chairs Kshs.120,000, 20 conference chairs Kshs.110,000, 2 Filling cabinets Kshs.70,000, 2 office desk Kshs.60,000, 6 two-way staffroom desks Kshs.180,000, 1 boardroom table Kshs.30,000, 1 waiting bench Kshs.30,000	700,000.00	Ongoing

Chairman JOSEPH GAETHI NGUFI Signature [Signature]

Secretary MARGARET W. MUKUNYA Signature [Signature]

Project Name	Original Cost	Cumulative allocation	Project activity	Amount Allocated	Current Status
Ihuririo Secondary School	6,200,000.00	5,500,000.00	Completion of administration block Purchase of furniture - 2 executive desk Kshs.100,000, 4 executive chairs Kshs.120,000, 20 conference chairs Kshs.110,000, 2 Filing cabinets Kshs.70,000, 2 office desk Kshs.60,000, 6 two-way staffroom desks Kshs.180,000, 1 boardroom table Kshs.30,000, 1 waiting bench Kshs.30,000	700,000.00	Ongoing
SECURITY PROJECTS					
Ruruguti Chief's Office	1,400,000.00	1,000,000.00	Completion of 30 capacity boardroom- paving and tilling- Kshs.250,000, purchase of furniture- 1 boardroom table Kshs.30,000, 15 board room chairs Kshs.120,000	400,000.00	Ongoing
Karuthi A.P Post	5,500,000.00	3,500,000.00	Construction of gate- Kshs.290,000, fencing with chain link and concrete post 570 meters Kshs.1,710,000	2,000,000.00	Ongoing

Budget for Office Administration & Recurrent– Annex 1
 Budget for Monitoring And Evaluation/Capacity Building – Annex 2
 Budget for COC Members – Annex 3

Chairman Joseph GACHHI NEUFI Signature 

Secretary MARGARET W. MUKUNYA Signature 

07/09/01/2023 APPROVAL OF PAYMENTS

The committee approved the payment of the following:-

ITEM	AMOUNT
ADMIN & RECURRENT-100 (COMMITTEE ALLOWANCES – 2210811)	
NG-CDFC Committee Meeting Allowances	
NG-CDFC 10 x 5,000/= + 2,000 Chairperson X 2 Sittings	104,000
NG CDFC Locational Meetings Allowances 10 x 5,000/= x 1 Day	50,000
Quarterly Reports review Meeting Allowances	
NG CDF 10 x 5,000/= x 1 day	50,000
Bursary Sub-Committee Allowances	
5 x 5,000/= x 1 Day	25,000
Sub Total	229,000
GOODS & SERVICES – 2210000	
ADMIN & RECURRENT-100 CATERING SERVICES - 2210801	
Meeting Refreshments	
	4,800
	4,800
ADMIN & RECURRENT-100 SUPPLIES AND ACCESSORIES FOR COMPUTERS AND PRINTERS- 2211102	
Office Expenses	
	15,000
	15,000
ADMIN & RECURRENT-100 TELEPHONE, MOBILE PHONE SERVICE-2210201	
Office calling cards/airtime for the Month of January 2023	
	5,000
	5,000
Sub Total	24,800
	253,800

The committee also approved the payment of pending allowances, servicing of the NG-CDF vehicle, Fuel, office electricity bills, post office box, water bills, Internet bill, detergents, office repairs, stationery, bank charges and other expenses as per invoiced amounts.

08/09/01/2023 A.O.B

There being no other business the meeting ended at 5.00 p.m with a word of prayer from Isaac Ngugi.

Minutes Compiled By,


 Margaret Wahito Mukunya,

Secretary

Dated: 10/01/2023

Chairman JOSEPH GACITHI NGUGI Signature 

Secretary MARGARET N. MUKUNYA Signature 

Minutes Approved By,

Joseph Gachihi Ngugi,

Chairman

Dated: -----

16/01/2023

Chairman JOSEPH GACHIHI NGUGI Signature [Signature]

Secretary MARGARET W. MUKUNYA Signature [Signature]