



## NG-CDF MWEA

### National Government Constituencies Development Fund

Mwea East DCC's Ground

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Wang'uru

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### MWEA NG-CDFC MEETING HELD ON 15<sup>TH</sup> OCTOBER 2019 AT DCC MWEA EAST MEETING HALL

#### MEMBERS PRESENT:

- |                    |   |                      |
|--------------------|---|----------------------|
| 1. Josphat Muthike | ~ | Ag. Chairperson      |
| 2. Isaac Wamugunda | ~ | Fund Account Manager |
| 3. Mary Munene     | ~ | Secretary            |
| 4. Charles Waweru  | ~ | Member               |
| 5. Teresiah Njeri  | ~ | Member               |
| 6. Leila Osman     | ~ | Member               |
| 7. Alice Wangui    | ~ | Member               |
| 8. Harrison Mburu  | ~ | Member               |
| 9. Fred Ayieko     | ~ | Member               |

#### IN-ATTENDANCE:

- |                      |   |                       |
|----------------------|---|-----------------------|
| 1. Margaret Waithera | ~ | Sign Interpreter      |
| 2. Patrick Kaboi     | ~ | Patron Representative |
| 3. Cornelius Kimori  | ~ | Sub-County Accountant |
| 4. Geoffrey Ndirangu | ~ | Assistant Accountant  |

#### AGENDA

1. Confirmation of Previous Meeting Minutes
2. CDF Projects Proposal for Financial Year 2019/2020
3. Payments

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CHAIRMAN	JOSPHAT MUTHIKE	SIGNATURE		DATE	28/10/19
SECRETARY	MARY JIM MUNENE	SIGNATURE		DATE	28/10/19
F.A.M.	ISAAC WAMUGUNDA	SIGNATURE		DATE	28/10/19

4. A.O.B

**MIN 67/15/10/2019. CONFIRMATION OF PREVIOUS MEETING MINUTES**

The meeting was started with the word of prayer from Teresiah Njeri. The Chairperson welcomed all members and thanked them for being punctual and he urged members to contribute to the agendas of the meeting since it was going to be a lengthy discussion. The minutes of the previous meeting were read by the secretary and were confirmed to be true copy of the previous discussions by Charles Waweru who was seconded by Harrison Mburu.

**MIN 68/15/10/2019: CDF PROJECTS PROPOSAL BUDGET FOR FINANCIAL YEAR 2019/2020**

The Acting Chairman briefed members that the committee is required to submit project proposals for the financial year 2019/2020 in time to get funds. The Fund Account Manager told members that the NG- CDF Committee is supposed to submit projects proposals to the NG - CDF Board as per the guidelines of the National Government projects.

The Fund Account Manager informed members that the total allocation for this financial year was a total of **Kshs.137,367,724.14** and that there was no Appropriation in Aid (A.I.A) The Fund account manager briefed members on the guidelines for project proposal presentation. He also informed members on the eligible projects as per the NG-CDF Act and reminded them that all devolved functions are still no longer eligible under the new NG-CDF act.

The Fund Account Manager informed members that the constituency had 2 Ongoing projects as per the Project Implementation Status report which needed to be prioritized for the last phase funding. The two projects are; Kangai Secondary Laboratory which requires 1 million for the last phase and Karoti Secondary Laboratory requiring 1.5 million for its last phase too. The report was tabled and the members agreed to fund the projects and add some completely new projects.

Based on the Public Participation forums carried out across all the 8 Wards as follows;

1. 19<sup>th</sup> August 2019- Mutithi and Kangai Wards
2. 20<sup>th</sup> August 2019- Thiba and Wamumu Wards
3. 21<sup>st</sup> August 2019- Tebere and Gathigiriri Wards, the NG- CDF committee agreed on the following projects to be funded in the Financial Year 2019 – 2020

S/NO	ADMINISTRATION AND RECURRENT EXPENDITURE	PROJECT ACTIVITY	AMOUNT ALLOCATED
1	Employees' salaries	Payment of staff salaries and gratuity	4,725,139.00

