

**MINUTES OF KIHARU NATIONAL GOVERNMENT CDF COMMITTEE MEETING**

**HELD ON 27<sup>TH</sup> SEPTEMBER 2021 AT KIHARU NGCDF OFFICE**

**PRESENT**

1. Mr. Peter Manyeki Kirocho - Chairman
2. M/s. Jeniffer Wanjiku Nyambura - Member
3. Mr. Geoffrey Mburu Manyeki - Member
4. M/s. Catherine Wachera Maina - Member
5. Mr. Andrew Munene Gicanga - Member
6. M/s. Elizabeth Wandia Chege - Member
7. Mr. Kennedy Kamau, FAM - Member
8. Mr. Anthony Warui Kariuki - Secretary

**AGENDA**

1. Preliminaries
2. Reading and confirmation of the previous minutes
3. Matters arising from the minutes
4. 2021/22 financial year projects proposal
5. AOB

**KNGCDF MIN 01/27/09/2021: PRELIMINARIES**

The Chairman requested Ms. Elizabeth Chege to open the meeting with prayers. The meeting started at 11.06 am.

The Chair welcomed the members present and appreciated them for availing themselves for the meeting which he observed was not supposed to last long despite the weighty agenda of the day so as to adhere to the Government guidelines in the fight against spread of COVID-19. He reminded members to ensure they observe the COVID-19 protocols by not shaking hands, keeping 1.5m distance from each other, sanitizing and putting on face masks.

**KNGCDF MIN 02/27/09/2021: READING AND CONFIRMATION OF THE PREVIOUS MINUTES**

The Secretary read the minutes of the previous NGCDFC meeting which were proposed and seconded by Mr. Geoffrey Mburu and Ms. Jeniffer Nyambura respectively.



### KNGCDF MIN 03/27/09/2021: MATTERS ARISING FROM THE MINUTES

On Tertiary bursary, members observed that the award was a success judging by the feedback from the constituents since it had helped many of the newly admitted students to secure their vacancies at the institutions they had been admitted to join.

On public participation, members observed that the exercise was a success with residents turning up in large numbers and submitting their proposals on priority projects for their respective areas and even assisting NGCDFC to identify projects funded in previous years devolved to county government but incomplete as well as projects with balances in PMC accounts that require to be re-allocated. The exercise also served to enlighten the residents on projects that had already been funded in their respective areas and those who had been complaining that their areas had been left out were contented after learning about the distribution of resources across the expansive constituency which covers the two sub counties of Murang'a East and Kahuro.

### KNGCDF MIN 04/27/09/2021: 2021/22 FINANCIAL YEAR PROJECTS PROPOSAL

With official allocation to the constituency confirmed as Kshs. 137,088,879 as per the NGCDF Board circular Ref: NG-CDFB/CEO/BOARD CIRCULARS VOL II (030) dated 26<sup>th</sup> August 2021, members deliberated and approved allocation of funds to projects for 2021/2022 financial year factoring ongoing projects and priority projects as proposed by the residents during the recently concluded public participation ward forums as below:-

NO	NAME OF PROJECT	ACTIVITY	ALLOCATION	TOTAL
<b>PRIMARY SCHOOLS PROJECTS</b>				
1	Technology Primary School	Renovation of 500 user capacity multipurpose hall by floor screeding, tiling, plastering, painting to completion	1,000,000	
2	Vidhu Ramji Primary School	Renovation of 6 classrooms by floor screeding, tiling, painting to completion	600,000	
3	Mbiri Primary School	Renovation of 8 classrooms by floor screeding, tiling, plastering, glazing, painting to completion	1,200,000	
4	Kiangage Primary School	Renovation of 7 classrooms by floor screeding, tiling, plastering, glazing, painting to completion	1,000,000	
5	Mjini Primary School	Renovation of 8 classrooms by floor screeding, tiling, plastering, glazing, painting to completion	1,500,000	
6	Konguini Primary School	Construction of kitchen to completion	850,000	
7	Muchungucha Primary School	Renovation of 6 classrooms by floor screeding, tiling, plastering, glazing, painting to completion	800,000	
8	Maragi Primary School	Renovation of 6 classrooms by floor screeding, tiling, plastering, glazing, painting to completion	800,000	
9	Kiangochi Primary School	Renovation of one classroom by floor screeding, tiling, painting to completion	100,000	
10	Gaitega Primary School	Renovation of one classroom by floor screeding, tiling, painting to completion	100,000	
11	Upendo Primary School	Completion of administration block with two offices and staffroom by floor screeding, tiling, painting to completion	200,000	
12	Kambirwa Primary School	Renovation of 4 classrooms by floor screeding, tiling, painting to completion	400,000	

