



National Government Constituencies Development Fund

Kigumo Constituency

P.O Box 643-10205.

KIGUMO

MINUTES OF NG-CDF KIGUMO ADHOC MEETING HELD ON 05TH DEC 2019 AT THE CDF OFFICE BOARDROOM

Members Present

1. Benson Njogu	Chairperson
2. Jamleck Njoroge	Secretary
3. Alex Mwangi	FAM
4. Isaac Chege	Constituency Manager
5. Esther Methu	Member
6. Grace Wanjiku	Member
7. Joram Mwangi	Member
8. Festus Nyanjui	Member
9. Jane Njeri	Member

AGENDA

1. Preliminaries and introduction.
2. Confirmation of previous minutes
3. Matters arising
4. Project implementation status
5. Projects proposals 2019/2020
6. Ward briefs/ A.O.B

MIN/01/05/12/2019: Preliminary and introduction.

CONFIRMED BY:

SECRETARY.....

Jamleck Njoroge

DATE.....

5/12/2019

CHAIRMAN.....

Benson Njogu

DATE.....

5/12/2019

The meeting started with a word of prayer from Jane Njeri at 9.30 AM. Thereafter, the chairman called the meeting to order and welcomed the members.

The chairman took the other members through the agenda of the day and was unanimously agreed on.

MIN 02/05/12/2019: CONFIRMATION OF PREVIOUS MINUTES

The chairman requested the secretary to take the members through the minutes of the previous meeting and the agendas for the day. The secretary read the minutes of 5TH July 2019 where the minutes were proposed by Grace Wanjiku and seconded by Joram Mwangi.

MIN/03/05/12/2019: MATTERS ARISING

- The chairman requested the Fund Account Manager to take through the members through the matters arising. The Fund Manager reminded the committee that disbursement for bursary amounting to 22 million was given out to the secondary schools and colleges needy cases as required.
- The fund manager informed the members the training of boda boda riders was well done in the month of August and September with an allocation of 5.7 Million.
- The fund manager reported that the following projects proposed under emergency allocation were yet to be done as the Board had not yet issued a code list to the projects these are
 - Thamara Primary School-1 Block of toilet-600,000/=
 - Gakoe-ini Primary School-1 Block of toilet-600,000/=
 - Ndugamano Primary School-1 Block of toilet-600,000/=
 - Muthithi Primary School-1 Block of toilet-600,000/=
- The Funds Account Manager went ahead to report how some pending allocations which were re-allocated and now has been approved by the board for the financial year 2018/2019 and are as follows;
 - Kamukabi Primary School-600,000/= to Kigumo Primary School
 - Githima Primary School-2 million to Wamahiga Secondary School for construction of dormitory to completion.
- As earlier indicated the Technical Institute was named as Muthithi Technical which is supposed to read as Kigumo Technical Institute. He reported the changes have also been approved.
- The Funds Account Manager reported that when we came to the office there were some funds for the financial year 2014/2015 funded as below mentioned;

CONFIRMED BY:

SECRETARY..... Jamleuc Njoroge DATE..... 5/12/2019

CHAIRMAN..... BENSON NJOROGE DATE..... 5/12/2019

- Kigumo Streetlight-3.6Million
- Thamara Secondary School-400,000(Staff Toilets)
- The funding for the Kigumo street lighting was re-allocated to Githima Primary School for construction of dormitory. The funds have been approved but have not been disbursed.
- The Funds Account Manager reported that there were other funds for financial years 2014/2015 and 2015/2016 totaling to 7,080,000/= which were meant to buy desks for primary schools but since the schools had already bought the same before the release the same was allocated to Wamahiga Secondary School to purchase a bus. The funds has been approved but not disbursed.
- The Funds Account Manager reported that all funds for the financial year 2018/2019 amounting to Ksh. 108,440,875/= had been received.

MIN/04/05/12/2019: PROJECT IMPLIMENTATION STATUS

The following was deliberated as the actual status as at 5th December 2019.

