



NG-CDF

National Government Constituencies Development Fund

Mukurwe-ini Constituency

P.O Box 8-10103

MUKURWEINI

MINUTES OF NG-CDFC MEETING HELD ON 22nd OCTOBER 2019, 10:00 A.M. AT THE NG-CDF BOARDROOM.

MEMBERS PRESENT.

- | | |
|-----------------------------|------------|
| 1. Charles Njimu Kaiya | -Chairman |
| 2. Anne Wawira Labson | -Secretary |
| 3. Margaret Wangui Kagai | -Member |
| 4. Jacinta Wanjugu Mbuthia | -Member |
| 5. Erastus Githinji Kibocha | -Member |
| 6. Gladys Wambui Maina | -Member |
| 7. Naftaly Kamau Irungu | -Member |
| 8. Samuel Wanjohi Wachira | -Member |
| 9. Thomas Nyoro | -D.C.C |
| 10. Edwin Nyamu | -FAM |

IN ATTENDANCE

- | | | |
|---------------------|---|------------------|
| 1. Onesmus Githinji | - | Oversight Member |
| 2. Koigi Mwai | - | Oversight Member |
| 3. James Njiraine | - | Oversight Member |
| 4. Loise Mwhaki | - | Oversight Member |

AGENDA

1. Preliminaries
2. Reading and confirmation of the previous meeting's minutes
3. Matters arising
4. Project proposal FY 2019/2020
5. Status of all projects 2018/2019 including RFQs
6. Status and way forward for Mbugwa Pry Land adjudication
7. KMTC benchmarking, planning and scheduling.
8. Mombasa team building report
9. AOB

MIN. 1/NG-CDF/22/10/19: PRELIMINARIES.

The meeting started with a word of prayer which was led by Loise Mwhaki.

MIN.2/NG-CDF/22/10/19: READING AND CONFIRMATION OF THE PREVIOUS MEETING'S MINUTES

The secretary read out the minutes and committee members agreed that the minutes of a meeting held on 6th Sept 2019 should be amended as they were written in short forms

MIN. 3/NG-CDF/22/10/19:MATTERS ARISING

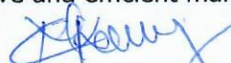
1. Rev. Muhoro School for the Deaf
The committee members were notified that the BOM agreed to close the PMC Account completely and wait for new allocation to start a new project
2. KMTC Report
The members were notified that there were some issues with the MOU i.e there were some changes as the Board had expected therefore the process was to start all over again where the members tasked the Chairman to follow and report later t the committee
3. St. Thomas Gatura Sec Sch
Members agreed that the clerk of works to quantify for landscaping and water harvesting
4. Mbugwa Pry Sch
Committee agreed on resolving the matter and commit money to engage a government surveyor to start a new process. Members tasked the constituency manager to follow-up in a week time
5. Community library
Members agreed on expanding the library to be more spacious with consultation with an engineer
6. Capacity building
According to MIN/4/6/2019, the committee and the NG-CDF staff went to Mombasa for training and teambuilding.

MIN. 4/NG-CDF/22/10/19: PROJECT PROPOSAL FY 2019/2020

Members discussed the projects that were proposed during the public participation forums which were held in all four wards i.e. Gikondi, Rugi, Mukurwe-ini West and Mukurwe-ini Central.

They unanimously adapted the following proposals for the FY 2019/2020 projects;

MUKURWE-INI NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND				
PROJECT CODE LISTS				
PROJECT PROPOSAL 2019/2020				
4-0019-098-2110000-1 00-2019-2020-1	Employees Salaries	Payment of staff salaries and gratuity	3,722,543.92	New