13	Matithi Primary School	Renovation of 3 classrooms by floor screeding, tiling, painting to completion	300,000	
14	Gitungano Primary School	Renovation of 2 classrooms by floor screeding, tiling, painting to completion	200,000	
15	Thangathi Primary School	Renovation of 5 classrooms by floor screeding, tiling, plastering, glazing, painting to completion	600,000	
16	Kaigwa Primary School	Renovation of 2 classrooms by floor screeding, tiling, painting to completion	200,000	
17	Gathukeini Primary School	Renovation of 7 classrooms by floor screeding, tiling, plastering, glazing, painting to completion	1,000,000	
18	Gakurwe Primary School	Renovation of 4 classrooms by floor screeding, tiling, plastering, glazing, painting to completion	400,000	
19	Kiamuri Primary School	Renovation of 2 classrooms by floor screeding, tiling, painting to completion	200,000	
20	Githanga Primary School	Renovation of 2 classrooms by floor screeding, tiling, painting to completion	100,000	
21	Gaturi Primary School	Renovation of 5 classrooms by floor screeding, tiling, painting to completion	700,000	
22	Muringa Primary School	Renovation of 2 classrooms by floor screeding, tiling, painting to completion	100,000	
23	Nyakihai Primary School	Renovation of 5 classrooms by floor screeding, tiling, plastering, glazing, painting to completion	700,000	
24	Kangure Primary School	Renovation of 4 classrooms by floor screeding, tiling, painting to completion	400,000	
25	Kibuu Primary School	Completion of two storey four classrooms block by walling, roofing, installation of steel doors and windows, plastering, flooring, tiling, glazing and finishes	2,000,000	
26	Githagara Primary School	Renovation of 7 classrooms by floor screeding, tiling, plastering, glazing, painting to completion	700,000	
27	Kagumo Primary School	Renovation of 4 classrooms by floor screeding, tiling, plastering, glazing, painting to completion	500,000	
28	Kiaguthu Primary School	Renovation of 5 classrooms by floor screeding, tiling, plastering, glazing, painting to completion	600,000	
29	Kiumu Primary School	Renovation of 4 classrooms by floor screeding, tiling, plastering, glazing, painting to completion	500,000	
30	Mirichu Primary School	Renovation of 6 classrooms by floor screeding, tiling, plastering, glazing, painting to completion	700,000	
31	Murai Primary School	Renovation of 4 classrooms by floor screeding, tiling, painting to completion	400,000	
32	Muthiria Primary School	Renovation of 4 classrooms by floor screeding, tiling, painting to completion	400,000	
33	Gaichangere Primary School	Renovation of 2 classrooms by floor screeding, tiling, painting to completion	400,000	
34	Kaganda Primary School	Renovation of 4 classrooms by floor screeding, tiling, plastering, glazing, painting	500,000	
35	Kairichi Primary School	Renovation of 2 classrooms by floor screeding, tiling, painting to completion	100,000	
36	Kionjoini Primary School	Renovation of 3 classrooms by floor screeding, tiling, painting to completion	300,000	
37	Gitige Primary School	Renovation of 3 classrooms by floor screeding, tiling, painting to completion	300,000	
38	Ithiki Primary School	Renovation of 2 classrooms by floor screeding, tiling, painting to completion	200,000	
39	Kirogo Primary School	Renovation of 4 classrooms by floor screeding, tiling, painting to completion	400,000	
40	Mukangu Primary School	Renovation of 4 classrooms by floor screeding, tiling, painting to completion	400,000	
41	Mumbi Primary School	Renovation of 4 classrooms by floor screeding, tiling, plastering, glazing, painting to completion	500,000	<b>22,350,000</b>

