

MATHIOYA NG CDF

MINUTES OF NG-CDF COMMITTEE MEETING HELD ON 10TH JANUARY 2023 AT THE CDF OFFICE

MEMBERS PRESENT

- | | |
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| 1. Eliud Kiriga Goko | Chair person |
| 2. Mary Wangui Mbuthia | Secretary |
| 3. Mary Kyengo | FAM |
| 4. Harrison Macharia | Member |
| 5. Denniseric Kibaara | Member |
| 6. John Kirenge | Member |
| 7. Joyce Muriuki | Member |
| 8. Irene Nduta Wanjiru | Member |
| 9. Caroline Wangui Mwangi | Member |

IN ATTENDANCE

- | | |
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| 1. Nicholas Kariuki | SCA |
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AGENDA

- ✓ Preliminaries
- ✓ Matters arising
- ✓ Disbursement FY 2022/2023
- ✓ Proposal - FY 2022/2023
- ✓ Reallocations
- ✓ Project M/E Report
- ✓ AOB

Min. 1 of 10/01/2023 Preliminaries

The meeting started at 12.40 p.m. with a word of prayer led by Harrison macharia. The chairman welcomed all members to the meeting. He thanked the Almighty for enabling them to see another new year. He encouraged members to be ready and available to undertake the work they were appointed to undertake.

The secretary took members through the minutes of the last meeting of 16th December, 2022. Minutes were proposed by Harrison seconded by Irene as a true copy of the proceedings of that meeting.

Matters arising

1. The staff recruitment process will begin soon in the course of the month. The selected members shall meet to discuss on this matter and on the NG CDFC performance contracting.
2. Advertisement for registration of suppliers is ongoing. The advert. Closes on 24th January 2023 with opening and evaluation of the applicants' documents.
3. The bursary committee held its first meeting and elected the chairperson.

Min. 2 of 10/01/2022 Disbursement FY 2022/2023

Members were informed that the board had released the first disbursement of ksh. 7,000,000 for FY 2022/2023 under AIE B 185174. Members agreed to allocate these funds to the following projects:

Project Name	Project activity	AMOUNT KSH.
Employees Salaries	Payment of staff salaries	1,000,000.00

Administration/recurrent	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea	1,000,000.00
Bursary secondary schools	Payment of bursary to needy students in secondary schools	3,300,000.00
Bursary tertiary schools	Payment of bursary to needy students in tertiary institutions	1,700,000.00
		7,000,000.00

Members were reminded that the approved bursary reallocation was ksh. 700,000 for secondary schools and ksh. 300,000 for tertiary school. This would therefore sum up to ksh. 4,000,000 available for secondary bursary and ksh. 2,000,000 available for tertiary bursary. Members agreed to award this bursary to model students and to tertiary students as per the attached lists. Members agreed to reserve ksh.1,000,000 for very deserving cases of those joining school to be catered for before the general bursary fund is received.

At the same time members approved issuance of secondary model bursary of ksh.2,232,424 as per attached list.

MIN: 03/01/2023: SUMMARY OF PROJECTS DISTRIBUTION PER WARD.

The chairman took members through the prioritized project proposals from the three wards. After a lengthy discussion, members agreed to fund all the prioritized project proposals as follows:

KAMACHARIA WARD

NO	PROJECT NAME	ACTIVITY	AMOUNT
1	Kirungu primary school	Renovation to completion of 3 classrooms: Re-roofing, plastering, painting, floor tiling, fixing of doors and window panes at Kshs.450,000 per class.	1,350,000.00




2	Kamune primary school	Renovation to completion of 5 classrooms: Re-roofing, plastering, painting, floor tiling, fixing of doors & window panes at Kshs.450,000 per class	2,250,000.00
3	Mukui primary school	Construction to completion of 6 door girls pit latrine with one chamber for Persons With Disabilities at kshs.600,000, 6 door boys pit latrine/urinal with one Chamber for Persons With Disabilities at kshs.650,000 and renovation to completion of 4 classrooms: Re-roofing, plastering, painting, floor tiling, fixing of doors & window panes at Kshs.450,000 per class	3,050,000.00
4	Kagwanja primary school	Renovation to completion of 3 classrooms: Reroofing, plastering, painting, floor tiling, fixing of doors & window panes at Kshs.450,000 per class	1350000
5	Wahundura mixed secondary school	Construction to completion of 2 new classroom at kshs.2,000,000, Purchase of 80 sets of lockers/chairs each at Kshs.6,250 per set	2,500,000.00
6	Mathioya Technical & Vocational college	Construction of new administration block with 3 offices: Foundation, walling roofing, installation of doors and windows- phase one.	2,500,000.00
6	Kamune assistant chiefs office	Construction to completion of one (roomed) Office block	500,000.00
	TOTAL		13,500,000.00

