



Ndia National Government Constituency Development Fund

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**MINUTES OF THE NDIA NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND
COMMITTEE MEETING, CONVENED ON 29TH FEBRUARY 2024 AT THE NGCDF OFFICE
BOARDROOM AT 11.00AM**

PRESENT

1. Beatrice Mwangi - NGCDFC Chair Person
2. John Mbugua -DCC
3. Timothy Njichi - Fund Account Manager
4. Francis Ngure - NGCDFC Secretary
5. Lucy muchoki - NGCDFC
6. Mercy karanja - NGCDFC
7. Anthony kariuki - NGCDFC
8. Alice Kariithi - NGCDFC
9. Julius kamau - NGCDFC
10. Linus ndiritu - NGCDFC

In attendance

1. Kamande Kamemba-Sub-County Director of Education

AGENDA

1. Opening Remarks
2. Brief about the circulars on submission of the projects
3. Consideration of ongoing projects
4. Presentation of the budget for administration and Monitoring
5. Consideration of Junior Secondary Matching Funds with the Ministry
6. Approval of Projects Proposal for the Financial Year 2023/2024
7. A.O.B

MIN. 01/02/2024-29: OPENING REMARKS

The meeting was called to order by the chairperson who also requested mercy karanja to lead them in prayers as the meeting started.

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Chair Person

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Secretary

MIN. 02/02/2024-29: BRIEF ABOUT THE CIRCULARS ON SUBMISSION OF THE PROJECTS

The fund account manager read out to members the various circulars on project proposal for the financial year 2023/24 where Ndia constituency was allocated ksh 159,031,629 as per the circular dated 29th august 2023. The fam took members through the eligible projects under the ng-cdf act. The Fam also read out the circular dated 16th October 2023 about jss funding where we are required to match a shilling for a shilling with the funding from the ministry of education (Ndia was to fund an amount worth ksh 6,856,383). He also read out a circular dated January 2024 on the abolition of the sports and C.O.C votes and increase in the climate change vote to a maximum of 5 percent.

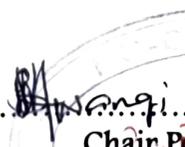
MIN. 03/02/2024-29: CONSIDERATION OF ONGOING PROJECTS

The Fam also reminded members that before allocating funds to other new projects, the ongoing ones must be funded first. Ndia had one project not complete for the purchase of the constituency vehicle as the budget of last financial year 2022/23 was not enough. This came as a result of change in prices of the vehicles and also the government contract set by that time had expired as at the time. Members resolved to fund the below ongoing project as per the new signed government contract.

FY	Project Name	Entire Scope of the projects	Initial Approved Activities	Pending Activities Requiring Funding	Contract Sum/ Estimated Cost (Kshs.)	Cumulative allocation to the project (Kshs.)		Balance to complete
						FY	Amount Allocated	
2022/23	Ng-cdf office	Motor vehicle purchase	Purchase of a Toyota double cabin 2.8ltr with accessories	Additional funds due to hike in prices	11,679,432	8,579,200	8,579,200	3,100,232
TOTAL					11,679,432	8,579,200	8,579,200	3,100,232

MIN. 04/02/2024-29: PRESENTATION OF THE BUDGET FOR ADMINISTRATION AND MONITORING

The manager informed members of the various statutory ceilings as provided for in the Act and as guided by the Board. The manager highlighted the following to members as conditions given by the Board;

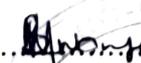
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 Chair Person 2024 Secretary

- Committee to provide a detailed budget with clear breakdown on each component to justify allocation for the administration and recurrent expenditure, Monitoring and Evaluation/Capacity building
- The committee to factor in the Housing Levy as guided
- The committee to factor in the new rates of NSSF as guided

The said budgets were tabled by the manager and upon deliberations having considered the constituency allocation and the needs of the community, the committee members approved them as given below:

