

**MINUTES OF KANDARA CONSTITUENCY NG-CDFC MEETING HELD ON 28<sup>th</sup> September 2021 AT  
KANDARA CDF OFFICE BOARDROOM**

**PRESENT**

1. Peter Kagichu Njoroge - Chairman
2. Susan Nthiiri-Fund Account Manager
3. Caroline Muli-Deputy County Commissioner
4. Joseph Guchu Kungu- PLWD
5. Esther Wangui Kuria - Nominee of the Constituency Office (female)
6. Cecilia Wanjiku Mburu - Woman (Adult)
7. James Mburu Kimani-Nominee of the constituency office(Male)
8. Samuel Mburu Mbuthia-co-opted member
9. Benard kariuki mwiga- Male Youth Representative
10. Winfred Mwikali Karanja- Female Youth Representative

**AGENDA**

1. Opening prayer and Preliminaries
2. Reading and Confirmation of previous minutes
3. Ward reports
4. Proposal FY 2021/2022
5. A.O.B

**MIN 1/28/09/2021: OPENING PRAYER AND PRELIMINARIES**

The meeting was called to order by the chairman at 12.25 pm and Winfred Mwikali led with a word of prayer.

**MIN 2/28/09/2021: READING CONFIRMATION OF PREVIOUS MINUTES**

The Fund Account Manager read through the previous meeting minutes and were confirmed to be a true by Samuel Mburu and seconded by Benard kariuki.

**MIN 3/28/09/2021: Ward reports**

The committee noted that the ward public participation went as planned and the report was tabled. The report was adopted as true records.

**MIN 4/28/09/2021: Proposal FY 2021/22**

After lengthy deliberations, the committee agreed to allocate the projects for the financial year

Project proposal 2021/2022 Financial year		
PROJECT NAME	PROJECT ACTIVITY	AMOUNT(kshs)
ADMINISTRATION/ RECURRENT		
Employees' Salaries	Payment of staff salaries and gratuity	3,000,000.00
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea	2,000,000.00

NSSF	Payment of NSSF Deductions	42,000.00
NHIF	Payment of NHIF Deductions	61,200.00
Committee Expenses	Payment of committee sitting allowances, transport, conferences	3,122,132.74
		<b>8,225,332.74</b>
<b>MONITORING &amp; EVALUATION/ CAPACITY BUILDING</b>		
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence	1,000,000.00
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	1,449,805.45
CDFC/PMC Capacity Building	Undertake Training of the PMCs/NGCDFCs on NG CDF Related issues	1,662,859.90
		<b>4,112,665.35</b>
<b>EMERGENCY</b>		
EMERGENCY	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,207.00
		<b>7,192,207.00</b>
<b>SPORTS &amp; CULTURE</b>		
Sports and Cultural activities	Carry out constituency sports tournaments and award the winning teams with balls, sports uniforms and trophies	2,741,777.58
		<b>2,741,777.58</b>
<b>ENVIRONMENT</b>		
Environment activities	Purchase of 10,000 litres water tank(Kshs, 118,867.88) and construction of concrete tank base and gutters(Kshs, 110,078.33) at 12 Primary, secondary schools and security institution in the constituency each Kshs.(228,946.21)listed below; Kandara primary school, gakarara primary school, Mukuria secondary school, Githumu police station, Naaro High school, Waitua primary school, Githunguri girls high school, Riandegwa primary school, Githaiti primary school, Gakoigo primary school, Muruka police station, Gatitu primary school	2,741,777.58
		<b>2,741,777.58</b>

<b>BURSARY</b>		
Bursary Secondary Schools	Cater for bursary for needy and bright students in secondary schools	18,260,288.18
Bursary Universities and Colleges	Cater for bursary for needy and bright students in tertiary schools, universities, colleges and special schools	16,011,931.57
		<b>34,272,219.75</b>
<b>TRANSFERS TO PRIMARY SCHOOLS</b>		
Kiiri Primary School	Renovation; plastering, roof repairs, metal doors and windows, verandas, painting and tilling of 9 No.classrooms and office	4,206,888.00
Githumu Primary School	Renovation; plastering, roof repairs, metal doors and windows, verandas, painting and tilling of 8 No.classrooms	3,255,000.00
Kamicee Primary School	Renovation; plastering, roof repairs, metal doors and windows, verandas, painting and tilling of 6 No. and an office	3,160,973.00
Gichagi-ini Primary School	Renovation; plastering, roof repairs, metal doors and windows, verandas, painting and tilling of 10 No.classrooms hall and an office	4,065,525.00
Mukerenju Primary School	Renovation; plastering, roof repairs, metal doors and windows, verandas, painting and tilling of 9 No.classrooms	4,200,000.00
Makindi Primary School	Renovation; plastering, roof repairs, metal doors and windows, verandas, painting and tilling of 9 No.classrooms and offices	4,301,934.00
Kiranga Primary School	Playground leveling, goal post hoisting	2,310,000.00
Mugaa-ini Primary School	Renovation; plastering, roof repairs, metal doors and windows, verandas, painting and tilling of 6 No.classrooms, hall and an office	4,403,133.00
Mugecha Primary School	Renovation; plastering, roof repairs, metal doors and windows, verandas, painting and tilling of 9 No.classrooms	4,205,796.00
Thagari Primary School	Renovation; plastering, roof repairs, metal doors and windows, verandas, painting and tilling of 9 No.classrooms, offices and staffroom	3,150,000.00
<b>TOTAL</b>		<b>37,259,249.00</b>



TRANSFERS TO SECONDARY SCHOOLS		
St charles Lwanga Secondary School	Purchase of a 46 seater school bus on a one off basis excluding asset financing	7,500,000.00
Muruka Secondary School	Purchase of a 46 seater school bus on a one off basis excluding asset financing	7,500,000.00
Karigu-ini secondary School	Construction to completion of one science laboratory with slab; Reinforced concrete, walling, windows, tilling doors and finishes	4,149,280.00
Kirirwa Secondary School	Completion of two science laboratories; work tops, gas and water plumbing.	3,150,000.00
Waitua Secondary School	Construction of storey classroom block(construction of two ground floor classroom phase 1 to completion); substructures;reinforced concrete;walling;roofing; tilling windows;doors;finishes	3,150,000.00
Naaro High School	Construction to completion of one classrooms; Substructures, Reinforced pillars, roofing, windows, tilling, doors and finishes;	1,234,370.00
Gaichanjiru mixed day Secondary School	Sinking of a borehole.	4,200,000.00
Gatitu-ini secondary School	Construction of a dinning hall and kitchen; substructures;walling;roofing;windows;doors;finishes	4,305,000.00
<b>TOTAL</b>		<b>35,188,650.00</b>
TRANSFER TO SECURITY PROJECTS		
Kandara office OCPD	Completion of offices ground floor tilling, plumbing, and internal finishes; fencing of the police station	3,780,000.00
Githumu station police	Construction to completion of two roomed self contained officer house; walling, roofing, windows, tilling, doors and finishes;	1,575,000.00
<b>TOTAL</b>		<b>5,355,000.00</b>
	<b>GRAND TOTAL</b>	<b><u>137,088,879.00</u></b>

**MIN 5/28/09/2021: A.O.B**

There being no other business the meeting was adjourned at 2:54 PM with a word of prayer from Cecilia Wanjiku.

Minutes Compiled by;

(The Secretary)

Signature.....

Date.....28/09/2021

Minutes Confirmed by;

(The Chairman)

Signature.....

Date.....28/09/2021