<b>Secondary Schools</b>				
1	Ititu Secondary School	Completion of classroom by gables, roofing, installation of doors and windows, plastering, flooring, tiling, glazing and finishes (started by the school)	600,000	
2	Mukurwe Wa Nyagathanga Secondary School	Construction of 2 classrooms to completion	2,000,000	
3	Githanga Secondary School	Completion of two classroom by installation of doors and windows, plastering, flooring, tiling, glazing and finishes (started by the school)	500,000	
4	Gaitheri Secondary School	Renovation of 4 classrooms by floor screeding, tiling, plastering, glazing, painting to completion	500,000	
5	St. Paul's Boys Secondary School Gathuki-Ini	Completion of 80 user capacity dormitory by gables, roofing, installation of doors and windows, plastering, flooring, tiling, glazing and finishes	1,000,000	
6	St. Luke's Gituri Secondary School	Renovation of 8 classrooms by floor screeding, tiling, plastering, glazing, painting to completion	1,000,000	
7	Vidhu Ramji Secondary School	Renovation of 6 classrooms by floor screeding, tiling, plastering, glazing, painting to completion	800,000	
8	Murang'a High School	Construction of gate walls and gate house to completion	500,000	
9	Kahuro Secondary School	Renovation of science lab of thirty users capacity by installation of steel doors and windows, electrification, plumbing works, plastering, floor screeding, tiling, glazing, painting to completion	500,000	
10	Yamugwe Secondary School	Completion of 500 user capacity hall by installation of steel doors & windows, plastering, floor concreting, screeding, tiling, glazing, painting(started by the school)	1,200,000	
11	Gitaro Secondary School	Construction of a classroom to completion	1,000,000	
12	Mbari Ya Hiti Secondary School	Purchase of 50 lockers & chairs (Kshs. 250,000), Purchase of teachers furniture – four sets of two drawer office table with chair (Kshs. 50,000)	300,000	
13	Kaganda Secondary School	Renovation of 8 classrooms by floor screeding, tiling, plastering, glazing, painting to completion	1,000,000	
14	Theri Secondary School	Completion of 500 user capacity hall by floor screeding, tiling, plastering, painting to completion (started by the school)	1,000,000	
15	Gitige Secondary School	Renovation of 7 classrooms by floor screeding, tiling, plastering, glazing, painting to completion	500,000	
16	Gitui Mixed Secondary School	Renovation of 8 classrooms and staffroom by floor screeding, tiling, plastering, glazing, painting to completion	1,000,000	
17	Gitweku Mixed Secondary School	Renovation of 6 classrooms by floor screeding, tiling, plastering, glazing, painting to completion	800,000	
18	Kahuhia Mixed Secondary School	Renovation of 7 classrooms by floor screeding, tiling, plastering, glazing, painting to completion	800,000	
19	Karingu Mixed Secondary School	Renovation of 8 classrooms and staffroom by floor screeding, tiling, plastering, glazing, painting to completion	700,000	
20	Weithaga Mixed Secondary School	Construction of 500 seater capacity dining hall to roofing stage	2,000,000	<b>17,700,000</b>
<b>TERTIARY INSTITUTIONS PROJECTS</b>				
1	Kenneth Matiba Technical And Vocational College	Construction of one workshop measuring 11m by 16m, three lecture rooms each measuring 8m by 6m and an office space measuring 5.5m by 5.4m all allocated on ground floor respectively towards establishment of a new college in conjunction with MOEST	10,000,000	<b>10,000,000</b>




SECURITY PROJECTS				
1	Yamugwe Police Post	Wiring, payment to Kenya Power for power connection for three rooms offices block to completion (Kshs. 150,000) and Purchase of furniture – two sets of two drawer office table with fabric chair (Kshs. 25,000) and one set of four seater padded visitors chairs (Kshs. 25,000)	200,000	
2	Kahatia Chief's Office	Purchase of desk top computer 500GB HDD, RAM 4GB, 17" monitor (Kshs. 40,000), printer B/w laser jet 35ppm (Kshs. 30,000)/ computer table and chair (Kshs. 30,000)	100,000	
3	Theri Chief's Office	Wiring, payment to Kenya Power for power connection for four rooms offices block to completion (Kshs. 200,000) and Purchase of furniture – two sets of three drawer office table with leather chair (Kshs. 50,000) and two sets of four seater padded visitors chairs (Kshs. 50,000)	300,000	
4	Matharite Chief's Office	Wiring, payment to Kenya Power for power connection for three rooms offices block to completion (Kshs. 150,000) and Purchase of furniture – two sets of three drawer office table with leather chair (Kshs. 50,000) and two sets of four seater padded visitors chairs (Kshs. 50,000)	250,000	
5	Gitui Chief's Office	Payment to Kenya Power for power connection and wiring for two rooms offices block to completion	100,000	
6	Ngaru Chief's Office	Payment to Kenya Power for power connection and wiring for two rooms offices block to completion	100,000	
7	Gikindu D.O's Office	Wiring, payment to Kenya Power for power connection for four rooms offices block to completion (Kshs. 200,000) and Purchase of furniture – two sets of three drawer office table with leather chair (Kshs. 50,000) and two sets of four seater padded visitors chairs (Kshs. 50,000)	300,000	
8	Gaitega Chief's Office	Wiring, payment to Kenya Power for power connection for three rooms offices block to completion (Kshs. 150,000) and Purchase of furniture – two sets of two drawer office table with fabric chair (Kshs. 25,000) and one set of four seater padded visitors chairs (Kshs. 25,000)	200,000	
9	Gacharu Chief's Office	Payment to Kenya Power for power connection and wiring for two rooms offices block to completion	100,000	
10	Njoguini Chief's Office	Wiring, payment to Kenya Power for power connection for four rooms offices block to completion (Kshs. 200,000) and Purchase of furniture – two sets of three drawer office table with leather chair (Kshs. 50,000) and two sets of four seater padded visitors chairs (Kshs. 50,000)	300,000	
11	Mugeka A.Ps Camp	Renovation of four A.P residential houses by floor screeding and painting to completion (Kshs. 150,000), wiring, payment to Kenya Power for power connection for four A.P residential houses to completion (Kshs. 150,000)	300,000	<b>2,250,000</b>
OTHER PROJECTS				
1	Gaturi Education Office	Completion of offices block with three rooms, kitchen and ablution block by roofing, installation of doors and windows, plastering and finishes	600,000	
2	Gikindu Division Education Office	Completion of offices block with three rooms by roofing, installation of doors and windows, plastering and finishes (started by parents)	700,000	