Budget on administration and recurrent expenditure

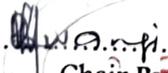
Item	Description	Scale	Number	Rate (kshs.)	Total Amount PM (Kshs.)	Total Amount PA (Kshs.)
Payment of staff Salaries	Assistant Accountant	CSG 11	1	54,540	54,540	654,480
	Clerk of Works/Works Assistant	CSG 13	1	51,070	51,070	612,840
	Information communication Technology Assistant	CSG 11	1	42,970	42,970	515,640
	Records Management Assistant	CSG 14	1	44,606	44,606	535,268
	Administrative Assistant	CSG 14	1	44,605	44,605	535,260
	Driver	CSG 14	1	51,600	51,600	619,200
	Sub Total		6			3,472,688
						-
Item	Description	Scale	Number	Rate (kshs.)	Total Amount PM (Kshs.)	Total Amount PA (Kshs.)

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Chair Person 25 FEB 2024 **Secretary**



Other Allowances (House Allowance)	Assistant Accountant	CSG 11	1	5,000	5,000	60,000
	Clerk of Works/ Works Assistant	CSG 13	1	4,000	4,000	48,000
	Information Communication Technology	CSG 11	1	4,000	4000	48,000
	Records Management Assistant	CSG 14	1	4,000	4,000	48,000
	Administrative Assistant	CSG 14	1	4,000	4,000	48,000
	Driver	CSG 14	1	5,000	5,000	60,000
	Sub Total		6	26,000	26,000	312,000
						-
Payment of staff gratuity (31% of basic salary)	Assistant Accountant	CSG 11	1	12,072	12,072	144,864
	Clerk of Works/ Works Assistant	CSG 13	1	11,491	11,491	137,892
	Information communication Technology Assistant	CSG 11	1	8,981	8,981	107,772
	Records Management Assistant	CSG 14	1	9,353	9,353	112,236
	Administrative Assistant	CSG 14	1	9,353	9,353	112,236
	Driver	CSG 14	1	11,036	11,036	132,432
	Sub Total		6	62,286	62,286	747,432

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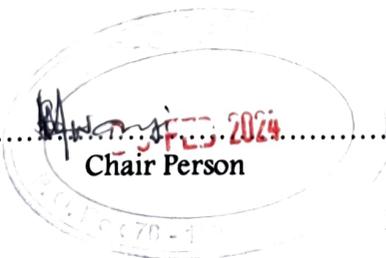
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Housing levy	Assistant Accountant	CSG 11	1	800	800	9,600
	Clerk of Works/Works Assistant	CSG 13	1	716.66	716.66	8,600
	Information communication Technology Assistant	CSG 11	1	650	650	7,800
	Records Management Assistant	CSG 14	1	650	650	7800
	Administrative Assistant	CSG 14	1	600	600	7200
	Office Assistant	CSG 14	1	750	750	9,000
	Sub Total		6	4,166.66	4,166.66	50,000
Item	Description	Number	Rate (Kshs.)	Total Amount PM (Kshs.)	Total Amount PA (Kshs.)	
NSSF	Employer Contribution to NSSF	6	2,160	12,960	155,520	
Sub total			2,160	12,960	155,520	155,520
Casual labourer and internship	Payment of 1 casual labourer and 3 interns	4	2,000	60,000	720,000	720,000

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Item	Description	Number	Rate (Kshs.)	Total Amount PM (Kshs.)	Total Amount PA (Kshs.)
Goods and services					
Payment of Electricity charges	Payment of Electricity charges	1	166.67	5000	60,000
Telephone, Telex, Facsimile and Mobile Phone Service	Payment of Telephone, Telex, Facsimile and Mobile Phone Service	2	33.33	1000	30,000
Maintenance expenses-motor vehicles	Payment of maintenance expenses-ngcdfc motor vehicle	1	333.3	25000	300,000
Courier and Postal Services	Payment of Courier and Postal Services	1	116.70	12500	150,000
Hire of Transport	Payment of Hire of Transport	5	138.8	4166.7	50,000
Motor vehicle insurance	Payment of NGCDFC motor vehicle insurance	1	333.3	25000	300,000
Refined fuels and lubricants for transport	Payment of refined fuels and lubricants for gk vehicles	1	27,77.8	83333	1,000,000
Water and sewerage charges	Payment of water and sewerage charges		83.33	2500	30,000