KIRU WARD

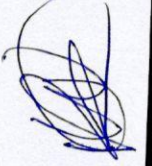
NO	PROJECT NAME	ACTIVITY	AMOUNT
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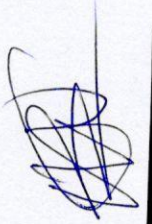

1	Kora primary school	Construction to completion of 6 door girls pit latrine with one chamber for Persons With Disabilities at kshs.600,000, 6 door boys pit latrine/urinal with one Chamber for Persons With Disabilities at kshs.650,000 and Demolition of concrete wall and reconstruction of metallic guardrail in 3 classrooms at kshs.100,000 and murrumping paradeground 40m*40m at kshs.450,000	1,800,000.00
2	Gachiro primary school	Renovation to completion of 4 classrooms: Re-roofing, plastering, painting, floor tiling, fixing of doors & window panes at Kshs.450,000 per class	1,800,000.00
3	Kiambuthia secondary school	Construction to completion of 500 capacity dining hall.	4,505,742.00
4	Kiraiini mixed secondary school	Renovation to completion of 700 capacity dining hall: Floor tiling.	1,500,000.00
5	Kora assistant chiefs office	Construction to completion of 2No. office block with guttering at Kshs.720,000, Construction of 2-door pit latrine with one chamber for Persons With Disabilities at Kshs.200,000, Water harvesting: Purchase of 5,000L tank at Kshs.50,000, construction of tank base at Kshs.30,000.	1,000,000.00
	TOTAL		10,605,742

GITUGI WARD

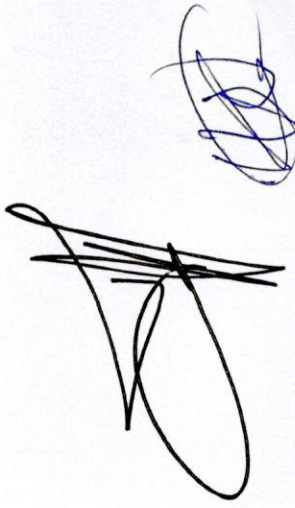
NO	PROJECT NAMR	ACTIVITY	AMOUNT
1	Gikoe primary school	Renovation to completion of (200 sitting capacity) dining hall: Reroofing, plastering, floor tiling, doors, windows, painting, wiring.	1,500,000.00

2	Njumbi primary school	Renovation to completion of 6 classrooms: Reroofing, plastering, painting, floor tiling, fixing of doors & window panes) to completion at Kshs.450,000 per class	2,700,000.00
3	Nyakianga primary school	Construction to completion of 6 door girls pit latrine with one chamber for Persons With Disabilities at kshs.600,000, 6 door boys pit latrine/urinal with one chamber for Persons With Disabilities at kshs.650,000.	1,250,000.00
4	nyangiti primary school	Construction to completion of 6 door girls pit latrine with one chamber for Persons With Disabilities at kshs.600,000, 6 door boys pit latrine/urinal with one chamber for Persons With Disabilities at kshs.650,000.	1,250,000.00
5	Ngutu primary school Chui	Renovation to completion of 5 classrooms: Re-roofing, plastering, painting, floor tiling, fixing of doors & window panes at 450,000 per class	2,250,000.00
6	Chui primary school	Construction to completion of 6 door boys pit latrine/urinal with one chamber for Persons With Disabilities at kshs.650,000, Renovation to completion of 6 classrooms: Plastering, painting, floor tiling, fixing of doors & window panes at Kshs.250,000 per class .	2,150,000.00
7	Gitugi primary school	Renovation to completion of 8 classrooms: Re-roofing, plastering, painting, floor tiling, fixing of doors & window panes at Kshs.450,000 per class	3,600,000.00
8	Kanoro primary school	Renovation to completion of 6 classrooms: Re-roofing, plastering, painting, floor tiling, fixing of doors & window panes at Kshs.450,000 per class	2,700,000.00
9	Githendu primary school	Construction to completion of 6 door boys pit latrine/urinal with one chamber for Persons With Disabilities at ksh.650,000 and Purchase of 200 lockers/chairs each at Kshs.6,250	1,900,000.00