4-0019-098-2210000-1 00-2019-2020-2	Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, publications and advertisements	2,212,809.53	New
4-0019-098-2120201-1 00-2019-2020-4	NHIF	Payment of NHIF Deductions	80,400.00	New
4-0019-098-2120101-1 00-2019-2020-3	NSSF	Payment of NSSF Deductions	207,360.00	New
4-0019-098-2210802-1 00-2019-2020-5	Committee Expenses	Payment of Committee sitting allowances	2,018,950.00	New
MONITORING,EVALUATION AND CAPACITY BUILDING				
4-0019-098-2210700-1 11-2019-2020-3	NG-CDFC/PMC Capacity Building	Undertake Training of the PMCs/ NG-CDFCs on NG-CDF Related issues	2,000,000.00	New
4-0019-098-2210802-1 11-2019-2020-2	Committee expenses	Payment of Committee sitting allowances and transport and conferences	1,280,000.00	New
4-0019-098-2210000-1 11-2019-2020-1	Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence	841,031.72	New
BURSARY				
4-0019-098-2640101-1 03-2019-2020-1	Bursary Secondary Schools	Payment of Bursary to needy students	23,750,000.00	New
4-0019-098-2640102-1 03-2019-2020-2	Bursary Tertiary Institutions- Colleges, Universities, Institutes	Payment of Bursary to needy students	19,378,703.46	New
EMERGENCY				
4-0019-098-2640200-1 01-2019-2020-1	Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	7,198,241.38	New
PRIMARY SCHOOL PROJECTS				
4-0019-098-2630204-1 04-2019-2020-9	Gaikundo Primary School	Construction to completion of 1 No. 4-doors ablution block	1,000,000.00	New
4-0019-098-2630204-1 04-2019-2020-12	Gakira Primary School	Leveling of playground (100 meters by 50 meters)	1,000,000.00	New

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4-0019-098-2630204-1 04-2019-2020-10	Gatura Primary School	Water harvesting (Purchase of 10,000 ltrs water tank, kshs. 100,000 and installation of gutters and downpipes, Kshs. 100,000)	200,000.00	New
4-0019-098-2630204-1 04-2019-2020-1	Gikondi Primary School	Purchase of two disability tables Kshs 40,000) and 20 disability chairs Kshs 160,000)	200,000.00	New
4-0019-098-2630204-1 04-2019-2020-6	Ithanji Primary School	Renovation to completion of 4 No. classrooms- flooring, plastering, painting, glazing) Kshs 1.2 million) and construction of 4 doors toilet Kshs 1 million)	2,200,000.00	New
4-0019-098-2630204-1 04-2019-2020-3	Kariara Primary School	Renovation to completion of 1 No. office (wiring, painting, flooring and plastering and external key pointing)	450,000.00	New
4-0019-098-2630204-1 04-2019-2020-7	Maganjo Primary School	Construction to completion of 1 No. 4- doors ablution block	1,000,000.00	New
4-0019-098-2630204-1 04-2019-2020-2	Mukui Primary School	Purchase of three tanks (10,000 litres each), installation of gutters- Kshs 400,000 and cut off drainage Kshs 100,000) for 4 No. classrooms	500,000.00	New
4-0019-098-2630204-1 04-2019-2020-4	Mutonga Primary School	Flooring and painting of 1 No. toilet	100,000.00	New
4-0019-098-2630204-1 04-2019-2020-5	Thukuma Primary School	Renovation to completion of 2 No. classrooms (flooring, roof repair,plastering and external key pointing)- Kshs 800.000, fencing -chain link, concrete poles for the compound of size 200 by 200 meters and installation of gate Kshs1,200,000)	2,000,000.00	New
4-0019-098-2630204-1 04-2019-2020-11	Wanjithi Primary School	Leveling of playground (100 meters by 50 meters)	1,021,272.17	New