3	Wangu Education Office	Renovation of offices block with four rooms by floor screeding, tiling, plastering, glazing, painting to completion	500,000	
4	Constituency Revision Books Project	Purchase of revision books for pupils in 112 primary schools	10,000,000	
				<b>11,800,000</b>
<b>STATUTORIES</b>				
1	<b>EMERGENCY 5%</b>	To cater for urgent, unforeseen need for expenditure in the constituency within the financial year	7,192,207	<b>7,192,207</b>
2	<b>ADMINISTRATION 6%</b>			
	Employees' Salaries	Payment of staff salaries for six members of staff (Kshs. 2,672,520) and gratuity provision (Kshs. 805,960)	3,478,480	
	Goods and Services	Repairs and maintenance, printing, stationery, telephone, travel and subsistence, fuel, hospitality, office tea	2,083,592	
	NSSF	Payment of NSSF Deductions	134,640	
	NHIF	Payment of NHIF Deductions	73,800	
	Committee Expenses	Payment of Committee sitting allowances, transport, conferences	2,453,020	<b>8,223,532</b>
3	<b>M&amp;E 3%</b>			
	Goods and Services	Repairs and maintenance, printing, stationery, telephone, travel and subsistence, fuel, hospitality	1,000,000	
	Committee Expenses	Payment of allowances, transport, conferences	2,012,640	
	NGCDFC/PMC/Staff Capacity Building	Undertake training of NGCDFC, PMCs and staff	1,100,000	<b>4,112,640</b>
4	<b>Sports 2%</b>	To conduct Constituency Sports tournament and the participating/ winning teams to be issued with trophies, balls and games kits	2,740,000	<b>2,740,000</b>
5	<b>Environment 2%</b>	Purchase of 800 seedlings @ Kshs. 100 (Kshs. 80,000), labor for digging holes and planting trees (Kshs. 21,500) at 27 public schools:- Githundi, Kiambu, Gakurwe, Gikuu, Muthigiriri, Upendo, Gitungano, Kiawambeu, Gikandu, Gathiru, Kagumo, Muthiria, Gitiri, Gitaro, Githambo, Kahithe, Gatuya, Gathaithi, Kaganda, Gatara, Mukumu, Gatheru, Gitui, Ithiki, Koimbi, Gitweku, Gitie primary schools	2,740,500	<b>2,740,500</b>
6	<b>Bursary 35%</b>			
	Bursary Secondary schools	Award of bursary to bright needy students in secondary schools	40,000,000	
	Bursary Tertiary Institutions	Award of bursary to bright needy students in tertiary institutions pursuing degree/ diploma courses	1,000,000	
	Bursary Vocational Institutions	Award of bursary to students in vocational institutions pursuing certificate/ short courses/ driving	6,000,000	
	Bursary Special Schools	Award of bursary to needy students in special schools	980,000	<b>47,980,000</b>
<b>TOTAL</b>			<b>137,088,879</b>	<b>137,088,879</b>

**KNGCDF MIN 05/27/09/2020: AOB**

Members resolved to hold the next meeting mid-October.

There being no other business, the meeting adjourned at 3.09 pm with closing prayer led by Mr. Andrew Munene.

**MINUTES PREPARED BY:**

  
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**SECRETARY**

**MINUTES CONFIRMED BY:**

  
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**CHAIRMAN**