10	Kanjahi primary school	Construction to completion of 4 door teachers pit latrine with one chamber for Persons With Disabilities at kshs.400,000, Purchase of 200 lockers/chairs each at Kshs.6,250	1,650,000.00
11	Gatunguru secondary school	Construction to completion of 500 capacity dining hall.	5,000,000.00
12	Gikoe secondary school	Purchase of 30 dining tables at kshs.435,000 and 60 benches at kshs.365,000 for (600 sitting capacity) dining hall	800,000.00
13	Yakarengo assistant chiefs office	Construction to completion of 2No. office block with guttering at Kshs.720,000, Construction of 2-door pit latrine with one chamber for Persons With Disabilities at Kshs. 200,000, Water harvesting: Purchase of 5,000L tank at Kshs.50,000, construction of tank base at Kshs.30,000	1,000,000.00
14	Gakoe chiefs office	Construction to completion of 5No. office block.	2,000,000.00
	TOTAL		29,750,0000.00



Min. 4 of 10/01/2023 PROPOSAL FY 2022/2023

The fund manager took members through the guidelines for the preparation of the proposal for the FY 2022/2023. **The committee noted there were no ongoing projects in the past financial years.** Members were also informed that the constituency had been allocated ksh.131,342,462 for FY 2022/2023. Members approved the following proposal for FY 2022/2023:

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND BOARD
PROJECT PROPOSALS FOR MATHIOYA NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND
FINANCIAL YEAR 2022/2023

Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
ADMINISTRATION AND RECURRENT EXPENDITURE (6%)						
4-021-105-2210504-100-2022-2023-3	Advertising, Awareness and Publicity Campaigns	Payment of Advertising, Awareness and Publicity Campaigns	200,000.00	0.00	200,000.00	New
4-021-105-2211301-100-2022-2023-5	Bank service commission and charges	Payment of Bank service commission and charges	20,000.00	0.00	20,000.00	New
4-021-105-2110202-100-2022-2023-7	Casual labour and Internship	Payment of 1 staff Basic Wages	120,000.00	0.00	120,000.00	New
4-021-105-2110201-100-2022-2023-8	Contractual employees	Payment of 9 staff Basic salaries	2,820,000.00	0.00	2,820,000.00	New
4-021-105-2210801-100-2022-2023-9	Catering Services (receptions), Accommodation, Gifts, Food and Drinks	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	180,000.00	0.00	180,000.00	New
4-021-105-2210101-100-2022-2023-16	Electricity	Payment of Electricity charges	100,000.00	0.00	100,000.00	New
4-021-105-2211101-100-2022-2023-17	General Office Supplies (papers, pencils, forms, small office equipment etc)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	606,027.00	0.00	606,027.00	New
4-021-105-2710102-100-2022-2023-18	Gratuity-contractual employees	Payment of gratuity to NGCDFC staff	665,880.00	0.00	665,880.00	New
4-021-105-2220101-100-2022-2023-28	Maintenance Expenses - Motor Vehicles	Payment of Maintenance Expenses - NGCDFC Motor Vehicles	100,000.00	0.00	100,000.00	New

4-021-105-2220202-100-2022-2023-30	Maintenance of Office Furniture and Equipment	Payment of Maintenance of Office Furniture and Equipment	50,000.00	0.00	50,000.00	New
4-021-105-2210904-100-2022-2023-35	Motor Vehicle Insurance	Payment of Motor Vehicle Insurance	100,000.00	0.00	100,000.00	New
4-021-105-2210811-100-2022-2023-37	NGCDFC allowance	Payment of NGCDFC allowance charges	1,248,000.00	0.00	1,248,000.00	New
4-021-105-2120201-100-2022-2023-38	NSSF	Employer contribution to NSSF	116,640.00	0.00	116,640.00	New
4-021-105-2210802-100-2022-2023-40	Other committee expenses	Payment of Other committee expenses	624,000.00	0.00	624,000.00	New
4-021-105-2210502-100-2022-2023-44	Publishing and Printing Services	Payment of Publishing and Printing Services	400,000.00	0.00	400,000.00	New
4-021-105-2211203-100-2022-2023-47	Refined Fuels and Lubricants - Other	Purchase of Refined Fuels and Lubricants -- Other	50,000.00	0.00	50,000.00	New
4-021-105-2211201-100-2022-2023-48	Refined Fuels and Lubricants for Transport	Purchase of Refined Fuels and Lubricants for Transport of GK vehicles	200,000.00	0.00	200,000.00	New
4-021-105-2211102-100-2022-2023-56	Supplies and Accessories for Computers and Printers	Purchase of Supplies and Accessories for Computers and Printers	200,000.00	0.00	200,000.00	New
4-021-105-2110314-100-2022-2023-59	Transport allowance	Payment of Transport allowances to NGCDFC staff	30,000.00	0.00	30,000.00	New
4-021-105-2210102-100-2022-2023-63	Water & sewerage charges	Payment of Water & sewerage charges	50,000.00	0.00	50,000.00	New
Sub Total					7,880,547.00	