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CHAIRMAN Josphat Mutithi SIGNATURE [Signature] DATE 28/10/19  
SECRETARY Mary J. Muriuki SIGNATURE [Signature] DATE 28/10/19  
F.A.M. Isaac Wamumu SIGNATURE [Signature] DATE 28/10/19

2	Goods and services	Purchase of fuel, repair and maintenance, printing, stationery, telephone, travel and subsistence, office tea	1,421,624.45
3	NSSF	Payment of NSSF deductions	58,600.00
4	NHIF	Payment of NHIF deductions	36,700.00
5	Committee expenses	Payment of committee sitting allowances, transport, conferences	2,000,000.00
			<b><u>8,242,063.45</u></b>
<b>MONITORING, EVALUATION AND CAPACITY BUILDING</b>			
6	Good and services	Purchase of fuel, repair and maintenance, printing, stationery, telephone, travel and subsistence, office tea	771,031.72
7	Committee Expenses	Payment of committee monitoring allowances, transport, conferences.	2,150,000.00
8	NG-CDFC/PMC CAPACITY BUILDING	Undertake training of the PMCs/NG-CDFCs on NG-CDF related issues	1,200,000.00
			<b><u>4,121,031.72</u></b>
9	EMERGENCY	To cater for any unforeseen occurrences in the constituency during the financial year	7,198,241.38
<b>ENVIRONMENT</b>			
10	Nyaikungu Primary School	Renovation of 30No door pit latrine by replacing worn out roof, doors, screeding the floor and painting both internally and externally	350,000.00
11	Karira Primary School	Renovation of 26No door pit latrine by replacing worn out roof, doors, screeding the floor and painting both internally and externally	319,033.11
			<b><u>669,033.11</u></b>
12	SPORTS	To carry out Constituency Sports Tournament and Winning teams and schools to be awarded with Trophies, Balls, Game Kits	2,747,354.48
	<b>BURSARY</b>		
13	Bursary -Secondary schools	Payment of bursary to needy students Secondary Schools	22,000,000.00
14	Bursary – Tertiary Institutions	Payment of bursary to needy students in Universities and Colleges	20,000,000.00
15	Bursary – Special Schools	Payment of bursary to needy students in special schools	1,000,000.00
			<b><u>43,000,000.00</u></b>
	<b>PRIMARY SCHOOLS PROJECTS</b>		
16	KIUMBU PRIMARY SCHOOL	Construction of 6No door pit latrine to completion	650,000.00

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CHAIRMAN Joseph Muthika SIGNATURE [Signature] DATE 28/10/19  
 SECRETARY MAR 7 JM Muregi SIGNATURE [Signature] DATE 28/10/19  
 F.A.M. [Signature] SIGNATURE [Signature] DATE 28/10/19



17	KIRIKO PRIMARY SCHOOL	Construction of 1No standard classroom to completion	820,000.00
18	THIBA PRIMARY SCHOOL	Renovation of 25No door pit latrine by roofing, plastering, replacing broken doors, screeding of floors and painting both inside and outside	1,400,000.00
19	ITANGI PRIMARY SCHOOL	Construction of 2No Standard classrooms to completion	2,000,000.00
20	KADAWA PRIMARY SCHOOL	Construction of 2No Standard classrooms to completion	2,000,000.00
21	GOLD PRIMARY SCHOOL	Construction of 1No Standard classroom to completion	1,000,000.00
22	IKULUNGU PRIMARY SCHOOL	Construction of 2No Standard classroom to completion	2,000,000.00
23	MIATUINI PRIMARY SCHOOL	Construction of 1No Standard classroom to completion	1,000,000.00
24	RUPINGAZI PRIMARY SCHOOL	Construction of 2No Standard classrooms to completion	2,000,000.00
25	NGANG'A PRIMARY SCHOOL	Construction of 1No Standard classroom to completion	1,000,000.00
26	MATHANGAUTA PRIMARY SCHOOL	Construction of 2No Standard classrooms to completion	2,000,000.00
27	CIAGIINI PRIMARY SCHOOL	School facelift: Replacing of worn-out roof, windows, doors, flooring and painting of fifteen (15) classrooms both internally and externally.	2,000,000.00
28	MUTITHI PRIMARY SCHOOL	School facelift: Replacing of worn-out roof, windows, doors, flooring, plastering and painting of Twenty-two (22) classrooms both internally and externally.	3,900,000.00
29	RWANG'ONDU PRIMARY SCHOOL	School facelift: Replacing of worn-out roof, windows, doors, flooring, plastering and painting of thirteen (13) classrooms both internally and externally.	500,000.00
30	KAMUCEGE PRIMARY SCHOOL	School facelift: Replacing of worn-out roof, windows, doors, flooring, plastering and painting of nine (9) classrooms both internally and externally.	700,000.00
31	KIMBIMBI PRIMARY SCHOOL	School facelift: Replacing of worn-out roof, windows, doors, flooring, plastering and painting of twenty-three (23) classrooms both internally and externally.	3,800,000.00
32	MURINDUKO PRIMARY SCHOOL	School facelift: Replacing of worn-out roof, windows, doors, flooring, plastering and painting of eighteen (18) classrooms both internally and externally.	500,000.00
33	NDINDIRUKU PRIMARY SCHOOL	School facelift: Replacing of worn-out roof, windows, doors, flooring, plastering and painting of seventeen (17) classrooms both internally and externally.	3,000,000.00