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Supplies and Accessories for Computers and Printers	Purchase of Supplies and Accessories for Computers and Printers	1	555.6	16666.7	200,000	
Sub Total						
Item	Description	Number	Rate (Kshs.)	Total Amount PM (Kshs.)	Total Amount PA (Kshs.)	
Committee Expenses						
Payment of NGCDFC Allowances	Members	9	5000	10000	1080000	1,080,000
	Chair	1	7000	14000	168000	168,000
Other Committee Expenses	Payment of Other Committee Expenses	1	555.6	16,666.7	200,000	200,000
Daily subsistence allowance	Payment of daily subsistence allowance	10	785	23558	282,700	
Sub Total						1,448,000
Other Expenses						
General Office Supplies (papers, pencils, forms, small office equipment etc)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	1	555.6	16666.7	200,000	
Sub Total					200000	200,000
Grand Total						

BUDGET FOR MONITORING AND EVALUATION/CAPACITY BUILDING

Item	Description	Number	Rate (Kshs.)	Total Amount	Total Amount PA (Kshs.)
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			PM	(Kshs.)	
MONITORING, EVALUATION AND CAPACITY BUILDING					
Goods and services					
Catering Services (receptions), Accommodation, Gifts, Food and Drinks	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	1	833.3	25000	300,000
General Office Supplies (papers, pencils, forms, small office equipment etc)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)		904.6	27138.4	325,661
Hire of Training Facilities and Equipment	Hire of Training Facilities and Equipment (specify the type of training)		416.7	12500	150,000
Hire of Transport	Payment of Hire of Transport		138.8	4166.7	50,000
Purchase of uniforms and clothing-staff and cdfcs	Purchase of uniforms and clothing for NGCDF office(6 staff and 10 cdfcs)		407.3	12219	146,630
Production and Printing of Training Materials	Payment of Production and Printing of Training Materials (specify the type of training)		194.4	5833.3	70,000
Capacity building					
Accommodation Allowance	Payment of Accommodation Allowance of NGCDFC, National Government officers and PMC(capacity building)	1	1666.6	50000	600,000

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Maintenance expenses-motor vehicles	Payment of maintenance expense-ngcdfc motor vehicle and motorbike	2	135.8	4166.7	50,000
NGCDFC allowance	Payment of NGCDFC allowance	10 ngcdfcs and staff	5000	150000	1,800,000
Travel Allowance on training	Payment of Travel Allowance of NGCDFC, National Government officers and PMC(during any training authorised by the committee or board)	1	277.7 7	8333.3	100,000
Remuneration of instructors and contract based training services	Payment of instructors and contract based training services during training of PMCS ,staff, and NGCDFCs		555.5	16666.7	200,000
Refined fuels and lubricants for transport	Purchase of refined fuels and lubricants for transport of gk vehicles		833.3	25000	300,000
Daily subsistence allowance	Payment of daily subsistence allowance to ngcdfcs,staff,and other government officials on official duty	1	555.6	16,667	200,000
Other committee expenses	Payment of Other committee expenses		577.8	17,333. 3	208,000

MIN. 05/02/2024-029: CONSIDERATION OF JUNIOR SECONDARY MATCHING FUNDS WITH THE MINISTRY

The manager also reminded members of the Boards circular dated 16th October, 2023 on the match funding with the Ministry of Education on infrastructure development of junior secondary schools. Members were informed that the Ministry allocated NDIA Constituency Kshs. 6,856,383 and the committee is required to match the allocation a shilling for a shilling. In consultation with the Sub-county education officer who attended the meeting, members proposed that the funding be channeled towards construction of 2 classes in three primary schools per ward which have a large population. The projects were incorporated in the main project listings as shown in minute 04 below.

Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
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Chair Person Secretary



FUNDING BY NG-CDF COMMITTEE					
Kibirigwi primary school	Construction to completion of 2 classrooms.	2,285,461		2,285,461	new
Lower sagana primary school	Construction to completion of 2 classrooms.	2,285,461		2,285,461	new
Kahiro primary school	Construction to completion of 2 classrooms.	2,285,461		2,285,461	new
TOTAL				6,856,383	
FUNDING BY THE MINISTRY OF EDUCATION					
Kibirigwi primary school	Construction to completion of 2 classrooms.	2,285,461		2,285,461	
Lower sagana primary school	Construction to completion of 2 classrooms.	2,285,461		2,285,461	
Kahiro primary school	Construction to completion of 2 classrooms.	2,285,461		2,285,461	
TOTAL				6,856,383	

MIN. 06/02/2024-29: APPROVAL OF THE PROJECT PROPOSAL FOR THE FINANCIAL YEAR 2023/2024

The committee members were confident that the projects proposed from the ward forums will greatly improve the standards of our schools and both the teachers and students will have a good learning environment. It was unanimously agreed to submit the above projects to the board for approval.

RESOLUTION:

The committee approved for funding the below listed projects that includes, matching funding of Junior secondary schools, climate change and the budget for administration and Monitoring and evaluation, primary school and secondary school projects, security projects, ng-cdf office project, ict hubs projects and emergency.

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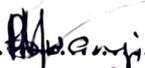


Secretary



Number	Name		Cost	Cumulative Allocation	amount	nt Status
ADMINISTRATION AND RECURRENT EXPENDITURE (6%)					9,508,340	
4-020-102-2210802-100-2023-2024-1	Committee expenses	Payment of NG - CDF sitting allowances and other allowances payable to NG CDF members	1,248,000	0.0	1,248,000.00	New
4-020-102-2110202-100-2023-2024-2	Casual labour and Internship	Payment of 1 casual labour and 3 interns	720,000.00	0.0	720,000.00	New
4-020-102-2110201-100-2023-2024-3	Contractual employees	Payment of 6 staff Basic salaries	3,784,688.00	0.0	3,784,688.00	New
4-020-102-2210203-100-2023-2024-4	Courier and Postal Services	Payment of Courier and Postal Services	150,000.00	0.0	150,000.00	New
4-020-102-2210101-100-2023-2024-5	Electricity	Payment of Electricity charges	60,000.00	0.0	60,000.00	New
4-020-102-2211101-100-2023-2024-6	General Office Supplies (papers, pencils, forms, small office equipment etc)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	200,000.00	0.0	200,000.00	New
4-020-102-2710102-100-2023-2024-7	Gratuity-contractual employees	Payment of gratuity to 6 NGCDF staff	747,432.00	0.0	747,432.00	New
4-020-102-2210604-100-2023-2024-8	Hire of Transport	Payment of Hire of Transport	50,000.00	0.0	50,000.00	New

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Chair Person 2024

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Secretary

4-020-102-2220101-100-2023-2024-9	Maintenance Expenses - Motor Vehicles	Payment of Maintenance Expenses - NGCDFC Motor Vehicles	300,000.00	0.0	300,000.00	New
4-020-102-2210303-100-2023-2024-10	Daily Subsistence Allowance	Payment of Daily Subsistence Allowance	282,700.00	0.0	282,700.00	New
4-020-102-2210904-100-2023-2024-12	Motor Vehicle Insurance	Payment of NGCDFC Motor Vehicle Insurance	300,000.00	0.0	300,000.00	New
4-020-102-2120101-100-2023-2024-13	NSSF	Employer contribution to NSSF for 6 staff	155,520.00	0.0	155,520.00	New
4-0020-102-2110301-100-2023-2024-14	Housing levy	Employer contribution to housing levy for 6 staff	50,000.00	0.0	50,000.00	New
4-020-102-2210802-100-2023-2024-15	Other committee expenses	Payment of Other committee expenses	200,000.00	0.0	200,000.00	New
4-020-102-2211201-100-2023-2024-16	Refined Fuels and Lubricants for Transport	Purchase of Refined Fuels and Lubricants for Transport of GK vehicles	1,000,000.00	0.0	1,000,000.00	New
4-020-102-2211102-100-2023-2024-17	Supplies and Accessories for Computers and Printers	Purchase of Supplies and Accessories for Computers and Printers	200,000.00	0.0	200,000.00	New