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4-0019-098-2630204-1 04-2019-2020-8	Karundu Primary School	Construction to completion of 1 No. 4-doors ablution block	1,000,000.00	New
SECONDARY SCHOOL PROJECTS				New
4-0019-098-2630205-1 04-2019-2020-9	Karaba Secondary School	Construction to completion of Kitchen Kshs 1,250,000) and Installation of 2 No. Standard Energy Saving Jikos Kshs 250,000)	1,500,000.00	New
4-0019-098-2630205-1 04-2019-2020-6	Giathugu Secondary School	Construction to completion of a library complete with shelves with 80 students capacity	3,000,000.00	New
4-0019-098-2630205-1 04-2019-2020-5	Karindi Secondary School	Construction to completion of Administration block with 6 No. offices Kshs 3,500,000) and construction of 1No. Classroom Kshs 1,000,000	4,500,000.00	New
4-0019-098-2630205-1 04-2019-2020-2	Ack Kiuu Secondary School	Installation of columns, walling, beams, finishes and slab of 2 No storeyed classrooms(upper floor)	2,500,000.00	New
4-0019-098-2630205-1 04-2019-2020-10	Karundu Secondary School	Construction to completion of 1 No. classroom	1,000,000.00	New
4-0019-098-2630205-1 04-2019-2020-3	Kibutio Secondary School	Construction to completion and equipping of a standard laboratory 40 students capacity	3,500,000.00	New
4-0019-098-3110202-1 08-2019-2020-3	Rev. Muhoro Secondary School	Purchase of 40 lockers and 40 chairs	200,000.00	New
4-0019-098-2630205-1 04-2019-2020-7	Kihuti Secondary School	Renovation to completion of 1 No. dining Hall of 400 students capacity (flooring, plastering, key pointing externally, roof repair and painting)	2,000,000.00	New

4-0019-098-2630205-1 04-2019-2020-4	Rev. Muhoro Secondary School	Construction to completion of 1 No ground floor classroom with the structural capacity to accommodate one more storey above ie with columns, beams, bases, suspended slab and staircase	2,300,000.00	New
4-0019-098-2630205-1 04-2019-2020-1	St. Thomas Gatura Secondary School	Replacement of roofing sheets and installation gutters of 3No. Classrooms, 10,000 water tank, Kshs. 100,000 complete with water base (700,000) cutting slope and stone pitching and drainage channels for 8No. Classrooms (1.3m)	2,000,000.00	New
4-0019-098-3110202-1 08-2019-2020-5	Karindi Secondary School	Purchase of 40 lockers and 40 chairs	200,000.00	New
4-0019-098-3110202-1 08-2019-2020-4	Karundu Secondary School	Purchase of 40 lockers and 40 chairs	200,000.00	New
4-0019-098-2630205-1 04-2019-2020-8	Tambaya Secondary School	Construction to completion and equipping of 1 No. standard laboratory with 40 students capacity	3,500,000.00	New
4-0019-098-3110202-1 08-2019-2020-2	Ack Kiuu Secondary School	Purchase of 40 lockers and 40 chairs	200,000.00	New
ENVIRONMENT PROJECTS				
4-0019-098-2640510-1 10-2019-2020-16	ACK Kiuu Secondary School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.34	New
4-0019-098-2640510-1 10-2019-2020-21	Gaikundo Secondary School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.34	New

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4-0019-098-2640510-1 10-2019-2020-28	Gathiriti Secondary School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.33	New
4-0019-098-2640510-1 10-2019-2020-5	Gathungururu Secondary School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.34	New
4-0019-098-2640510-1 10-2019-2020-31	Giathugu Secondary School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.33	New
4-0019-098-2640510-1 10-2019-2020-4	Gikondi Secondary School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.34	New
4-0019-098-2640510-1 10-2019-2020-11	Kaharo Secondary School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.34	New
4-0019-098-2640510-1 10-2019-2020-2	Kaheti Boys High School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.34	New
4-0019-098-2640510-1 10-2019-2020-23	Kaheti Girls Secondary School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.34	New

4-0019-098-2640510-1 10-2019-2020-27	Karaba Secondary School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.33	New
4-0019-098-2640510-1 10-2019-2020-9	Karindi Secondary School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.34	New
4-0019-098-2640510-1 10-2019-2020-25	Karundu Secondary School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.34	New
4-0019-098-2640510-1 10-2019-2020-13	Kibutio Secondary School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.34	New
4-0019-098-2640510-1 10-2019-2020-24	Kihate Orphans Secondary School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.34	New
4-0019-098-2640510-1 10-2019-2020-17	Kihuti Secondary School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.34	New
4-0019-098-2640510-1 10-2019-2020-8	Kimondo Secondary School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.34	New