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CHAIRMAN Joseph MUTHIKE SIGNATURE [Signature] DATE 28/10/19  
 SECRETARY MARTIN MURUGU SIGNATURE [Signature] DATE 28/10/19  
 F.A.M. Isaac Wanyambwa SIGNATURE [Signature] DATE 28/10/19

34	NGURUBANI PRIMARY SCHOOL	School facelift: Replacing of worn-out roof, windows, doors, flooring, plastering and painting of twenty-three (23) classrooms both internally and externally.	3,800,000.00
35	KARUANGI PRIMARY SCHOOL	School facelift: Replacing of worn-out roof, windows, doors, flooring, plastering and painting of twenty ten (10) classrooms both internally and externally.	500,000.00
36	WAKANIU PRIMARY SCHOOL	School facelift: Replacing of worn-out roof, windows, doors, flooring, plastering and painting of twenty sixteen (16) classrooms both internally and externally.	1,500,000.00
37	GAKUO PRIMARY SCHOOL	Renovation of 1No classroom by Roofing, fixing doors and Windows and plastering	400,000.00
38	MUGAA PRIMARY SCHOOL	Construction of 1No Standard classroom to completion	870,000.00
			<b>37,340,000.00</b>
<b>SECONDARY SCHOOLS PROJECTS</b>			
39	KANGAI SECONDARY SCHOOL	Completion of a laboratory-last phase: Screeding the floor, plastering of walls and benches, painting, electrical works and other finishes	1,000,000.00
40	KAROTI SECONDARY SCHOOL	Completion of a laboratory-last phase: Screeding the floor, plastering of walls and benches, painting, electrical works and other finishes	1,500,000.00
41	NGUCUI SECONDARY SCHOOL	Construction of a 1No modern classroom to completion @ Kshs 900,000 with 40 Lockers, a Ceiling and 2 fans @ Kshs 400,000	1,300,000.00
42	MATHANGAUTA SEC SCHOOL	Construction of a staffroom office	500,000.00
43	MUGAMBA-CIURA SEC SCHOOL	Construction of a laboratory to completion	4,000,000.00
44	DIFATHAS SECONDARY SCHOOL	Construction of a laboratory to completion	4,000,000.00
45	KIUMBU SECONDARY SCHOOL	Construction of a laboratory to completion	4,000,000.00
46	KIANDEGWA SECONDARY SCHOOL	Construction of a laboratory to completion	4,000,000.00
47	MUKOU SECONDARY SCHOOL	Construction of a laboratory to completion	4,000,000.00
48	KANGURE SECONDARY SCHOOL	Construction of a 1No modern classroom to completion @ Kshs 900,000 with 40 Lockers, a Ceiling and 2 fans @ Kshs 400,000	1,300,000.00
49	NGURUBANI SEC SCHOOL	Construction of a 1No modern classroom to completion @ Kshs 900,000 with 40 Lockers, a Ceiling and 2 fans @ Kshs 400,000	1,300,000.00
			<b>26,900,000.00</b>
<b>SECURITY PROJECTS</b>			
50	MWEA EAST ASSISTANT COUNTY COMMISSIONER	Renovation of a residential house by screeding the floor, fixing broken window panes, plastering and painting both inside and outside	350,000.00