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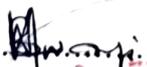
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Secretary

4-020-102-2210201-100-2023-2024-18	Telephone, Telex, Facsimile and Mobile Phone Service	Payment of Telephone expenses	30,000.00	0.0	30,000.00	New
4-020-102-2210102-100-2023-2024-19	Water & sewerage charges	Payment of Water & sewerage charges	30,000.00	0.0	30,000.00	New
EMERGENCY RESERVE			8,306,612			
4-020-102-2640200-101-2023-2024-1	Emergency Reserve	To cater for any unforeseen occurrences in the constituency during the financial year	8,306,612	0.0	8,306,612	New
EDUCATION BURSARY AND SOCIAL SECURITY PROGRAMS (RECOMMENDED 35%)			52,000,000			
4-020-102-2640101-103-2022/2023-1	Bursary Secondary Schools	Payment of bursary to needy students in secondary schools	27,368,000.00	0.0	27,368,000.00	New
4-020-102-2640102-103-2022/2023-2	Bursary Tertiary Institutions	Payment of bursary to needy students in tertiary institutions	22,169,000.00	0.0	22,169,000.00	New
4-020-102-2640106-103-2023-2024-3	Bursary Special Institutions	Payment of bursary to needy students in special Institutions	2,463,000.00	0.0	2,463,000.00	New
MONITORING, EVALUATION AND CAPACITY BUILDING (3%)			4,513,291			
4-020-102-2210710-111-2023-2024-1	Accommodation Allowance	Payment of Accommodation Allowance of NGCDFC, National Government officers and PMC	600,000.00	0.0	600,000.00	New

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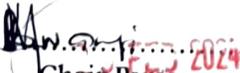

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4-020-102-2210801-111-2023-2024-2	Catering Services (receptions), Accommodation, Food and Drinks	Payment of catering Services (receptions), Accommodation, Food and Drinks	300,000.00	0.0	300,000.00	New
4-020-102-2210303-111-2023-2024-3	Daily Subsistence Allowance	Payment of Daily Subsistence Allowance	200,000.00	0.0	200,000.00	New
4-020-102-2211101-111-2023-2024-4	General Office Supplies (papers, pencils, forms, small office equipment etc)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	325,661.00	0.0	325,661.00	New
4-020-102-2210704-111-2023-2024-5	Hire of Training Facilities and Equipment	Hire of Training Facilities and Equipment	150,000.00	0.0	150,000.00	New
4-020-102-2210604-111-2023-2024-6	Hire of Transport	Payment of Hire of Transport	50,000.00	0.0	50,000.00	New
4-020-102-2220101-111-2023-2024-7	Maintenance Expenses - Motor Vehicles	Payment of Maintenance Expenses - Motor Vehicles	50,000.00	0.0	50,000.00	New
4-020-102-2210811-111-2023-2024-8	NGCDFC allowance	Payment of NGCDFC allowance	1,800,000.00	0.0	1,800,000.00	New
4-020-102-2210802-	Other committee expenses	Payment of Other committee expenses	208,000.00	0.0	208,000.00	New