4-0019-098-2640510-1 10-2019-2020-10	Mihuti Secondary School	Carry out tree planting-purchase of seedlings,manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.34	New
4-0019-098-2640510-1 10-2019-2020-1	Mukurwe-ini Boys Secondary School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.34	New
4-0019-098-2640510-1 10-2019-2020-6	Mweru Secondary School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.34	New
4-0019-098-2640510-1 10-2019-2020-7	Ndiaini Secondary School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.34	New
4-0019-098-2640510-1 10-2019-2020-20	Ngamwa Secondary School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.34	New
4-0019-098-2640510-1 10-2019-2020-18	Ngoru Orthodox Secondary School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.34	New
4-0019-098-2640510-1 10-2019-2020-22	Njiruini Secondary School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.34	New

4-0019-098-2640510-1 10-2019-2020-30	Rev. Muhoro Secondary School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.33	New
4-0019-098-2640510-1 10-2019-2020-19	Rutune Secondary School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.34	New
4-0019-098-2640510-1 10-2019-2020-29	South Tetu girls High School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.33	New
4-0019-098-2640510-1 10-2019-2020-26	St John Thunguri Orthodox	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.33	New
4-0019-098-2640510-1 10-2019-2020-14	St Thomas Gatura Secondary School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.34	New
4-0019-098-2640510-1 10-2019-2020-3	Tambaya Secondary School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.34	New
4-0019-098-2640510-1 10-2019-2020-15	Thangathi Secondary School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.34	New

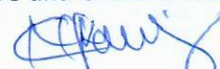
4-0019-098-2640510-1 10-2019-2020-12	Wamutitu Secondary School	Carry out tree planting-purchase of seedlings, manure/fertilizer and digging holes (3000 Seedlings- exotic, indigenous and fruits)	88,624.34	New
SPORTS				
4-0019-098-2640509-1 12-2019-2020-3	Gikondi Ward combined teams.i.e Wangera , M.T.T.I , Kibutio , Kaharo and Karindi	Purchase of sports equipment ie. 15 trophies, 50 balls,30 nets and 80 games kits and carry out tournaments.	686,838.62	New
4-0019-098-2640509-1 12-2019-2020-4	Mukurwe-ini Ward Central combined teams. i.eThunguri FC, Mbugwa , Ichamara , Thangathi and Ithanji	Purchase of sports equipment ie. 15 trophies, 50 balls,30 nets and 80 games kits and carry out tournaments.	686,838.62	New
4-0019-098-2640509-1 12-2019-2020-2	Mukurwe-ini West Ward combined teams.i.eTambaya , Kiawamururu , Ndiaini , Gaikundo and Kanunga	Purchase of sports equipment ie. 15 trophies, 50 balls,30 nets and 80 games kits and carry out tournaments.	686,838.62	New
4-0019-098-2640509-1 12-2019-2020-1	Rugi Ward Combined Teams.i.e Mweru , Ngamwa , Kariara , Mihuti and Karundu	Purchase of sports equipment ie. 15 trophies, 50 balls,30 nets and 80 games kits and carry out tournaments.	686,838.62	New
SECURITY PROJECTS				
4-0019-098-2640507-1 13-2019-2020-1	Bohero, Kibutio, Wamachatha and Gatiki	Installation to completion of 4 security masts (mulika mwizi)	6,000,000.00	New
4-0019-098-2640507-1 13-2019-2020-10	Gaikundo Administration Police Post	Renovation to completion of 2 no. offices (roof repair, painting, ceiling replacement of steel doors and windows)	1,500,000.00	New
4-0019-098-2640507-1 13-2019-2020-4	Gikondi Chief's Office	Construction to completion of 1No. Office with 3 rooms	2,000,000.00	New