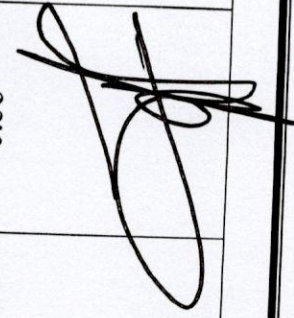
MONITORING, EVALUATION AND CAPACITY BUILDING (3%)

4-021-105-2210710-111-2022-2023-1	Accommodation Allowance	Payment of Accommodation Allowance of NGCDFC, National Government officers and PMC (NG CDFC/Staff training)	602,000.00	0.00	602,000.00	New
4-021-105-2210801-111-2022-2023-4	Catering Services (receptions), Accommodation, Gifts, Food and Drinks	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	100,000.00	0.00	100,000.00	New
4-021-105-2211101-111-2022-2023-7	General Office Supplies (papers, pencils, forms, small office equipment etc)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	146,273.00	0.00	146,273.00	New
4-021-105-2210811-111-2022-2023-13	NGCDFC allowance	Payment of NGCDFC allowance	1,612,000.00	0.00	1,612,000.00	New
4-021-105-2210802-111-2022-2023-14	Other committee expenses	Payment of Other committee expenses	780,000.00	0.00	780,000.00	New
4-021-105-2210502-111-2022-2023-16	Publishing and Printing Services	Payment of Publishing and Printing Services	400,000.00	0.00	400,000.00	New
4-021-105-2211201-111-2022-2023-18	Refined Fuels and Lubricants for Transport	Purchase of Refined Fuels and Lubricants for Transport of GK vehicles	100,000.00	0.00	100,000.00	New
4-021-105-2210702-111-2022-2023-19	Remuneration of Instructors and Contract Based Training Services	Payment of Instructors and Contract Based Training Services (NG CDFC / Staff training)	100,000.00	0.00	100,000.00	New
4-021-105-2210701-111-2022-2023-23	Travel Allowance on training	Payment of Travel Allowance of NGCDFC, National Government officers and PMC (NG CDFC / Staff training)	100,000.00	0.00	100,000.00	New

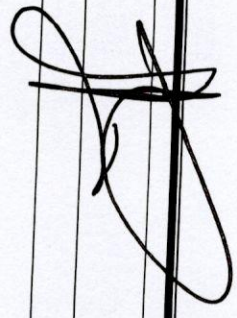
Sub Total						3,940,273.00	
CONSTITUENCY OVERSIGHT COMMITTEE EXPENSES							
4-021-105-2210504-114-2022-2023-01	Printing, advertising and information supplies and services	Advertising awareness and publicity campaigns	300,000.00			300,000	New
4-021-105-2210811-114-2022-2023-02	Committee expenses	COC Members allowance	300,000			300,000	New
4-021-105-2211201-114-2022-2023-03	Fuel oil and lubricants	Refined fuel and lubricants for transport	50,000			50,000	New
						650,000.00	
(EDUCATION BURSARY AND SOCIAL SECURITY PROGRAMS (RECOMMENDED 35%))							
4-021-105-2640101-103-2022/2023-1	Bursary Secondary Schools	Payment of bursary to needy students in secondary schools	19,063,861.00			19,063,861.00	New
4-021-105-2640102-103-2022/2023-2	Bursary Tertiary Institutions	Payment of bursary to needy students in tertiary institutions	18,000,000.00			18,000,000.00	New
4-021-105-2640106-103-2021-2022-3	Bursary Special Institutions	Payment of bursary to needy students in special Institutions	700,000.00			700,000.00	New