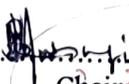
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111-2023-2024-9						
4-020-102-2210703-111-2023-2024-10	Production and Printing of Training Materials	Payment of Production and Printing of Training Materials to be used in training of PMCs, staff and NG-CDFCs	70,000.00	0.0	70,000.00	New
4-020-102-2211201-111-2023-2024-11	Refined Fuels and Lubricants for Transport	Purchase of Refined Fuels and Lubricants for Transport of GK vehicles	300,000.00	0.0	300,000.00	New
4-020-102-2210702-111-2023-2024-12	Remuneration of Instructors and Contract Based Training Services	Payment of Instructors and Contract Based Training Services during training of PMCs, Staff and NG-CDFs	200,000.00	0.0	200,000.00	New
4-020-102-2210701-111-2023-2024-13	Travel Allowance on training	Payment of Travel Allowance of NGCDFC, National Government officers and PMC during PMCs ,staff and NG CDFC training	100,000.00	0.0	100,000.00	New
4-020-102-2210701-111-2023-2024-14	purchase of uniforms and clothing-staff and cdfcs	purchase of uniforms and clothing for NGCDFC office(6 staff and 10 cdfcs)	159,630.00	0.0	159,630.00	
CONSTITUENCY CENTRES		ICT	6,000,000			

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Chair Person 2024 Secretary



4-020-102-2211311-108-2023-2024-1	Upper Baricho Primary ICT Centre	Construction to completion of a digital hub hall and centre manager office at the social hall: Substructure works, roofing, installation of doors and windows, internal and external finishes, and electrical works at Kshs.1,005,000 and supply of 25 chairs and computer tables for 25 users at Kshs.600,000.	1,605,000.00	0.0	1,605,000.00	New
	Electricity charges	Payment of electricity charges	20,000	0.0	20,000	New
	Supplies and Accessories for Computers and Printers	Purchase of 25 computers and accessories (tonners, cartridges, antivirus).	1,030,000	0.0	1,030,000	New
	Sanitary and cleaning materials supplies and services	Purchase of sanitary and cleaning materials supplies and services	15,000	0.0	15,000	New
	Contracted security services	Payment of contracted security services	210,000	0.0	210,000	New
	Internet connections	Payment of internet connections	20,000	0.0	20,000	New

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 Chair Person

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	Hire of Training Facilities and Equipment	Payment of Hire of Training Facilities and Equipment	100,000	0.0	100,000	New
4-020-102-2211311-108-2023-2024-2	Kibingoti assistant chief office ICT Centre	Construction to completion of a digital hub hall and centre manager office at the social hall: Substructure works, roofing, installation of doors and windows, internal and external finishes, and electrical works at Kshs.1,005,000 and supply of 25 chairs and computer tables for 25 users at Kshs.600,000.	1,605,000.00	0.0	1,605,000.00	New
	Electricity charges	Payment of electricity charges	20,000	0.0	20,000	New
	Supplies and Accessories for Computers and Printers	Purchase of 25 computers and accessories (tonners, cartridges, antivirus).	1,030,000	0.0	1,030,000	New
	Sanitary and cleaning materials supplies and services	Purchase of sanitary and cleaning materials supplies and services	15,000	0.0	15,000	New

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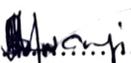
	Contracted security services	Payment of contracted security services	210,000	0.0	210,000	New
	Internet connections	Payment of internet connections	20,000	0.0	20,000	New
	Hire of Training Facilities and Equipment	Payment of Hire of Training Facilities and Equipment	100,000	0.0	100,000	New
CLIMATE CHANGE MITIGATION PROJECT			2,000,000			
4-020-102-2640510-110-2023-2024-1	Upper baricho secondary school	Construction to completion of a 10 door exhaustible toilet and urinal and one chamber for Persons With Disabilities.	2,000,000	0.0	2,000,000	New
NGCDF OFFICE			3,100,232			
4-020-102-2630209-104-2023-2024-1	NG-CDF Motor Vehicle	Additional funding for purchase of a Toyota Hilux Double Cabin 2.8L with accessories (as per Govt contract)	11,679,432	8,579,200	3,100,232.00	Ongoing
PRIMARY PROJECTS	SCHOOL		40,631,154			
4-020-102-2630209-104-2023-2024-1	Gathuthiin i Primary School	Renovation to completion of 5 classrooms: Tiling, plastering, box profile roofing, painting, fixing metal doors and windows and rain water goods i.e gutters, downpipes	3,000,000.00	0.0	3,000,000.00	New