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4-0019-098-2640507-1 13-2019-2020-6	Kabuta Police Post	Construction to completion of 1No. Office with 3 rooms	2,200,000.00	New
4-0019-098-2640507-1 13-2019-2020-2	Kariara Assistant Chief's Office	Construction to completion of 2 doors external toilet (Kshs 400,000), electrical works, ceiling, external veranda, 10,000 ltrs water storage tank complete with a base and gutters for office- (Kshs 600,000)	1,000,000.00	New
4-0019-098-2640507-1 13-2019-2020-7	Mukurwe-ini East Assistant County Commissioner Office	Construction to completion of Assistant County Commissioner Office HQ with 6 rooms	4,000,000.00	New
4-0019-098-2640507-1 13-2019-2020-9	Mukurwe-ini Police Headquarter	Renovation to completion of office block with 4No. offices- flooring, ceiling and painting (Kshs 1,000,000 and extension to completion of office block with 4No. offices) (Kshs 2,750,000)	3,750,000.00	New
4-0019-098-2640507-1 13-2019-2020-8	Mukurwe-ini South Assistant County Commissioners Office	Construction to completion of Assistant County Commissioners HQ with 6 rooms	4,000,000.00	New
4-0019-098-2640507-1 13-2019-2020-5	Mutonga Asst. Chief's Office	Construction to completion of 1No. Office with 3 rooms	2,000,000.00	New
4-0019-098-3110202-1 08-2019-2020-6	Gikondi Chief's Office	Purchase of 2 tables and 12 chairs	200,000.00	New
4-0019-098-3110202-1 08-2019-2020-9	Kabuta Police Post	Purchase of 2 tables and 12 chairs	200,000.00	New
4-0019-098-3110202-1 08-2019-2020-10	Mukurwe-ini East Assistant County Commissioners Office	Purchase of 3 tables and 16 chairs	400,000.00	New
4-0019-098-3110202-1 08-2019-2020-12	Mukurwe-ini Police Headquarter	Purchase of 4 tables and 12 chairs	250,000.00	New
4-0019-098-3110202-1 08-2019-2020-11	Mukurwe-ini South Assistant County Commissioners Office	Purchase of 3 tables and 16 chairs	400,000.00	New

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4-0019-098-3110202-1 08-2019-2020-7	Mutonga Assistant Chief's Office	Purchase of 2 tables and 12 chairs	200,000.00	New
4-0019-098-2640507-1 13-2019-2020-3	Rural Electrification Authority	Matching fund - (Installation of four transformers in Mukurwe-ini west, Mukurwe-ini Central, Gikondi and Rugi)	5,000,000.00	New
OTHERS				
4-0019-098-3110202-1 08-2019-2020-1	NG-CDF Office	Installation of gate Kshs 250,000) and landscaping of compound - ground leveling finished with loose chippings and storm water drainage Kshs 300,000)	550,000.00	New
TOTALS:			139,106,021.14	

MIN. 5/NG- CDF/22/10/19: STATUS OF ALL PROJECTS 2018/19 INCLUDING RFQs

The matter was pending till next meeting where the clerk of works is to table all the reports

**MIN. 6/NG- CDF/22/10/19: STATUS AND WAY FORWARD FOR MBUGWA PRY LAND
ADJUDICATION**

Members agreed on consulting and involving a government surveyor to start a fresh process

MIN. 7/NG- CDF/22/10/19: KMTC BENCHMARK PLANNING AND SCHEDULING

Members agreed to visit various KMTC Institutions specifically to visit Chuka and Nyeri Campuses which will be a 2 day visit

MIN. 8/NG- CDF/22/10/19: MOMBASA TEM BUILDING REPORT

All members agreed to have a joint meeting i.e. CDFC and CDF staff to recap and recall what each individual learned and gained.

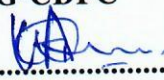
MIN. 9/NG-CDF/22/10/19: AOB

Having no other business, the meeting ended with a word of prayer led by Ann Wawira at 4.00 Pm.

Minutes compiled by;

Anne WawiraLabson

Secretary NG-CDFC

Signature.....

Confirmed by;

Charles Njimu

Chairman NG-CDFC

Signature.....