1. St. Francis Mukuyu-ini Secondary school completed.
2. Gachathe-ini primary school purchase of land. The funds are in the schools account waiting for the due process.
3. Gikondi Primary School-administration block allocated 2.4M which is on-going.
4. Kamukabi Primary School re-allocated to Kigumo Mixed Secondary School toilet completed.
5. Githima Secondary School 2Million Dining Hall completed.
6. Mununga Secondary School -2 Million Dormitory (on-going).
7. Karinga Secondary School-2 Million Classrooms construction (on-going).
8. Matu Secondary School-4.2 Million Dining Hall (on-going)
9. Kinyona Secondary School-Completed
10. Gakuyu Police Post-800,000/(on-going)
11. Gatia-ini Police Post-1.8 Million purchase of land (80*50)
12. Gakeu Primary School-construction of classrooms and 2 blocks of toilet.

MIN/05/05/12/2019: PROJECT IMPLIMENTATION STATUS

members were notified that as per the circular dated 24th September 2019, REF: NG-CDFB/CEO/BOARD CIRCULARS Vol II (014) Kigumo NG-CDF was allocated ksh 137,367,724.14 where emergency was set as ksh 7,198,241.38 for the financial year 2019/2020.

CONFIRMED BY:

SECRETARY..... Tamleek Njoroge DATE..... 5/12/2019

CHAIRMAN..... Lenken Njogu DATE..... 5/12/2019

Members prioritized the proposals received from ward meetings conducted on the 5th August 2019, 6th August 2019 and 7th August 2019 from the wards as follows:

Project Name	Project activity	Amount Allocated
Employees' Salaries	Payment of staff salaries and gratuity	2,400,000.00
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea	2,482,063.45
NSSF	Payment of NSSF Deductions	80,000.00
NHIF	Payment of NHIF Deductions	80,000.00
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	3,200,000.00
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence	1,100,000.00
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	1,671,031.72
CDFC/PMC Capacity Building	Undertake Training of the PMCs/CDFCs on CDF Related issues	1,350,000.00
Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	7,198,241.38
Constituency Sports Tournament	Officiating Constituency Sports tournament @ ksh2,000,000 and the winning teams/schools to be awarded with trophies (18 pc)ksh 200,000, purchase of balls, games kits(300pc) @ ksh 547,354.48	2,747,354.48

CONFIRMED BY:

SECRETARY.....

CHAIRMAN.....

Jamleek Njoroge

Benson Njoroge

DATE.....

DATE.....

5/12/2019

5/12/2019

Environment	Planting trees in karinga primary school, ndonga primary school, gatia-ini primary school, kamukabi primary school, kiahiti primary school, marumi primary school, gatumbi primary school, turu turu primary school, gacoco primary school and kandani primary school @ 274,735.45(6,000 seedling @ksh 30, manure and fertilizer @ksh 50,000,transport @ ksh 20,000 and labour @ ksh 24,735.45 each) NB: each school has approximately 4.5 acreage.	2,747,354.48
Bursary Secondary Schools	Payment of bursary to needy student	14,841,931.00
Bursary Tertiary Schools	Payment of bursary to needy student, Training for Bodaboda riders ksh 5,000,000 and training on technical courses including mechanics , salon , welders , masons , carpentry, plumbers , barbers in Nita and other accredited institutes Ksh 3,000,000	19,000,000.00
Bursary Social Programme	Payment of NHIF Programme for elderly registration Ksh 500,000	500,000.00
Mumbu secondary school	Purchase of 51 seater bus	7,000,000.00

CONFIRMED BY: _____

SECRETARY..... Jambere Njoroge DATE 5/12/2019
CHAIRMAN..... Benson Njoroge DATE 5/12/2019

Kigumo Sub-County treasury	Renovations by installation of window, door grills, painting and tiling of office at ksh 600,000 purchase of 2 metallic filling cabinet, 1.no. executive table and seat and 2 visitors seats ksh 369,748 to completion.	969,747.59
Constituency Revision Books	Purchase of KCPE topmark revision books question and answers for 62 public primary schools for the following subjects Kiswahili, english, science and maths, each subject 585 Copies and KCSE topmark revision books question and answers for 37 public secondary schools for the following subjects Maths, English, Chemistry, Biology, Geography and English each subject 1260 copies. (annex 1)	7,300,000.00
Kigumo K.M.T.C	construction of 1 storey administration block with 15 offices, 4 abulution blocks and a septic tank 800 capacity to completion	20,000,000.00
Gacharage chiefs hall	Construction of 100 capacity security hall.	1,120,000.00
Gikigie primary school	Construction of 1 Block 6 door toilet to completion	600,000.00
Kiamaingi primary school	Construction of 1 classroom to completion	1,000,000.00
Karinga primary school	Construction of 1 Block 6 door toilet to completion	600,000.00