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Signed..... .....
Secretary



4-020-102-2630209-104-2023-2024-2	Kibirigwi Special School	Construction of 3 units one-bedroom houses to completion for the teacher's staff quarters	5,343,771.00	0.0	5,343,771.00	New
4-020-102-2640510-110-2023-2024-3	Kiandanga e Primary School	Construction to completion of a 6 door bio-digester toilet and one chamber for Persons With Disabilities and a urinal for the teachers.	1,800,000	0.0	1,800,000	New
4-020-102-2630209-104-2023-2024-4	Kibirigwi Primary School	Equipping of 2 new classrooms with 120 branded desks and chairs at Kshs.657,000 and renovation to completion of 5 classrooms: tiling, plastering, box profile roofing, painting, fixing metal doors and windows and rain water goods i.e downpipes and gutters (Kshs.3,000,000)	3,657,000	0.0	3,657,000	New
4-020-102-2630209-104-2023-2024-5	kahiro Primary School	Equipping of 2 new classes with 120 branded desks and chairs	657,000	0.0	657,000	New
4-020-102-2630209-104-2023-2024-6	Mukangu Primary School	Renovation to completion of 5 classrooms: Tiling, plastering, box profile roofing, painting, fixing	3,000,000.00	0.0	3,000,000.00	New

Signed.....

Chair Person

Signed.....

Secretary

31 FEB 2024



		metal doors and windows and rain water goods each at Kshs.600,000				
4-020-102-2630209-104-2023-2024-7	Githuaini Primary School	Construction of a 15 metre high steel water tower with 20,000 ltrs water tank and solar installation for a borehole and distribute water to primary school	2,850,000.00	0.0	2,850,000.00	New
4-020-102-2630209-104-2023-2024-8	kiburu Primary School	Renovation to completion of 5 classrooms: Tiling, plastering, box profile roofing, painting, fixing metal doors and windows and rain water goods i.e downpipes and gutters Kshs.3,000,000 and cabro paving of the assembly area 3,000 square metres to completion at Kshs.3,400,000.	6,400,000.00	0.0	6,400,000.00	New
4-020-102-2630209-104-2023-2024-9	Kibirigwi special school	Construction to completion of a 8 door toilet and a urinal with 2 of them being for Persons With Disabilities.	1,500,000.00	0.0	1,500,000.00	New
4-020-102-2630209-104-2023-2024-10	Sagana Muslim Primary School	Renovation to completion of 3 classrooms: Tiling, plastering, box profile roofing,	1,800,000.00	0.0	1,800,000.00	New

Signed.....

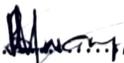
Chair Person

Signed.....

Secretary

		painting, fixing metal doors and windows and rain water goods i.e downpipes and gutters				
4-020-102-2630209-104-2023-2024-11	Lower sagana primary school	Equipping of 2 classrooms with 120 branded desks and chairs at Kshs.657,000 and Renovation to completion of 3 classrooms: Tiling, plastering, box profile roofing, painting, fixing metal doors and windows and rain water goods i.e downpipes and gutters Kshs.1,800,000	2,457,000	0.0	2,457,000	New
4-020-102-2630209-104-2023-2024-12	Upper sagana Primary School	Wiring of the ICT centre kshs.350,000, installation of 50 benches and chairs kshs.400,000, grilling of the windows and doors kshs.200,000 and installation of the CCTV cameras and a monitoring screen at Kshs.350,000	1,300,000.00	0.0	1,300,000.00	New
FUNDING OF JUNIOR SECONDARY SCHOOLS (NG-CDF COMMITTEE ALLOCATION)						

Signed.....