4-021-105-2640103-103-2021-2022-4	NG-CDFC Social Security Programmes	Provision of annual medical insurance cover for 754 vulnerable families including Orphans and Vulnerable Children (OVCs), poor older persons, Persons with Disabilities (PWDs) and destitute families in partnership with NHIF as shall be identified within the Constituency.	4,524,000.00	0.00	4,524,000.00	New
4-021-105-2640103-103-2021-2022-5	Education days and learning activities	Provision for education days @630,000 and mentorship program @270,000	900,000.00	0.00	900,000.00	New
Sub Total				43,187,861.00		
EMERGENCY RESERVE						
4-021-105-2640200-101-2022-2023-1	Emergency Reserve	To cater for any unforeseen occurrences in the constituency during the financial year	7,636,190.00	-	7,636,190.00	New
ENVIRONMENTAL PROJECTS (2%)						
4-021-105-2640510-110-2022-2023-1	Thuita primary school	Water harvesting in 4 classrooms: Purchase and installation of 1No.-10,000L tank at Shs.100,000, Construction of 1 tank base at kshs.50,000 and installation of Gutters for 5 classrooms at kshs.140,000.	290,000.00	0.00	290,000.00	New
4-021-105-2640510-110-2022-2023-2	Kamune primary school	Water harvesting in 4 classrooms: Purchase of 3No.-10,000L tanks at Kshs.300,000, Construction of 3 tank bases at ksh.150,000 and installation of Gutters 5 classrooms at Kshs.140,000.	590,000.00	0.00	590,000.00	New



4-021-105-2640510-110-2022-2023-3	Kihuro secondary school	Water harvesting in 4 classrooms: Purchase of 1No.-10,000L tank at Kshs.100,000; construction of 1 tank base at kshs.50,000 and installation of Gutters 5 classrooms at kshs.140,000.	290,000.00	0.00	290,000.00	New
4-021-105-2640510-110-2022-2023-4	Njumbi primary school	Water harvesting in 4 classrooms: Purchase of 3No.-10,000L tanks at Kshs.300,000, Construction of 3 tank bases at ksh.150,000 and installation of Gutters 5 classrooms at Kshs.140,000.	590,000.00	0.00	590,000.00	New
4-021-105-2640510-110-2022-2023-5	Ngutu primary school	Water harvesting in 5 classrooms: Purchase of 3No.-10,000L tanks at Kshs.300,000, Construction of 3 tank bases at kshs.150,000 and installation of Gutters for 6 classrooms at kshs.175,000	625,000.00	0.00	625,000.00	New
4-021-105-2640510-110-2022-2023-6	Kanoro chiefs office	Water harvesting in chiefs office: Purchase of 1No.-5,000L tank-sh.50,000, Construction of 1 tank base at kshs.30,000 and installation of Gutters for the office-ksh.35,000.	115,000.00	0.00	115,000.00	New
4-021-105-2640510-110-2022-2023-7	Chui chiefs office	Water harvesting in chiefs office: Purchase of 1No.-5,000L tank-sh.50,000, Construction of 1 tank base at kshs.30,000 and installation of Gutters for the office-ksh.35,000.	115,000.00	0.00	115,000.00	New
Sub Total					2,615,000.00	
SPORT PROJECT (2%)						



4-021-105-2640509-112-2022-2023-1	Sports activities	Purchase sports equipments, Carry out Constituency Football Sports tournament at Kshs.1,426,849 and the winning teams/Schools to be awarded with trophies, balls, goal nets and games kits at Kshs.900,000	2,626,849.00	0.00	2,326,849.00	New
	Regional Sports tournament	Organizing and Carry out regional sports tournament	300,000.00	0.00	300,000.00	
Sub Total				2,626,849.00		
PRIMARY SCHOOL PROJECTS						
4-021-105-2630209-104-2022-2023-1	Kirungu primary school	Renovation to completion of 3 classrooms: Re-roofing, plastering, painting, floor tiling, fixing of doors and window panes	1,350,000.00	0.00	1,350,000.00	New
4-021-105-2630209-104-2022-2023-2	Kamune primary school	Renovation to completion of 5 classrooms: Re-roofing, plastering, painting, floor tiling, fixing of doors & window panes	2,250,000.00	0.00	2,250,000.00	New
4-021-105-2630209-104-2022-2023-3	Mukui primary school	Construction to completion of 6 door girls pit latrine with one chamber for Persons With Disabilities at kshs.600,000, 6 door boys pit latrine/urinal with one Chamber for Persons With Disabilities at kshs.650,000 and renovation to completion of 4 classrooms: Re-roofing, plastering, painting, floor tiling, fixing of doors & window panes Kshs.1,850,000	3,050,000.00	0.00	3,050,000.00	New