CONFIRMED BY:

SECRETARY..... Jamlet Njoroge DATE..... 5/12/2019

CHAIRMAN..... BENSON NDOU DATE..... 5/12/2019

Kamukabi primary school	Renovation of 6 classrooms by plaster, floor, glazing, painting to completion	1,000,000.00
Gatitu deb primary school	Construction of 1 classroom to completion	1,000,000.00
Kanderedu primary school	Renovation of 6 classrooms by plaster, floor, glazing, painting to completion	1,200,000.00
Mwarano primary school	Construction of 1 Block 6 door toilet to completion	600,000.00
Ack kahumbu primary school	Renovation of 6 classrooms by plaster, floor, glazing, painting to completion	1,000,000.00
Gakuyu deb primary school	Construction of 1 classroom to completion	1,000,000.00
Kahariro primary school	Renovation of 6 classrooms by plaster, floor, glazing, painting to completion	1,000,000.00
Gathimaini primary school	Renovation of 6 classrooms by plaster, floor, glazing, painting to completion	1,000,000.00
Marumi primary school	Renovation of 6 classrooms by plaster, floor, glazing, painting to completion	1,000,000.00
Nguku primary school	Construction of gate, fencing of the school compound using concrete poles and chain link(5 acres) to completion	2,500,000.00

CONFIRMED BY: —

SECRETARY..... Jamleck Njoroge DATE..... 5/12/2019

CHAIRMAN..... BENSON NJORGE DATE..... 5/12/2019

Turuturu primary school	Renovation of 10 classroom by plaster, floor, glazing, painting to completion ksh 3,100,000 construction of gate and fencing of school compound using concrete poles and chain link to completion (5 acres)at ksh 2,400,000 .	5,500,000.00
Kirere primary school	Renovation of 10 classrooms by plaster, floor, glazing, painting ksh 3,100,000 and construction of 2 storey classrooms ksh 2,400,000 to completion	5,500,000.00
Kiahiti primary school	Construction of 250 metres Retention wall	1,000,000.00
Bishop gatimu girls secondary school	Construction of 100 bed capacity girls domitory	2,000,000.00
Makomboki secondary school	Construction of 1 Block 6 door toilet to completion	600,000.00
Muthithi secondary school	Construction of 2 classrooms to completion	2,000,000.00
Njora secondary school	Construction of 6 office administration block.	1,500,000.00
Kanderendu chief's office	Completion of chief's office by flooring, windows,glazing,fascia board and painting at ksh 300,000 and construction of a one cubicble pit latrine to completion ksh 200,000	500,000.00
Gatia-ini chiefs office	Construction of 4 no. chiefs office block to completion.	1,000,000.00

CONFIRMED BY: _____

SECRETARY..... Tam Lek Njoroge DATE 5/12/2019

CHAIRMAN..... Benson N. P. M. M. M. M. DATE 5/12/2019

Githima police post	Construction of 8 no.office block police post to completion.	2,000,000.00
Muthithi police post	Construction of 8 no.office block police post to completion.	2,000,000.00
Githima chiefs hall	Construction of 100 capacity security hall.	1,120,000.00
Mugumo-ini chiefs hall	Construction of 100 capacity security hall.	1,120,000.00
Kangari chiefs hall	Construction of 100 capacity security hall.	1,120,000.00
Kangari chiefs hall	Construction of 100 capacity security hall.	1,120,000.00
		137,367,724.10

The committee adopted the proposal 2019/2020 and advised the fund manager to proceed and forward the same without further delay.

EVALUATION AND MONITORING

Members discussed on the projects completed. At this juncture it was unanimously agreed that we continue with the monitoring and evaluation process for the remaining projects to ensure the work done is up to the standard.

The Fund Account Manager was requested to facilitate the process.

MIN05/03/2019: AOB

- The chairman wished the members merry Christmas and happy New Year.

There being no other business, the meeting ended at **5.00 p.m.** Prayers led by Esther Methu

CONFIRMED BY:

SECRETARY.....

Tamalek Njoroge

DATE.....

5/12/2019

CHAIRMAN.....

BENSON NJOROGI

DATE.....

5/12/2019

CONFIRMED BY:

SECRETARY.....

Tamalek Njoroge

DATE.....

5/12/2019

CHAIRMAN.....

BENSON NJOROGI

DATE.....

5/12/2019