Chair Person

JULY 2024

Signed.....



Secretary



4-020-102-2630209-104-2023-2024-1	Kibirigwi primary school	Construction to completion of 2 classrooms.	2,285,461	0.0	2,285,461	New
4-020-102-2630209-104-2023-2024-2	Lower sagana primary school	Construction to completion of 2 classrooms.	2,285,461	0.0	2,285,461	New
4-020-102-2630209-104-2023-2024-3	Kahiro primary school	Construction to completion of 2 classrooms.	2,285,461	0.0	2,285,461	New
Sub- Total			6,856,383			
SECONDARY SCHOOL PROJECTS			31,482,000			
4-020-102-2630205-104-2023-2024-1	Karimaini Secondary School	Construction to completion of a 10 door bio-digester toilet for the students at Kshs.2,000,000, 90,000 ltrs biodigester septic tank and connect it to the 2 dormitories sewerage system at Kshs.2,000,000	4,000,000.00	0.0	4,000,000.00	New
4-020-102-2630205-104-2023-2024-2	Sagana secondary school	Purchase of a 46 seater semi luxury bus of isuzu make (isuzu FTR90P) (as per Govt contract)	11,482,000.00	0.0	11,482,000.00	New
4-020-102-2630205-104-2023-2024-3	Kathaka secondary school	Renovation to completion of 5 classrooms: Tiling, plastering, box profile roofing, painting, fixing	3,000,000.00	0.0	3,000,000.00	New

Signed.....

Chair Person

Signed.....

Secretary

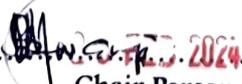
		metal doors and windows and rain water goods i.e downpipes and gutters				
4-020-102-2630205-104-2023-2024-4	Kiangoma secondary school	Construction of a new school administration block at Kshs.4,400,000 (principal's office, secretary's office and a staffroom) and a 6 door teachers biodigester toilet at Kshs.1,600,000 block- 1st phase	6,000,000.00	0.0	6,000,000.00	New
4-020-102-2630205-104-2023-2024-5	Mukui secondary school	Construction to completion of a 600 capacity dining hall Kshs.5,500,000 and equipping with 60 tables and 120 benches Kshs.1,500,000	7,000,000.00	0.0	7,000,000.00	New
SECURITY PROJECTS			1,500,000			
4-020-102-2640507-113-2023-2024-1	Githuaini police post	Construction to completion of a 5 door biodigester toilet with one chamber for Persons With Disabilities and a urinal.	1,500,000.00	0.0	1,500,000.00	New
JUNIOR SECONDARY SCHOOL (CONDITIONAL GRANT BY THE MINISTRY OF EDUCATION)						
	Kibirigwi Primary School	Construction to completion of 2 classrooms.	2,285,461	0.0	2,285,461	New

Signed..... 2024
Chair Person

Signed.....
Secretary



	Lower Sagana Primary School	Construction to completion of 2 classrooms.	2,285,461	0.0	2,285,461	New
	Kahiro primary school	Construction to completion of 2 classrooms.	2,285,461	0.0	2,285,461	New
Sub- Total			6,856,383			
GRAND TOTAL INCLUSIVE OF MINISTRY MATCH FUNDING					165,888,012	

Signed.....

 Chair Person

Signed.....

 Secretary



MIN07/2/2024-29: A.O.B

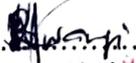
There being no other business to discuss, the chair adjourned the meeting at 2.30PM with a word of prayer from Francis Mwangi

Approved for Circulation by;

Signed.......... Date..... 29/2/2024.....
Chairperson

Signed.......... Date.....
Secretary
Confirmed by:

Signed.......... Date..... 29/2/2024.....
Fund Account Manager

Signed..........
Chair Person



Signed..........
Secretary