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51	KIAMACHIRI POLICE STATION	Renovation of a police station by replacing the roofs, plastering, fixing broken windows and painting	1,100,000.00
52	KANJINJI POLICE POST	Renovation of a police station by replacing the roofs, plastering, Fixing broken windows and doors and painting both inside and outside	1,800,000.00
53	KINYAGA ASSISTANT CHIEF	Construction of a pit latrine with 4No door @ 500,000 and an office at Kshs 1,000,000	1,500,000.00
54	NYAIKUNGU ASSISTANT CHIEF	Construction of an office to completion	1,200,000.00
55	MBUI NJERU ASSISTANT CHIEF	Construction of an office to completion	1,200,000.00
			<b>7,150,000.00</b>
		<b>GRAND TOTAL</b>	<b>137,367,724.14</b>

The committee members requested the Assistant Accountant to accord the necessary assistance to the Fund Account Manager to do the necessary documentation for project proposal approval by NG-CDF board. The committee also requested the Honorable Member of Parliament to follow up with the Board for fast approval of the resubmitted projects and disbursement of the remaining funds for the last financial year so as there could be full utilization of the allocated funds.

#### MIN 69/15/10/2019 PAYMENTS.

Committee members agreed on the following payments to be made;

1. Kshs. 1.5 Million to Mathigaini Assistant Chief's land to be paid since the project was approved by the Board.
2. Kshs 677,027 for an Ablution Block at Kiarukungu Primary School.
3. Kshs 1 Million for Mugaa Primary Land. This should be inter-borrowed from Kamucege primary school borehole funds.
4. The Fund Account manager and Assistant Accountant to be paid night out allowances for the 2days they attended a workshop at Nyeri, 1 Day that they attended a workshop at Kangema, 3 days that they have travelled to the Nairobi Head Office for follow up on project approvals and submitting reports and the other days that will travel to Nairobi head office for the submission of FY 19/20 projects proposal to the NG - CDF Board.
5. Kshs 240,450 to be paid to Stawa Computers for the supply of 8,015 Branded Success Cards each at Kshs 30.

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6. Kshs 25,500 for the payment to Denloy Investment for the Black Toner Cartridge which members agreed to be funded from the Emergency vote since the goods and services didn't have enough funds for the same. It was noted that this was urgent since the office operations couldn't be carried on without the services of the printer.
7. Payment of Kshs. 20,000 to Paluma Limited for the Fuel
8. Payment of Kshs 1.5 Million for the Kiamaciri Assistant Chief's land. This should be inter-borrowed from Nguka Secondary School borehole funds to avoid losing this parcel of land.
9. Kshs 180,000 to Sam & Ray Enterprises for the Exhaustion services at Karira Primary School for 12 tanks each at 15,000.
10. The distribution of Success cards to the candidates will start on Wednesday date 16<sup>th</sup> Oct 2019.

**MIN 70/15/10/2019: A.O.B**

Charles highlighted that there is a need to start a welfare amongst the NGCDFC members.

Harrison notified members of the Kiriko Primary School land that there was a need to relook on what happens next because the first request to purchase a land for the school had been declined.

There being no other business the meeting ended with a word of prayer from Leila Osman.

Minutes Compiled by;

Minutes Confirmed by;

The Secretary

The Chairperson

Signature.....

Signature.....

Date.....28/10/19.....

Date.....28/10/19.....

CHAIRMAN: JOSEPHAT MUTHIKE	SIGNATURE..... 	DATE: 28/10/19
SECRETARY: MARY J. MUMENE	SIGNATURE..... 	DATE: 28/10/19
F.A.M. PS. INC. W. MUMENE	SIGNATURE..... 	DATE: 28/10/19